

PRINCE E. SANGUAN

Purok III, Km. 50 Lalaan 2nd Silang Cavite

09473808046

Email Address: Princesanguan44@gmail.com



OBJECTIVE

- Eager to excel as a Full Stack Developer, leveraging my passion for algorithmic problem-solving and embracing challenges in website development. Committed to contributing innovative solutions and growth within the IT industry.

SUMMARY OF QUALIFICATION

- **Technical Expertise:** Proficient in HTML, CSS, JavaScript, MySQL Database, PHP, Git, Github, Laravel, React and Bootstrap, with a strong foundation in web development technologies to excel as a Full Stack Developer. Responds well in fast-paced, high-pressure environment.
- **Effective Communication and Adaptability:** Proven interpersonal communication skills, delivering good customer service to clients. Responds well in fast-paced, high-pressure environments, adapting easily to new concepts and responsibilities.
- **Diverse Administrative Skills:** Experienced in clerical tasks, light bookkeeping, and interdepartmental coordination. A proactive Administrative Aide with a strong sense of responsibility and commitment to seamless office operations.

WORKING EXPERIENCE

January 2020 – Present
National Government
Department of Foreign Affairs

Administrative Officer (IT Assistant)

- Developing an Office Verification System to streamline our verification process and enhance overall efficiency within the office.
- Optimizing the legacy source code of our program to enhance efficiency in the current era of advanced technology.
- Stay informed about relevant laws and regulations affecting departmental operations.

June 2019 – December 2019
DBP Service Corporation
Department of Foreign Affairs

Encoder

- Ensuring the precise and error-free entry of vital applicant information into the passport database. Maintained a high level of accuracy while meeting strict

deadlines, contributing to streamlined processes and exceptional service delivery.

- Entrusted with safeguarding the integrity of crucial applicant data on passports. Demonstrated meticulous attention to detail and adherence to strict data security protocols, maintaining a flawless record of error-free data entry throughout tenure.

February 2019 – May 2019

Municipality of Silang Cavite

Municipal Economic and Investment Promotions Office

Administrative Aide

- Proficient in executing a wide array of clerical tasks within a dynamic office environment. Demonstrates adeptness in performing light bookkeeping duties, ensuring accurate financial records.
- Efficiently coordinates with various departments to facilitate seamless communication and smooth workflow. Possesses a proactive approach to task completion and exhibits a strong sense of responsibility in handling any assigned duties.

EDUCATIONAL BACKGROUND

Tertiary:	Bachelor of Science in Statistics Rizal Technological University Boni Ave., Brgy. Malamig, Mandaluyong City (2013 -2017)
Secondary:	Mataas na Paaralang Neptali A. Gonzales Barangay Mauway, Mandaluyong City (2009 -2013)
Primary:	Nueve De Pebrero Elementary School Barangay Addition Hills. Mandaluyong City (2003-2009)

OTHER SKILLS

- Proficient in HTML, CSS, JavaScript, MYSQL Database, PHP, Git, Github and Bootstrap, Laravel and React.

OTHER EXPERIENCE

- Civil Service Professional (Passer March 2018)
- Undergo of KODEGO bootcamp (Full Stack Developer) April 2023

PERSONAL BACKGROUND

Date of Birth:	April 4, 1997
Age:	26 yrs. Old
Civil Status	Single
Citizenship:	Filipino
Height:	5'5
Weight:	60kgs.

CHARACTER REFERENCE

Marc Kenneth Lomio

BlastAsia Inc | Senior Software Engineer
09081277570

Jason Averilla

Department of Foreign Affairs | Information Technology Officer
09178564916

Leo Mark Payumo

Outsourced | Full Stack Developer
09351234234