V B

B

A A A A fbA AA

A A A A A AA

A A A A A AA

A A AA

N A A A A AA

N A AA

A A A A AA

A A AGA A N A A N N A AA

GA A A A A A N A A N N A AA

N C A A AA

AA A AA

AW A w A AA

An A w A AA

A N A n AA

A A A n A AA

A

A

A

A

A

A

A

A

A

A

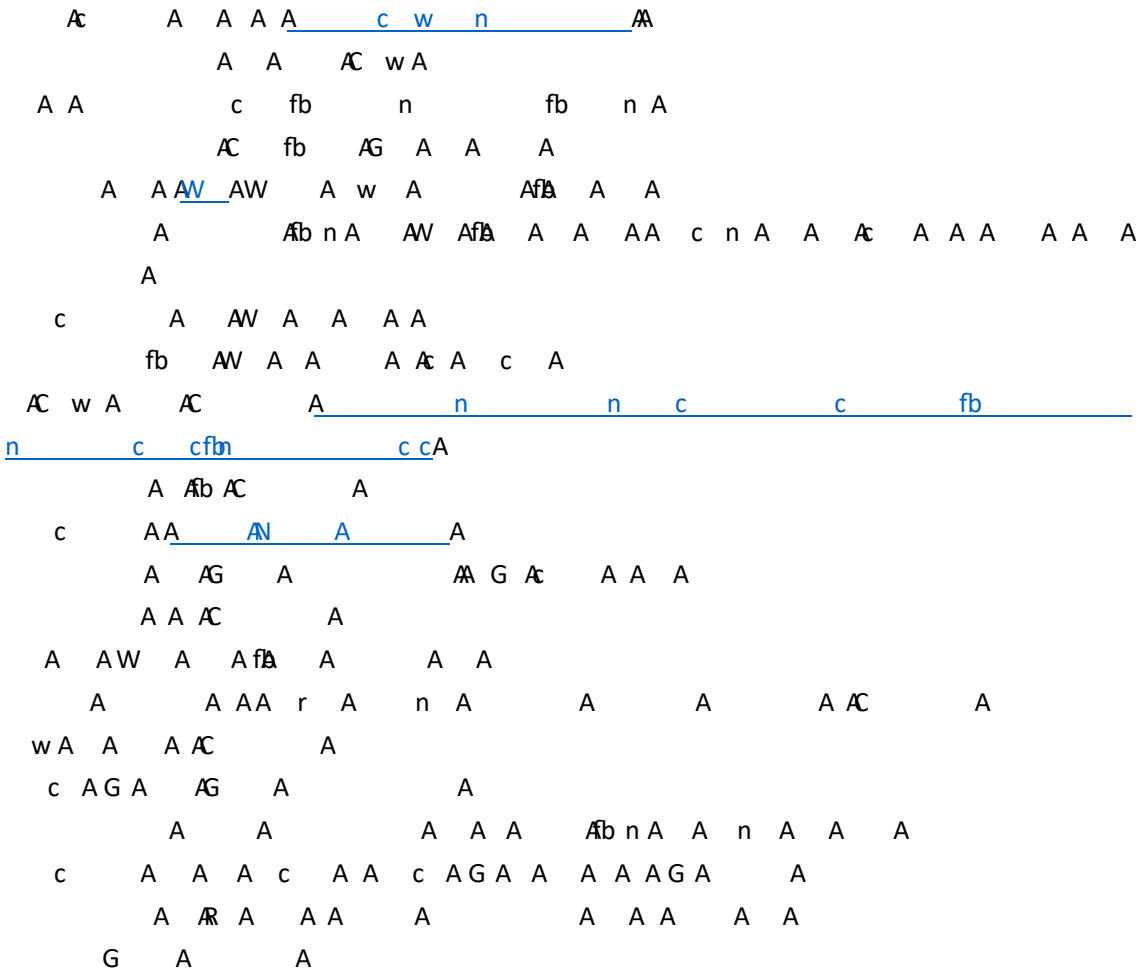
A

A

V M V M V

1. **BACKUP all your files and passwords!**
2. **NO, really! Everything will be deleted! Everything!**

V B V M V



A

A

e. Save the backup codes in Personal Vault in One Drive!

A Aw A A A w A

A w A A A Ac A

c A A Aw A

w G A A A A A

fb w Ac A A A A Aw A

A A A AA

A A A A Ac A

A Afb A A

AA A Afb A A A A A A A A A A

A A A A A AG N A A GG A A Afb A A

A Afb A Ac A A w AA

fA Afb n AA n w c A w A A A W A AG Ac fb A fb A Afb A

A w A A A A

A A A A Ac A

c A w A A A

A A A A Aw A A A fbA A A A

A

M B

N A A An AC fb AG A A A A A A

A A Afb A w A A fA fb A A fb A A A A

A A A A A A AN Y N A

G A y n AfA A n A Afb n A fbyA A A fb A A A fby n A A A A

cA A Afb A A A A An A

c fA A n A A A A A A A A A A A n c A A A A

c A n A n A fby n A A

A A A A A AG N A A A A A

fA A A A A Afb A A A A A A A c A Afb A

A A A A n Afb n A A

c G A An A A n n A A A A

A A AC A Y AG N A A AC A Y A A

AN AC A

A A A A A A A w A Ac y A A w A A

c A A A A A A A y A A w A

A Ac A A fb A A Ac A

Ac A A A A Ac A

Ac A A

A A c A Afb A A

fb A A A A y A A w A

A

A

A A Ac AAc Afb A Afb A A A A A
n Ac A A A An Afb A A Ay A wA AA
A Ac A Afb Ac A
A A A A A n A
c A A n A An n nA A A A
A A A n A A A Aw Afb AAn A A c A Afb A A
A A AAA A A n An A
C A A A An A y AN A A A A A A wAAw A A A A A A A
A A n A A wA nA A A A n A A A AA NA
A A A A A N A
A AA A fbb A n A A Afb AW A A
c A nn A nAA A A An A A A A AA A Afb A n A A
wA n n Aw Afb A A n A A AA N A A A A
AG A AG A A c A A A A c A A A A
A A**Google Authenticator**A A A**Authy app**A A A y N An A
w A A
y N An A A A A A A A A A Ac An An Ac A A
A
W fbA A A A A**https://**A A A A
https://An A A A A A A A A A A w A A
A A n A Aw A A A A A A A

M BB M B

AAw An A A An An A A
A Ac A A nA A An A A r A A A Afb A A A
A
c Afb Ac A A A A
A A Afb Afb Ac A A A A A A A A
A A A A A AA A A A A A

B

w n A A An A A fb A n A A Ac Ac A fb A An A A AA
A A A A A A A A A Afb A A A A A
c A
A A Ac n A A AA A A A A
Ac A nn A n A A A A Afb n A
W GA A A AC G A A A An A A n A A Aw fbA A A
c A AA A A A A
A N AA A A A Aw fbA Afb n Afb A n A A
c n **domain.com** fb A A Afb Ay n Afb A A A A A

A

A

A A A n A A **GOOGLE.COM** A Afb An A A A

A **AMAZON.COM** A

c A w A A A A n A Afb n A A Afb n AA A A A A A

A A A A A Aw A n A A Aw Ac Afb A A n n A A

n A A

A AW A A N A

fA A w AA A Afb n A Ac A A A n A A A A A A

A A A

A A A A Afb n A n A A A A A An A A n A A
A A A A c A A A n A A Ac A A A A Afb A A
fb A
c n n A fb A A A A Ac Ac A A fb A A A A A
w A n A Ac A A A A A A fb A A A A A A A A A A
A A
A A AW A A A A A c n A A A w A A A A n A
A c A
A A A A A A A A A A w A A A A A A A fb A A
A A A n A
w A A A w A fb n A A A A A A A A A A A w A
r A A
A A A A n Afb A A A CA w A A c A Aw A c A A A
A A AA CA w A A A A A A A n A

A

V M BBB M B

A An n A A A n A

2. Use a different, unique automatically generated password for each login!

Afb A A A A A w Ac A A A A w c n A A
w c n AA

AC Afb Afb A A A A n n A A An A
N A A A A A
w A A A A
c A A A A A A nc A A nc A
A An A n nc AA A Afb A An A A AC A
n A A A Afb A A A A n nc A AA A
c n A A n A A A nc An y A A A A A A nc A
A G A Afb A A
N A c A A A A G Afb A A A A c A A A
c w A A **save the backup code** A A A A
A A AN y An A A A A A
A A AA A A Ac A Aw c A A A A A
A AR A A A A A
fb A A A A A A A nc Afb n A A Aw An A A A A

V B B

A A
A A
A An An A

A

A

G A c A

c n Afb AA n A A A Afb Ac A

A A fb A A A A n n c A A

A A A w A A w Aw Afb A w A Aw A n n A

n A An A Afb n A A A A A A A A

A y A A A A A A A

A cA n A A A A A Ac A Aw Afb A c A

A

B M B B

fb A A w A A n n A n A A w A A A Aw A A A A A A

n n A

A A A n A A Ac w A

An A A A A NAG NA A

A A A

fb A G A A A A

An A A AC A

A A A A

A AA Ac A A A

c A A A A

A

B

A A A A Afb n A A n A A A

A A A A A A A Afb n A Aw A

A A

A A A

W fb A A Ac A

Aw A

A A c A A A A A Aw A

A A n A A A A A A A r A A n A A

n A A A A A A A A n A

c N A A AA Afb A A A A A A A An A A A A

A

C A A A w A Ac A w A An n A w A A A A A

n A Ac A A A A A An A

A A A A AG fbyAn c Ac A Afb A fb A n A A

A A A A An A A Ac A n n A

A A AA A A A A A

A

A

A

A

A

A

A A An A A A A A w A c A A A A c A

c A w c A Afb A A w A c A

c A A A n Ay n A An A A A A A A A A

A A A w A Ac A A A A A Afb Ac A A A

A A fb A A A w An A w A

b F

AN A c c n A

A w n A w ı w n fb C A

n A A A A

n A

A Aw c A w w AA

Afb A A A w c n A

n A A A A n fb w AA

A

M

AA

w n AA AAfb A A

n w A

A

n A

n n AA

n c n A A

c fb n fb n AA

b

A fb A A Afb A A

A c n A A A GG A

A fb A w A A fb A

A A

A

A

A A A A A

A A A

A A N A A

A A A A

A y AA A A A A A A

A A A A A y A

AA A y A c A

A A

A A A

A A w n A

A A A

A A w AAn AA w A A

A A A A A

A Aw An A

An n A

A Ac A

A A

A n A A

A A A G c A

AW A

AC yA A

A A n A A c A An A A

A n AA

A AAA

A n fbr n AA

A l A A c A

A n c AA

A

A

A fb n AA

A c A A

A A A

A A w A A

A

A