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KOYEL MITRA ⭐ Featured

Business Analyst seeking roles in Business Analysis,Project Management,Client Management,Product Management,System Analysis,Release Management,Requirement Gathering,Web Development,Quality Assurance,Stakeholder Management

KOYEL MITRA

Current Designation: Business Analyst

Current Company: Envision Financial Systems

Current Location: Kolkata

Pref. Location: Kolkata

Functional Area: IT Software - Application Programming / Maintenance

Role: Business Analyst

Industry: IT-Software/Software Services

Marital Status: Single/unmarried

Key Skills: Business Analyst,Business Analysis,Project Management,Client Management,Product Management,System Analysis,Release Management,Requirement Gathering,Web Development,Quality Assurance,Stakeholder Management

Verified : 📞 **Phone Number | Email - id**

Total Experience: 2 Year(s) 9 Month(s)

Notice Period: 2 Months

Highest Degree: MBA/PGDM [Finance]

Last Active: 19-Jan-21   Last Modified: 19-Jan-21

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Summary

Business Analyst with over 2.5 years of experience supporting business solution software and analyzing business operations in the IT and Financial Services industries. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of the company.
* Detail-oriented professional seeking to maximize functionality and efficiency as a Business Analyst. Aiming to conduct client business analysis, comprehending systems concept and ensure smooth flow of business processes.

Work Experience

◉ **Envision Financial Systems** as Business Analyst
Apr 2018 to Till Date

Roles and Responsibilities:
* Estimate requirements and develop alternative solutions with Product Management, Subject-Matter Experts and Technical Managers.
* Author specifications and procedure documents in order to design the product's front-end web applications.
* Develop user story documents for software development.
* Conduct walkthroughs to Functional (Development and Quality Control) Teams to provide a clear understanding on Business and System requirement changes to avoid duplication of efforts, to ensure alignment with development teams and reduce rework.
* Conducting Presentations to the client on the ongoing deployment of the enhancement.
* Provide continuous support to Functional Teams during Development and Quality Control stage to keep clarity on changes.
* Conduct User Acceptance Testing (UAT) effectively, including creation of test cases covering all business scenarios to be
in-line with client usage.
* Work with product owners, stakeholders and sales team on major release and deployments
* Co-ordinate the preparation of manuals and training materials

◉ **Ernst & Young** as Audit Support Associate
Dec 2017 to Mar 2018

Roles and Responsibilities:
* Worked on Roll forward-Budget & Planning Request, to assist onshore project Engagement Quality Review (EQR), to follow up on budget vs actuals.
* Assisted engagement teams through various processes like multi-location coordination, confirmations, project and database management.

* Accurately identifying problems, exceptions and ensuring that engagement teams has been informed on a timely manner.

Education

UG: **B.Com (Finance)** from **St Xaviers College** in **2015**

PG: **MBA/PGDM (Finance)** from **INSTITUTE OF FINANCE AND INTERNATIONAL MANAGEMENT** in **2018**

IT Skills

Skill Name	Version	Last Used	Experience
MS Office Suite	20	2020	4 Year(s) 0 Month(s)
SQL		2020	4 Year(s) 0 Month(s)
TABLEAU		2018	1 Year(s) 0 Month(s)
Balsamiq		2020	4 Year(s)
Paint Shop		2020	4 Year(s) 0 Month(s)

Languages Known

Language	Proficiency	Read	Write	Speak
English				
Hindi				
Bengali				

Affirmative Action

Category: **General**

Physically Challenged: **No**

Work Authorization

Job Type: **Permanent**

Employment Status: **Full time**