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July 26, 2024

## Dear Pritam Raj,

We are pleased to offer you the opportunity to join NullClass as an Data Analyst Intern.

This offer is conditional upon Annexure A: Terms and Conditions attached below and your successful completion of the required training program. Upon fulfilling the training criteria, you will embark on a journey of professional growth and real-world experience with us.

## **Congratulations!**

Kylor

Elavarasi Kumar,

COO



## **Annexure A: Terms and Conditions**

You shall be governed by the following terms and conditions of service during your internship with NullClass, and those may be amended from time to time:-

- 1. **Start Date:** Your internship will begin after the completion of our training program. Understanding the need for flexibility, we're prepared to accommodate a start date that suits your schedule following acceptance of this offer.
- 2. **Stipend and Certifications:** Eligibility for a fixed ₹3,000 stipend and certifications hinges on meeting performance criteria and successfully completing assigned tasks.
- 3. **Remote Work and Flexibility:** Engage in real-time projects for a minimum of 3 hours daily, five days a week, with the option to work remotely. The internship period can vary from 1 to 6 months, including regular mentor catch-ups to guide your progress.
- 4. **Professionalism:** Demonstrate professionalism in all interactions with team members, clients, and stakeholders.
- 5. **Integrity and Originality:** Originality in your work is paramount. Any form of plagiarism or unauthorized copying will lead to immediate internship termination.
- 6. **Data Privacy and Security:** Adherence to our data privacy and security policies is essential. Any violation will face strict consequences.
- 7. **Creativity and Initiative:** Your innovative ideas and proactive efforts are encouraged and will be recognized.
- 8. **Ethical Standards and Enjoyment:** Adhering to ethical standards while finding joy in your work is vital. Daily reporting of your activities is required and will be used as a key component of your evaluation. Document your work daily at <a href="https://dailyreport.nullclass.com">https://dailyreport.nullclass.com</a> to ensure compliance and to facilitate your professional development.
- 9. **Training Resources:** Access comprehensive mentor support and resources, including live sessions, videos, and training materials, for a successful training period.
- 10. **Recognition:** Successful completion may result in the awarding of certificates, a recommendation letter, and an experience letter.
- 11. **Feedback Culture:** Engage in a culture of ongoing feedback with your mentor and peers to support mutual growth and improvement.
- 12. **Termination Policy:** The internship can be terminated by either party with a 10-day notice.

Signature with date