# Rishabh Bahukhandi (1) Featured

Assistant Manager seeking roles in Software Engineering, Software Development, Web Development, Project Development, Change Management, Defect Management, Quality Management, Requirement Gathering, Client Servicing, Application Support, Linux, MySQL, JIRA, AWS



Current Designation: AM - Project Development Total Experience: 7 Year(s) 0 Month(s)

Current Company: Cyberworx Technologies Notice Period: 15 Days or less

Current Location: Gurgaon Highest Degree: MBA/PGDM [business analyst]

Pref. Location: Delhi / NCR, Gurgaon, Noida

Functional Area: IT Software - Application Programming /

Maintenance

Role: Software Developer

Industry: IT-Software/Software Services

Marital Status: Single/unmarried

Key Skills: Assistant Manager, Software Developer, Software Engineering, Software Development, Web

Development, Project Development, Change Management, Defect Management, Quality Management, Requirement

Gathering, Client Servicing, Application Support, Linux, MySQL, JIRA, AWS

Verified: Email - id Phone Number |

Last Active: 19-Jan-21 Last Modified: 19-Jan-21

# Summary

To achieve for the company & self through personal dedication, producing timely & cost-effective results and to obtain a challenging position in Industry.

# Work Experience

#### Cyberworx Technologies as AM - Project Development

Feb 2020 to Till Date

Coordinate internal resources and third parties/vendors for the flawless execution of projects

Ensure that all projects are delivered on-time, within scope and within budget

Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility Develop a detailed project plan to monitor and track progress

Own and Lead IT Projects. Ensure precise execution of your IT Project throughout the complete Project lifecycle.

Manage changes to the project scope, project schedule and project costs using appropriate verification techniques

Manage the relationship with the client and all stakeholders

Create and maintain comprehensive project documentation

Meet with clients to take detailed ordering briefs and clarify specific requirements of each project.

Develop comprehensive project plans to be shared with clients as well as other staff members.

### FoxDigital Pte Ltd as IT-admin

Mar 2018 to Jan 2020

Troubleshoot hardware and software errors by running diagnostics, documenting problems and resolutions, prioritizing problems, and assessing impact of issues.

Providing support including talking staff through a series of actions, either face to face or over the telephone, including procedural documentation

Perform regular file archival and purge as necessary. Create, change, and delete user accounts per request Managed all technical issues which are encountered during the integration.

Assist in the development of custom creative with internal departments and clients.

Analyze program and business results to identify trends or issues and recommend actions.

Carried out research and analytical tasks to support the platform.

Understood the business aspects of mobile Apps, with a passion for analytics.

Generated the daily report through the server and sent it to the manager.

#### Rainbow Apps as IT-admin

Apr 2014 to Feb 2018

Helped the Business team in technical Assistance and understanding the problem which they faced and then rectified it. Perform or delegate regular backup operations and implement appropriate processes for data protection, disaster recovery, and failover procedures.

Maintain server, upgrade, secure, system backups and disaster recovery preparation.

Responsible for all technical aspects and implementation of an IT office infrastructure.

Established network specifications by conferencing with users, analyzing workflows, access, information, and security requirements.

Involved in designing and deploying a multitude applications utilizing almost all of the AWS stack (Including EC2, Route53, S3, RDS, DynamoDB, SNS, IAM) focusing on high-availability, fault tolerance, and auto-scaling.

Exchange/Office 365 support, maintenance, and administration (Account provisioning, migration from Exchange to office 365, distribution group creation)

Responsible for capacity, storage planning, and database performance.

Reviewed Server logs and Database for the clicks and conversion of the offers.

Used tools such as SQL and Excel to work efficiently at scale.

Responsible for server administration tasks including User accounts and files sharing permission maintenance, group policy, VMWare administration, and development of documentation for future IT use.

Provided answers to clients by identifying problems, researching answers and guiding clients through corrective steps.

#### Education

UG: B.Tech/B.E. (Computers) from Maharishi Dayanand University (MDU), Rohtak in 2012

PG: MBA/PGDM (business analyst) from Institute of Management Technology (IMT), Ghaziabad in 2019

### IT Skills

Skill Name	Version Last Used Experience
Windows XP, Windows 7, Windows 8	
Windows 10, Linux, Mysql, Mariadb	
Linux Servers, AWS, GCP	
JIRA, Office 365	

## Languages Known

Language	Proficiency	Read	Write	Speak
English				
Hindi				

#### **Affirmative Action**

### **Work Authorization**

Physically Challenged: No

Job Type: Permanent / Temporary

Employment Status: Full Time, Part Time