



澳門特別行政區政府
Governo da Região Administrativa Especial de Macau
個人資料保護辦公室
Gabinete para a Protecção de Dados Pessoais

Authorization No. 02/2007

Exemption from the Obligation of Notification

Data Processing Relating to Administration of Employees and Service Providers

This authorization is promulgated in accordance with Numbers 2 and 3, Article 21, Act 8/2005. The controllers concerned can carry out personal data processing within the scope of this authorization, with exemption from the obligation of notification as stated in No. 1, Article 21 of the above Act.

Article 1

Purposes of the Processing

The authorization of exemption applies to the automated processing of personal data relating to employees and service providers for the purpose of their administration.

Article 2

Categories of Personal Data

The personal data processed for the purpose stated above is confined to the following categories:

1. Identification data: Name, age or date of birth, place of birth, sex, nationality, type of identification document, identification document number, address, telephone number, fax number, email address, internal identification card number, photograph;
2. Other information: Education and employment experience, language ability, duties, position, place of work.



澳門特別行政區政府
Governo da Região Administrativa Especial de Macau
個人資料保護辦公室
Gabinete para a Protecção de Dados Pessoais

Article 3

Duration for Data Preservation

1. The maximum duration for keeping the above data is one year after the termination of employment relationship.
2. It may be extended, as necessitated by judicial proceedings, for six months after the data is handed over to the judiciary or after the final verdict.

Article 4

Data Recipients

Data recipients are entities to be informed in accordance with legal provisions.

Chan Hoi Fan, Coordinator of the Office for Personal Data Protection
30 November 2007