

## UNDERGRADUATE REQUEST TO TAKE GRADUATE-LEVEL COURSE

**CNU students in Undergraduate Senior status** (90 or more earned credit hours) seeking to enroll in a graduate course must have a grade point average of 3.0 or higher and will be limited to one graduate course (with any associated laboratory) per semester and to an overall total of two graduate courses (with any associated laboratories). The total for these two classes cannot exceed 8 credits. In order to enroll in a second graduate course, the student must earn a grade of B- or better in the first graduate course. Graduate level courses (numbered 500 and above) cannot be taken on a pass/fail basis. If the graduate course is to be used as a substitute course in the major, the student must have the course substitution approved by the appropriate department chair and must attach the Authorization for Course Substitution to this form. Students who are not in senior status **MAY NOT** take graduate-level courses.

### Procedure:

1. Complete the information on this form.
2. Take this form to the professor of the course that you wish to take for his/her signature.
3. Email the completed form to the Office of Graduate Studies at [gradstudy@cnu.edu](mailto:gradstudy@cnu.edu) for final approval. If approved, the Office of Graduate Studies will inform you of the approval and will submit your form to the Office of the Registrar to be processed.
4. If approved, let your advisor know about the course change.

Student Christopher D. Williams Semester/Year Spring 2024  
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 Email christopher.williams.21b@cnu.edu \*Attach CNU Live Transcript

### Undergraduate Course Load (to be completed by CNU Students with Undergraduate Senior Status)

Course Number	Course Title	Credit Hours
8833	Operating Systems 1	3
8219	Jazz Ensemble	1
8224	University Band	1
8228	Pep Band	1
8887	Quantum Physics	3
8639	Lifespan Development	3

Graduate Course for which you are seeking approval:

9205, SPC TP: Neural Ntwk & Mach Lea, 3 Course #, Title, Credits

Approval to take Graduate Course granted:

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<u>3.38</u> Grade Point Average	<u>101</u> Number of Undergraduate Hours Completed	
<u>0</u> Number of Graduate Hours Previously Attempted		