# Talent Battle Live Training

Personal Interview Questions & Answers Training

## **Different Interview Types?**

- Personal Interview
- Technical Interview
- Management Interview

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"Life Story of 20 years should sound interesting during 20 minutes interview"

### Three Important answers!

- Can you do the job?
- Will you do the job?
- Will you fit into that organization?

#### What are your strengths?

- Adaptable to any environment/ Flexible
- Quick learner
- Problem solving skills
- Convincing skills
- Presentation/ communication skills
- Team player
- Initiative and leadership skills
- Time management
- Self motivated person
- -Minimum 3 strengths
- -Never go with general answers
- -Add examples to support your answer
- -Some suggestions

## What are your weaknesses?

- Keep 3 weaknesses ready
- 1<sup>st</sup> should be genuine
- 2<sup>nd</sup> strength as a weakness
- 3<sup>rd</sup> weakness which is irrelevant

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### **Hobbies / Leisure Time / Free time Activities**

- Smart answer will get you through here.
- No hobby is a BAD hobby.
- Interesting, eye-catching, worth discussing & Long
- Prepare Three hobbies.



#### **Short Term and Long term goals**

Short Term- 1 to 3 years
Middle term- 5 to 6 years
Long term – 10 to 12 years
Never talk about Money , Salary, Post & Position

#### Short term:

- Learn new technologies and software's
- Learn from seniors
- Personal and professional growth
- Work in challenging and creative environment

#### Long term:

- Handling challenging responsibilities
- Stable financial background
- Working in multiple domains
- Expert in my domain
- Social work plan ( optional)

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#### **Regarding post graduation plans:**



#### **Best & Worst moment of your life?**

Q) Give me an example of a problem you encountered. How did you approach it. What was the outcome?

#### STAR response

S: Describe the situation

T: Explain the task/problem that arose

A: What action did you take?

R: What was the result or outcome?

What did you learn from this experience?

### Family background

: Support & Their faith in you

#### **Academic related question**

:Good list of co-curricular activities will make your job easier

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# Why this company or which is your dream company?

- Company's website, articles, projects, reports, magazines, scan carefully.
- Creative environment
- Work with team
- Value for my suggestions
- Opportunity for growth
- Diverse culture

# Why Should we select **YOU**?

Your strengths that separates you from others

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# Do you have any question?

- Training programmes
- Career development opportunities
- Types of projects & responsibilities
- Reporting structure
- Questions about topics raised in interview

#### **Introduction in Personal Interview**

- Name
- Native place
- College Name
- Branch Name
- University Name
- One point related to Technical skills
- One point related to Team skills
- One point related to Communication skills
- Hobby
- Strength/Skills
- Designation you are holding
- Achievements
- Family Background\*
- Attractive end

#### **Introduction in Technical Interview**

- Name
- Native place
- College Name
- Branch Name
- University Name
- One point related to Technical skills
- One point related to Team skills
- One point related to Communication skills
- Internships/ Industrial training
- Technical workshops
- Seminars/ presentations
- Projects
- Family Background\*
- Attractive end

- Who is your role model?
- Why have you joined your college? Suggestions and ratings
- Why you have selected your particular branch?
- Are you ready to reallocate?
- Are you ready to sign bond?
- Are you ready to work on weekends?
- Are you ready to work in shifts?
- Any plans of marriage?

- What your friends say about you?
- If I don't select you today, what will you do?
- Smart work or hard work?
- Job satisfaction or salary?
- Would you lie for a company?
- Have you lied?

- Why Do You have This hobby?
- General knowledge of Environment

# **Approach for surprising questions**

Congrats...!!!!You too have a mindYou too have own thoughts

#### **General Guidelines**

- Don't be defensive too much
- Power of Smile
- Good to Lead the Interview
- Don't go negative
- Make eye contact



#### What creates a bad impression

- Poor personal appearance
- Negative attitude evasive, using excuses
- Lack of interest and enthusiasm
- Lack of preparation
- Poor knowledge of role
- Failure to give concrete examples of skills
- Over emphasis on money/rewards
- Lack of career plan

### Suggestions and important points!

- Plan 10 good things about yourself
- Humbleness in interview
- Avoid unethical things
- Try to stick to your answers
- First impressions very powerful
- Allow time to relax
- Dress appropriately
- Entrance, introductions & handshake
- Be aware of own movements
- Watch body language of interviewer