

# ■ HR Feedback Report for Employee EMP0009

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### ■ Employee Summary

Employee **EMP0009** has been performing well, consistently meeting expectations based on managerial feedback. However, recent behavioral data shows a noticeable **increase in email activity** and **fewer meetings attended**, which may reflect changing work patterns or potential disengagement. Emotional analysis tools also detected **low vibe scores**, suggesting early signs of **burnout**—though not yet critical. Notably, the employee reported feeling **stressed when discussing casual leave**, hinting at potential underlying tension or workload strain.

### ■ Key Insights

- **Productivity & Workload Management:** EMP0009 handled their casual leave effectively without disruptions, demonstrating solid **time management** and **resilience** under pressure. They emphasized **planning ahead** as a coping mechanism for stress—an encouraging sign of emotional awareness and self-regulation.

The **low vibe score**, while not alarming on its own, flags the need for **proactive well-being support** to avoid escalation.

Offering resources such as **mental health workshops**, **lightened workloads**, or **flexible work arrangements** could be beneficial. Early action will preserve long-term performance and morale.

### ■ Risk Assessment

The current risk level is assessed as **Low to Medium**.

While there are mild indicators—such as **increased email use** and **declining mood scores**—they do not yet signal an urgent issue. Nevertheless, these trends should be **monitored closely** by HR to catch potential problems early.

### ■ Recommended Actions