

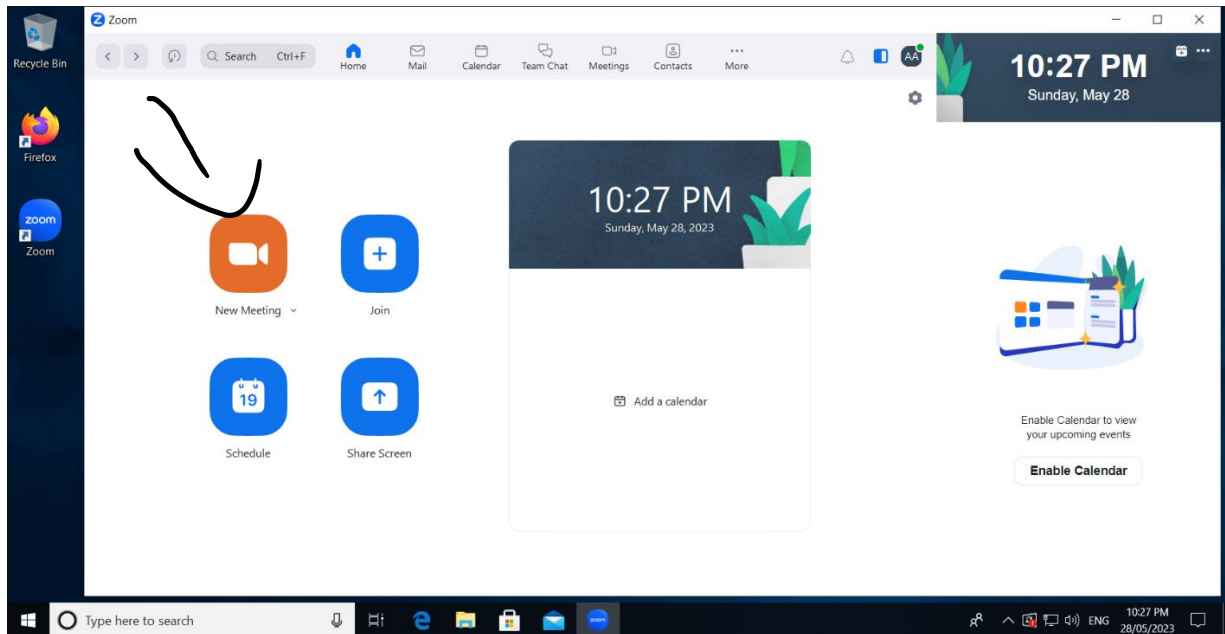
Contents

Start and Stop Meeting	2
Start.....	2
End	2
Turn on and off Webcam.....	3
Mute and Unmute.....	4
Share screen.....	4
Start share	4
End share.....	6
Delete Zoom.....	7

Start and Stop Meeting

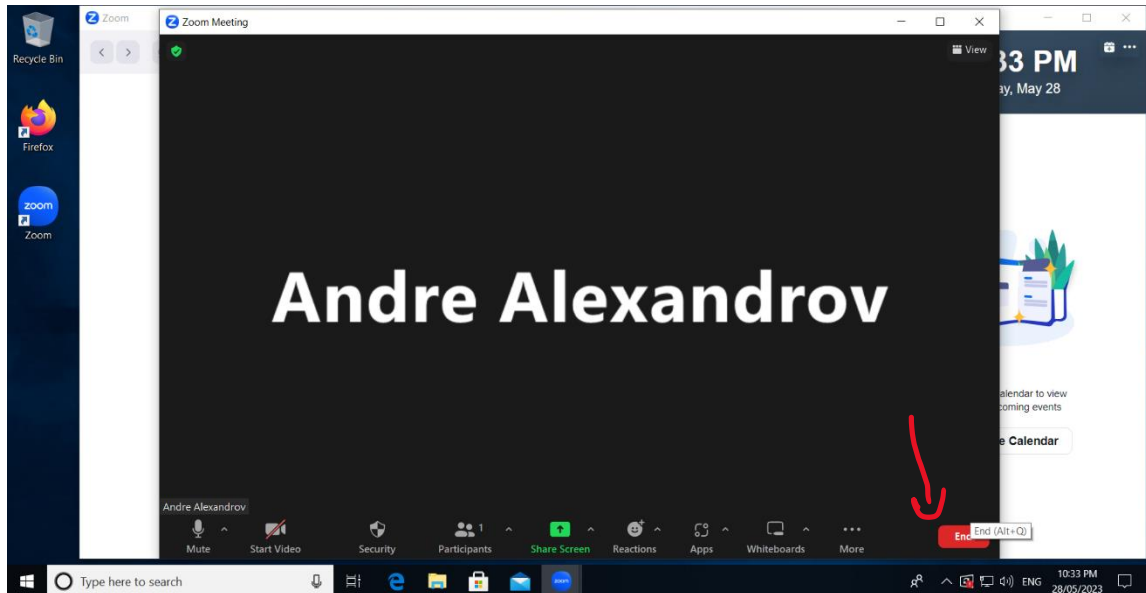
Start

To Start a meeting press the orange “new meeting” button

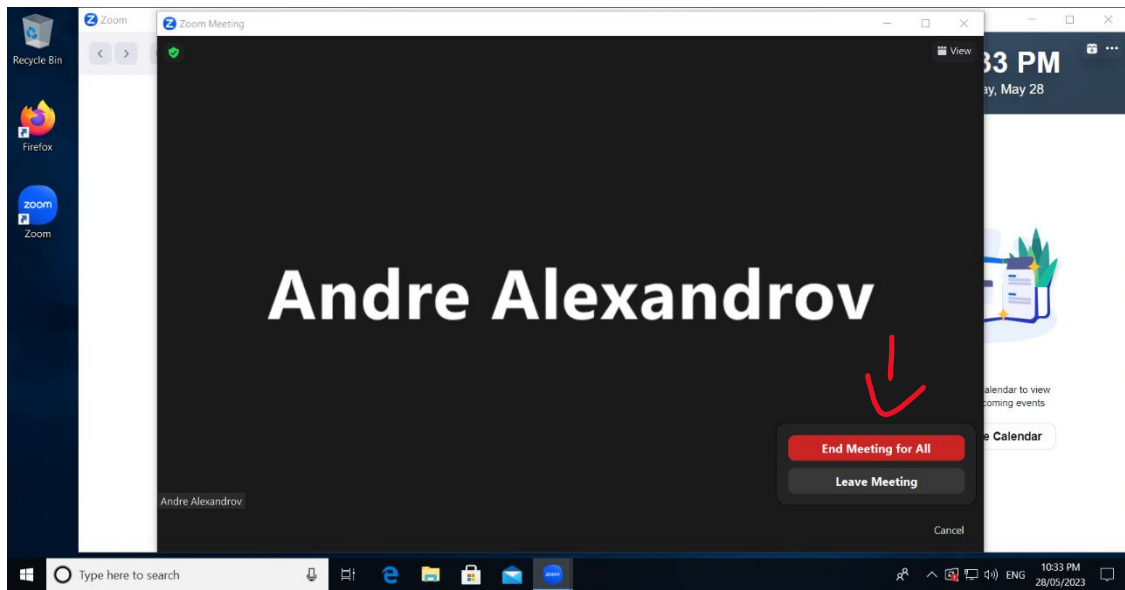


End

To end the meeting press the red ‘end’ button in the bottom right corner

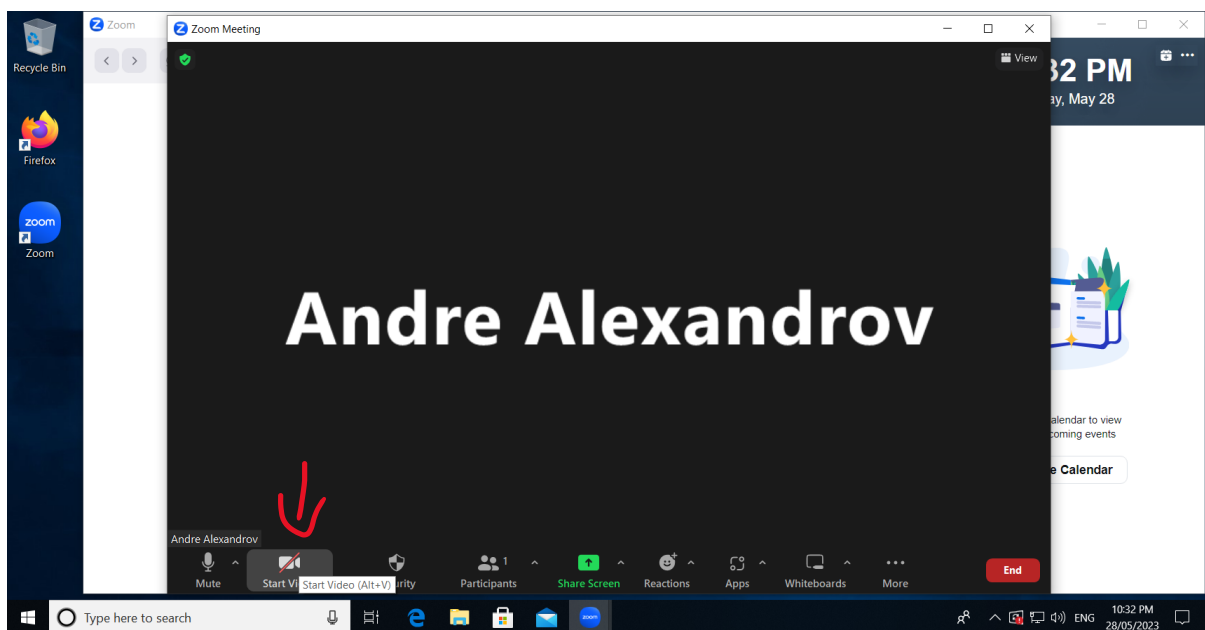


Then press the red 'End Meeting for All' button in the bottom left corner



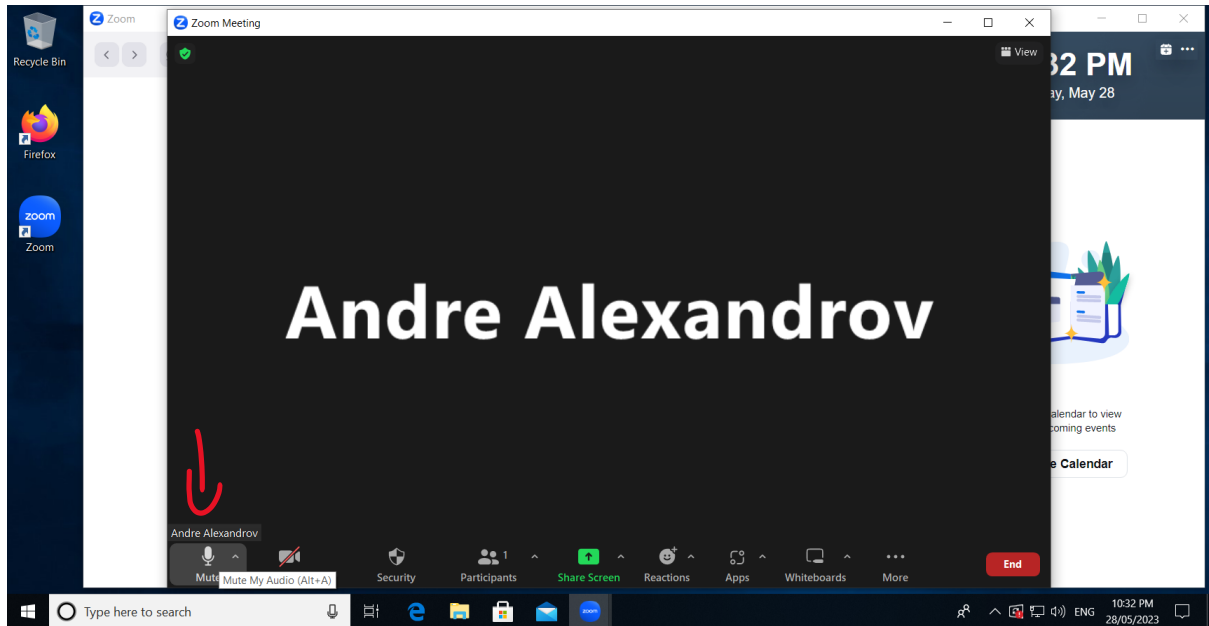
Turn on and off Webcam

To turn off and on the webcam press the button 'start/stop webcam'



Mute and Unmute

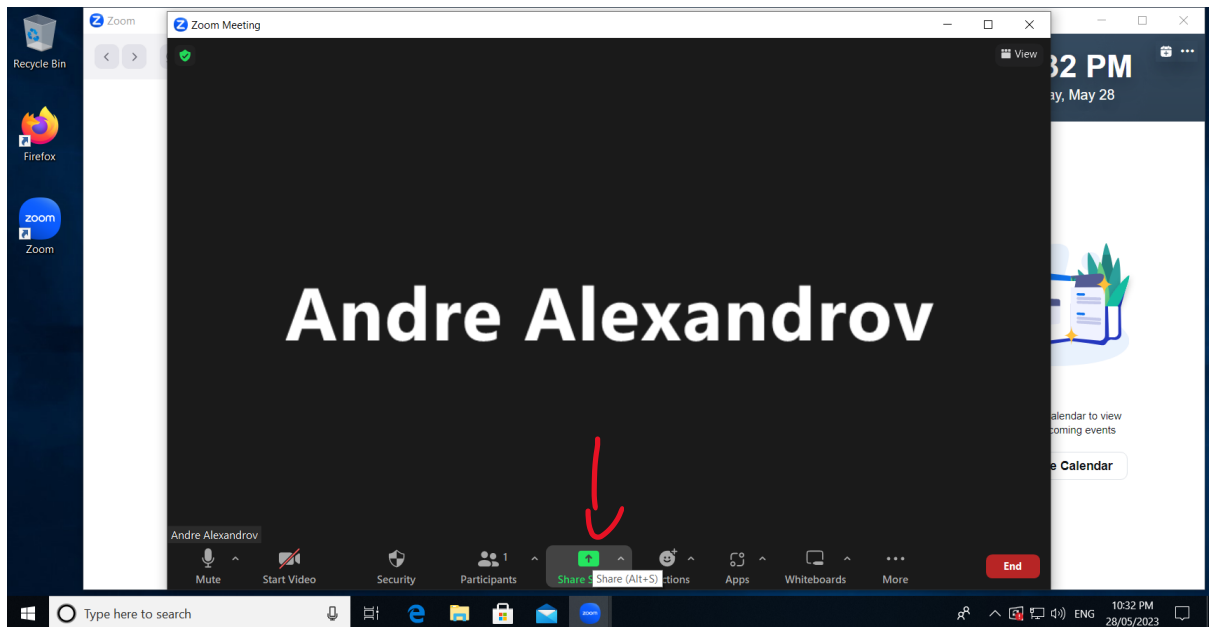
To Mute and unmute press the button 'mute/unmute' at the bottom of the screen



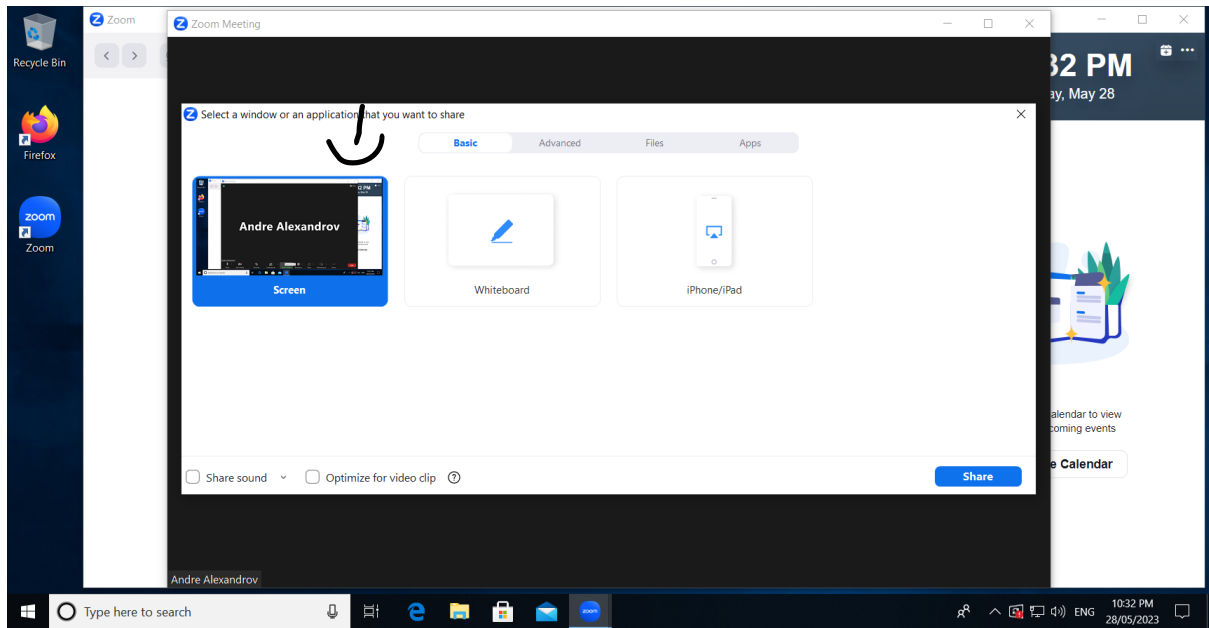
Share screen

Start share

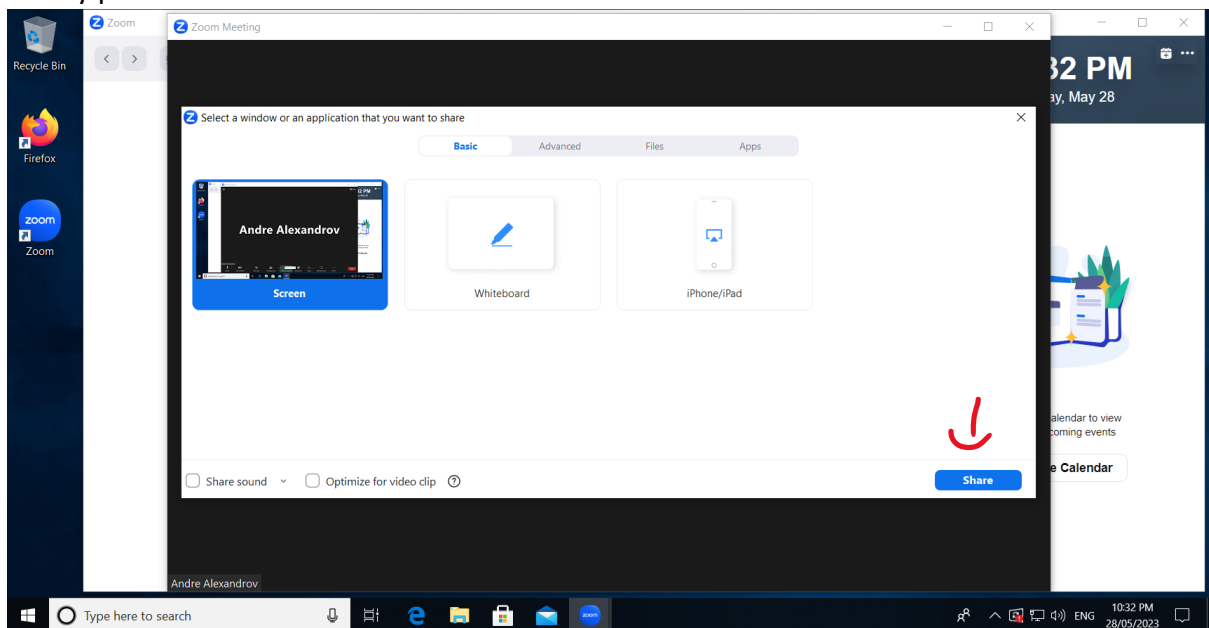
In the middle bottom of the screen press the 'share screen' button



Next select screen

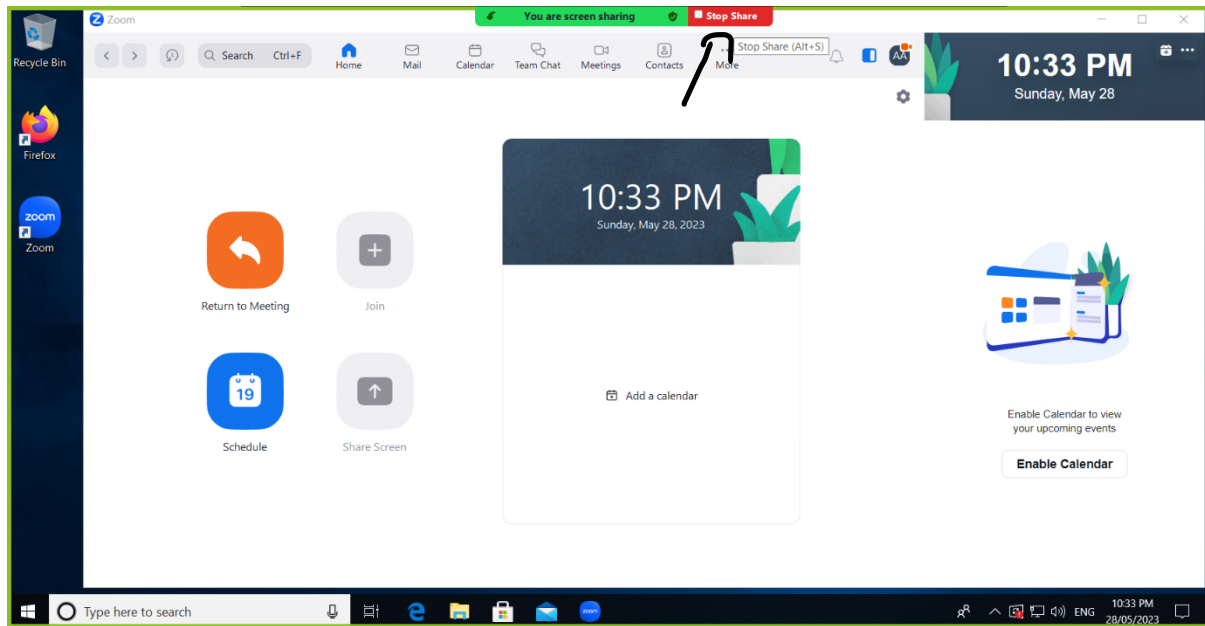


Finally press 'share'



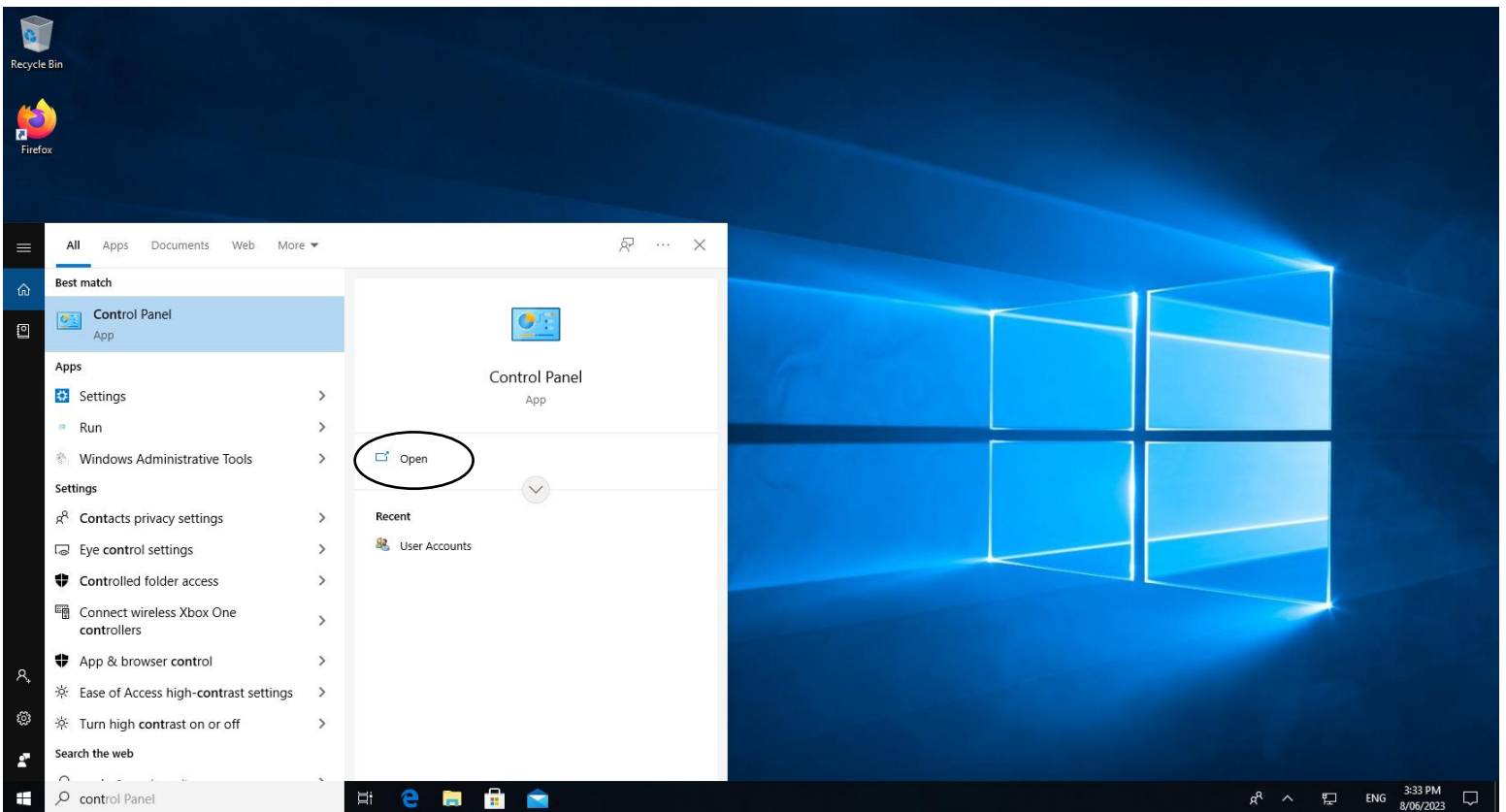
End share

To end sharing the screen press red 'stop share' at the top of the screen

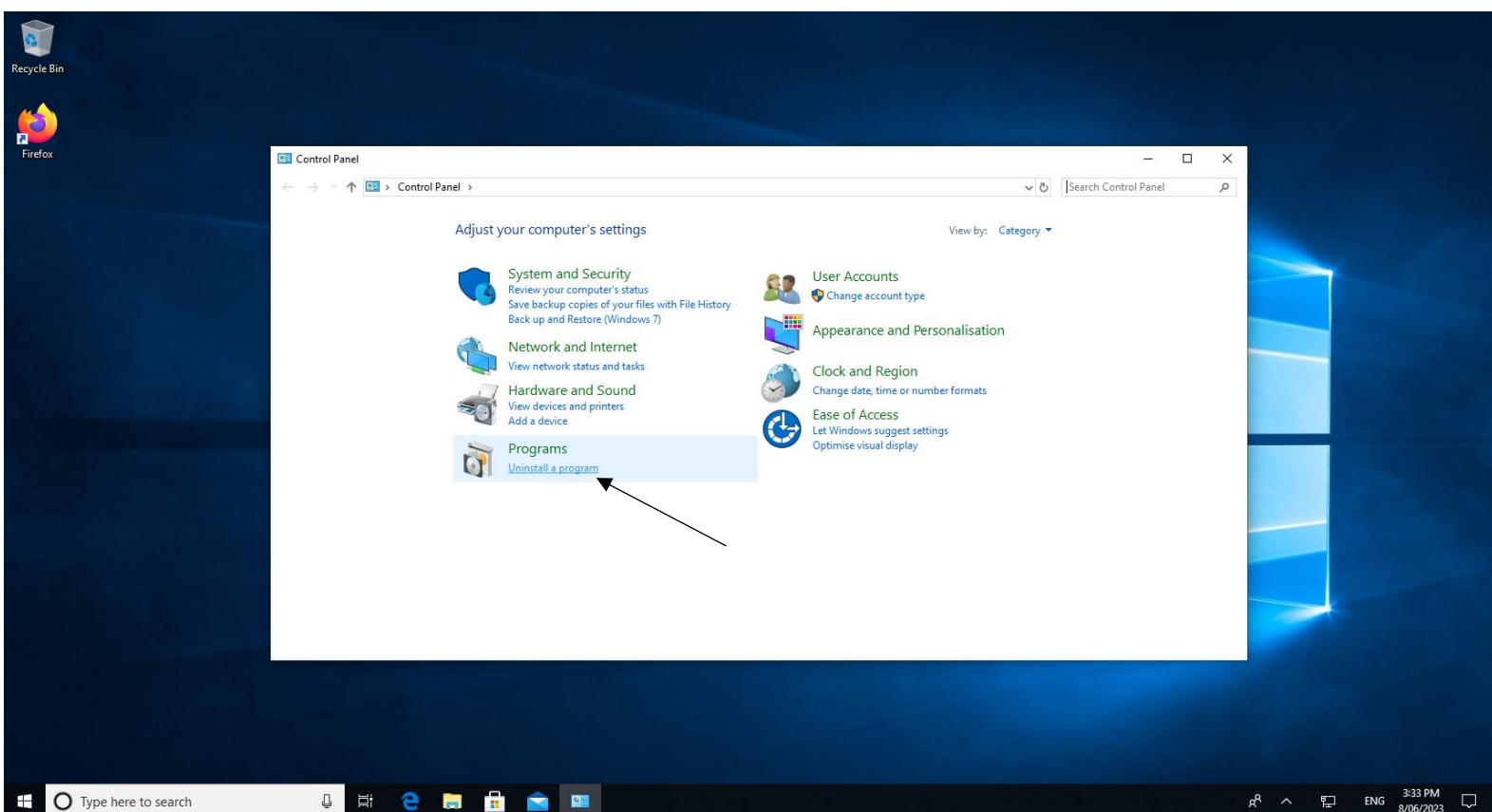


Delete Zoom

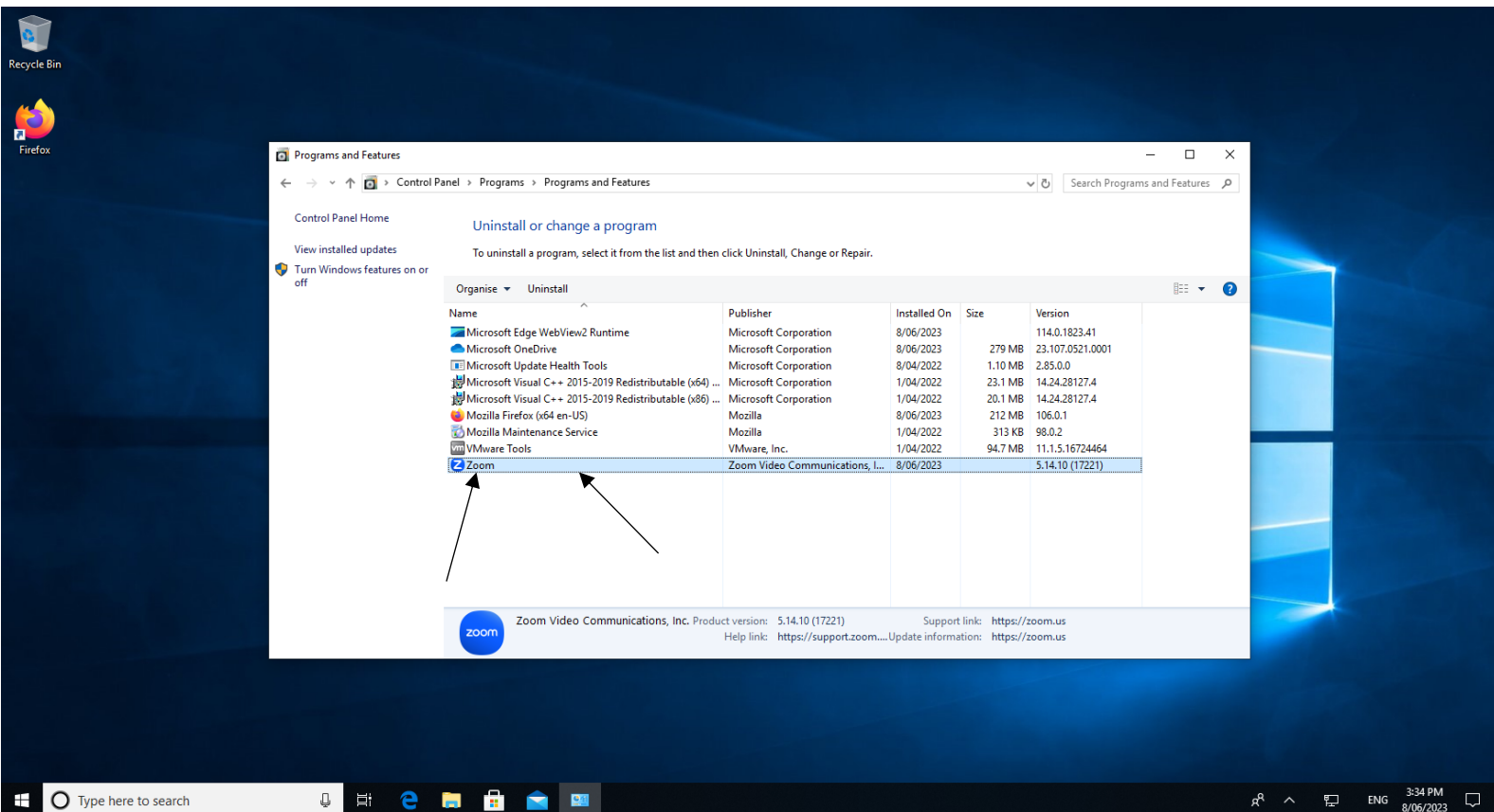
Open control panel



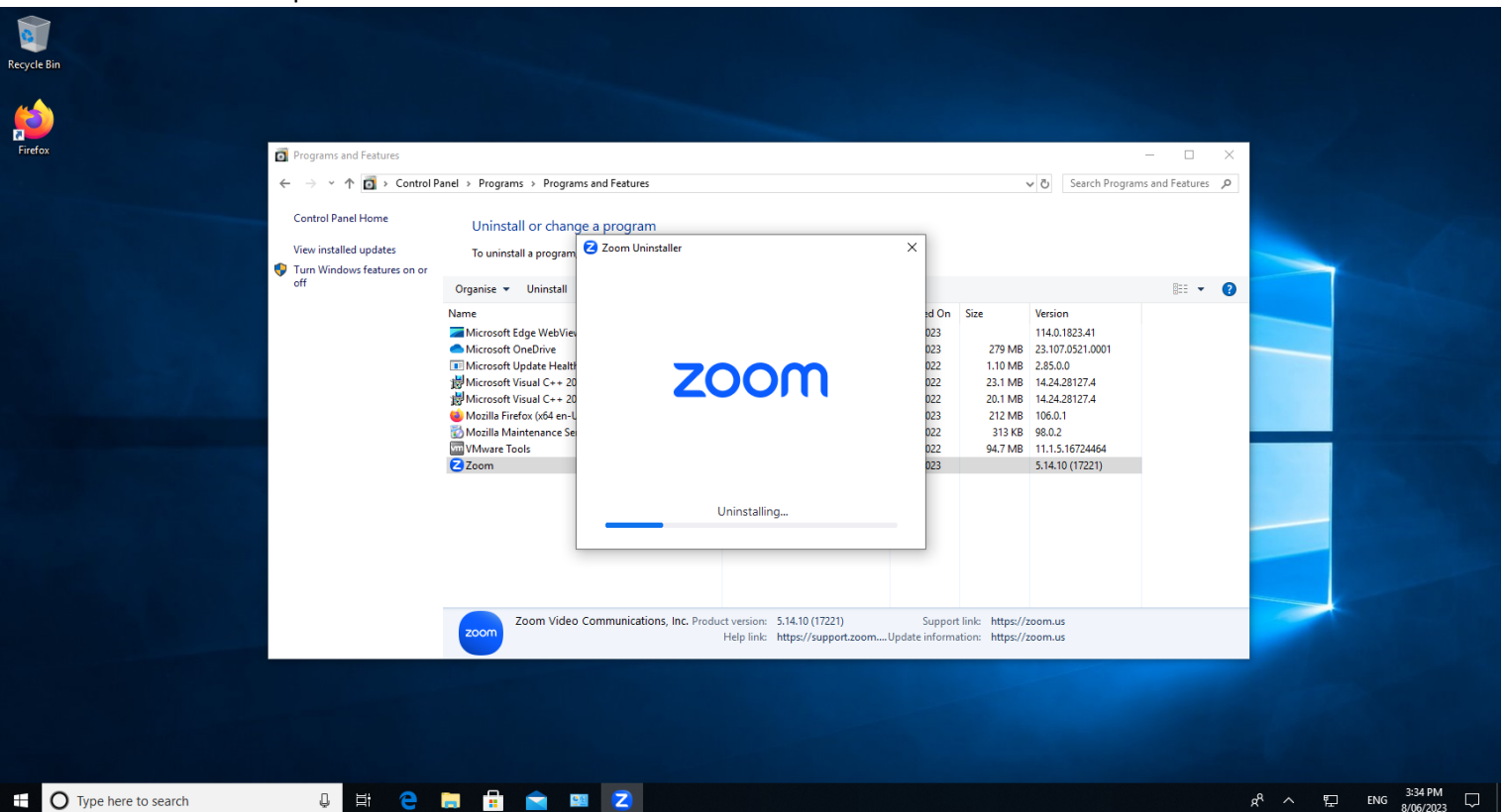
Press "Uninstall a program"



Double click on zoom



Wait for product to uninstall



Done!