1. How many types of conditions are available in conditional formatting on excel?

Answer: There are 5 types of conditional formatting

1. Background color shading.
2. Foreground color shading
3. Data bars
4. Icons
5. Values
6. How to insert border in excel with format cells dialog?

Answer: Ctrl+Shift+F shortcut opens up display format dialog box.

1. How to format numbers as currency in excel?

Answer: We need to select the cells that we want to format and in the Number group in Home tab, click on down arrow in the Number Format box. From various options available there, we choose Currency and it will be formatted accordingly.

1. What are the steps to format numbers in excel with the percent style?

Answer: Please follow the below steps to display numbers as percentages:

1. In the Home tab, in number group, click on next to Number and we will be redirected to Format cells dialog box.
2. In the format cells dialog box, in the category list, click percentage and select the decimal places box with number of decimal places.
3. What is a shortcut to merge two or more cells in excel?

Answer: Alt+H+M+M

1. How do you use text commands in excel?

Answer: Text function helps in formatting a cell value in any format that we want to be displayed for any cell(s) values(s).