



MINUTES OF THE MEETING

April 1, 2022

PXM Graduation Shoot

- **May 23-27, 2022:** Graduation Shoot
 - There will be a **morning session** and **afternoon session**.
- **Studio Time:** 8am to 6pm
- **Location:** Near PUP Hasmin
- There will be a cross-checking form sa araw ng shoot. Sa cross-checking form ilalagay yung mga add-ons na iaavail and request. Dito na rin ilalagay kung anong add-ons ang iaavail, at kung magbago last minute ang photo package na iaavail niyo, dito na rin iiindicate.

Important Dates:

- **April 1 (4:00pm)** – General Meeting
- **April 8 (3:00pm)** – Opening of Forms for **Solo and Small Groups** via Google Forms
- **April 15 (3:00pm)** – Initial Closing of Forms for **Solo and Small Groups**
- **April 18 (6:00pm)** – 1st Come, 1st Serve Slot Reservation for **Big Groups** via Google Forms and MS Teams
- **April 25 (6:00pm)** – Initial Closing of Slot Reservation for **Big Groups**
- **April 28 (3:00pm)** – Resume/Reopening of Forms for **Solo and Small Groups**

*NOTE: Every other 3 days slot update will be posted on MS Teams (Post update on MS Teams = Reopening of Slot Reservation for **Big Groups**)*

- **May 15 (11:59pm)** – Last Day to Reserve Slots
- **May 19 (11:59pm)** – Transferring Grand Total of Payments to GradShoot Committee
- **Small groups:** 5 members and below
- **Big groups:** 6 members and above
- **Process of reservations:**
 - Each group will have a representative na magcocomment sa post sa MS Teams for reservation. Indicate kung ilan yung ipapareserve sa specific session. Kung paano sila magregister ay TBA, will post nalang ulit sa teams
- **April 28-May 15:** Open yung reservation for everyone (solo, small group and big group)
- **May 19:** Bayad na lahat per class. (Full payment)
- **All packages are customizable.**
 - FOR EXAMPLE: Ayaw mag-filipiniana, choice ni student na doble yung toga sa output/prints in compensate for filipiniana pictures. So for example, yung 6pcs ng filipiniana is mapupunta sa toga.
 - For customize packages, need magsabi ahead (ilalagay sa form) para manote na ng pxm yung changes.
 - Another example: Gusto ng student na package B ang kunin pero instead of creative papalitan ng formal. Allowed yung ganito as long as sasabihin sa pxm yung request sa kanila.
- **Add-ons**



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- For hair and make-up arrangements, para sa mga magcrereative shoot, if iba yung magiging makeup ng student.
 - For false eyelashes, students can bring their own false eyelashes.
 - For make up and make up brushes, hindi pa nacoconfirm kung pwede magdala ang student ng sariling brush. Will update pagnafinalize na with the studio.
 - Payment for add-ons will be made on the day of the shoot.
- **For barkada shots**
 - 500php is per barkada not per person.
 - May kasamang softcopy and printed copy. Pero not sure kung ilang printed copy ang iprovide ng pxm.
 - Students ang bahala kung anong theme ang gusto nila. Pwedeng naka-toga, naka-creative, etc.
 - Allowed na sumama sa barkada shot kahit hindi mag-aavail ng package. Ensure na sa mismong schedule lang ng barkada shot pupunta si student. Hindi rin siya maaayusan (hair and make-up).
 - Walang limit kung ilang tao sa barkada ang papayagan for barkada shot.
 - Incase dalawang araw yung barkada shot, yung isang araw hindi na kasama sa free hair and makeup. Yung araw lang mismo ng shoot (kung saan nagavail ng package) maaayusan si student.
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- **Softcopy Additional Fee**
 - Magbabayad lang ng 200 pesos kapag magpapaextra pa kayo ng shot BUKOD doon sa nashoot na for framing and printing ni studio.
- **Creative Shot**
 - Allowed ang students na magdala ng sariling costumes for their creative shots.
 - May form din na ibibigay kung saan ilalagay ng student yung creative shot nila para mapaghandaan din ng studio yung request ng student. Pwedeng magupload ng picture for reference.
- **Free shuttle service**
 - Not available pa.
- **Shots all you can on a particular number of time**
 - Will update on MS Teams kung ilan yung time per student para sa shoot. The number of time depends on the number of people per schedule/session.
- **2-3 Weeks delivery time after the last day of shoot**
 - Walang delivery courier ang PXM. So, students will be responsible sa pagpapapick up or pagkuha ng graduation pics.
 - For province delivery: for further update para sa shipping ng mga nasa province.
- **Payment:**
 - Add-ons and other changes will be made on the day of the shoot.
 - Full payment for package before the shoot. **(May 19, 2022)**
 - Bibigyan ng list ng mga nagpareserve from your section at iupdate ito from time to time para makita niyo kung may nadadagdag
 - -Ibibigay yung gcash number kung kanino isesend days before ng deadline of payment
- **Teams Invite**
 - After the meeting, pwede pa din magjoin yung ibang batchmates na nagkaroon ng interes after maengganyo dahil sa info ng mga umattend sa meeting
 - Need nila magjoin sa teams for updates and announcements regarding sa shoot kaya dapat sumali sila for better comms

