

BUREAU OF INVESTIGATIVE SERVICES
ORGANIZED CRIME DIVISION
ASSET FORFEITURE UNIT

15318 \$129,508.80
18 FEB 11

11 FEB 045
14 February 2011

1 MAR '11 PM 3:51

TO: Nicholas J. Roti
Chief
Organized Crime Division

ATTN: Brian Daly
Commanding Officer
Administration-OCD

FROM: Lt. Melissa A. Staples #419
Commanding Officer
Asset Forfeiture Unit

SUBJECT: ENTERPRISE LEASED VEHICLES - MARCH 2011

1. The undersigned is requesting the payment, from 1505 Funds(Drugs) and 1505(ML), of the following attached Enterprise Fleet Services invoices totaling: \$135,384.60

2. Invoice # [REDACTED] dated 03 February 2011 for the base lease, insurance, and maintenance fees in March 2011 totaling: \$126,542.61

3. Invoice # [REDACTED] dated 03 February 2011 for the supplemental maintenance in excess of that which is covered by the contract, & license & reg. Fees in January 2011 totaling: \$8,841.99.

Note: The original invoice requested \$8,855.30, however sales tax was charged on line # 5 in the amount of \$13.31. As the City is tax exempt, a deduction from the bill of a total of \$13.31 was applied.

4. The following summary is the cost of vehicles by Unit of assignment:

Unit 188 OCD Administration	\$2,135.16
Unit 189 OCD Narcotics Section	\$77,510.25
Unit 192 OCD Vice Control Section	\$5,129.20
Unit 193 OCD Gang Investigation Section	\$39,142.98
Unit 196 OCD Asset Forfeiture Unit	\$8,454.60
Unit 393 OCD Gang Enforcement Section	\$3,012.41
TOTAL	\$135,384.60

RECEIVED
Check # 15411
\$ 135,384.60
Date 10 MAR 11
Signature: [REDACTED]