

BUREAU of INVESTIGATIVE SERVICES  
ORGANIZED CRIME DIVISION  
ASSET FORFEITURE UNIT

RECEIVED  
NOV 22 2010

10 DEC 02 7  
22 November 2010

TO: Nicholas J. Roti  
Chief  
Organized Crime Division

ATTN: Brian Daly  
Commanding Officer  
Administration-OCD

FROM: Lt. Melissa A. Staples #419  
Commanding Officer  
Asset Forfeiture Unit

SUBJECT: ENTERPRISE PAYMENT - MONTHLY VEHICLE LEASE  
Nov/Dec 2010

REFERENCE: Approved Request #03-191-003, City Contract # T-26483,  
Funding: 191-57-1005-9000-0157

1. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, Invoice # [REDACTED] dated 03 November 2010 in the amount of \$126,542.61 be paid from 1505 funds. This invoice is for the base lease payments, insurance, and maintenance fees.

2. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, Invoice # [REDACTED] dated 03 November 2010 in the amount of \$4,007.72 be paid from 1505 funds. This invoice is for supplemental maintenance excess of that which is covered by the contract, and license and registration fees.

3. Reconciled invoice payable:	\$126,542.61
Credit Invoice	\$ 4,007.72

Total Due:	\$130,550.33
------------	--------------

Check #: 15283  
For \$: 130,550.33  
Date: 11/22/10  
Signed: [REDACTED]