

Full Name

emailaddress@domain.com | 0000 000 000 | Suburb, State, Postcode

Summary This is your elevator pitch where you have just a few lines of text to sell yourself to a potential employer. Try to keep it brief and to the point. For some great examples of personal summaries, visit: [How to sell yourself in 25 words or less](#).

Career history **Role Title** at Company Name
Month YYYY – Month YYYY
Overview of role in 1 to 2 lines
Key responsibilities

- Insert 2 to 3 key responsibilities

Achievements

- Insert 2 to 3 key achievements

Role Title at Company Name
Month YYYY – Month YYYY
Overview of role in 1 to 2 lines
Key responsibilities

- Insert 2 to 3 key responsibilities

Achievements

- Insert 2 to 3 key achievements

Education **Course or qualification** from Institution Name
Graduated YYYY
Course or qualification from Institution Name
Graduated YYYY

Key skills Skill one, Skill two, Skill three, Skill four, Skill five, Skill six, Skill seven, Skill eight, Skill nine, Skill ten

References Available upon request