Requirement 1:

* Need to Calculate the difference between in & out time
* First in and last out time to be calculated (E.g.: 18-10-23 In time 10:00 – out time: 19:00 = 09:00:00)
* Omit the first in & last out of the day and calculate the break time and need summation of it as well.
* Cut off time for the second shift out time would be 4:45 am

Requirement 2:

* In and out time will be in one Excel sheet
* Monthly reports will be kept in the same location.
* In & out time to be overwritten to all the monthly reports based on filtering the employee ID & data.