

Ndigwe Chinenye Precious

CONTACT	No 1 super master close Amuwo odofin Lagos State	E-mail: pndigwe23@gmail.com Website: https://ndigwe-chinenye.netlify.app Phone: 08106500629
PROFESSIONAL SUMMARY	Experienced IT personnel committed to maintaining cutting-edge technical skills and up-to-date industry knowledge. Strategic Marketing and Communications Consultant with a firm grasp of corporate messaging and branding. Exceptional leader talented at big data analysis, customer support, quality control, task management and Technically-savvy. Flexible and hardworking in deadline-driven environments.	
SKILLS	<ul style="list-style-type: none">• HTML/CSS• JavaScript• Responsive Design• Superior verbal and written communication skills• Excellent interpersonal skills• Exceptional attention to detail• Database Management• Time management• Creative and innovative	
WORK EXPERIENCE	GoodMan Training Institute	June 2013 — April 2014
	Computer Basic/ Web Design Tutor	
	<ul style="list-style-type: none">• Training students on the basis of using the computer and introduction to front-end web design.• Created curriculum and planned course content and methods of instruction.• Increased enrollment by 20% in Adult Continuing education and Enrichment programs by offering new and innovative programming.• Wrote and designed continuing education examinations.• Instructed students on a variety of skills, including web design, creativity e.t.c.• Developed detailed daily lesson plans for activities.	
	Mayakorp Nigeria	May 2017 — Nov 2017
	Technical / IT Support Intern	
	<ul style="list-style-type: none">• Evaluated potential software products based on new and existing system development and migration requirements.• Upgraded and expanded network systems and their components.• Documented all server and network problems and other unusual events in detail.• Incorporated feedback and recommendations from other staff members when modifying the software.• Performed initial client assessment and analysis to begin the research process.• Advocated for end-users to perform testing and problem analysis for the server, desktop and IT infrastructure work.	
	JustFantastic	Jun 2017 — August 2020
	Online Shop/ Catalog Manager	
	<ul style="list-style-type: none">• Online Shop/ Catalogue Manager editing product images/uploads on the e-commerce site.• Content writing/management for individual products, product Search engine optimization, and vendor registration.• Managed creative projects from concept to completion while managing outside vendors.	

- Communicated with vendors regarding back order availability, future inventory and special orders.
- Contacted customer to follow up on purchases, suggest new merchandise, and inform them about promotions and upcoming events.

Bring It On Africa

May 2018 — September 2019.

Technical / IT Support / Project Manager

- Oversaw multiple projects across all phases of development.
- Monitored workflow and make timeline adjustments as needed.
- Worked as part of an interdisciplinary team to achieve project milestones.
- Collaborated with development to plan project sprints.
- Developed status reports, cost estimates, and resource plans.
- Make vital decisions and drive decision-making across projects.
- Implemented and maintained development best practices.
- Managed resource and capacity planning for projects.

EDUCATION

BSc in Computer Science

November 2014 — August 2018

Nnamdi Azikiwe University

SSCE / WASCE

February 2012 — August 2013

Christ The King Catholic College

QUALIFICATIONS

- Kaspersky Endpoint Security Associate
- Kaspersky Endpoint Security and Management Small Business Certification
- Google Digital Garage Online Marketing Fundamentals Qualification
- NetApp Virtualization Technology Fundamentals Certification

REFERENCES

Prince Henry Ikechukwu Ndigwe.

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