

Meeting Agenda

Date/Location: 10-February-2020 at 01:00pm at NSU Study hall.

Information Updates/Reminders

=====

- * The next 1 weeks, we are going to work on SRS, User Story, documentation tool .
- * Everyone should be able to use git, GitHub wiki's, Trello, Slack.

Decisions Needed

=====

- * Decision about the tools that the team will use to design User Interface.
- * Decision about the tools that the team will use for documentation
- * Decision about work distribution.

General Items

=====

- * Create GitHub repository.
- * Creates Trello card for different actions.
- * Create separate Slack channels for different actions.
- * Need a GitHub account for this project. One team member will create a repo in GitHub and invite the rest of the team members.
- * Need GitHub wiki pages to document project details.
- * Allocate two team members to check **coding standards**. They should come up with at-least 2 coding standards.
- * Allocate one/two team members to check **documentation tool(s)**. They should come up with at-least 1/2 tools (with advantages and disadvantages)