

RESUME



Accountant

SANID V.K

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Visa Status : On transferable permanent Visa

CAREER OBJECTIVES:

Seeking a position as an Accountant where extensive experience will be further developed and utilized.

CAREER PROFILE:

- Detail-oriented, efficient and organized professional with extensive experience in accounting systems.
- Possess strong analytical and problem solving skills, with the ability to make well thought out decisions.
- Excellent written and verbal communication skills.
- Highly trustworthy, discreet and ethical.
- Resourceful in the completion of projects, effective at multi-tasking.

SKILL SETS:

- General Ledger Accounting
- Account Analysis and Reconciliation of G/L accounts
- Month, Quarter & Year-end Close
- Expense Reporting and Analysis
- Accounts Receivable/Accounts Payable
- Bank Reconciliations
- Financial Statements Preparation & Analysis
- Billing
- Collections