**RELIEVING ORDER**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ref No: | <RefNo> |  | Date: | <FormDate> |

Sub: Technical Education – Board Examinations – April 2023 / May 2023 – Appointment of Hall Superintendent– Relieving order – Issued – Reg.

Ref: 1. DOTE FTP Notification dated <ReleivingOrderIssuedOn>.

<FacultyName> (<DOTEStaffId>), <Designation>/<DepartmentName> is relieved from her/his duty on <FromDate> (FN) to enable her/his to act as **<DutyAs>** for the Board Examinations April 2023 / May 2023 at <CollegeCode&Name>, <CollegeAddress> to be commenced from <ToDate> (AN) onwards.

PRINCIPAL

Copy to:

1. The Principal concerned

2. The Individual Staff concerned

3. Information to the respective HOD

4. File