

TAN JIAN HING, EDWIN

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EDUCATION

National University of Singapore Bachelor of Science (Hons)

Aug 2021 - Present

- Secured admission for Bachelor of Science with Major in Data Science and Analytics
- Orientation Group Leader for the 2022 Mathematics and Statistics Orientation Camp

NANYANG JUNIOR COLLEGE

Jan 2017 - Dec 2018

GCE 'A' Level

- Six GCE 'A' Level passes with distinction in Mathematics and Project Work
- Represented college in the School Digital Media Awards in 2017 and achieved the Merit Award
- Part of the Executive Committee for the 2018 CCA Day Camp as a logistics manager
- Volunteered as a road marshal during Walk for Rice in 2017
- Conducted a Service-Learning project with the Young Women's Christian Association (YWCA) Child Development Centre to teach children about environmental problems and how to play a part

MARIS STELLA HIGH SCHOOL (SECONDARY)

Jan 2013 - Dec 2016

GCE 'O' Level

- Attained Edusave Award for Achievement, Good Leadership and Service (EAGLES) in 2016
- Seven GCE 'O' Level passes with distinctions in Mathematics, Additional Mathematics, Physics, Chemistry and Combined Humanities
- Achieved a distinction and Merit in the University of New South Wales International Competition for Schools (Mathematics) in 2015 and 2016 respectively
- Completed the Scouts Leadership Course to become a Patrol Leader in the School's Scout Unit in 2015
- Represented the School at an Inter-school Competition Organised by the Scouts Headquarters where the unit achieved a gold award in 2016
- Volunteered to be part of the marching contingent in the 2015 SG50 National Day Parade after 6 months of training
- Attained the National Youth Achievement Award (NYAA) Bronze through the participation of school-initiated events such as the Bonding Camps, Cross Country Runs and various Community Involvement Programmes
- Completed 111 hours of community service during the four years

SKILLS & ABILITIES

- Proficient in English and conversational Mandarin
- Proficient in Microsoft Office (Word, Excel and Powerpoint)
- Great attention to detail

WORK EXPERIENCE

SINGAPORE GENERAL HOSPITAL, Health Screener

Mar 2021 - Jul 2021

- Recorded temperature and filled travel-declaration form for visitors
- Aided visitors with directions or any form of aid required
- Managed a team daily to ensure a smooth operation of tasks

SINGAPORE ARMED FORCES, NSF

Apr 2019 - Feb 2021

- Full-time National Servicemen, Singapore Armed Forces (SAF)
- Finished 10-week basic military training and developed a resilient attitude through enduring physically straining activities
- Posted to the Military Police vocation to undergo a 10-week Military Police Basic Course, improving discipline and self-control
- Aided unit in performing Enforcement Operations to maintain law and discipline in the Singapore Armed Forces
- Served as a Presidential Guard to perform public-facing ceremonial duties at the Istana as well as receiving motorcades of foreign dignitaries visiting MINDEF and the Istana
- Contributed to the National Day Parade in 2020 as the Military Policeman-In-Attendance for the Prime Minister of Singapore
- Developed ability to remain level-headed and optimistic when faced with unforeseen challenges

SHANGHAI SCHOOL UNIFORMS | JAN 2019 - MARCH 2019, Part-time salesperson & Data Entry Clerk

Sep 2014 - Nov 2014

- Managed logistics and ensured payments are all accounted for
- Attended to customers with queries or selection of correct school uniforms
- Transferred recent sales data into Excel sheets to keep track of sales and logistics