

BUREAU OF INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION
ASSET FORFEITURE UNIT

10 Sept 078
20 Sept 2010

TO: Nicholas Roti
Chief
Organized Crime Division

ATTN: Maryet Hall
Commanding Officer
Administration-OCD

FROM: Lt. Melissa A. Staples #419
Commanding Officer
Asset Forfeiture Unit

SUBJECT: REPAIR INVOICES "WEST LOOP AUTO BODY"
REFERENCE: FORFEITED 1505 VEHICLES, BEING PUT INTO SERVICE.

1. The undersigned is requesting that the attached repair invoices, from West Loop Auto Body, totaling \$5,092.67 be paid from 1505 Funds. These vehicles have recently been forfeited and repairs were required to put these vehicles into service as covert vehicles. Repairs have been completed and the vehicles transported to MMD for inspection, to ensure that the repairs listed on the invoices have been completed satisfactorily.

Inv.#	Veh.#	Make/Model	Invoice#	Cost
[REDACTED]	PD1451	[REDACTED]	[REDACTED]	\$1974.46

2. The following vehicles required service which could not be performed by MMD. The vehicles were transported from MMD to the vendor for required repairs. Upon completion of the repairs, the vehicles were returned to MMD for inspection. These repairs were completed satisfactorily.

PD1439
PD1545
PD1335
PD1417
PD1305

\$1,297.21
\$1,180.00
\$1,800.00
\$1,200.00
\$1,200.00
\$1,200.00

RECEIVED:

Check #:

For \$:

Date:

Signature:

HJR/dl