

BUREAU of INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION
ASSET FORFEITURE UNIT

10 Dec 2010
22 December 2010

6 JAN 11 AM 8:

TO: Nicholas J. Roti
Chief
Organized Crime Division

ATTN: Brian Daly
Commanding Officer
Administration-OCD

FROM: Lt. Melissa A. Staples #419
Commanding Officer
Asset Forfeiture Unit

SUBJECT: ENTERPRISE PAYMENT - MONTHLY VEHICLE LEASE
Dec 2010/Jan 2011

REFERENCE: Approved Request #03-191-003, City Contract # T-26483,
Funding: 191-57-1005-9000-0157

1. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, Invoice [REDACTED], dated 03 December 2010 in the amount of \$126,542.61 be paid from 1505 funds. This invoice is for the base lease payments, insurance, and maintenance fees.

2. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, Invoice [REDACTED], dated 03 December 2010 in the amount of \$2,967.19 be paid from 1505 funds. This invoice is for supplemental maintenance in excess of that which is covered by the contract, and license and registration fees.

3. Reconciled invoice payable:	\$126,542.61
Invoice No [REDACTED]	\$ 2,967.19

Total Due:	\$129,509.80
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RECEIVED:
Check # 153728
For \$ 129,509.80
23 Dec 2010