



21 February 2019

Debbie Olifiers
dolifiers@bcprojectmanagement.com
bcowan@bcprojectmanagement.com

Subject: **Cowan – East Valley – LUP – #18040**
January Charges (Billing period January 1 – January 31, 2019)

Dear Debbie,

Enclosed is our invoice in the amount of **\$3,895.54**. The following services were provided during the subject billing period:

1. Attend 1/2 and 1/28 conference calls with project team to strategize regarding project options.
2. Conference call on 12/11 with owners and design team.
3. Research zoning code to identify possible alternatives to Development Plan and provide and distribute analysis to team.
4. Discussions with senior County staff and Director regarding Development Plan and processing options.
5. Coordinate with project architect regarding pursuing basement revisions.
6. Review and redline basement plans.
7. Research historic zoning ordinance and definitions.
8. Research history of all Development Plans reviewed by Montecito Planning Commission.
9. Monitor public hearing by Montecito Planning Commission for a Development Plan.
10. Telephone call with Montecito Planning Commissioner to discuss Development Plan and risks associated with possible review.