Assigned by Change Manager   Incident Reference Number (if any)	Change Request Number	CRQ000000000003
Incident Reference Number (if any) References References STANDALONE DOMAIN FOR KOINS ADMIN (Vendor Change Request no., etc. (if any)) Change Requestor Name / Designation Email ID of Change Requestor Type of Change (Planned, Unplanned, Emergency) Change Impact (Major, Significant, Minor or Standard) Priority (Urgent, High, Medium, Low) Proposed Date and Time of Change Expected Duration of Change (hours) Configuration Item (Hardware/ OS/Application/Database etc.) Description of system(s) to be changed (Identification Number or any other specific description) Current Status (Functionality/Task or Parameter etc existing before Change) Affected Services/Stakeholders How will services/stakeholders Benefits of implementing the Change  Enhances dashboard performance and no secure domain  Enhances dashboard performance and secure domain		3112000000000
STANDALONE DOMAIN FOR KOINS ADMIN		
Change Requestor Name / Designation  Email ID of Change Requestor  Type of Change (Planned, Unplanned, Emergency)  Change Impact (Major, Significant, Minor or Standard)  Priority (Urgent, High, Medium, Low)  Proposed Date and Time of Change  Expected Duration of Change (hours)  Configuration Item (Hardware/ OS/ Application/ Database etc.)  Description of system(s) to be changed (Identification Number or any other specific description)  Current Status  (Functionality/ Task or Parameter etc existing before Change)  Description of Change Requested  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Enhances dashboard performance and secure domain  Email ID of Change Requested Sulves, Sulvey and the Change of Change (planned)  Planned  Redium  Ablum  Ashboard with a domain. O domain name not on https ie not secure and was partially used to go live.  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain	15 57	STANDALONE DOMAIN FOR KOINS ADMIN
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(Planned, Unplanned, Emergency)  Change Impact (Major, Significant, Minor or Standard)  Priority (Urgent, High, Medium, Low)  Proposed Date and Time of Change  Expected Duration of Change (hours)  Configuration Item (Hardware/ OS/Application/Database etc.)  Description of system(s) to be changed (Identification Number or any other specific description)  Current Status (Functionality/Task or Parameter etc existing before Change)  Description of Change Requested  Description of Change Requested  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Enhances dashboard performance and no secure domain  Enhances dashboard performance and secure domain		
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Priority (Urgent, High, Medium, Low)   Medium	(Planned, Unplanned, Emergency)	
Medium   Medium	Change Impact	Significant
Proposed Date and Time of Change		
Current Status (Functionality/Task or Parameter etc existing before Change)   Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.	Priority	Medium
Expected Duration of Change (hours)  Configuration Item (Hardware/ OS/Application/Database etc.)  Description of system(s) to be changed (Identification Number or any other specific description)  Current Status (Functionality/Task or Parameter etc existing before Change)  Description of Change Requested  The Koins Admin dashboard was shared with a domain. O domain name not on https ie not secure and was partially used to go live.  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  Affected Services/stakeholders be affected during the Change?  Consequences of not implementing Change  Enhances dashboard performance and no secure domain  Enhances dashboard performance and secure domain	(Urgent, High, Medium, Low)	
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Current Status (Functionality/Task or Parameter etc existing before Change)  Description of Change Requested  The Koins Admin dashboard was shared with a domain. O domain name not on https ie not secure and was partially used to go live.  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  Stakeholders who have access to the admin dashboard  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain		
Current Status (Functionality/Task or Parameter etc existing before Change)  Description of Change Requested  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Benefits of implementing the Change  The Koins Admin dashboard was shared with a domain. O domain name not on https ie not secure and was partially used to go live.  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  NIL  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain		KOINS ADMIN DASHBOARD
domain name not on https ie not secure and was partially used to go live.	(Identification Number or any other specific description)	
Description of Change Requested  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  Stakeholders who have access to the admin dashboard  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Benefits of implementing the Change  Enhances dashboard performance and secure domain	Current Status	The Koins Admin dashboard was shared with a domain. Old
Description of Change Requested  Standalone domain for Koins Admin dashboard. New domain is standalone and it is on HTTPS secure.  Affected Services/Stakeholders  Stakeholders who have access to the admin dashboard  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain	(Functionality/Task or Parameter etc existing before Change)	
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Affected Services/Stakeholders  Stakeholders who have access to the admin dashboard  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain	Description of Change Requested	Standalone domain for Koins Admin dashboard, New
Affected Services/Stakeholders  How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Enhances dashboard performance and secure domain	9. 1	
How will services/stakeholders be affected during the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Benefits of implementing the Change  Enhances dashboard performance and secure domain		
the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Benefits of implementing the Change  Enhances dashboard performance and secure domain	Affected Services/Stakeholders	Stakeholders who have access to the admin dashboard
the Change?  Consequences of not implementing Change  Reduced dashboard performance and no secure domain  Benefits of implementing the Change  Enhances dashboard performance and secure domain	How will services/stakeholders be affected during	NIL
Benefits of implementing the Change Enhances dashboard performance and secure domain		
	Consequences of not implementing Change	Reduced dashboard performance and no secure domain
	Benefits of implementing the Change	Enhances dashboard performance and secure domain
Impact on any other Operational / IT Environment   NIL	Impact on any other Operational / IT Environment	NIL

			٥.	Test fesuits from the user acceptance	
	Implementation Plan Back-out/Fall back plan		6.	New Procedure	
	1	빌	7.	Communication Plan	V
	Test Approach		8.	Incident Report	П
4.	Test Scripts or Scenarios		٠.		

Name & Signature of Initiator: Olukoga Kehinde

Name & Signature of Business Head: Date: 28-02-2023

Name & Signature of Head Operational Risk: Date: 01-March-2023

Name & Signature of Implementer: AHMED OLANREWAJU Date: 01 March 2023

Name & Signature of Head, Technology: \_\_\_\_AHMED OLANREWAJU Date: \_\_\_01 Mar 2023

Date: 28-02-2023

Name & Signature of Head, Operations:	Date:
Name & Signature of Internal Control	Date:
Forwarded to Change Manager on (Date)	