

## Traineeship Engagement Letter

DATE:-02<sup>ND</sup> - July- 2020

KPRTIPL / Trainee/2020-07

Mr. Prashant Rathour,  
Vill:-diyakhara,  
Royanpur,tehsil Tihar.

Dear Prashant Rathour,

This is with reference to your subsequent interview you had with us; we are pleased to appoint you in our organization as **"GET"** for our project Sunbeam Light Weight Solution Pvt. Ltd Narsinghpur, Gurgaon (HR) w.e.f. 3<sup>rd</sup> -July-20 on the following terms & conditions:-

1. This engagement for "on the job training" is subject to your being found medically fit in a medical examination conducted by a Registered Medical Practitioner. if you are found medically unfit in the said medical examination ,this offer of training shall automatically stand withdrawn and cancelled.
2. You will be under "on the job training" for a period of one year from the date of your joining. During this period, your Traineeship is liable to be terminated without any reason, without any notice and without any compensation lieu thereof.
3. During the period "on the job training", you will be paid Stipend & Allowances per month as under:

Sr.No.	Description	INR P.M.	Remarks
01	Basic	9025	
02	HRA	2095	
(A)	Sub-Total(Direct)	<b>11120</b>	
03	EPF	993	As per Act(deposited With Govt.
04	ESIC	362	As per Act.
05	LWF	25	As per Act.
(B)	Sub-Total(Indirect)	1380	Per Month
(C)	Total CTC (A+B)	<b>12500</b>	Per Month

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CIN :  
U74999HR2017PTC070796  
PAN : AAGCK7686R  
GSTIN : 06AAGCK7686R1ZH

Headquarters :  
KP Reliable Technique India Pvt. Ltd.  
215/93, Dayvil Nagar,  
Krishna Nagar Mathura (U.P.)  
India

E-mail : [info@reliable-aes.in](mailto:info@reliable-aes.in)  
[www.reliable-aes.in](http://www.reliable-aes.in)

Branch Information :  
S-16, RAHEJA SQUARE,  
2nd FLOOR, IMT MANESAR,  
GURGAON-122050  
Fax No. : +91-120-4294260  
Phone No. : 0124-4361259



4. You shall note that the payment of stipend and allowances as stated above is not wages at all and also not treated wages within the meaning of law.

5. Being trainee, you shall not be entitled to any other allowances.

6. During the period of you "on the job training", you will not be provided with any accommodation or transport facilities, both of which will be organized by you exclusively at your and the company shall have no liability towards providing these facilities to you.

7. During the period of you "on the job training", you are liable for relocation at short notice to any project or to any group /sister companies. In the event of your relocation, the terms and conditions of your engagement outlined shall continue to apply.

8. However, you shall be required to adhere to the practices and regulations as prevalent at the new place.

9. You shall not accept any other full or part time job whether for any other monetary consideration or not, not to do any business and not to acquire any financial interest anywhere without company's permission in writing during your tenure of service with company.

10. Although your normal "on the job training" shall consist of the activities assigned to you from time to time, you may at any time be called upon to discharge any other on the job activities which in the opinion of the company are within your capacity to discharge those duties with due diligence and care.

11. You shall not give out any manner, particulars or details of any research process, any trade secret, administrative and or organizational matters of confidential nature etc.

12. During the period of you "on the job training", You will be entitled for leave benefits as may be applicable from time to time as per the company policy, applicable. Should you remain absent unauthorized, the company reserves the right to deduct stipend & allowances for such absence.

13. During the period of you "on the job training", Your absence for a continuous period of 03 days (including absence when leave though applied but not granted) or overstay for a period of 03 days would make you to lose your lien on the your Trainee automatically come to an end without any notice in intimation from the side of the Management.

14. During the period of you "on the job training", If you want to resign from the Trainee, you will have to give a one- month notice in writing.

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15. While joining “on the job training “, you are required to submit photocopies of your testimonials & certificates in support of your qualification and experience. You are also required to submit recent passport size photograph - 4nos.

16. Other things being equal, your traineeship shall stand automatically terminated on the date of completion of ONE YEAR from the date of joining. The company shall not have any liability to absorb you in its regular services.

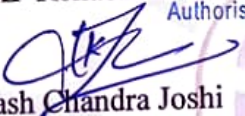
17. Upon the completion of your training, you will return to the company all documents and any others articles and/or copies belonging to the company which may at that time be in your acceptance.

Please return the duplicate of this letter, duly signed by you, confirming your acceptance.

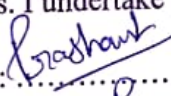
We take this opportunity to welcome you to the Organization and hope that your association with us will prove to be of mutual benefit.

For KP-Reliable Technique India Pvt. Ltd.  
With Best Wishes,

For KP Reliable Technique India Pvt. Ltd.  
Authorised Signatory

  
Kailash Chandra Joshi  
Manager (HR)

I have carefully read and accepted the above terms & conditions. I undertake to abide by them.

Signature: 

Name :  Brashant Rathour .

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