

**BUREAU of INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION**

10 May 2010
06 May 2010

TO: Ernest T. Brown
Chief
Organized Crime Division

ATTN: Brian Daly
Commanding Officer
Administration-OCD

FROM: Melissa A. Staples
Commanding Officer
Asset Forfeiture Unit

SUBJECT: Repair Invoices "Balzekas "

Reference: Forfeited 1505 Vehicles, being put into service.

1. The undersigned is requesting that the attached repair invoices, from Balzekas, totaling \$5,963.91, be paid from 1505 Funds. These vehicles have recently been forfeited and repairs were required to put these vehicles into service as covert vehicles. Repairs have been completed and the vehicles transported to MMD for inspection, to ensure that the repairs listed on the invoices have been completed satisfactorily.

<i>Inv.#</i>	<i>Veh.#</i>	<i>Make/Model</i>	<i>Invoice#</i>	<i>Cost</i>
[REDACTED]	[REDACTED]	[REDACTED]	52680	\$1,845.39
[REDACTED]	[REDACTED]	[REDACTED]	52681	\$2,741.33

2. The following vehicle had been previously repaired. Subsequent to the initial MMD inspection, during title/registration processing the vehicle remained idle and developed an issue which required additional repair before being put into service. The vehicle was returned to MMD for reinspection and to insure satisfactory completion of the listed repair.

[REDACTED]	[REDACTED]	[REDACTED]	52692	\$18
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RECEIVED
Check #: 14826
For \$: 5963.91
Date: 27 May 10
Signature: [REDACTED]

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3. The following vehicles required service which could not be performed by MMD. The vehicles were transported from MMD to the vendor for required repairs. Upon completion of the repairs, the vehicles were returned to MMD for inspection. The repairs were completed satisfactorily.

[REDACTED]	[REDACTED]	[REDACTED]	52680	\$469.25
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4. The following vehicle was sent to "Balzekas" for service in November of 2009 by MMD. As of this date the invoice has not been paid. The undersigned is requesting that this invoice be paid.

[REDACTED]	[REDACTED]	52189	\$889.41
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**** Towing charges for each vehicle are listed under Misc Sales.**

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SIGNATURE AND APPROVAL PAGE ONLY



Lt. Melissa A. Staples #419
Commanding Officer
Asset Forfeiture Unit



Hector J. Rodriguez
Commander
Asset Forfeiture Unit



Nicholas J. Rofi
Deputy Chief
Organized Crime Division



Ernest T. Brown
Chief
Organized Crime Division