Semester -1 Quarter-1 Date : 07-08-2023

The council meeting of Institution’s Innovation Council (IIC), N.R.A.M.Polytechnic (Aided) was called by IIC President Vishwanathan K on <DATE> to discuss upon the formulation and function of IIC for academic year <2023-24> & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education’s Innovation cell. As per the decision of competent authority, following members will be the part of IIC

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Name of Member | Member Type (Teaching/ Nonteaching /Student/External Expert) | Key Role/ Position assigned in IIC |
| 1 | Vishwanathan K | Teaching | President |
| 2 | Ajith Kumar K | Teaching | Vice President |
| 3 | Ganesh Naik | Teaching | Convener |
| 4 | Prashant G Desai | Teaching | Member |
| 5 | I Dhanalaxmi Pai | Teaching | Member |
| 5 | Subrahmanya B | Teaching | Social Media |
| 6 | Harish Kumar P K | Teaching | Innovation Activity |
| 7 | Roshan Bellur | Teaching | Internship Activity Coordinator |
| 8 | Aruna Shetty | Teaching | IPR activity coordinator |
| 9 | Subrahmanya Bhat | Teaching | Startup activity coordinator |
| 10 | Kushala | Teaching | ARIIA coordinator |
| 11 | Karna Poojary | Teaching | NIRF coordinator |
| 12 |  |  |  |
| 13 |  |  |  |
| 14 |  |  |  |

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronisation with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up. The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on .

Signature & Seal (IIC President or Head of the Institution)

NamePlace:

Attendance sheet of all the members.

|  |  |  |
| --- | --- | --- |
| Sr. No. | Name of Member | Signature |
| 1 | Vishwanathan K |  |
| 2 | Ajith Kumar K |  |
| 3 | Ganesh Naik |  |
| 4 | Prashant G Desai |  |
| 5 | I Dhanalaxmi Pai |  |
| 5 | Subrahmanya B |  |
| 6 | Harish Kumar P K |  |
| 7 | Roshan Bellur |  |
| 8 | Aruna Shetty |  |
| 9 | Subrahmanya Bhat |  |
| 10 | Kushala |  |
| 11 | Karna Poojary |  |
| 12 |  |  |
| 13 |  |  |
| 14 |  |  |

FIRST QUARTERLY PLAN

The meeting of council members was conducted to discuss the objective of IlC and the activities to be held in the on-going academic year. The members unanimously decided to associate with the startups from domains relevant to students’ curriculum and interact with the experts from the neighbouring engineering colleges. The council members also decided to meet regularly and review the progress made and plan for the next quarter.

MINUTES OF MEETING HELD ON date

**Agenda**

1. Formation of IIC council for students

2. Signing of MoU with startups.

**Discussions**

1. Members of the council decided to select students of all branches as representatives.

2. Identifying the nearby startups/industries/firm for probable tie-up.

3. Sending request letters for further communication.