

BUREAU of INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION
ASSET FORFEITURE UNIT

28 October 2010

02:00 PM
FBI/DOJ/NIJ

18 Nov 2010

TO: Nicholas J. Roti
Chief
Organized Crime Division

ATTN: Brian Daly
Commanding Officer
Administration-OCD

FROM: Melissa A. Staples
Commanding Officer
Asset Forfeiture Unit

SUBJECT: ENTERPRISE PAYMENT - MONTHLY VEHICLE LEASE
Oct/Nov 2010

REFERENCE: Approved Request #03-191-003, City Contract # [REDACTED]
Funding: 191-57-1005-9000-0157

1. The undersigned is requesting that the attached invoice, from [REDACTED], Invoice # [REDACTED], dated 05 October 2010 in the amount of \$126,542.61 be paid from 1505 funds. This invoice is for the base lease payments, insurance, and maintenance fees.

2. The undersigned is requesting that the attached invoice, from [REDACTED], Invoice # [REDACTED], dated 05 October 2010 in the amount of \$1,512.58 be paid from 1505 funds. This invoice is for supplemental maintenance in excess of that which is covered by the contract, and license and registration fees.

Note: The original Invoice requested \$1,532.03, however an Insurance Deductible listed on line #5 was over charged \$19.45.

3. Reconciled invoice payable:	\$126,542.61
7 (Credit) Invoice	\$ 1,512.58
Total Due:	\$128,055.19

RECEIVED:

Check #: 15217

For \$: 128,055.19

Date: 18 Nov 10

Signature: [REDACTED]

101 PM 3:15