

Reversing/Re-spotting Check List

Focus and Job Brief

Date: _____

Station/Reverse Required: _____

Train: _____

Distance of Overshoot: _____

Time: _____

Crew Initials: _____

CTC ☐ Are you in a Controlled Location?

*Mimico

If YES, Rule 573(b) is applicable. Train can reverse to re-spot platform on Verbal Permission from the RTC. After re-spotting train, 577 Work Authority MUST be obtained before movement commences.

☐ Are you going to reverse greater than 300 feet? If yes, you must go flagging 573 (c)(ii)

☐ Are you within 100 feet of a crossing? If yes, crossing to be manually protected 103.1(a)

☐ Are you in a R42 or will you re-enter a R42? If yes, permission required from foreman

☐ If you are delayed remember to contact the RTC and NOC

USRC ☐ Contact the appropriate TMD and obtain permission

☐ Advise NOC that reverse move is required

☐ Are you going to reverse greater than a coach? If yes, The USRC Reverse Move requirements within the USRC timetable must be followed.



Date: Thursday, May 22, 2025

To: ALL Alstom Operating Employees

Subject: Re-spotting an Overshoot and the Application of CROR 115 at Grade Crossings Rev 1.0

Notice # TO-ON-25-099

ALL CONCERNED: Re-Issue, Aurora Station Removed and Markham wording change.

Metrolinx has completed the identification of Grade Crossings that are located within 100ft of a passenger platform. In the application of CROR 115(a) crews are reminded that when movement is required to re-spot after an overshoot where the reverse move will NOT exceed 300 ft a crew member must provide manual protection of the Grade Crossing in the following scenarios (please note train size).

Bala Subdivision

- **Langstaff Station** - 12 Pack, Northbound, Langstaff Rd. (m. 18.15).

Guelph Subdivision

- **Acton Station** – All Trains Westbound, Eastern Ave. (m. 35.48)

Kingston Subdivision

- **Rouge Hill Station** – All Trains Westbound, Chesterton Shores (m. 38.95)

Newmarket Subdivision

- **King City Station** – 12 Pack, Southbound, Station Rd. (m.22.73)
- **East Gwillimbury Station** – 12 Pack, Southbound, Green Lane (m. 35.61)
- **Bradford Station** – All Trains Northbound, South Pedestrian (m. 41.39)

Uxbridge Subdivision

- **Stouffville Station** – 12 Pack, Eastbound, Main St. (m. 40.72)
- **Markham Station** – All Trains Westbound, Hwy 48 (m. 46.95)
Eastbound Trains, Snider Drive (m. 47.17)
 - 12 Pack, if the overshoot is long enough that the Cabcar is no longer fully occupying the crossing.
 - 10 Pack, any length of overshoot.

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