

## Work document for information search:

Research question:

Search terms or phrases (in all relevant languages) - *brainstorm all the relevant search terms you can think of*

| Facet | Terms in English | Terms in other languages |
|-------|------------------|--------------------------|
|       |                  |                          |
|       |                  |                          |
|       |                  |                          |

Division of the facets into blocks – *remember to include related terms and synonyms*

|                 |     |                 |     |                 |
|-----------------|-----|-----------------|-----|-----------------|
| Block 1         |     | Block 2         |     | Block 3         |
| OR<br>OR<br>... | AND | OR<br>OR<br>... | AND | OR<br>OR<br>... |

Limit your search – *using categories like the ones below will be useful for limiting your search and will help you define selection and rejection criteria*

|                      |            |
|----------------------|------------|
| Time frame /language | Geography: |
|                      |            |

Academic level

Log book:

Defining the literature and materials to be used in your paper

Criteria of selection:

Criteria of rejection:

**Search history** - overview of the databases and search terms that have been used and of the different search results

| Date | Database | Search strategy | Search terms<br>(combination of<br>search terms, use<br>of phrase search,<br>keyword search<br>etc.) | Notes | Number<br>of hits | Items selected |
|------|----------|-----------------|--|-------|-------------------|----------------|
|      |          |                 |  |       |                   |                |
|      |          |                 |  |       |                   |                |
|      |          |                 |  |       |                   |                |
|      |          |                 |  |       |                   |                |
|      |          |                 |  |       |                   |                |

You can add this overview to your paper as an appendix

**Motivation for your choice of documents** (your notes for the methods and materials section of your paper)