# **User Guide: Uploading Files and Asking Questions**

This guide will walk you through the steps of using our QA bot to upload PDF documents and ask questions based on the document's content. The bot will process the file and provide responses to your queries in real-time.

# **Step 1: Uploading a PDF Document**

# 1. Open the QA bot interface.

- o When you access the interface, you'll see an option to upload a file.
- o The bot currently supports only pdf, txt, md, csv format files. Ensure your document is in pdf, txt, md, csv format before uploading.
- Once the file is selected, click "Open" or "Upload" to send the file to the bot.
  The bot will process the document and prepare to answer questions based on its content.

#### 2. Give a name to store file in DB.

o Names can only contain lowercase letters, numbers, and hyphens (-).

#### 3. Click on the "Build bot" button.

• Wait until bot is successfully built and return a success status.

# **Step 2: Asking Questions**

#### 1. Enter your question.

o After uploading the document, you'll see a text input box labelled "Ask a question".

# 2. **Type your question** in the input field.

- o Ask questions related to the uploaded document. For example, you might ask:
  - "What is the main topic of the document?"
  - "Can you summarize section 3?"

## 3. Submit your question.

o Once you've typed your question, press the "Submit" button to send it to the bot.

## **Step 3: Viewing Responses**

## 1. Wait for the response.

 After submitting your question, the bot will process the document and your query. This may take a few seconds depending on the document's size and complexity.

## 2. Read the bot's response.

• The bot's answer will appear in the response area below the question input field. The response is based on the content of the uploaded PDF document.

# 3. Ask more questions.

• You can continue asking questions about the document. The bot will remember the file you've uploaded during the session and respond based on its content.

#### **Additional Features**

# 1. Viewing Relevant Indices:

When the bot provides an answer, it also highlights the specific sections of the document that it used to generate the response. This helps you understand how the bot framed its answer.

- The bot will display its answer in the response area. Along with the answer, you will see information about the relevant indices, which show the page numbers or sections that were referenced from the document to frame the response.
- For example, it may show:
  - o Relevant Indices: Section 1, Section 2, Section 3.... Section k.

## 2. Re-upload a new document:

• If you want to ask questions about a different PDF, simply upload another document, and the bot will switch to answering questions based on the new file.

## **Example Queries and Responses:**



