

Patent Cell
DELHI TECHNOLOGICAL UNIVERSITY
Intellectual Property Disclosure Form

Title of the invention:

Innovator(s) who have contributed or conceived an essential element of the invention, either independently or jointly with others during evolution of the technology concept or reduction to practice:

Name:
Nationality:
Position:
Department:
Phone:
E-mail:

Name:
Nationality:
Position:
Department:
Phone:
E-mail:

Name:
Nationality:
Position:
Department:
Phone:
E-mail:

Name:
Nationality:
Position:
Department:
Phone:
E-mail:

Brief description of the invention

How does this invention relate to new processes, machines, compositions of matter, etc.? Please cover the following points:

- (a) Describe the invention in details for technical evaluation. Please use additional sheets for sketches, drawing, photographs and other materials that help to illustrate the description.
- (b) What is Novel in the invention?
- (c) What is the “inventive” step in your invention? Is the step non-obvious to a person from related fields?
- (d) What are the advantages of the present invention over comparable inventors available in patent literature? Please attach a summary of your patent search*.

NOTE: The inventors should go through the Patent Search report carefully and write the difference between his invention and each contents of the patent search. For Patent search please contact Patent Cell, DTU

- (e) Has the invention been tested experimentally? Are experimental data available?

IPR Ownership

- 1. Was the intellectual property created with the significant use of funds or facilities of Delhi Technological University?

2. Please describe any source of funding for the invention (Name of the funding agency and copy of agreement, letter of intent if any, must be enclosed with this form).
3. What is the source of Salary/Remuneration of inventor/Co-inventor?
4. Have you presented in any conference, seminar, etc., if yes, please give details
5. Have you published full/part of this invention, if yes, please give copy of publications?
6. Was the intellectual property created in the course of or pursuant to a sponsored/consultancy research agreement with DTU? If yes, please enclose a copy of MOU with concerned project.
7. Was the intellectual property created as a part of academic research leading towards a degree or otherwise?
8. **REVENUE SHARING AMONG INVENTORS:** Please disclose the extent of contribution of each inventor in the invention in percentage terms for revenue sharing.

NAME OF THE INVENTOR	% SHARE*	SIGNATURE
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- 1.
- 2.
- 3.

* If this column is not filled and signed then it will be assumed that all inventor(s) have equal contribution

Commercial potential

Please provide as much information as possible; Attach extra sheets, if required

1. Give brief description of potential commercializes by specifying
 - (a) Input (Financial) required taking it to best stage.
 - (b) Break even capacity.
 - (c) Can you identify possible end-users?
 - (d) Economic viability.
2. Who are the Target companies, both in India or abroad? Name at least three (From customer point of view)
3. Please give specific list of companies and contact details of concerned person who can be contacted for initiating Technology Licensing

S. No.	Name of Companies	Name of the contact person	Contact no.

4. Please Suggest 5 TEC (Technical Evaluation Committee) Members

S. No.	Name of TEC Member	Department	Contact details
1.			
2.			
3.			
4.			
5.			

The TEC members could be any Faculty or Technical staff from DTU, Delhi. The TEC members are supposed to have capability to evaluate the Invention & should be well versed with the domain of the Invention

Development stage:

In your opinion which of the three best describes the current stage of development of the invention as it relates to its marketability (indicate appropriate response):

----- Embryonic (needs substantial work to bring market)

----- Partially developed (could be brought to market with significant investment)

----- Off-the-shelf (could be brought to market with nominal investment)

-----Do you want to file Patent under PCT Route in other countries?

Yes ☐

No ☐

***The University shall file patent under PCT route only in those cases wherein industry/company has exhibited interest for commercialization.**

Signature of Inventor with date

Signature of Inventor with date

Signature of Inventor with date

Signature of Inventor with date

Procedure for filing patent through University

1. Submit intellectual property disclosure form to IPR cell DTU.
2. The form will be evaluated by IPR standing committee.
3. The standing committee will form small expert committee of subject domain.
4. The form will be further evaluated by Experts of subject domain.
5. After approval, the form will be send to attorney for patent search and drafting the patent
6. Form 1 will be send to inventors for signature
7. Form 5 will be send to registrar for signature on behalf of DTU.
8. Fee for filing patent will be released by competent authority
9. Send all the document to attorney for filing the patent.
10. Attorney fee will be released by competent authority.
11. File may be initiated for filing PCT.
12. Send the request by the attorney to examine the patent at patent office.
13. After response and hearing patent will be granted to University.
14. Patent fee will be given to initially for 10 years by university. Further fee will be paid based on commercialization.

Request for Provisional Patent Filing

I [Name] working as..... [Designation] in
Department ofhave developed a
technical know-how

Titled:, which I feel has immense commercial
potential, and can benefit the University but there is an urgency that requires immediate
Provisional Patent Filing, since the normal procedure may result in delay, which can defeat the
entire objective.

The nature of urgency is as follows:

The source of funding for development of technical know-how in question is:
.....

*[If the source of funding is other than Delhi Technological University, then please attach the
consent letter and/or no-objection from the funding agency and Memorandum of understanding
or Agreements, if any]*

☐ I undertake to suggest the name of 5 members of the Technical Evaluation Committee and the
name of 5 Companies wherein the Commercialization aspects of the patent is applicable at the
time of the submission of Intellectual Property Disclosure form (IPDF)

☐ I further declare that I shall bear the expense of Patent filing under the following circumstances
*if the Intellectual Property Evaluation Committee decides against securing the Patent.
*if the report of Technical Evaluation Committee is not submitted within 3 months of provisional
filing.

.....
Signature with Date and Name in Capital

Forwarded by
(Head of the Department)

Approved By
(Dean, R&D)

Recommended By
(Coordinator Patent Cell)

