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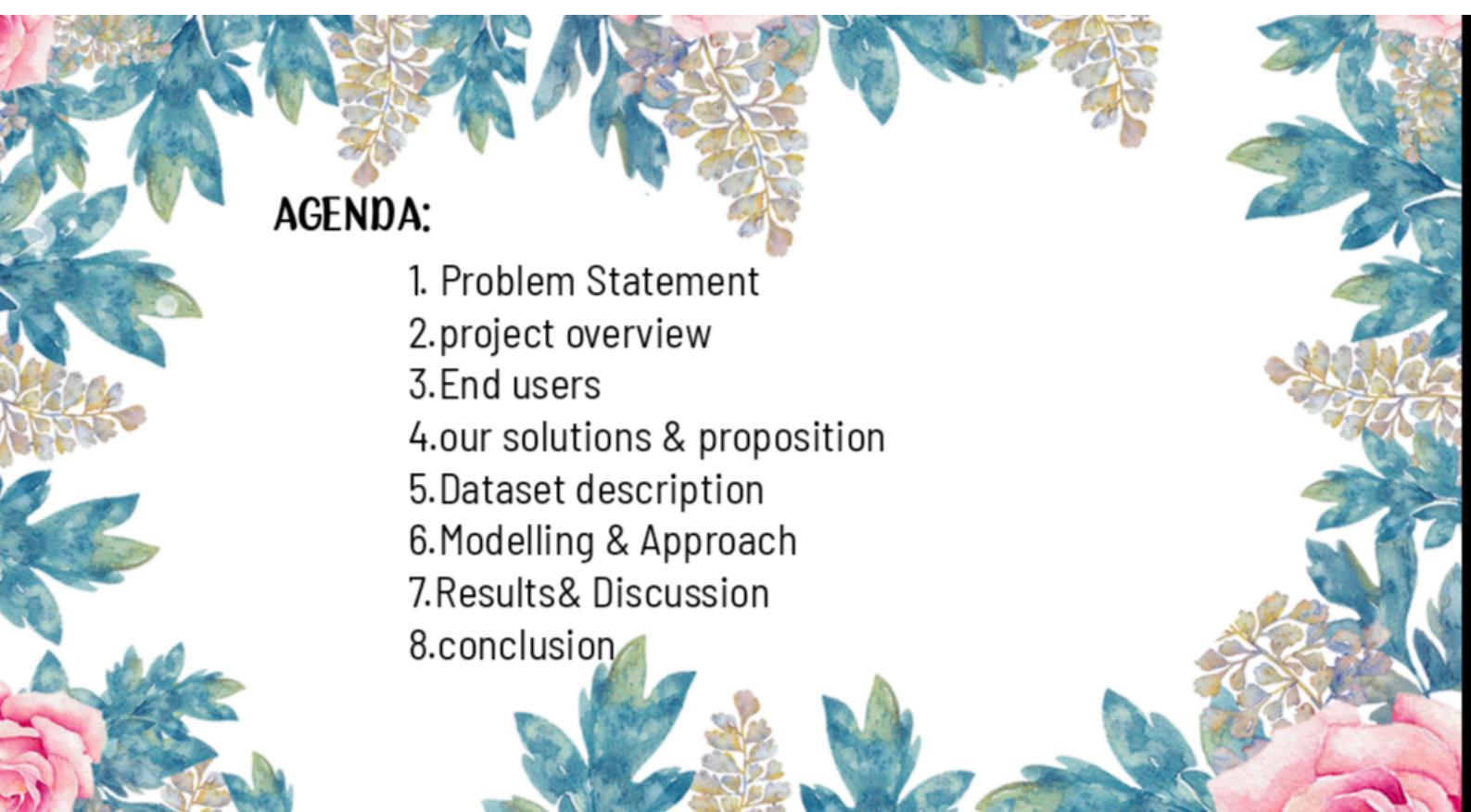
Department: Bcom(Corporate secretaryship)

College name: Chevalier T.thomas Elizabeth  
College for Womens



PROJECT TITLE :

# **CREATING AN EMPLOYEE PERFORMANCE SCORECARD IN EXCEL**

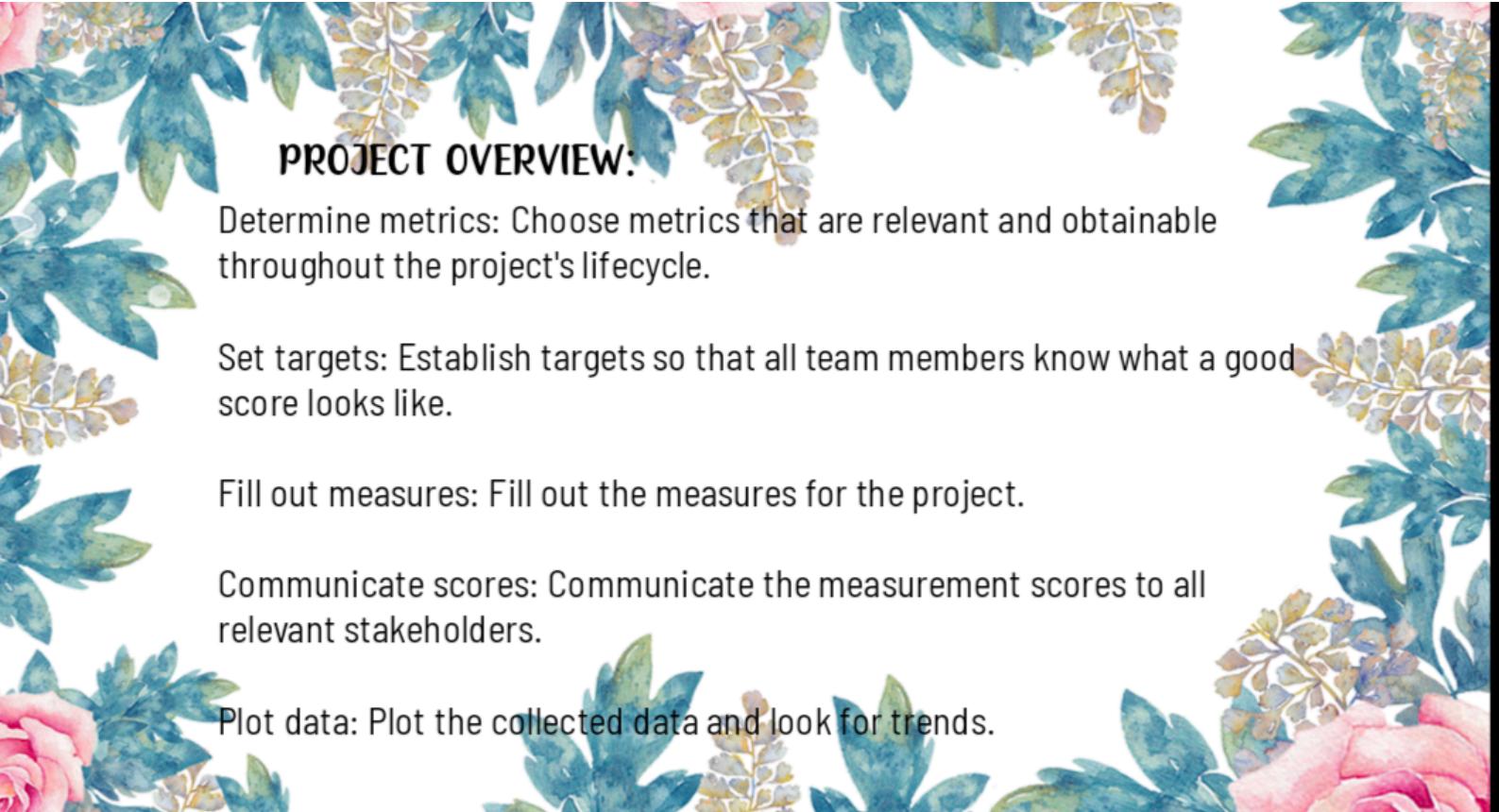


## **AGENDA:**

1. Problem Statement
2. project overview
3. End users
4. our solutions & proposition
5. Dataset description
6. Modelling & Approach
7. Results& Discussion
8. conclusion

## **PROBLEM STATEMENT:**

To develop comprehensive & standardized employee performance scorecard to measure and evaluate individual performance across various departments and roles



## **PROJECT OVERVIEW:**

Determine metrics: Choose metrics that are relevant and obtainable throughout the project's lifecycle.

Set targets: Establish targets so that all team members know what a good score looks like.

Fill out measures: Fill out the measures for the project.

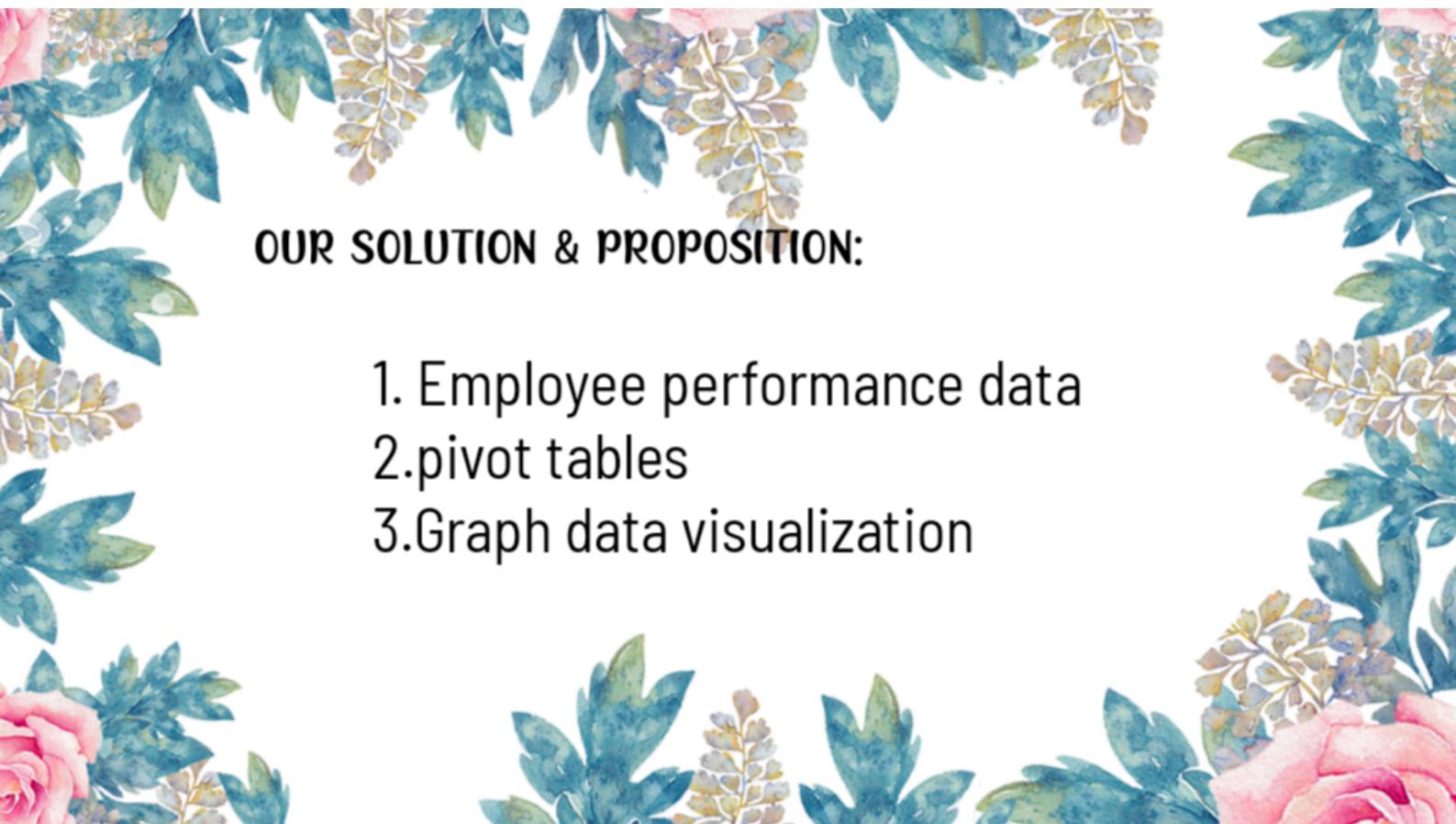
Communicate scores: Communicate the measurement scores to all relevant stakeholders.

Plot data: Plot the collected data and look for trends.



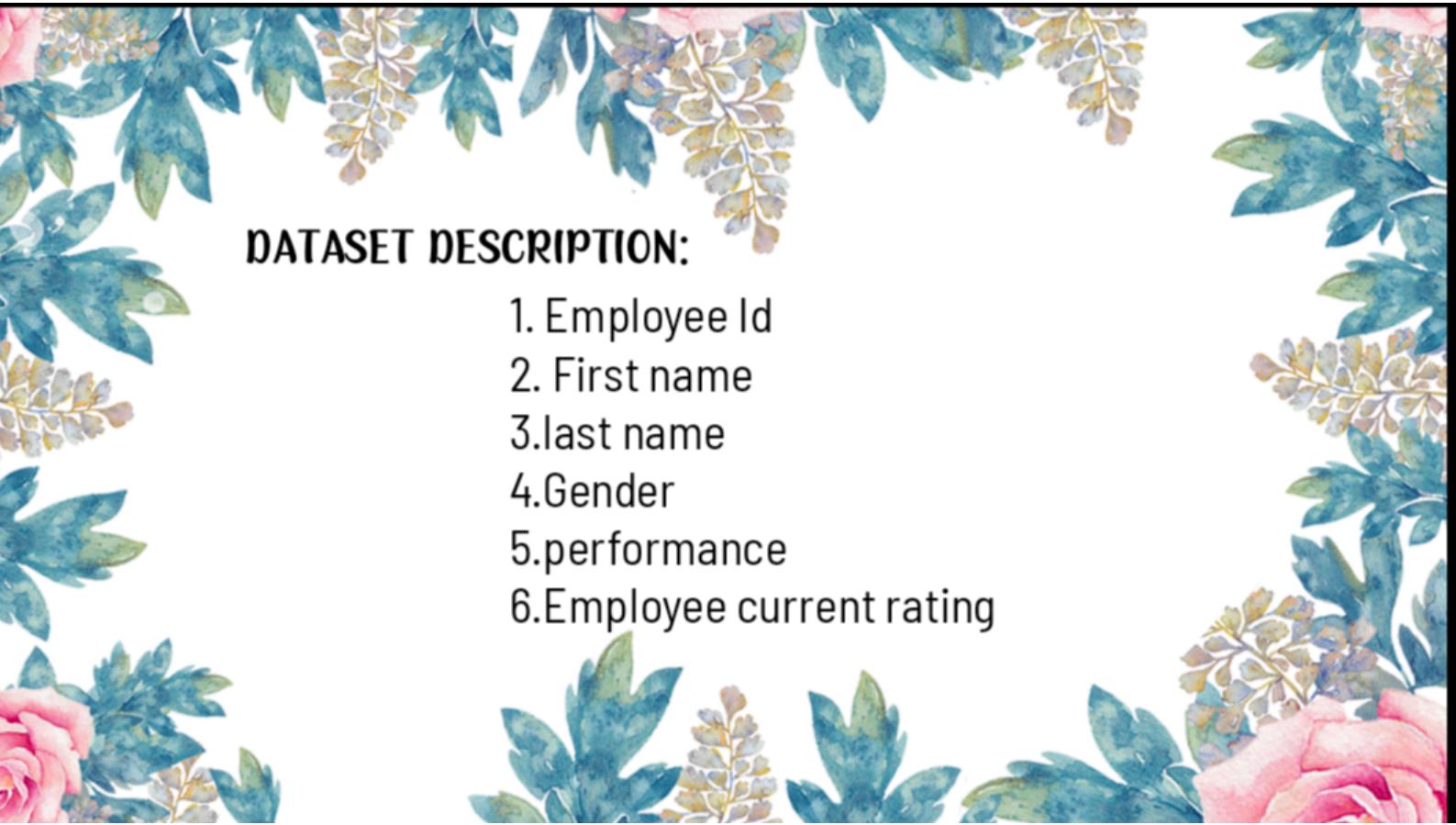
## **END USERS:**

1. HR MANAGER
2. DEPARTMENT MANAGER
3. SUPERVISOR
4. BUSINESS ANALYST
5. OPERATIONS MANAGERS
6. EMPLOYEE DEVELOPMENT SPECIALIST



## **OUR SOLUTION & PROPOSITION:**

1. Employee performance data
2. pivot tables
3. Graph data visualization



## **DATASET DESCRIPTION:**

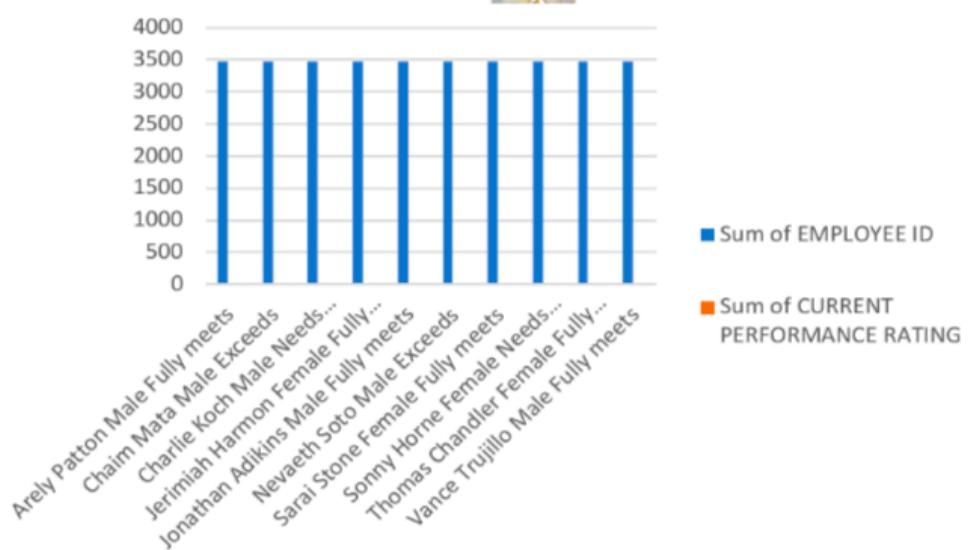
1. Employee Id
2. First name
3. last name
4. Gender
5. performance
6. Employee current rating

## **MODELLING & APPROACH:**

**DATA COLLECTION:** Gaggle to download data

1. Employee status type
2. Neme
3. gender
4. performance score
5. Current rating
6. pivot table & graphics representation

## RESULT & EVALUATION:

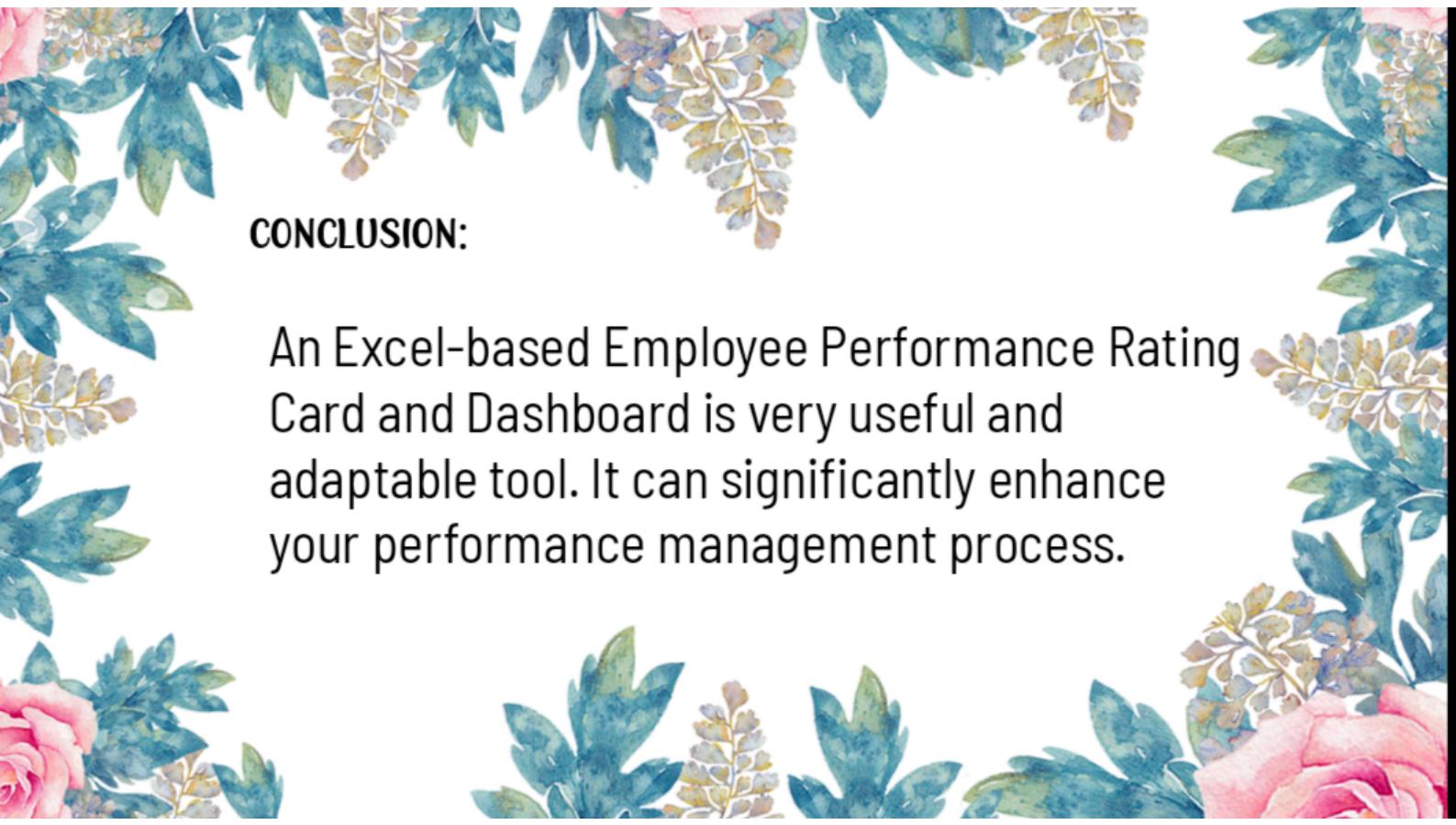


## RESULT & EVALUATION:

### EMPLOYEE PERFORMANCE SCORECARD CURRENT PERFORMANCE RATING



- 3471 Jonathan Adikins Male Fully meets
- 3472 Nevaeth Soto Male Exceeds
- 3473 Chaim Mata Male Exceeds
- 3474 Arely Patton Male Fully meets
- 3475 Vance Trujillo Male Fully meets



## **CONCLUSION:**

An Excel-based Employee Performance Rating Card and Dashboard is very useful and adaptable tool. It can significantly enhance your performance management process.



THANKYOU