



**Vineet J Jahagirdar**

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Business Analyst seeking roles in Project Management,Stakeholder Management,Agile Methodology,Business Analysis,Digital Transformation,Process Improvement,Workflow Analysis,Client Management,Risk Assessment,Software Testing,JIRA,Salesforce lightning

Current Designation: Business Analyst	Total Experience: 9 Year(s) 0 Month(s)
Current Company: Bajaj Auto Finance	Notice Period: 3 Months
Current Location: Pune	Highest Degree: MBA/PGDM[Finance]
Pref. Location: Bengaluru / Bangalore,Pune,Chennai	
Functional Area: IT Software - Application Programming / Maintenance	
Role: Business Analyst	
Industry: Banking/Financial Services/Broking	
Marital Status: Married	
Key Skills: Business Analyst,Project Management,Stakeholder Management,Agile Methodology,Business Analysis,Digital Transformation,Process Improvement,Workflow Analysis,Client Management,Risk Assessment,JIRA,Use Cases,User Stories,Scrum,Team Management	
Verified :  Phone Number   Email - id	

Last Active: 22-Jan-21

Last Modified: 21-Jan-21

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## Summary

Result-oriented Professional with over 9 years of experience in Project Management,Stakeholder Management,Agile Methodology,Business Analysis,Digital Transformation,Process Improvement,Workflow Analysis,Client Management,Risk Assessment,Software Testing,JIRA

## Work Experience

### ■ Bajaj Auto Finance as Business Analyst Jan 2019 to Till Date

lending domain,system enhancements and automation.  
salesforce lightening implementation  
propose and implement efficient system processes.  
UAT testing.  
product development.  
BRD preparation.  
Project feasibility.  
Requirement gathering.  
stakeholder management.  
worked medium and large scale projects like OCR recognition , geo mapping, C-KYC, dedupe, multibibureau projects.  
digital transformation  
business process improvement  
Impact analysis

### ■ Citi Corp as Business Analyst Sep 2013 to Jan 2019

Credit Role:  
-Leads Team of 5 Credit Officer assigned for underwriting of Retail and commercial cards for Singapore, ensuring Citibank compliance and policies are adhered with due diligence. Carry out routine orientation sessions to keep Team updated on Citi's policy and compliance updates.  
-Partner with Singapore Business site to define requirements for process design, development, migration and Implementation of new process. Explore areas of improvement and automation through RPA Design required controls to identify potential frauds.  
Work as a Key interface from Pune cluster for the Business to engage with lead functional stakeholders like Risk team , Policy , IT support , CDE Team, Fraud Unit and Credit Initiation India.  
Actively measure and track KPIs metrics for key operational process by utilizing Real time Dashboards SharePoint and Eclipse CI MIS extraction in excel.  
- Support Singapore Sales for Citi gold and Premium commercial clients by ensuring required TAT is followed to avoid escalations.  
-SPOC for a key Risk process of Early warning trigger managed with 2 FTEs. The objective is to alert Business



### Important

- Using Free CV Search you have access to featured candidate profiles of Naukri. You can browse through the profiles and email the candidates of your choice directly using the email option provided. To prevent misuse of candidate information, contact details and attached resume of the candidates have been withheld.

on the set of companies that are subject to risk in terms of litigation and business winding up. The D&B ACRA access is used to quantify and analyze risk levels.

- Prepare monthly and quarterly KPI metrics presentation to represent Pune Hub. Prepare Dashboards using MS to keep management updated on Hub performance. Plan and track FTEs based on time and motion analysis. Perform COB tests on monthly basis by achieving planned productivity.

IT Role:

- SPOC for the Robotics Process Automation (RPA) project in I2 initiative. Preparing BRD, coordinating with Team of Developers and client Business head Singapore. The platform used is Automaton anywhere. minimizing the time taken for large test scenarios using macros and constantly explore process improvement initiatives with Agile technique.
- Working with Client and Partners in identifying and designing appropriate automation workflows by using Anywhere Automation RPA tool. Experience in Test Life Cycle of products and System Testing, Regression Testing.
- Conducting unit testing, System testing, user and Business testing process.
- Facilitating Integration and User Acceptance Testing(UAT) and PAT.
- Involved in deployment of automation in users environment.
- Taking on specific assigned elements of the detailed project delivery scope for Risk Business Change for the Credit Risk function within Risk Management.
- Creating functional and business requirements documents (BRD) as needed for the programme collaborating with Team leads for Quality Assurance (QA) and Project Managers approval by the appropriate Business as usual (BAU) sponsors and other relevant stakeholders.
- Experience of working both in Agile and Waterfall development environment.
- Work with Qlikview developers for KPI dashboards of Singapore and Indian Ops Team.
- Part of Strategy Team responsible for migration of Coral Mortgage Singapore Ops process.

**HDFC LIMITED** as Credit officer  
Jul 2012 to Aug 2013

Credit analysis for employed and self-employed mortgage loans.

- \*End to end mortgage Processing of files, legal and technical checkup, fixing of cheques, Disbursement, Operational activities.
- \*Appraising Salaried , Self-employed , NRI ,Agriculture income cases in minimum TAT.
- \*Analyzing balance sheet, profit and loss statements and Schedule's of self employed cases.
- \*Preparing reports of company profile, assessing cash flow, banking, liquidity, cash flow and other Key performance indicators such as Client base, industry scope.
- \*Documentation, writing case remarks and reports to facilitate decision making, track sales targets.
- \*Carry our meetings with Sales team, handling leads.
- \*To report management about Branch targets , monthly business developments ,strategic plan.
- \*Agricultural loans and processing and to carry out Agriculture visits/PD's.
- \*Customer Interaction/servicing, understanding Loan products/ policies and customer requirements.

**VAN Pumps & control System** as Project Engineer  
Jun 2009 to Aug 2010

- \*Extensive experience in gathering and analyzing business requirements in the field of PLC based Pumping and Automation systems. Understand precise system requirements and elicit for system developments.
- \*Exposure in translating complex business needs into clear and concise Business requirements documents (BRD).Requirement elicitation for complex automation needs.
- \*Planning production for electrical panels, multiple sensors based PLC program logic.
- \*Adept at systems analysis, feasibility study, requirements study, designing GUI of HMI & database modeling entailing analyzing of information system needs, evaluating end-user requirements, custom designing solutions, troubleshooting for complex information systems management.

Achievements on Job:

Won an award of "Go the Extra Mile "as an appreciation for my performance of beyond the call of the duty and valuable contribution to Mortgage CI unit and for handling largest number of cases in a single location during the non availability of two credit officers and ensuring that the files are processed smoothly.

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## Education

UG: **B.Tech/B.E. (E And TC)** from **Pune University** in **2009**  
PG: **MBA/PGDM (Finance)** from **Pune University** in **2012**

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## IT Skills

Skill Name	Version	Last Used	Experience
RPA Tools Automation anywhere		2018	0 Year(s) 7 Month(s)
SQL			0 Year(s) 0 Month(s)
MS Visio	2016	2018	1 Year(s) 0 Month(s)
QLIKMEW	12	2018	1 Year(s) 0 Month(s)
Draw io			
SALESFORCE	lightening	2020	0 Year(s) 3 Month(s)
SCRUM			
SQL			

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## Languages Known

Language	Proficiency	Read	Write	Speak
english	Expert	✓	✓	
marathi	Expert	✓	✓	✓
hindi	Expert	✓	✓	✓
Kannada				

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## Projects

- Project Title: ID auth  
Client: Bajaj Auto Finance  
Nature of Employment: Full Time  
Duration: Feb 2019 - Jul 2019  
Onsite / Offsite: Offsite  
Project Details: ID auth check using NSDL and bureau logic
- Project Title: Salesforce Lightning Implementation  
Client: Bajaj Auto Finance  
Nature of Employment: Full Time  
Duration: Dec 2018 - Aug 2019  
Onsite / Offsite: Onsite  
Project Details: Full cycle implementation
- Project Title: Implementation of RPA in Operations  
Client: Singapore CSIPL  
Nature of Employment: Full Time  
Project Location: Pune  
Role: Other  
Skill Used: Process Automation, Rpas, UML  
Team Size: 10  
Role Description: Working as a SPOC for the proposed RPA, coordinate with Team of Developers and Business heads.  
Perform UAT's  
Coordinate with developers and Singapore Client for Automation tool based on Automation anywhere platform.  
Project Details: Using Automation Anywhere
- Project Title: Multibureau  
Client: Citibank india  
Nature of Employment: Full Time  
Project Location: pune  
Role: Project Leader  
Team Size: 3  
Project Details: Design and implementation of multibureau logic.
- Project Title: Evaluating Pricing strategy at MBIL  
Client: Mercedes Benz India  
Nature of Employment: Contractual  
Project Location: Pune, Chakan  
Duration: May 2011 - Jul 2011  
Onsite / Offsite: Onsite  
Project Details: The work involved pricing preparation, KPI monitoring, perpetual inventory & audit, transfer pricing aspects, preparing presentations for GM(controller) on monthly review.

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## Affirmative Action

Category: General  
Physically Challenged: No

## Work Authorization

Job Type: Permanent / Temporary  
Employment Status: Full time

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