

Form No. 25

(Prescribed under Clause (2) of Rule 107)

Half Yearly Return

For the half year ending June 2023

Registration number: REG12345

Licence number: LIC67890

*NIC Code number: 28991

(As given in the licence)

1. Name of factory: **ABC Manufacturing Ltd.**
2. Name of Occupier: **John Doe**
3. Name of Manager: **Jane Smith**
4. District: **Ahmedabad**
5. Full postal address of the factory (including PIN Code):
Plot No. 45, GIDC Estate, Ahmedabad, Gujarat - 382445
6. Industry
 - a. Nature of Industry:
Metal Fabrication
(See explanatory note-1)
 - b. Sector Industry (Mention whether establishment belong to public or private sector):
Private
(See explanatory note-2)
 - c. Section of the Act under which the Factory is covered (please tick ✓ the appropriate box):
2(m)(i): **Yes**
2(m)(ii): **No**
Section 85: **Yes**
7. Number of days factory worked during the half year ending 30th June 2023: **156**
8. Number of mandays worked during the half year ending 30th June 2023:
 - a. Adults
 - i. Men: **1200**
 - ii. Women: **800**
 - b. Adolescents
 - i. Male: **50**
 - ii. Women: **30**
 - c. Children
 - i. Boys: **0**
 - ii. Girls: **0****Total: 2080**
9. Average number of workers employed daily (See explanatory note-3):
 - a. Adults
 - i. Men: **100**
 - ii. Women: **90**
 - b. Adolescents
 - i. Male: **5**
 - ii. Women: **4**
 - c. Children
 - i. Boys: **0**
 - ii. Girls: **0****Total: 199**
10. Medical Information:
 - a. Total number of workers employed in hazardous processes: **40**
 - b. Name of the hazardous agents: **Lead, Asbestos**
 - c. Number of medical officers employed:
 - i. Full time: **1**
 - ii. Part time: **2**
 - d. Number of workers examined by Factory Medical Officer:
 - i. Workers working in hazardous process: **35**
 - ii. Others: **85**

Date: **2023-06-01**

Signature of Manager

Name (in block letters): _____

Explanatory Notes:

1. Mention what is actually manufactured, including repairs of all types, following NIC Code at the four-digit level.
2. Establishment in 'public sector' means an establishment owned, controlled or managed by:
 - i. The Government or the Department
 - ii. A Government Company as defined in Section 617 of the Companies Act, 1956
 - iii. A Corporation established by or under Central, Provincial or State Act, which is owned, controlled or managed by the Government
 - iv. A Local Authority

Establishment in 'Cooperative Sector' means an establishment managed by a Co-operative Society registered under the Cooperative Societies Act, 1912.

3. (i) Working day should be taken to be the day on which the establishment actually worked and manufacturing process was carried on, including maintenance and repair work on closed days. Days on which the factory was closed for any reason or when no manufacturing was done should not be treated as working days.

(ii) For seasonal factories, information about working season and offseason should be given separately.

4. Mandays worked should be the aggregate number of attendance of all the workers, covered under the Act, in all shifts on all the working days in reckoning attendance, should be counted and all employees should be included, whether they are employed directly or under contractors (Apprentices, who are not covered under the Apprentices Act, 1961, are also to be included). Attendance on separate shifts (e.g. night and days shifts) should be counted separately. Partial attendance for less than half a shift on a working day should be ignored while attendance for a half shift or more on such day should be treated as full attendance.
5. The average daily number should be calculated by dividing the aggregate number of attendance (mandays worked) on working days by the number of working days during the half year.

***Section 2(12) of E.S.I. Act, 1948 defines "Seasonal Factory" as follows:**

'Seasonal Factory' means a factory which is exclusively engaged in one or more of the following manufacturing processes, namely cotton ginning, cotton or jute pressing, decertification of groundnuts, the manufacture of coffee, indigo, lac, rubber, sugar (including gur) or tea or any manufacturing process which is engaged for a period of not exceeding seven months in a year –

- a. in any process of blending, packing or re-packing of tea or coffee; or
- b. in such other manufacturing process as the Central Government may, by notification in the Official Gazette, specify:

The expression 'manufacturing process' and 'power' shall have the meaning respectively assigned to them in the Factories Act, 1948 (63 of 1948).

***National Industrial Classification (NIC).**