

BUREAU of INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION
ASSET FORFEITURE UNIT

24 September 2010

10001008

02 Sep 10 #15062-
\$ 115,146.65

TO: Nicholas J. Roti
Chief
Organized Crime Division

1 OCT '10 AM 10:41
F/4

ATTN: Mayda Corral
Acting Commanding Officer
Administration-OCD

FROM: Melissa A. Staples
Commanding Officer
Asset Forfeiture Unit

SUBJECT: Enterprise Payment - Monthly Vehicle Lease
Sep/Oct 2010

REFERENCE: Approved Request #03-191-003, City Contract # T-26483,
Funding: 191-57-1005-9000-0157

1. The undersigned is requesting that the attached invoice, from Enterprise Fleet Services, Invoice # [REDACTED] dated 03 September 2010 in the amount of \$125,941.02 be paid from 1505 funds. This invoice is for the base lease payments, insurance, and maintenance fees.

Note: The original invoice requested \$127,047.57, however a maintenance fee listed on line #72 was over billed \$0.50 in error, and a Credit of \$(1,106.05) is to be applied to this invoice.

2. The undersigned is requesting that the attached Credit Invoice, from Enterprise Fleet Services, Invoice # FOT0034382, dated 03 September 2010 in the amount of \$1,106.05 be applied to Invoice [REDACTED]. This invoice is for supplemental maintenance in excess of that which is covered by the contract, and license and registration fees.

Note: The original Invoice listed a credit of \$(610.86) however the credit has been adjusted by the following factors:

- Line #7 Initial Charges \$282.84 was billed in error
- Line #9 Initial Charges \$173.41 was billed in error
- Line #12 Insurance Deductible over charged \$38.94

RECEIVED: 11/55
Check #: 125941.02
For \$: 131 Oct 10
Date: [REDACTED]
Signature: [REDACTED]