

Pursuant to Article 78, paragraph 4 of the Law on Personal Data Protection (“Official Gazette RS ”, No. 87/18) and Article 33, paragraph 5 of the Law on Free Access to Public Information significance ("Official Gazette of RS", No. 120/04, 54/07, 104/09 and 36/10),

The Commissioner for Information of Public Importance and Personal Data Protection issues

RULEBOOK

on the form and manner of keeping internal records on violations of the Law on Data Protection o  
persons and measures taken in the performance of inspection supervision

Article 1

This Rulebook prescribes in more detail the form and manner of keeping internal records of violations of the Law on Personal Data Protection (hereinafter: the Law) and measures taken in performing inspection supervision.

Article 2

Commissioner for Information of Public Importance and Personal Data Protection (hereinafter text: Commissioner) keeps internal records on violations of the Law and measures that are being taken inspection supervision are undertaken (hereinafter: internal records).

Internal records contain: data on the controller or processor who violated the Law (name and surname or title, residence, domicile or seat), data on violation of the Law (description violations and the article of the Law that was violated), data on measures taken and data on the actions of the controller or processor according to the imposed measures.

Article 3

A graphical representation of the internal records form is given on the form printed in attached to this Rulebook and forms an integral part thereof.

Article 4

The internal records are unique and are kept in the Office of the Commissioner, in electronic form form.

The entry of data into the internal records is performed by authorized persons from the Office of the Commissioner, after completion of the supervision procedure.

He is responsible for controlling the accuracy and up-to-dateness of the data entered in the internal records the head of the basic internal unit of the Commissioner's Office in which the supervision work is performed.

Article 5

This Rulebook shall enter into force on the eighth day from the day of its publication in the "Official Gazette Of the Republic of Serbia ”, and it has been applied since the day of application of the Law on Personal Data Protection ("Official Gazette of RS", No. 87/18).

Number 021-00-11 / 2019-04

In Belgrade, May 31, 2019

Deputy Commissioner,  
  
Stanojla Mandić, sr

Attachment: Form of internal records on violations of the Law on Personal Data Protection and Measures which are undertaken in the performance of inspection supervision

Regular number	Name and last name or operator or processor	Residence, residence or seat operator or processor	Description injuries Of the Act	Member Of the Act which is injured	Measures that is Commissioner undertook	Data on acting operator or processor by pronounced measures
----------------	---	--	---------------------------------	------------------------------------	---	---