BUREAU OF INVESTIGATIVE SERVICES ORGANIZED CRIME DIVISION ASSET FORFEITURE UNIT

18 April 2011

(1AP) 838

TO:

Nicholas J. Roti

Chief

Organized Crime Division

ATTN: Brian Daly

Commanding Officer Administration-OCD

FROM:

Lt. William Kilroy #280

Commanding Officer Asset Forfeiture Unit

SUBJECT: ENTERPRISE LEASED VEHICLES - May 2011

1. The undersigned is requesting the payment, from 1505 Funds(Drugs) and 1505(ML), of the following attached Enterprise Fleet Services invoices totaling: \$131,498.37

2. Invoice # dated 05 April 2011 for the base lease, insurance, and maintenance fees in April 2011 totaling: \$126,542.61

3. Invoice # dated 05 April 2011 for the supplemental maintenance and insurance deductible's in excess of what is covered by the contract. In addition license & registration renewal fees for March 2011 totaling: \$4,955.76

Note: The original invoice requested \$5,092.36, however \$136.60 was billed on Line 16 in error for a rental car on claim #134377. According to the lease contract, a rental car will be provided at no charge. Therefore \$136.60 was subtracted from the total amount due on invoice , leaving a new total amount due of \$4,995.76.

4. The following summary is the cost of vehicles, by Unit of assignment:

Unit 188 OCD Administration \$2,036.16 Unit 189 OCD Narcotics Section \$74,930.68 Unit 192 OCD Vice Control Section \$4,956.20 Unit 193 OCD Gang Investigation Section \$38,246.82 Unit 196 OCD Asset Forfeiture Unit \$8,040.91 Unit 393 OCD Gang Enforcement Section \$3,287.60 TOTAL \$131,498.37

WK/dl

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SIGNATURE AND APPROVAL PAGE ONLY

Lt. William Kilroy #280

Commanding Officer
Asset Forfeiture Unit

APPROVED:

Hector J. Rodriguez

Commander

Asset Forfeiture Unit

Joseph Patterson

Deputy Chief

Organized Crime Division

Nicholas J. Roti

Chief

Organized Crime Division