

| Category                    | Tariff                         | Eligibility  | Approving Authority  |
|-----------------------------|--------------------------------|--|--|
| <b>Executive SUITE Room</b> | <b>Category-A (Free)</b>       | <ul style="list-style-type: none"> <li>Institute Invited Guests - members of statutory bodies.</li> <li>Chairman, BOG and Directors of IITs and other CFTIs, VCs of CFTIs.</li> <li>Expert for any selection committee, Expert for academic evaluation (thesis proposal, seminar, Thesis defense).</li> <li>Any other guests with permission of the Director.</li> </ul> | Director/ Concerned Dean   |
|                             | <b>Category-B Rs.3500/-</b>    | <ul style="list-style-type: none"> <li>Faculty/staff for self or their family or relatives.</li> <li>IIT Ropar Alumni.</li> <li>Parents of students or spouse of students.</li> <li>Official from Central and State Ministry/Administration.</li> </ul>  | Chairman, Guest House Committee  |
| <b>Business Room</b>        | <b>Category-A (Free)</b>       | <ul style="list-style-type: none"> <li>Institute Invited Guests - members of statutory bodies.</li> <li>Chairman, BOG and Directors of IITs and other CFTIs, VCs of CFTIs.</li> <li>Expert for any selection committee, Expert for academic evaluation (thesis proposal, seminar, Thesis defense).</li> <li>Any other guests with permission of the Director.</li> </ul> | Registrar/Concerned Dean, Associate Dean as the case may be. [only for the listed guests]<br><br>Director: For any other guests. |
|                             | <b>Category B-1 Rs.2000/-</b>  | <ul style="list-style-type: none"> <li>Guests Invited by sponsored Projects, faculty collaboration, consultancy, short term courses, seminar and conferences etc.</li> </ul>   | Concerned Deans, Associate Deans/ HoDs / Registrar as the case may be  |
|                             | <b>Category B-2 Rs. 1200/-</b> | <ul style="list-style-type: none"> <li>Faculty/staff for self or their family or relatives.</li> <li>IIT Ropar Alumni.</li> <li>Parents of students or spouse of students.</li> <li>Official from Central and State Ministry/Administration.</li> </ul>  | Chairman, Guest House Committee  |

\* GST Charges will be extra as applicable.

\*\*No GST on the internal bookings from the Institute Funds.

\*\*\* If the payment is to be made from the institute / project fund, no bill will be raised and only budget of the respective department/section will be deducted. But in case of Projects or other external funding events, budget will be deducted and deposited in the IRG. For that purpose bill may be raised on the request of the guests/organizers/PIs as the case may be.

\*\*\*\*supporting document and approval from competent authority needs to be attached with booking form.