



SIDDHARTH PATRO

Skilled Procurement Analyst with 3.6 years of experience at the managerial level and total 5 years in the industry. Background in providing excellent service for large corporations that encounter detailed and ever fluctuating purchasing needs



Current Designation: Sourcing and Procurement Analyst	Total Experience: 5 Year(s) 0 Month(s)
Current Company: Cognizant Technology Solutions India Ltd	Notice Period: 2 Months
Current Location: Bengaluru / Bangalore	Highest Degree: MBA/PGDM [International Business]
Pref. Location: Bengaluru / Bangalore	
Functional Area: IT Software - Application Programming / Maintenance	
Role: Business Analyst	
Industry: IT-Software/Software Services	
Marital Status: Married	
Key Skills: Power Bi, Spend Analysis, MIS Reporting, Procurement Manager, RFX, Spend Management, Strategic Sourcing, Ariba, IT Procurement, Revenue Recognition, Global Procurement, Cloud, Supplier Management, Supply Chain Management, Variance Analysis, Stakeholder Management	
Verified: Phone Number Email - id	

Last Active: 20-Jan-21

Last Modified: 20-Jan-21

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Summary

Experienced global management professional with 5 years of experience of continued career progression accompanied by key accomplishments in highly competitive industry. In charge of handling source to pay processes for multiple international clients at a global level. Developing and implementing key procurement strategies and plans aligned with organizational objectives

Work Experience

Cognizant Technology Solutions India Ltd as Sourcing and Procurement Analyst
Jun 2017 to Till Date

- ? Leading evaluation and selection of suppliers through accurate quotes and proposals in terms of quality, service, cost and capability.
- ? Analysing business requirements and identifying reliable suppliers to meet demand.
- ? Benchmarking suppliers on performance ratings and achieving improvement in timely deliveries and cost control, controlling the procurement budget and promoting savings on procurement costs to meet business requirements and P&L objectives.
- ? Formulating and implementing Tactical sourcing & Strategic sourcing.
- ? Advanced understanding of the Procure to Pay process with purchase requisition, supplier-set up & timely invoice processing and payments.
- ? Overseeing contract implementation and supplier performance/interaction, involved in resolving operational issue
- ? Participating with Core Strategy Teams for materials and services in the Efficiency and/or Essential Quadrants.
- ? Building and maintaining long-term relationships with vendors and suppliers.
- ? Handling partner conversations and governance meetings with senior leadership.
- ? Monitoring and improving the KPIs and SLAs that have been assigned for different vendors.
- ? Good knowledge on Taxes, duties & import / export procedures.
- ? Acting as a Single Point of contact for all dedicated customers.
- ? Consistent performer with a strong track record, positive attitude, with ability to handle assignments under high pressure and handling multiple accounts & RFPs at same time
- ? Creation of the overall Strategic Procurement/Sourcing Plan and planning the Procurement Initiatives for existing customers as well as the new logos or new business (bids) during the RFP stage to increase win ability ratio.
- ? Circulating Weekly Sourcing Trackers to all Project Stakeholders and arranging fortnightly review presentations for higher management review, showcasing spend analysis through MIS reports.

Kings College London - IT Services & Solutions as IT Associate
Jun 2012 to Dec 2013

Responsibilities and Achievements:

- * Managing and migrating email accounts from on-premise exchange servers to Office 365 cloud technology



Important

- Using Free CV Search you have access to featured candidate profiles of Naukri. You can browse through the profiles and email the candidates of your choice directly using the email option provided. To prevent misuse of candidate information, contact details and attached resume of the candidates have been withheld.

- Managing and migrating email accounts from on-premise exchange servers to Office 365 cloud technology.
- * Collaborated with support team for providing level 2 support (Problem Analysis, Troubleshooting, Performance Analysis and Optimization) for Office 365.
- * Successful along with team for bringing down 70% reduction in IT expenditures on the email migration project.
- * Client interaction and training clients for effective use of SharePoint Online in Office 365.
- * Responsible for conducting wireless network surveys with best in industry AirMagnet Pro software.
- * Designed and implemented the wireless network as part of the Network Updation Project.
- * Liaising with different Heads of Departments for infrastructure requirements and providing customized solutions

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Education

UG: **B.Tech/B.E. (Computers)** from **Biju Patnaik University of Technology (BPUT)** in **2010**

PG: **MBA/PGDM (International Business)** from **K.J. Somaiya Institute of Management Studies and Research (KJSIMSR)**, **Mumbai** in **2016**

Other Qualifications/Certifications/Programs:
MS (Software Engineering)

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IT Skills

Skill Name	Version	Last Used	Experience
ARIBA, CEP, Catalyst, Power BI			
Procurement Analytics, MS excel			
MS POWERPOINT			
CLOUD			8 Month(s)

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Languages Known

Language	Proficiency	Read	Write	Speak
English	Expert	✓	✓	✓
Hindi	Expert	✓	✓	✓

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Affirmative Action

Category: **General**

Physically Challenged: **No**

Work Authorization

Job Type: **Permanent**

Employment Status: **Full time**

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