Software for GSERM 2022

Synopsis

As GSERM 2022 is being held remotely, we have decided to provide lecturers and students with the ability to access the required software via a virtual machine (Windows Server 2016[1]) with all of the software preinstalled.
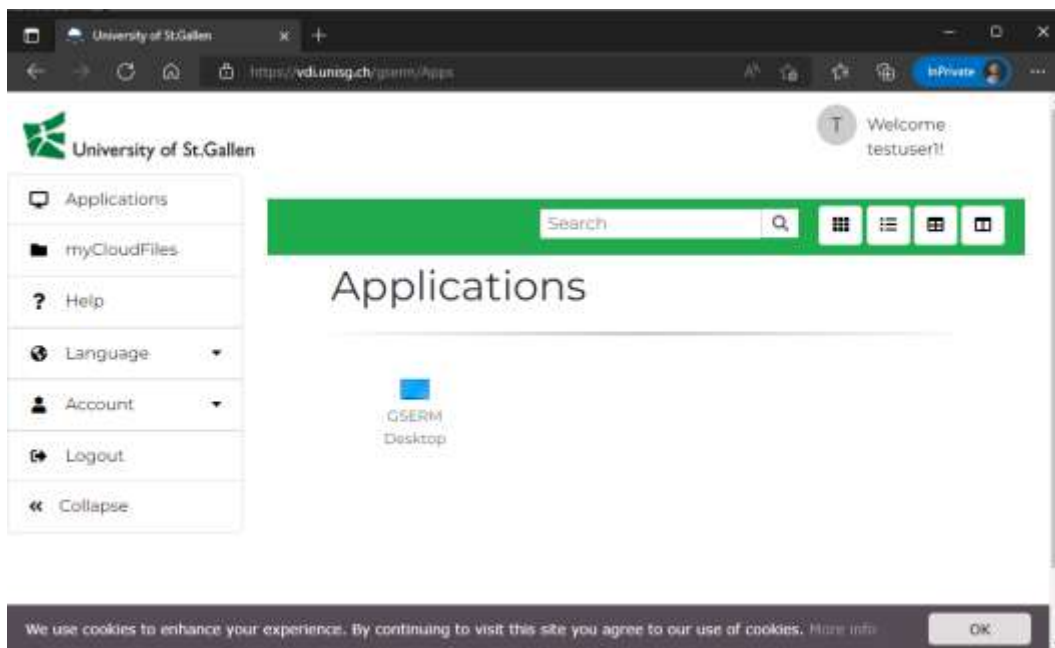
The URL is https://vdi.unisg.ch/gserm and you will have received a username and password via e-mail. **IMPORTANT!** The e-mail with username & password that you will require will be sent on the 24th of May 2022.

First Steps

Login to vdi.unisg.ch/gserm

Use a current browser (e.g., Chrome, Edge, Firefox, Safari, Opera) to start the URL

https://vdi.unisg.ch/gserm and login using the username (your e-mail) and password that was sent to you via e-mail from no-reply@flexilabs.net
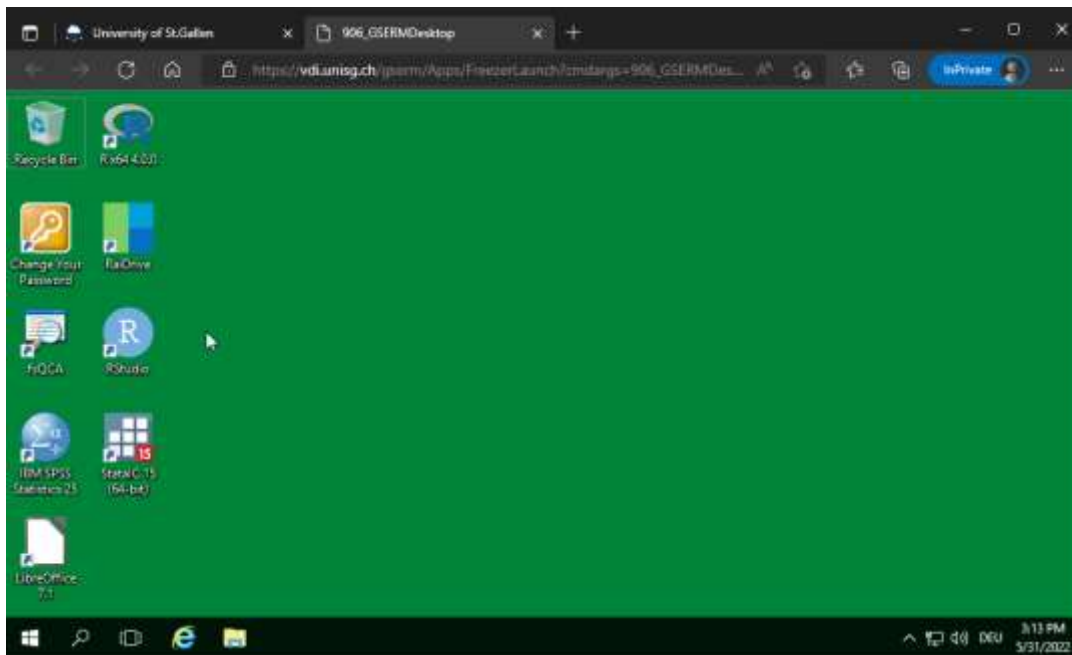

https://vdi.unisg.ch/gserm

Agree to the use of cookies at the lower right and click on the "GSERM Desktop" icon to open the virtual desktop (VM).
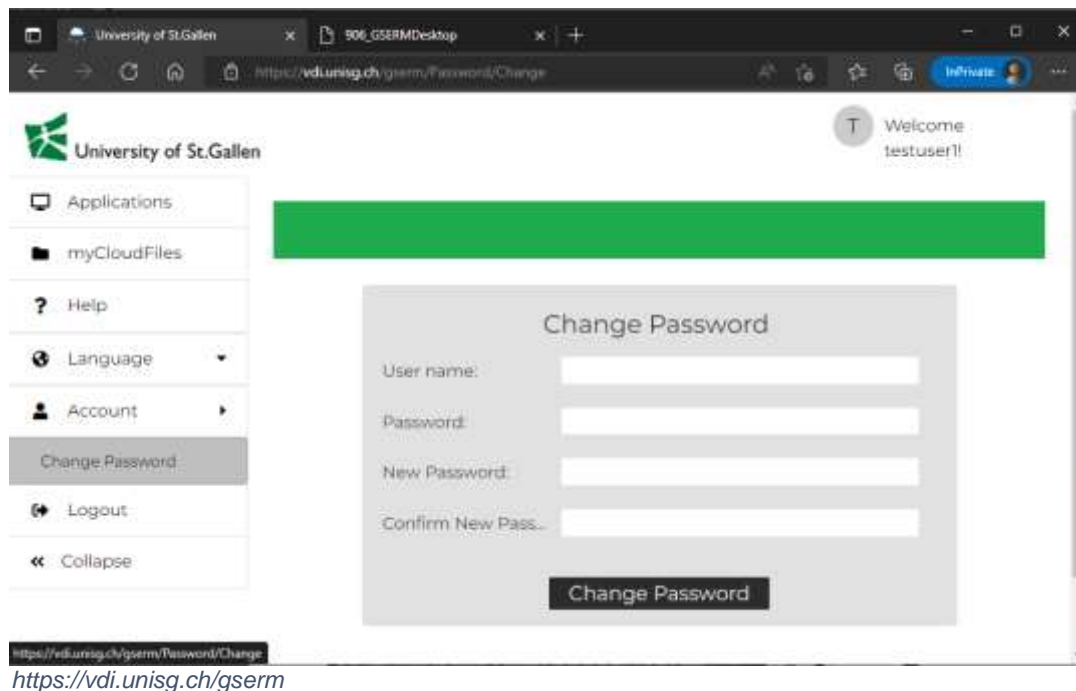
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[1] Basically, Windows 10
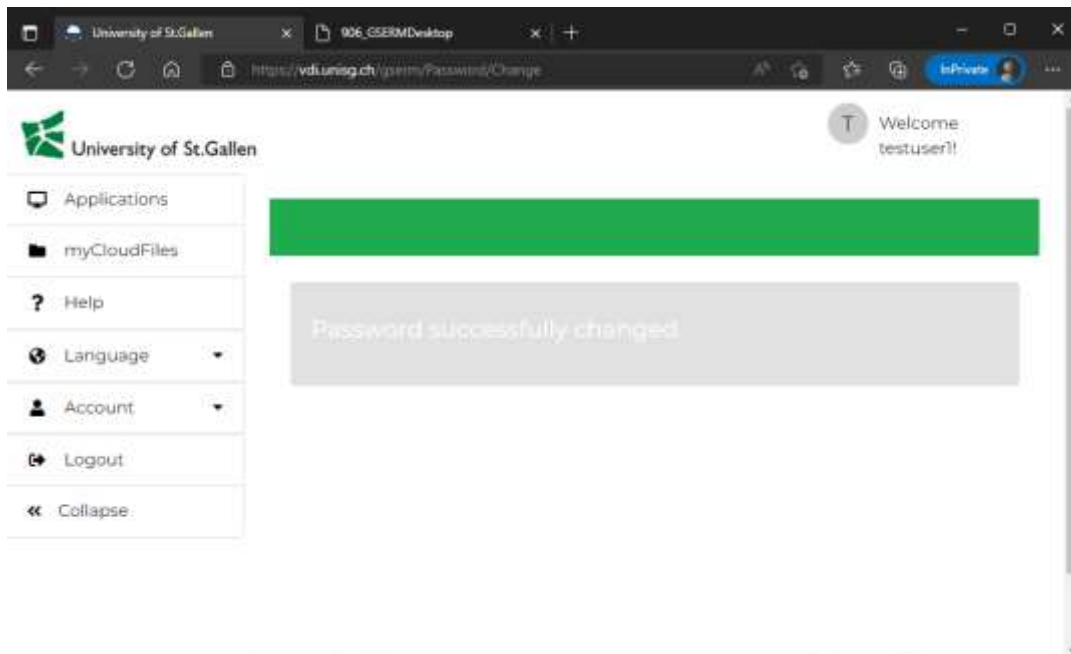
GSERM Desktop

Password

Please change your password that was provided to you by either using the web portal or the change password tool present on the GSERM desktop.

Change password using the web portal

From the main portal, select "Account", and then "Change Password".
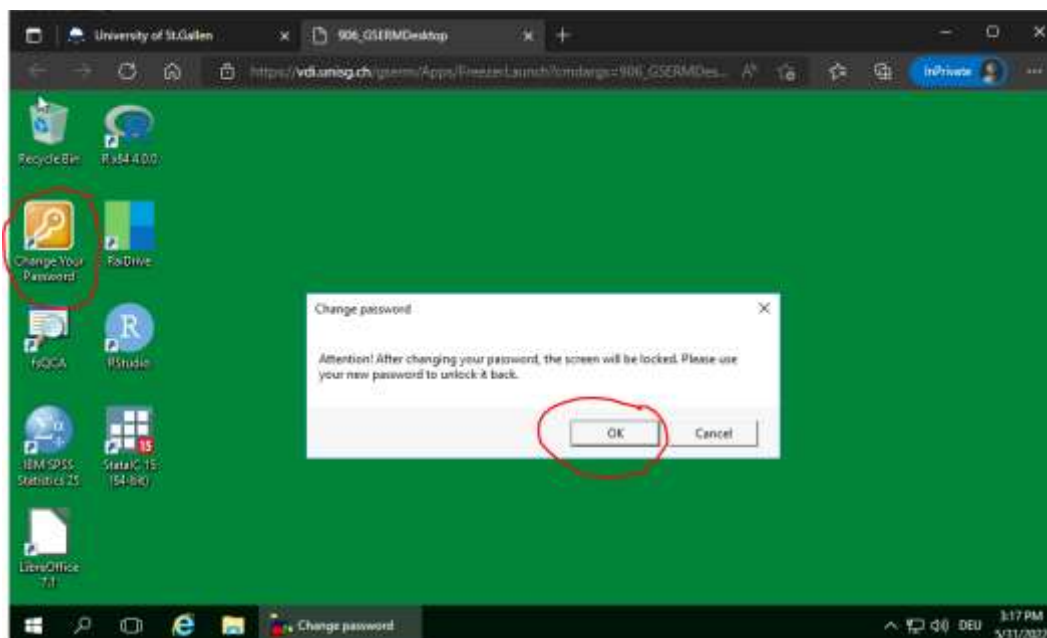

https://vdi.unisg.ch/gserm

Enter your username (email address), old password, and the new password you want to use. Repeat the new password to confirm and press "Change Password". A screen message will confirm if the change was successful.

Logout and log back in using the new password.

Change password using the desktop tool

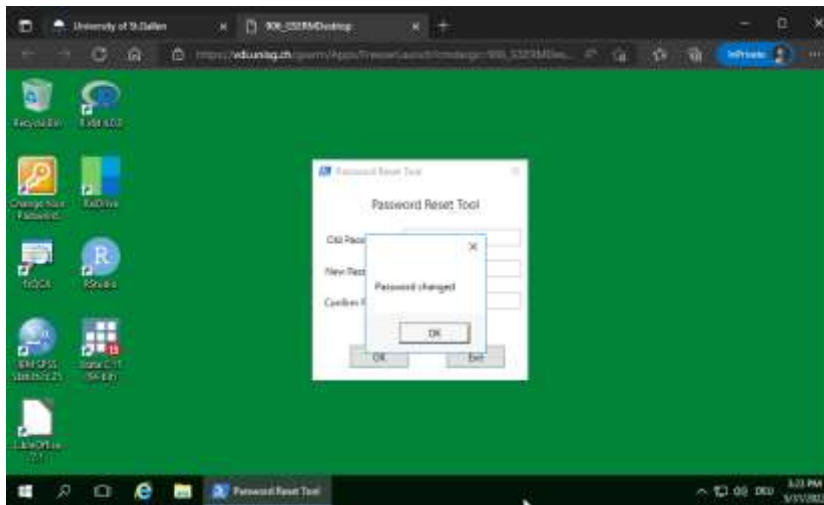Once you have started the GSERM Desktop, click on the "Change your password" icon as follows:

"Change your password tool"

Important: After changing your password, the desktop screen will be automatically locked out. You need to enter your new password to unlock it and return to the desktop.

Once the tool is successfully loaded, you'll need to enter your old password, which was provided to you, enter your *NEW* password twice, and press "OK".

Make sure to make a note of it!

Enter old and new password (twice) to change it

A confirmation message will pop up. Click OK to confirm. This will lock the desktop screen. Enter the new password to unlock it.
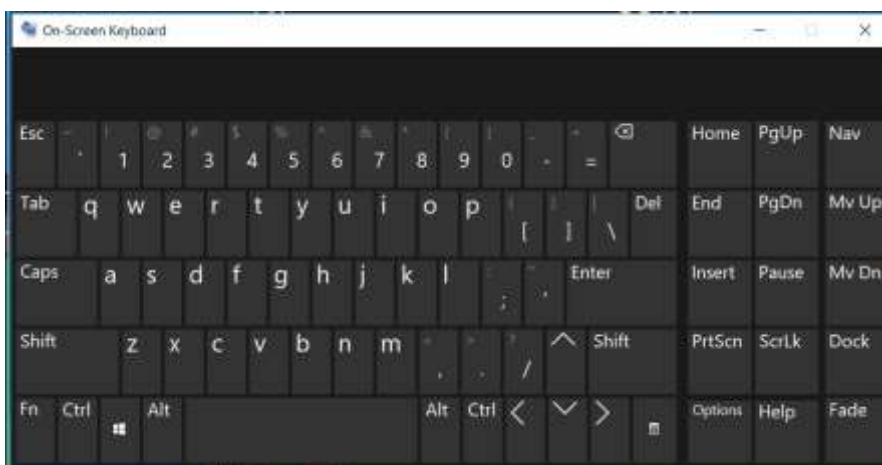
Ensure that your choice has at least 8 characters and notice that you are going to be using the US keyboard (the keyboard you are currently using is in the lower right of your screen).

Done!

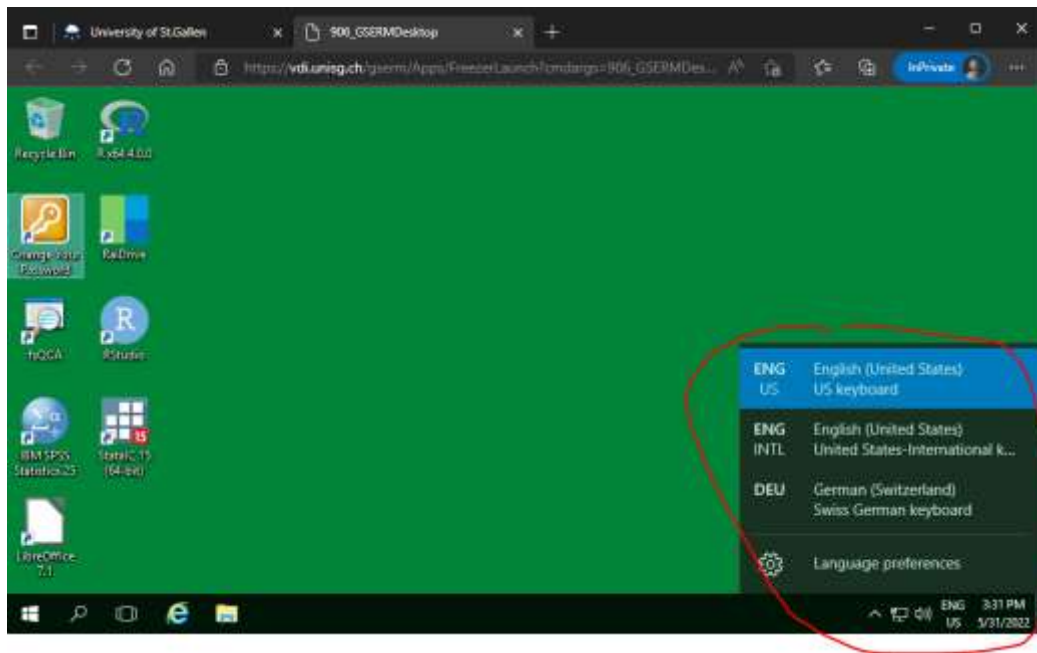Now you can start to successfully work with the virtual machine!

Keyboard

Please be aware that the default keyboard is the US English Keyboard.
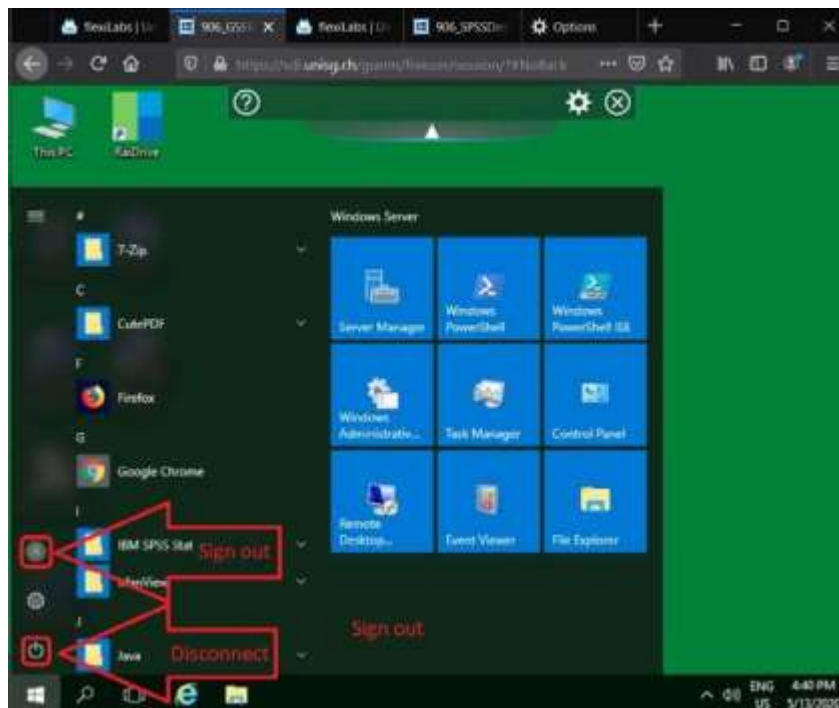

US English keyboard (default)

If you wish to change this, simply click on the lower right of the screen next to the date & time where it says "ENG US" and select your preferred keyboard

Changing your default keyboard

Ending your session

You can either logout of your session, virtually shutting down the VM (akin to turning off a PC) or you can **disconnect** which will allow your VM to remain in this state until you access it again **IMPORTANT!** After approximately one hour, the session will be disconnected.

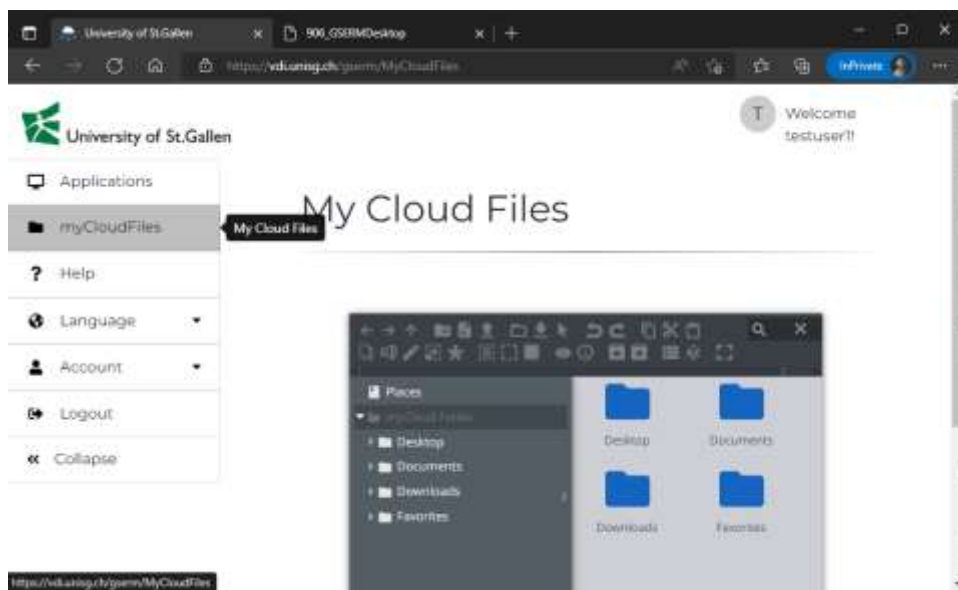*Either sign out, or disconnect from the VM here*

Transferring files to & from the VM

Your VM belongs to you, and no one else can access the files which are on it.

The easy way

Before starting your VM, after logging in, you can simply select the tab "my Cloud Files" and virtually access your Desktop, your Documents folder, and your Downloads folder, as well as your Favorites folder.
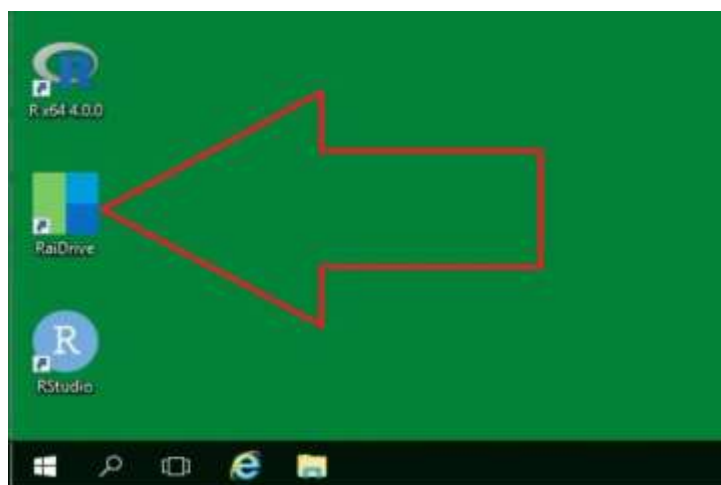
Typically, you will use either your Documents or your Desktop folder. The files will then appear on in your VM in the location you choose.

Exposed folders in the VM

The slightly harder way

You are also able to use the helper application "RaiDrive" to connect to your favorite cloud provider (e.g., Google Drive, OneDrive, Dropbox, etc.)

Figure 15 Location of RaiDrive on the VM Desktop

Current Version of this document can be found here (as PDF)

https://vdi.unisg.ch/gserm/downloads/gserm2022.pdf