

Reversing/Re-spotting Check List

Focus and Job Brief

Date: _____

Station/Reverse Required: _____

Train: _____

Distance of Overshoot: _____

Time: _____

Crew Initials: _____

CTC Are you in a Controlled Location?

*Mimico

If YES, Rule 573(b) is applicable. Train can reverse to re-spot platform on Verbal Permission from the RTC. After re-spotting train, 577 Work Authority MUST be obtained before movement commences.

Are you going to reverse greater than 300 feet? If yes, you must go flagging 573 (c)(ii)

Are you within 100 feet of a crossing? If yes, crossing to be manually protected 103.1(a)

Are you in a R42 or will you re-enter a R42? If yes, permission required from foreman

If you are delayed remember to contact the RTC and NOC

USRC Contact the appropriate TMD and obtain permission

Advise NOC that reverse move is required

Are you going to reverse greater than a coach? If yes, The USRC Reverse Move requirements within the USRC timetable must be followed.



Date: Thursday, May 22, 2025

To: ALL Alstom Operating Employees

Subject: Re-spotting an Overshoot and the Application of CROR 115 at Grade Crossings Rev 1.0

Notice # TO-ON-25-099

ALL CONCERNED: Re-Issue, Aurora Station Removed and Markham wording change.

Metrolinx has completed the identification of Grade Crossings that are located within 100ft of a passenger platform. In the application of CROR 115(a) crews are reminded that when movement is required to re-spot after an overshoot where the reverse move will NOT exceed 300 ft a crew member must provide manual protection of the Grade Crossing in the following scenarios (please note train size).

Bala Subdivision

- **Langstaff Station** - 12 Pack, Northbound, Langstaff Rd. (m. 18.15).

Guelph Subdivision

- **Acton Station** – All Trains Westbound, Eastern Ave. (m. 35.48)

Kingston Subdivision

- **Rouge Hill Station** – All Trains Westbound, Chesterton Shores (m. 38.95)

Newmarket Subdivision

- **King City Station** – 12 Pack, Southbound, Station Rd. (m.22.73)
- **East Gwillimbury Station** – 12 Pack, Southbound, Green Lane (m. 35.61)
- **Bradford Station** – All Trains Northbound, South Pedestrian (m. 41.39)

Uxbridge Subdivision

- **Stouffville Station** – 12 Pack, Eastbound, Main St. (m. 40.72)
- **Markham Station** – All Trains Westbound, Hwy 48 (m. 46.95)
 - Eastbound Trains, Snider Drive (m. 47.17)
 - 12 Pack, if the overshoot is long enough that the Cabcar is no longer fully occupying the crossing.
 - 10 Pack, any length of overshoot.

**Rick Lyons
Senior Manager, Operating Practices
Alstom**