

OFFICE OF THE REGISTRAR

Course Enrollment Worksheet

ID: _____ Name: _____
print last name first name middle initial

Class/Year: _____ Program: AB Graduate BSE Special

Term: Fall _____ Academic Year: _____ Department: _____ Residential College: _____
 Spring

1. **Complete worksheet and print 2 copies.**
2. Review your courses with your adviser.
3. Adviser (e.g. departmental rep or DGS) must sign and date worksheet.
4. Leave a copy of completed and signed worksheet with your residential college office or academic department office.
5. When your web course selection appointment begins, use worksheet to select your courses.
6. Repeat steps 1-4 for subsequent course changes during the web course enrollment period.
7. **Graduate students** who are enrolled but not taking courses must check appropriate box below.

ACTION	COURSE	LECTURE/SEMINAR		CLASS***		LAB***		GRADE OPTION	DISTRIBUTION AREA	DEPARTMENTAL (Jr. & Sr. only) *
Example ✓ Add Drop Grade Option Change**	<i>ECO 100</i>	Class Nbr: <i>12345</i>	Day/Time: <i>MWF 9-9:50</i>	Class Nbr:	Day/Time:	Class Nbr:	Day/Time:	<i>GRD</i>	<i>ST</i>	(Check if applies)
Add Drop Grade Option Change										
Add Drop Grade Option Change										
Add Drop Grade Option Change										
Add Drop Grade Option Change										
Add Drop Grade Option Change										
Add Drop Grade Option Change										

I am a Graduate Student enrolled but not taking courses this term. Thesis Adviser (If Applicable): _____

* Not entered in SCORE. For student and adviser information only. Departmentals to be reported to the Registrar by your department in the 2nd term of your senior year.

Academic Adviser: _____ Date: _____

please print name _____