



21 February 2019

Debbie Olifiers
dolifiers@bcprojectmanagement.com
bcowan@bcprojectmanagement.com

Subject: **Cowan – East Valley – LUP – #18040**
January Charges (Billing period January 1 – January 31, 2019)

Dear Debbie,

Enclosed is our invoice in the amount of **\$3,895.54**. The following services were provided during the subject billing period:

1. Attend 1/2 and 1/28 conference calls with project team to strategize regarding project options.
2. Conference call on 12/11 with owners and design team.
3. Research zoning code to identify possible alternatives to Development Plan and provide and distribute analysis to team.
4. Discussions with senior County staff and Director regarding Development Plan and processing options.
5. Coordinate with project architect regarding pursuing basement revisions.
6. Review and redline basement plans.
7. Research historic zoning ordinance and definitions.
8. Research history of all Development Plans reviewed by Montecito Planning Commission.
9. Monitor public hearing by Montecito Planning Commission for a Development Plan.
10. Telephone call with Montecito Planning Commissioner to discuss Development Plan and risks associated with possible review.

11. Telephone calls and e-mails with County staff.

12. Project management.

13. Reimbursable Expenses (plans reprographics).

Should you have any questions or require additional information regarding these charges, please call me at 966-2758. Please remit payment to Suzanne Elledge Planning & Permitting Services, Inc., P.O. Box 21522, Santa Barbara, CA 93121.

Sincerely,

SUZANNE ELLEDGE

PLANNING & PERMITTING SERVICES, INC.



Steve Welton, AICP
Senior Planner

/CowanEastValleyLUP/JANUARY19

Suzanne Elledge
Planning & Permitting Services
P.O. Box 21522
Santa Barbara CA 93121-1522
805-966-2758

Invoice

Invoice #: 18040-9
Date: 02/06/2019

To: Beth Cowan
BC Project Management
13848 Ventura Blvd, Suite F
Ventura CA 91423

Project: COWAN - EAST VALLEY - LUP
1627 East Valley Road

	Date	Description	Cost Amount
1100 PUBLIC AGENCY COORD			
364352 Steven J Welton	01/02/2019	0.75 hrs @ 193.00	144.75
364366 Steven J Welton	01/03/2019	0.50 hrs @ 193.00	96.50
364377 Steven J Welton	01/04/2019	0.40 hrs @ 193.00	77.20
365396 Steven J Welton	01/30/2019	0.35 hrs @ 193.00	67.55
365404 Steven J Welton	01/31/2019	0.50 hrs @ 193.00	96.50
		Subtotal:	482.50
1200 PROJECT COORDINATION			
364060 Suzanne Elledge	01/07/2019	0.25 hrs @ 205.00	51.25
364098 Suzanne Elledge	01/14/2019	0.40 hrs @ 205.00	82.00
364971 Suzanne Elledge	01/25/2019	0.25 hrs @ 205.00	51.25
364979 Suzanne Elledge	01/28/2019	0.50 hrs @ 205.00	102.50
364984 Suzanne Elledge	01/29/2019	0.25 hrs @ 205.00	51.25
364351 Steven J Welton	01/02/2019	2.00 hrs @ 193.00	386.00
364376 Steven J Welton	01/04/2019	1.00 hrs @ 193.00	193.00
364385 Steven J Welton	01/07/2019	0.25 hrs @ 193.00	48.25
364424 Steven J Welton	01/11/2019	0.20 hrs @ 193.00	38.60
364435 Steven J Welton	01/14/2019	1.50 hrs @ 193.00	289.50
364451 Steven J Welton	01/15/2019	0.40 hrs @ 193.00	77.20
365350 Steven J Welton	01/24/2019	0.50 hrs @ 193.00	96.50
365363 Steven J Welton	01/25/2019	0.75 hrs @ 193.00	144.75
365374 Steven J Welton	01/28/2019	0.75 hrs @ 193.00	144.75
365384 Steven J Welton	01/29/2019	0.75 hrs @ 193.00	144.75
		Subtotal:	1,901.55
1300 PROJECT MANAGEMENT			
364046 Suzanne Elledge	01/02/2019	2.50 hrs @ 205.00	512.50
364050 Suzanne Elledge	01/03/2019	0.25 hrs @ 205.00	51.25
364056 Suzanne Elledge	01/04/2019	0.50 hrs @ 205.00	102.50
364367 Steven J Welton	01/03/2019	1.00 hrs @ 193.00	193.00
364441 Steven J Welton	01/14/2019	0.25 hrs @ 193.00	48.25
		Subtotal:	907.50
1400 MEETING			
364350 Steven J Welton	01/02/2019	0.60 hrs @ 193.00	115.80
365373 Steven J Welton	01/28/2019	0.50 hrs @ 193.00	96.50
		Subtotal:	212.30

Terms: All invoices are due and payable upon receipt. A service charge of 18% per annum will be computed on all amounts 30 days overdue. Please make checks payable to Suzanne Elledge Planning & Permitting Services, Inc. Thank you for your prompt payment.

Invoice
Continued...

Invoice #: 18040-9
Date: 02/06/2019

	Date	Description	Cost Amount
1800 PROJECT ADMIN			
365965 Megan K Hursey	01/31/2019	0.50 hrs @ 75.00	37.50
		Subtotal:	37.50
		Cost Total:	3,541.35
		Total Charges:	3,541.35
		Overhead:	354.19
		Invoice Total:	3,895.54

3.2.14

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