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Personal data protection in schools and educational institutions - a guide

The Office for Personal Data Protection in cooperation with the Ministry of National Education prepared a practical one a guide on the processing of personal data in schools and institutions educational.

To ensure the smooth and trouble-free application of the related regulations with the protection of personal data in the school reality, the Data Protection Office Personnel in cooperation with the Ministry of National Education prepared a special guide for principals of schools and educational institutions "Data protection personnel in schools and educational institutions ".

It was presented at a [joint press conference by the](#) Minister of Education National and the President of the Office for Personal Data Protection.

It contains updated guidelines regarding the processing of personal data of children, their parents and legal guardians, teachers, as well as other employees of schools and educational institutions.

Basic principles and their practical application

The study indicates the basic principles that school and educational institution principals should follow when processing data personal. It also describes how to apply the provisions of the General Data Protection Regulation (GDPR) and sectoral legal acts in specific situations.

This publication is also a response to the most frequently emerging doubts related to data processing personal data, reported recently to both the Personal Data Protection Office and the Ministry of National Education.

On the Internet and SIO

The guide, which we invite you to read, has been prepared primarily for principals of schools and kindergartens and educational institutions. It was made available on the websites of both offices and sent via the Information System Oświatowa to every school in Poland.

Letter to school principals

At the same time, the Minister of National Education Anna Zalewska and the President of the Office for Personal Data Protection Edyta Bielak-Jomaa sent a joint letter to school principals expressing the hope that the information and practical tips contained in the guide will be helpful in their daily work.

The publication also contains a lot of information that will also be useful for students, parents and teachers.

We are waiting for comments

If you think that it is worth extending the guide with other issues, we encourage you to report them to the following address zas@uodo.gov.pl .

2018-08-24

Attached files

[Letter from the President of the Personal Data Protection Office and the Minister of National Education](#)

[A guide for schools](#)

