

BUREAU of INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION

10 Apr 037

15 April 2010

TO: Ernest T. Brown
Chief
Organized Crime Division

ATTN: Brian Daly
Commanding Officer
Administration-OCD

FROM: Lt. Melissa A. Staples #419
Commanding Officer
Asset Forfeiture Unit

SUBJECT: Enterprise Payment - Monthly Vehicle Lease
Apr/May 2010

Reference: Approved Request #03-191-003, City Contract # T-26483,
Funding: 191-57-1005-9000-0157

1. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, [REDACTED] dated 03 April 2010 in the amount of \$125,452.36 be paid from 1505 funds. This invoice is for the base lease payments, insurance, and maintenance fees.

2. The undersigned is requesting that the attached Invoice, from Enterprise Fleet Services, [REDACTED] dated 03 April 2010 in the amount of \$8,945.64 be paid from 1505 funds. This invoice is for supplemental maintenance in excess of that which is covered by the contract.

Note: The original Invoice requested \$9,122.53, however we were incorrectly charged \$130.10 in sales tax, as we are an exempt unit of government, and \$46.79 in rental car sales tax which was incorrectly billed to insurance deductible fees.

3. Reconciled invoices payable: \$125,452.
8,945.

Total Due:

\$134,398

RECEIVED:
Check # 1475-7
For \$ 134,398.00
Date 06 MAY 2010
Signature [REDACTED]