

**Uttam Mandal**

**House No. D-15, street no. 25/D, Molarband Extn. Badarpur New Delhi 110044**

**SUB: PO for Painting work at IFMR New Delhi Office**

With reference to your quote dated 02.12.2019, we would like to place an order with you for the painting work in IFMR Office area including stair case area.

**Terms and Conditions:**

1. The estimated area is around 6,000 sq ft, hence the charges are 11/- per sq ft including material and service cost for GF and LGF area.
2. Material provide Asian Oncolite plastic paint premium of Nerolac or Asian Paints
3. TOTAL COST\* is Excluding IGST.
4. The iron grill in LGF outside area should be painted along with handles of windows of GF windows.
5. The color of existing paint on walls should be matched as it is. Touch of the ceiling should be done where ever found dirty.
6. Work to be done during 7 to 10 Jan 2020
7. The vendor will clean all whitewash marks on floor and furniture
8. 50% advance will be paid and balance 50% will be paid after the work is done.
9. The Performa/final Invoice should be in the name of **“Institute for Financial Management and Research, 196, TTKRoad, Parthasarathy Gardens, Alwarpet, Chennai, Tamil Nadu – 600 018. GST No.33AAATI2605P1ZO.**
10. Invoice should be mentioned with IGST with applicable percentage.
11. IFMR shall pay the final amount Invoice within 7 Working days from the date of successful service is completed by the vendorend.
12. It's assumed that **Uttam Mandal** accepts all the terms specified in the PO and then only agreed to supply the quantity, with the signed PO as proof of acceptance.

For IFMR.



Vinita Kathuria  
Administration Manager  
Authorized Signatory