Archana Jain

Scrum Master | Agile Methodologies | Technical Project Manager

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# SUMMARY

@ **[jainarchana13@gmail.com](mailto:jainarchana13@gmail.com)**

9 **Bangalore, India**

# SKILLS

Enthusiastic Scrum Master with 12= years of experience in IT industry, 6=

### Agile methodologies Scrum practices

years of leading Agile teams and delivering projects. Expert in Scrum

methodologies and project management, with a proven track record of

increasing team productivity by 15%. Certified Scrum Master (PSM2).

# EXPERIENCE

## Scrum Master | Technical Project Manager

### Tata Consultancy Services

**Project management Jira Confluence**

### Scrum Frameworfi Sprint planning Stafieholder Management

**Agile Metrics Tracfiing**

08/2021 - Present Bangalore, India

* Led all Scrum-related activities, resulting in a 10% increase in project completion rate.
* Coordinated and facilitated Agile ceremonies, reducing sprint cycle time by 15%.
* Guided and coached teams on Agile principles and practices increasing team velocity by 15%.

### Conflict Resolution Meeting Facilitation

**Customer Interaction Risfi Identification Adaptive Leadership**

* cordinating with product owner on regular basis to know priorities.
* Removed impediments for the team, improving productivity by 20%.
* Implemented continuous improvement initiatives, improved processes and practices achieving a 95% stakeholder satisfaction rate.
* Facilitated scrum team to deliver high quality products, foastered

### Agile Best Practices SDLC

### Continuous Improvement Collaboration

collaboration and communication among team members

* Conducted retrospectives to identify areas of improvement.
* Tracked and reported scrum metrics to stakeholders

## UI Tech Lead

### Tata Consultancy Services

06/2017 - 07/2020 Bangalore, India

* Enhanced user experience by implementing innovative and responsive UI designs.
* Developed custom UI components to address unique business requirements and improve overall functionality.
* Improved accessibility by implementing WCAG-compliant features, making applications usable for all users regardless of ability or disability status. Collaborated with cross-functional teams for seamless integration of design and development processes.
* Operated in global development environment, working across multiple time zones and cultures.
* Employed SDLC methodologies during multiple projects, streamlining cross-discipline development.

## Frontend Developer

### Tata Consultancy Services

04/2015 - 05/2017 Bangalore, India

* Developed responsive websites using latest frameworks while being a part of agile team.

## Software Developer

### Infosys Ltd

03/2011 - 05/2014 Bangalore, India

* Developed application using COBOL JCL, perfoemed unit testing and integration testing

# EDUCATION

## Master of Computer Applications

### Gautam Buddh Technical University

07/2007 - 06/2010 Moradabad, India

**Communication**

**Product Bacfilog Management Retrospectives**

# ACHIEVEMENTS

## CSR Activities

Initiated and raised funds for CSR activities through art and craft

## Organization Level Policy change

Proposed change in one of the organizational policy and got it updated.

## Addressing 80+ Students

Invited as as Alumni to address B.Tech students.

# CERTIFICATION

### Professional Scrum Master (PSM2)

Advanced ScrumMaster certification from scrum.org

### Agile Project Management

Comprehensive training on managing Agile projects from initiation to completion.

### Project Management

Certification from Google

* Completed degree securing 76%.

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