



**RAJANI**

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Senior Project Engineer seeking roles in Project Management, Software Development, Server Management, Configuration Management, Client Management, Technical Architecture, System Analysis, Active Directory, AWS

Current Designation: Senior Project Engineer	Total Experience: 5 Year(s) 0 Month(s)
Current Company: Wipro Limited	Notice Period: 3 Months
Current Location: Noida	Highest Degree: M.Tech [Information Technology]
Pref. Location: Delhi / NCR, Mumbai, Pune	
Functional Area: IT Software - Application Programming / Maintenance	
Role: Team Lead/Tech Lead	
Industry: IT-Software/Software Services	
Marital Status: Single/unmarried	
Key Skills: Senior Project Engineer, Team Lead/Tech Lead, Project Management, Software Development, Server Management, Configuration Management, Client Management, Technical Architecture, System Analysis, Active Directory, AWS	
Verified :  Phone Number   Email - id	

Last Active: 21-Jan-21

Last Modified: 21-Jan-21

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## Summary

\* Having 5 years of vast experience in MS Exchange/O365 Management, Server Management with hands-on experience in outlook O365/Exchange, window server active directory, window server active management. Also responsible for client requirement, audits, analysis and reports management day to day troubleshooting with unique idea as per customer requirement.

## Work Experience

**Wipro Limited** as Senior Project Engineer  
Sep 2015 to Till Date

Responsibilities:

- \* O365 Collaboration/Infrastructure/network , L2 Support
- \* Hands on experience in managing O-365 workloads (from platform side)
- \* Installations/Configurations for Hybrid Environment
- \* O-365 Licensing
- \* Reports/dash boards on the usage statics
- \* Trouble shooting the Platform issues
- \* Patch/CU updates
- \* Resolving the issue which is related to outlook on server as well as on mobility.
- \* Handled the issue related to outlook mobility (INTUNE) and on servers.
- \* Provide day-to-day prime and no-prime support to the client.
- \* Maintenance of the server software.
- \* Assist in the management of server infrastructure.
- \* Manage mail-related systems and tools.
- \* Perform server migration along with backup and disaster recovery.
- \* Global administrator by default a user who signs up to buy O365 services. The global administrator can access all administrative features and It is the only user who assigns admin roles to other users.
- \* Billing administrator makes organization purchases, manages subscriptions and support tickets, and monitors service health.
- \* Exchange administrator manages mailboxes and anti-spam policies for your business.
- \* Reset passwords for normal users, manages service requests, and monitors service health.
- \* Compliance administrator have access to Office 365 admin center, security and compliance center, exchange online admin center, and the Azure AD Admin Portal.
- \* User management administrator can reset the password for users (only users and not admin), monitors service health, adds and deletes user accounts, and manages service requests.
- \* Recover deleted items in a user mailbox - Admin Help
- \* Set up an archive and deletion policy for mailboxes in your Office 365 organization.
- \* Set up mailbox features such as the mailbox sharing policy: how users can share calendar and contacts information with others outside of your organization



### Important

- Using Free CV Search you have access to featured candidate profiles of Naukri. You can browse through the profiles and email the candidates of your choice directly using the email option provided. To prevent misuse of candidate information, contact details and attached resume of the candidates have been withheld.

information that enters outside of your organization.

- \* Create a shared mailbox so a group of people can monitor and send email from a common email address.
- \* Office 365 email anti-spam protection and malware filters for the organization.
- \* Manage Office 365 Groups.
- \* Created, modified and removed Exchange email accounts.
- \* Managed the FTP creation and handled the issue for the same.
- \* Created the certificate for the server as per requirement.
- \* Manage the user, computer environment by using Group Policy.
- \* Manage and monitor DHCP, Allocate IP addressing by using DHCP, Design DHCP scope creation.
- \* Resolve host names by using DNS.
- \* Install additional Domain Controller in Active Directory.
- \* Monitored over 4000 NT domain accounts, which included creation, deletion, password administration, and permissions.
- \* Installed another domain controller, and global catalog to process increasing client requests.
- \* Used Active Directory Site and Services to force replication on Domain Controllers.
- \* Maintained and supported Microsoft Exchange System for single forest Active Directory domain.
- \* Improved spam filtering by implementing SPF records for all email domains.
- \* Manage Domain Controllers, Roles, and Global Catalogs.
- \* Created plans for migration of separate domains.
- \* Administrated exchange server accounts creation/ deletion Member.
- \* Manage multi-forest/multi-domain Active Directory environment.
- \* Powershell Scripting

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## Education

UG: **B.Sc (Bio-Chemistry)** from **GLA Institute of technology and management, Mathura** in **2015**

PG: **M.Tech (Information Technology)** from **Vellore Institute of Technology (VIT)** in **2019**

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## IT Skills

Skill Name	Version	Last Used	Experience
Office 365		0	4 Year(s) 0 Month(s)
Active Directory		0	3 Year(s) 0 Month(s)
VMWARE		0	2 Year(s) 0 Month(s)

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## Languages Known

Language	Proficiency	Read	Write	Speak
English				
Hindi				

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## Affirmative Action

Category: **General**

Physically Challenged: **No**

## Work Authorization

Job Type: **Permanent**

Employment Status: **Full time**

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