

PRAVEAN INDRAJITH PRABAKARAN RAVI

Business Analyst | Final Year Information Systems Engineering Student

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Colombo District, Western Province, Sri Lanka



PROFESSIONAL SUMMARY

Results-driven Business Analyst and Information Systems Engineering graduate with 2+ years of experience in business analysis, data analytics, and stakeholder management. Proven track record in requirements gathering, process improvement, and translating business needs into technical solutions. Expertise in SQL, Power BI, Microsoft Power Apps, and business process modeling. Strong analytical and communication skills with experience managing cross-functional projects and delivering data-driven insights for strategic decision-making.

CORE COMPETENCIES

Business Analysis: Requirements Gathering, User Requirements Specifications (URS), Software Requirements Specifications (SRS), Business Process Modeling, Gap Analysis, Stakeholder Management, Process Improvement

Data Analysis: SQL Database Querying, Data Extraction and Transformation, Statistical Analysis, KPI Development, Data Visualization, Reporting and Dashboard Creation

Technical Skills: Microsoft Power BI, Microsoft Power Apps, Advanced Excel, Database Management, API Integration, Software Development Life Cycle (SDLC)

Project Management: Cross-functional Collaboration, Team Leadership, Strategic Planning, Financial Management, Budget Planning, Risk Assessment

PROFESSIONAL EXPERIENCE

Business Analyst Intern | March 2023 - Present

LOLC Technologies, Colombo, Western Province, Sri Lanka

- Collaborate with technology, strategy, and business operations teams to support data-driven decision-making and drive business growth initiatives
- Analyze market trends, internal data, and operational processes to deliver actionable insights supporting strategic planning and business development
- Gather and document comprehensive User Requirements Specifications (URS) and Software Requirements Specifications (SRS) to ensure alignment between stakeholder needs and technical implementation
- Execute complex SQL queries for database management, data extraction, transformation, and automated reporting processes
- Design and develop interactive dashboards and comprehensive reports using Microsoft Excel and PowerBI to visualize key performance indicators and business metrics
- Leverage Microsoft Power Apps to design, develop, and implement custom business applications that improve operational efficiency and enhance user experience
- Facilitate effective communication between business stakeholders and technical development teams to ensure accurate requirement gathering and successful solution delivery

- Lead continuous improvement initiatives through data analysis, process optimization, and cross-functional collaboration
- Support financial analysis and budget planning activities to optimize resource allocation and cost management

Student Services Representative | February 2021 - January 2022

Sri Lanka Institute of Information Technology (SLIIT), Colombo, Western Province, Sri Lanka

- Delivered exceptional customer service to diverse student and faculty populations while managing high-volume inquiries and administrative processes
- Managed multiple concurrent administrative tasks with high accuracy, ensuring efficient processing of student requests and academic documentation
- Resolved complex student inquiries and facilitated smooth academic processes through effective problem-solving and communication skills
- Supported departmental operations and strategic initiatives through data collection, analysis, and process improvement recommendations
- Conducted comprehensive research on student needs and service delivery processes to identify improvement opportunities
- Developed strong stakeholder management and communication skills through direct interaction with students, faculty, and administrative staff

LEADERSHIP EXPERIENCE

Assistant Treasurer | March 2024 - April 2025

Information Systems Engineering Student Community, Sri Lanka

- Manage comprehensive treasury accounting and financial operations for 200+ member professional student community
- Lead budget planning, financial forecasting, and resource allocation activities to ensure optimal financial performance
- Implement and maintain robust financial tracking systems and ensure accurate financial record-keeping and compliance
- Collaborate with executive committee members to ensure financial transparency, governance, and regulatory compliance
- Prepare detailed monthly and quarterly financial reports for community leadership and stakeholder review
- Oversee financial risk assessment and develop strategies for sustainable financial management

Community Member | March 2023 - February 2024

Information Systems Engineering Student Community, Malabe, Western Province, Sri Lanka

- Actively participated in strategic community initiatives and collaborative team projects focused on academic and professional development
- Developed advanced teamwork, leadership, and project management capabilities through diverse collaborative projects and initiatives

- Contributed to planning, execution, and evaluation of student-led programs and academic enhancement activities
- Supported comprehensive event planning and execution for academic conferences, networking events, and social programs

EDUCATION

Bachelor of Science in Information Systems Engineering

Sri Lanka Institute of Information Technology (SLIIT), Colombo, Sri Lanka | 2021 - 2025 | CGPA: 2.98 | Expected Graduation: July 2025

Relevant Coursework: Programming Languages, IT Business Analysis, Systems Engineering, Database Management, Information Systems Design, Software Development, Project Management

Academic Activities: Chess Club Member, LEO Club Member, Rotaract Club Member, ISE Committee Member

Specialization: Business-Technology Integration, Requirements Analysis, Systems Design, Data Analytics

Advanced Level and Ordinary Level Education

S. Thomas' College, Mount Lavinia, Sri Lanka | 2007 - 2020 | Business/Commerce Stream

Advanced Level Subjects: Business Studies, Information and Communications Technology, Accounting

Activities: Chess Club Member, Scouting, ICT Society Member

TECHNICAL PROFICIENCIES

Programming Languages: SQL, Multiple Object-Oriented Programming Languages

Business Intelligence Tools: Microsoft Power BI, Advanced Microsoft Excel, Data Visualization, Dashboard Development

Application Development: Microsoft Power Apps, Database Management Systems, API Integration

Analysis Tools: Statistical Analysis, Process Modeling, Gap Analysis, Requirements Documentation

Project Management: Software Development Life Cycle (SDLC), Agile Methodologies, Stakeholder Management

LANGUAGES

Tamil: Native Speaker (Primary Language)

English: Professional Working Proficiency (Business and Technical Communication)

Sinhalese: Conversational Proficiency (Business Communication)

ADDITIONAL INFORMATION

Areas of Interest: Business Process Optimization, Data Analytics, Digital Transformation, Financial Analysis, Strategic Planning

Professional Objectives: Seeking opportunities to leverage analytical expertise and technical knowledge in business analysis, data analysis, or business intelligence roles

REFERENCES

Dr. Dasuni Nawinna

Assistant Professor, Department of Computer Systems Engineering

Faculty of Computing, Sri Lanka Institute of Information Technology (SLIIT)

Qualifications: PhD, MSc IT, BSc (Hons) IT, BSc IT, MIEEE, MIET, MCSSL Email:
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Mr. Aravinth Muruganantham

Student Enrollment Manager

Sri Lanka Institute of Information Technology (SLIIT)

Qualifications: BBA

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