

PRECELLA SIONG



012-8552024



Taman Flora Indah



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EDUCATION

Mukah Polytechnic, Sarawak

- Diploma in Information and Technology
- Major in Programming

SKILLS

DESIGN

- Photoshop
- Adobe Illustrator
- Adobe InDesign
- Photobook Designer



DEVELOPER

- HTML 5
- CSS
- JAVASCRIPT
- PHP (Laravel)
- PYTHON
- MongoDB
- MySQL



LANGUAGES

- BAHASA MALAYSIA
- ENGLISH
- MANDARIN (SPEAK ONLY)
- IBAN



SOFT SKILLS

- COMMUNICATION
- LEADERSHIP
- TIME MANAGEMENT



I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake. With my self learning ability I believe I can quickly updated to your company culture

WORK EXPERIENCE

2018-2022

Graphic Designer cum Admin Assistant (Beyond Teamwork Sdn Bhd)

- Manage Web pages and created graphic materials for company website
- Prepare unique print materials, including broucher, proposal, name card, logo, planning brief and etc
- Troubleshoot PC and Printer problem
- Coordinate and followup with Client, Land & survey Officer and Council officer (Government Officials)
- Some admin work such as typed document for Planning and Building Plan submission
- Coordinator for another company for Renewal Land Title, for issue Parent Title and Strata Title. (Land and Survey Officials)

2017-2018

IT Support, Programmer cum Marketing (Borneo Exploration Tours & Travel Sdn Bhd)

- Prepare unique print materials including advertisement, brochures, flyers, banner, booklet, design Photobook and etc
- Troubleshooting PC and Network Problem
- Monitor and Manage Company Website, monitor company email and any problem inhouse regarding technical issue for PC.
- Follow up with Payment Card Industry Data Security Standard (PCI)