



14 March 2019

Debbie Olifiers
dolifiers@bcprojectmanagement.com
bcowan@bcprojectmanagement.com

Subject: **Cowan – East Valley – LUP – #18040**
February Charges (Billing period February 1 – February 28, 2019)

Dear Debbie,

Enclosed is our invoice in the amount of **\$2,906.20**. The following services were provided during the subject billing period:

1. Represent project at County meetings on 2/4 to present solutions on basement conversion.
2. Conference call on 2/22 with owners and design team.
3. Coordinate with County staff, supervisors and Directors to review and approve basement solution.
4. Submit plans to Montecito Sanitary District (MSD) as required by County Planning for Will Serve letter.
5. Coordinate with MSD regarding conditions on Will Serve and costs for connection.
6. Conversations with Beth and Jamie regarding MSD requirements (e.g. monitoring sewer lateral).
7. Coordination with RCH to review and redline basement plans and photos and provide package to County.
8. Coordinate with County planner regarding timing for LUP and MBAR.
9. Obtain approval for basement strategy from County.
10. Project management.
11. Reimbursable Expenses (plan review fees from MSD, reprographics).

Should you have any questions or require additional information regarding these charges, please call me at 966-2758. Please remit payment to Suzanne Elledge Planning & Permitting Services, Inc., P.O. Box 21522, Santa Barbara, CA 93121.

Sincerely,

SUZANNE ELLEDGE
PLANNING & PERMITTING SERVICES, INC.

A handwritten signature in black ink, appearing to read "Steve Welton". The signature is fluid and cursive, with the first name "Steve" and last name "Welton" clearly distinguishable.

Steve Welton, AICP
Senior Planner

/CowanEastValleyLUP/FEBRUARY19

Suzanne Elledge
Planning & Permitting Services
P.O. Box 21522
Santa Barbara CA 93121-1522
805-966-2758

Invoice

Invoice # : 18040-10
Date: 03/12/2019

To: Beth Cowan
BC Project Management
13848 Ventura Blvd, Suite F
Ventura CA 91423

Project: COWAN - EAST VALLEY - LUP
1627 East Valley Road

	Date	Description	Cost Amount
1100 PUBLIC AGENCY COORD			
366039 Ida T Paciano	02/07/2019	0.30 hrs @ 115.00	34.50
366044 Ida T Paciano	02/08/2019	0.20 hrs @ 115.00	23.00
366052 Ida T Paciano	02/11/2019	2.40 hrs @ 115.00	276.00
366931 Ida T Paciano	02/19/2019	0.50 hrs @ 115.00	57.50
366259 Steven J Welton	02/04/2019	0.25 hrs @ 193.00	48.25
366271 Steven J Welton	02/05/2019	0.35 hrs @ 193.00	67.55
366296 Steven J Welton	02/07/2019	0.20 hrs @ 193.00	38.60
367211 Steven J Welton	02/21/2019	1.25 hrs @ 193.00	241.25
367220 Steven J Welton	02/22/2019	0.50 hrs @ 193.00	96.50
		Subtotal:	883.15
1200 PROJECT COORDINATION			
367654 Suzanne Elledge	02/21/2019	0.25 hrs @ 205.00	51.25
367659 Suzanne Elledge	02/22/2019	0.25 hrs @ 205.00	51.25
366258 Steven J Welton	02/04/2019	1.50 hrs @ 193.00	289.50
366272 Steven J Welton	02/05/2019	0.50 hrs @ 193.00	96.50
367180 Steven J Welton	02/18/2019	0.30 hrs @ 193.00	57.90
367191 Steven J Welton	02/19/2019	1.00 hrs @ 193.00	193.00
367212 Steven J Welton	02/21/2019	0.25 hrs @ 193.00	48.25
367219 Steven J Welton	02/22/2019	0.40 hrs @ 193.00	77.20
367222 Steven J Welton	02/22/2019	0.50 hrs @ 193.00	96.50
367232 Steven J Welton	02/25/2019	0.35 hrs @ 193.00	67.55
		Subtotal:	1,028.90
1300 PROJECT MANAGEMENT			
366297 Steven J Welton	02/07/2019	0.25 hrs @ 193.00	48.25
366306 Steven J Welton	02/07/2019	0.40 hrs @ 193.00	77.20
		Subtotal:	125.45
1400 MEETING			
367658 Suzanne Elledge	02/22/2019	0.60 hrs @ 205.00	123.00
366257 Steven J Welton	02/04/2019	1.00 hrs @ 193.00	193.00
367218 Steven J Welton	02/22/2019	0.75 hrs @ 193.00	144.75
		Subtotal:	460.75
1800 PROJECT ADMIN			
367756 Megan K Hursey	02/28/2019	0.50 hrs @ 75.00	37.50

Terms: All invoices are due and payable upon receipt. A service charge of 18% per annum will be computed on all amounts 30 days overdue. Please make checks payable to Suzanne Elledge Planning & Permitting Services, Inc. Thank you for your prompt payment.

Invoice
Continued...

Invoice # :18040-10
Date: 03/12/2019

	Date	Description	Cost Amount
		Subtotal:	37.50
3180 PUBLIC AGENCY FEES			
366005 7196	02/08/2019	Montecito Sanitary Distri	85.00
		Subtotal:	85.00 3.4
3200 BLUEPRINTS/REPROS			
366909 134993	02/11/2019	Coast Reprographics	21.21
		Subtotal:	21.21 3.3
		Cost Total:	2,641.96
		Total Charges:	2,641.96
		Overhead:	264.24
		Invoice Total:	2,906.20 3.2.14

\$2,799.99 - 3.2.14
\$21.21 - 3.3
85.00 - 3.4

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