



## PRINCE NANA POKU

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Kumasi, Ashanti Region, Ghana

### SKILLS

HTML

CSS

JavaScript

## SUMMARY

I am a self-taught web developer. Although I am a trained Site Engineer and Quantity Surveyor, my passion and desire for computers and how they operate has led me to teach myself to program and build softwares

## PROJECTS

- Portfolio Website
- Calculator App
- Mini Calendar App
- QR Code Generator App

## EXPERIENCE

**06/2021 – Present**      **Project Quantity Surveyor, Ghana Highways Authority - Resident Engineer Office, Kumasi, Ghana**

- Conducted detailed cost estimation for construction projects, ensuring accuracy and adherence to budget constraints
- Prepared bills of quantities, interim payment certificates and tender documents
- Managed contracts and variation orders, ensuring compliance with project requirement and contractual obligations
- Collaborated with project team to monitor cost, analyze cost deviations and recommend cost-saving measures.
- Prepared progress reports and final accounts, ensuring timely submission and accurate documentation

**07/2020 – 05/2021**      **Site Engineer, Osbel Limited, Kumasi, Ghana**

- Managed and supervised construction sites, ensuring adherence to project specifications and safety regulations.
- Prepared and reviewed construction drawings and daily site reports
- Conducted site inspections to monitor progress, quality and compliance with engineering standards

**08/2019 – 06/2020**      **Site Supervisor - National Service Personnel, Osbel Limited, Kumasi, Ghana**

- Assisted in site supervision and coordination for various construction projects
- Conducted quality inspections to ensure compliance with engineering standards and specification
- Assisted in project planning, scheduling and resource management
- Prepared progress reports and maintained project documentation

## EDUCATION

**08/2015 – 06/2019**      **B.Sc. Construction Technology and Management, Kwame Nkrumah University of Science and Technology, Kumasi, Ghana**

**10/2012 – 06/2015**      **WASSCE Certificate, Opoku Ware School, Kumasi, Ghana**