



澳門特別行政區政府
Governo da Região Administrativa Especial de Macau
個人資料保護辦公室
Gabinete para a Protecção de Dados Pessoais

Office for Personal Data Protection
Authorization No. 01/2011
Exemption from the Notification Obligations

Processing of Recruitment Data

The present Authorization is published pursuant to Articles 21(2) and 21(3) of Law 8/2005. Related entities, when processing personal data within the scope of the present Authorization, do not have to discharge the notification obligations as given in Article 21(1) of the said Law.

Article 1

Purposes of Processing

This exemption only applies to the automated processing of applicants' personal data for the purpose of recruitment.

Article 2

Types of Personal Data

The processing of personal data for the purpose referred in the previous Article is limited to the following categories:

- (1) Identification information: name; age or date of birth; place of birth; gender; nationality; address; phone number; fax number; e-mail address; education; commonly used language; type and number of identity document;
- (2) Resume information;
- (3) Other information: information collected according to other laws or with the consent expressed by the data subject.



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Article 3
Period for Retention

1. For the purpose referred to in Article 1, the longest retention period of data referred in the previous Article finishes two years after the end of the recruitment activity, or finishes two years after the applicant last provided his information.

2. For the need of the judicial proceedings, the period referred in the last paragraph may be extended for six months after the transfer to the judicial authorities or the judgment became definitive.

Article 4
Recipients of Data

The recipients of the data include:

- (1) Entities shall be informed according to law;
- (2) Entities of whom the data subject consents to be informed and within the purpose referred to in Article 1.

Chan Hoi Fan,
Coordinator of the Office for Personal Data Protection,
at the Office for Personal Data Protection
November 7th, 2011