

Payments

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Payments Dashboard

Accounting user / CFO opens "Payments" page

Payments page:

Page contains 2 tabs on top:

1. Pending Payments
3. Completed payments

Pending Payments tabs:

This contains a combined list of POs with prepayments due, and invoices with payments due.

The list should be ordered by due date.

RED color or exclamation next to payments that are overdue

YELLOW color or symbol next to payments that are due today or in the next 3 days

Others should be GREEN

Completed Payments:

User is shown all completed payments (incl. balance usage details)

Payments Flow

User clicks "make payment" on a PO with prepayment due

Prepayment against PO page:
Total due amount is displayed (pulled from PO payment terms)

User clicks "make payment" on an invoice

Invoice payment page:
Total due amount is displayed (pulled from invoice line items - total value of goods that have been accepted)

Balances summary:

If no balance exists, then skip this section.

Without details, we show "INR XXX applied from past balances". User can expand this section if he wants to see details.

Balances details:

User shown available balances against vendor (excluding those which can only be used against another PO). User can tick which ones he wants to use (ticks autopopulated) towards this prepayment, maximum possible amount of each balance will be automatically applied.

Payment section:

Amount to pay is calculated as total due amount - sum of balance amounts applied.

User can select a payment mode (Cash, Check, RTGS, NEFT, IMPS, Net Banking, Credit card?, Debit card?, UPI)

User enter details in payment gateway, and confirmation details are passed back to factwise

If cash/check are selected, then user has to manually enter payment details.