# PRITEN MAKWANA

# • DETAILS •

64 Berkeley Avenue IG5 0UL, Ilford United Kingdom 07713036248 Priten@makwana.co

Date of birth 25/04/1994

LINKS

<u>LinkedIn</u>

<u>Github</u>

SKILLS

HTML5

CSS

JavaScript

Python

Agile

GitHub

**IT Support** 

**Desktop Support** 

Computer Hardware

**Computer Networking** 

**Cloud Computing** 

Google Cloud Platform

Microsoft 365

Microsoft Azure

Microsoft Sharepoint

Cisco Networking

Virtualisation

**Cyber Security** 

Microsoft Exchange

Linux

IT Project Management

Extremely organized

**Customer Service** 

Complex Problem Solving

### PROFILE

Experienced IT Support Consultant with a passion to be a software developer. Specialist in network infrastructures, security, and cloud systems with strong problem-solving and investigation skills. A confident communicator and collaborator with a diverse set of people in a variety of teams whilst also a self-disciplined, proactive, and organised independent worker. Constantly inspired by advances in technology, continuous and efficient learning with priority to deliver high-quality solutions to extensive cliental.

# **EMPLOYMENT HISTORY**

#### Senior IT consultant, Sales lead, Project manager at Syntec, London

October 2021 — June 2022

- Managing Projects (Planning and completing independently and with a team): Office moves, Firewall upgrades, Microsoft 365 migrations, Software rollouts and server upgrades. (5 projects a month).
- Security and compliance consultancy (Discovery and management of threats, Incident Response and Vulnerability reporting).
- Independent representative to support and consult London clients.
- IT system Consulting (Refining systems for efficiency and security).
- Tailoring and Selling IT infrastructure to new and existing clients. On average 15 leads a month).
- Providing 3rd line support and being the last escalation point to resolve support issues. Closing at least 5 complex helpdesk calls a week.

# Monk at Bhaktivedanta Manor, Watford

January 2021 — October 2021

- · Learning Sanskrit (ancient Indian language)
- Studying ancient Indian scriptures
- · Farm work
- · Managing technology
- Teaching seminars on scriptures
- · Advising and cultivating
- · Book distributor
- · Cooking/cleaning
- Retreats lead
- Managing education projects

#### Senior IT Support Consultant at Syntec, City of London

November 2018 — November 2020

- Working independently and in a team supporting 80 clients with an average of 30 helpdesk calls daily.
- Workstation/ Server daily support (Windows, Mac & Linux).
- Cloud daily support (Microsoft 365, Gsuite).
- Maintain Client Infrastructure (General maintenance, Disaster recovery and cloud backups) Backups are checked daily and maintenance run monthly.
- Security and compliance consultancy (Discovery and management of threats, Incident Response and Vulnerability reporting).
- Managing Projects (Planning and completing independently and with a team): Office moves, Firewall upgrades, Microsoft 365 migrations, Software rollouts and server upgrades (5 projects a month).
- Independent representative to support and consult London clients.
- IT system Consulting (Refining systems for efficiency and security).
- Customer services (phone and email).

# Senior IT Consultant at NSIS IT, City of London

December 2013 — November 2018

#### Attention to Detail

Fast Learner

Communication Skills

#### Compliance

# HOBBIES

Technology
Cooking
Boxing
Running
Reading
Meditation
Studying
Fashion
Volunteer work

# LANGUAGES

English

Gujarati

Sanskrit

- Part of a team supporting 100 clients with an average of 50 support calls being closed daily, the majority were within 2 hours.
- Workstation/ Server support daily (Windows, Mac & Linux)
- Cloud support daily(Microsoft 365, Gsuite)
- Maintain Client Infrastructure (General maintenance, Disaster recovery and cloud backups) Backups were checked daily and maintenance run monthly.
- Security and compliance consultancy (Discovery and management of threats, Incident Response and Vulnerability reporting).
- Project management (Planning and completing alone or with a team): Office moves, Firewall upgrades, Microsoft 365 migrations, server setups, Software rollouts (At least 3 projects on average a month).
- Technical head responsible for planning and deploying future proof infrastructure upgrades tailored to each client with prevention of security flaws.
- On-call 24/7(Responding to system disasters).

## IT Analyst at Cloudberry, East London

September 2012 — December 2013

- Part of a team with 50 tickets solved via Helpdesk/Onsite support daily.
- 60 clients maintenance of servers and workstations was achieved daily by monitoring.
- At least 30 communications were sent out to clients daily via email or phone calls.

#### EDUCATION

#### GCSE's, Seven Kings High School, East London

September 2004 — September 2010

Mathematics, English, Science double award, Media studies, Geography, History, Design Technology, Information Communication Technology

# A-levels, Seven Kings High School, East London

September 2010 — September 2012

Media studies & Information communication technology

### Apprenticeship, JustIT, East London

October 2012 — October 2013

CompTIA A+701 and 702 and Information technology City and guilds Level 3

#### Certification (Part time), Open University, East London

February 2015 — August 2019

My Digital Life, Technologies in practice, Discovering Mathematics, Object-oriented Java programming, Change, strategy, and projects

# COURSES

Full-stack Web development, Code Institute

July 2022 — Present

# 5 Day Coding Challenge, Code Insititue

March 2022 — March 2022

# Microsoft Windows 7 & Server 2012, JustIT

October 2012 — October 2013

# EXTRA-CURRICULAR ACTIVITIES

γ Volunteering at Iskcon Soho and Bhaktivedanta Manor

November 2017 — Present

#### REFERENCES

References available upon request