



Ponnaganti Rambabu

Senior Executive seeking roles in Documentum Management, Requirement Gathering, Defect Tracking, Content Management, Defect Management, Testing & Debugging, Functional Specifications, Risk Mitigation, Bug Fixing, Design Development, Documentum Administrator

Current Designation: Senior Executive - Documentum Total Experience: 4 Year(s) 5 Month(s)

Current Company: Zydus Cadila

Notice Period: 3 Months

Current Location: Ahmedabad

Highest Degree: MCA [Computers]

Pref. Location: Bengaluru / Bangalore, Chennai, Hyderabad

Functional Area: IT Software - Application Programming / Maintenance

Role: System Admin

Industry: IT-Software/Software Services

Marital Status: Single/unmarried

Key Skills: Senior Executive, System Admin, Management, Requirement Gathering, Defect Tracking, Content Management, Defect Management, Testing & Debugging, Functional Specifications, Risk Mitigation, Bug Fixing, Design Development, Documentum Administrator

Verified: Phone Number | Email - id

Last Active: 18-Jan-21

Last Modified: 18-Jan-21

Jump to Section

[Work Experience](#) | [Education](#) | [IT Skills](#) |

Summary

Result-oriented professional; offering 4.5 years of experience as a Software Engineer & Documentum Administrator

Project Execution Expert: steered the project execution and management in tune with the core business objectives; reviewed functional requirements and translated them into technical specifications; successfully working on projects such as ZYDMS, Electronic Document Management System, Corporate Quality Form Management System on Open Text Documentum Enterprise Content Management
Expertise in using tools such as CSS, JavaScript, SQL and HTML

Work Experience

Zydus Cadila as Senior Executive - Documentum
Dec 2019 to Till Date

Project Title: ZYDMS

Software Platform: Open Text Documentum Enterprise Content Management

Client: In House Project

Team Size: 3

Description: The Documentum Software is used for preparation, review, approval, issuance and reconciliation of the Governance & Procedure and Equipment/Instrument Qualification Documents.

Sun Pharmaceutical Industries Ltd. as Software Engineer
May 2016 to Dec 2019

Project Title: Electronic Document Management System

Software Platform: Open Text Documentum Enterprise Content Management

Client: In House Project

Team Size: 5

Description: The project focused on EDMS which automatically replaces previous versions with the latest approved documents, ensuring that the most current version is in use across the organization. EDMS also monitors activities in the system and provides real-time information on the status of the documents. Auditors can view the document history of Effective, Superseded and Withdrawn documents to assist them with their audits. Authors and Document Coordinators can view the status of a document and monitor the progress of document tasks

Project Title: Corporate Quality Form Management System

Software Platform: EMC Documentum Enterprise Content Management

Client: In House Project

Team Size: 2

Description: The Form Management System is developed to manage loose formats used in GxP environment. It consist uploading, issuing, and retrieving of loose forms/template by authorized users into the system department wise. It also tracks the forms issued based on date defined. It sends notification related to delay for retrieval. In addition, access is



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controlled based on roles like QA Reviewer, QA Approver, and Department user to different form/templates. There is availability of various reports are for management based on different criteria.

Project Title: DCM(Documentum Compliance Manager)

Software platform: EMC Documentum Enterprise Content Management

Client: In House

Team Size: 3

Description: The Documentum Compliance Manager is a Content Management system. The system uses a single repository for regulated content which can be accessed in a secured manner across locations. It automates the sharing

and management of controlled/regulated content. It assists in creation, review, approval, and distribution of content within an audited, tightly-managed environment. In addition, it enforces electronic signatures, print control with banner & watermark, and proper approvals with justifications, ensuring process validity, quality, and authenticity of content.

[^ Back to Top](#)

Education

UG: **B.Sc (General)** from **sri harshini degree college, ongole** in **2011**

PG: **MCA (Computers)** from **Prakasam Engineering College, Kandukur** in **2014**

[^ Back to Top](#)

IT Skills

Skill Name	Version	Last Used	Experience
Documentum Administrator, Content Server			
WebTop, D2 Config, DQL, DCM, LSQM			
JAVA, HTML, SQL, DQL			
Windows, Apache Tomcat			
BMC Remedy, Incident Management System			

[^ Back to Top](#)

Languages Known

Language	Proficiency	Read	Write	Speak
English				
Hindi				
Telugu				

[^ Back to Top](#)

Affirmative Action

Physically Challenged: No

Work Authorization

Job Type: **Permanent**

Employment Status: **Full time**

[^ Back to Top](#)

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