

Preksha Sangvikar

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Highly organized and driven individual aspiring to excel as a project manager, equipped with a blend of exceptional analytical, leadership, self-motivated, interpersonal and communication skills. Proven track record of designing schedules, assessing risks, and optimizing processes to improve operational efficiency. Cultivates strong customer relationships and drives adoption and satisfaction. Possesses a keen ability to manage cross-functional teams and influence stakeholders through credible facts and data-driven insights. Recognized for consistently delivering projects on-time, within scope, and on budget. Demonstrates a passion for continuous learning and is committed to staying up to date on industry trends and emerging technologies.

EDUCATION

MS IT Project Management, Golden Gate University, San Francisco, CA. (GPA- 4.0)

December

2023

Coursework- Introduction to PM, Agile Management for Project Managers, Data Analysis for Managers, IT Management & Digital Transformation, Project government program portfolio management, Project Risk Management, Supply chain management, Advance Project Planning, finance and control, Security privacy and compliance, Software engineering leadership, securing technology infrastructure.

BE in Aerospace Engineering, VTU University (R.V College of Engineering) Bengaluru, India

October 2021

SKILLS

Program Management, Agile, Scrum, Waterfall, Project Estimation, Risk Mitigation, Process Improvement, Customer Management, Project Scope, Plan & Scheduling, Excellent Communication, Data Visualization, Servant Leadership, Problem Solving, software development lifecycle, Strong client engagement skills, Stakeholder Communicating, Product Marketing, strategy, Product Design, Burndown Chart, Organizational Change Management, RACI Matrix, Traceability Matrix, Critical Path Analysis, Quantitative skills, Listening , written and verbal communication skills, building business relationships, biweekly reporting, time management, DevOps, CL/CD, Critical reasoning.

Scripting Language- Python, System Verilog, SQL, PL\SQL, UNIX Shell scripting

Databases- MySQL, PostgreSQL

Tools – JIRA, Confluence, Slack Smartsheet, Asana, Monday.com, Tableau, Power BI, SharePoint, Advance Excel, PowerPoint, **Git Version Control**, Microsoft Project, SAP S/4 HANA, SAP Business technology platform, SAP data Intelligence cloud, SAP solutions manager

Certification: Certified Associate in Project Management (CAPM), Certified Scrum Master (**CSM**) by scrum alliance, Microsoft -Harnessing the power of Power BI, SAP Professional Fundamentals, SAP Understanding the Enterprise Systems Environment, Designing a SAP solution, Implementing a SAP solution, SAP Customer Engagement and Discovery.

PROFESSIONAL EXPERIENCE

Customer Qualification Intern, Samsung Semiconductor, San Jose, CA

May 2023- August 2023

- Successfully converted python test suite's which included code modification from python 2.7 to python 3.8. Resolved more than 500+ script issues and manually tested python scripts on more than 10 different customers firmware on Samsung's Enterprise and DataCenter Non-Volatile memory SSDs.
- Verified python scripts on customer's firmware using STAAMP test automation test platform and made the script available to all teams.
- Committed script changes to repository using GIT version control. Added new features to the test suite used by functional and customer qualification teams.
- Drove project delivery, ensuring all technical aspects are handled effectively and risks are mitigated. Proactively identify dependencies and blockers at all levels and seek to eliminate them.
- Collaborate with internal stakeholders and contribute to the strategic planning and execution of company goals. Coordinated with the technical team to guide the design and implementation of python scripts to test the SSDs based on customer's firmware.
- Scripts issues for existing products in the repo. Coordinated internally within customer qualification CQ team to resolve any issues or bottlenecks. Identified enhancements to NVMe 1.4 specific register values. Handled multiple tasks simultaneously, ensuring progress according to the timeline and specifications. Validated the new 3.8 python scripts with multiple customer firmware & products.
- Collaborated with cross functional teams throughout the unit testing of python scripts which led to proper execution of operations.

Project Management Intern, Auto TEC Systems Private Limited, Bangalore, India

Aug 2021 – July 2022

- Created project budgets and spending strategies using Microsoft Excel to ensure the effectiveness of financial controls and risk mitigation. Supported project managers in maintenance of project documentation of customers and deliveries, schedules, requirements and RAID log and reports using SharePoint. Gained experience working in a cross-functional environment.
- Supporting senior project manager in product development plan of UAV-subsystems. Acquire or validate material pricing, draft and implement subcontract agreements, purchase contracts, and purchase orders based on precise quantities, scope, and schedule requirements.
- Examine contracts, blueprints, and specifications thoroughly to grasp the scope, terms, conditions, and project timeline comprehensively. Develop the project budget and present it to the Project Executive or Operations Manager for approval. Collaborate with senior management to enhance cash flow throughout the project, managing project billings and expenses effectively over its duration.
- Collaborate with project teams to ensure that projects stay within budget and meet the expectations of the customer. Supervise on-site staff and manage the coordination of materials required for projects.
- Developed data visualization dashboards in Tableau for business KPIs (Key Performance Indicators). Spearheaded the planning, execution, and timely completion of ERP (Sage), WMS, and A.I. implementation projects, ensuring adherence to budgetary constraints, scope requirements, and project deadlines.
- Created standardized project processes, templates, and document process flow which reduced time taken to build project schedules and onboarding new customers. Produced Gantt charts in Excel which assisted the team in prioritizing time-sensitive tasks first.
- Work cross functionality with key business units and operation team stakeholders to prioritize, coordinate and execute system and process improvement projects, showcases and enhancements. Created project plans appropriate to the size, scope and resource required.
- Scheduled and facilitated agile ceremonies, organized scrum meetings, partnered with product owners to determine priorities, and lead teams using agile methodologies to improve efficiency and conducted sprint reviews and retrospectives. Led project delivery from initiation to closing in a flexible, fast paced environment by building roadmaps, elicited requirements, managed backlogs, risk analysis, and created WBS. Worked creatively and analytically on problem-solving the project roadblocks.

VOLUNTEERING

Staff member, Bio Supply Management Alliance, San Francisco, CA

March 2023

