Contents

Help | Feedback

Proprietary and Export Categories

Technical Data: (select one only)

- [x] License Required
- [ ] No Technical Information
- [ ] No License Required

Proprietary Information: (select all that apply)

- [x] GE Proprietary - Internal Use only
- [x] GE Proprietary - Acceptable for External Use
- [ ] Non-GE Proprietary
- [ ] Non-Proprietary

Audience Includes: (select all that apply)

- [x] GE Non-Aviation
- [x] Non-GE
- [x] Non-US

Digital Thread SPS User Guide

February 2017

V.14

Imagination at work

Export Data	
Tagger:	P. Steiger
Jurisdiction:	N/A
ECCN/ITAR Designation:	
Export License (if applicable):	NSR

Basics

Notes:

Basics | Training and Access

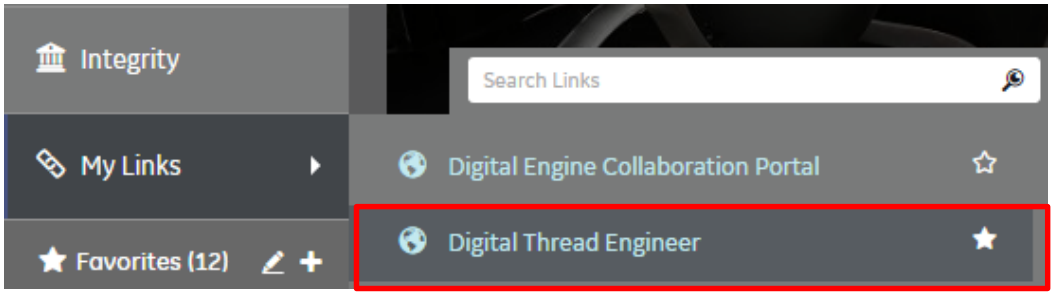
Training is required to obtain access to the SPS system for your role

For GE users and Contractors, go to the SPS SupportCentral site to initiate the certification process and pass through the training.

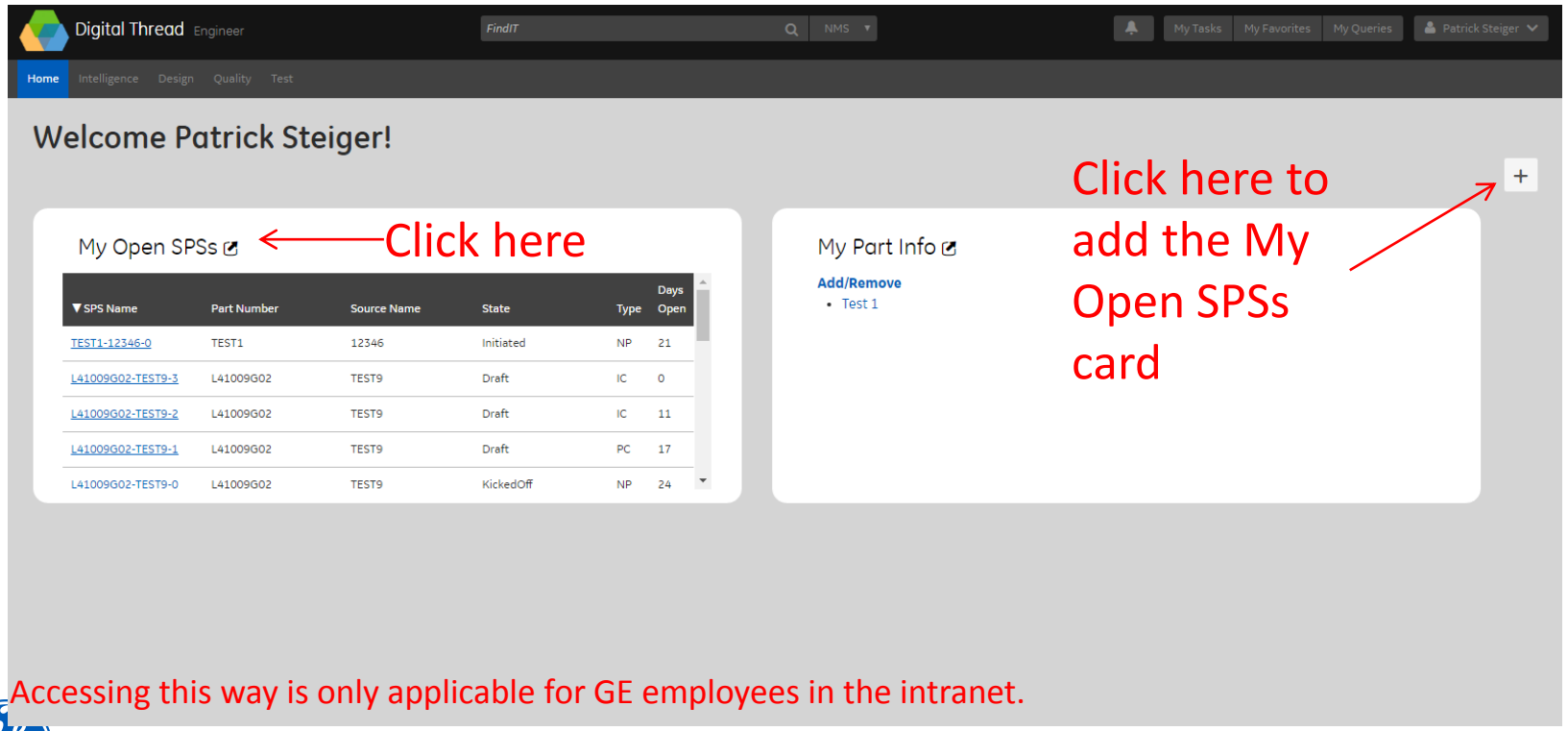
For Suppliers, go to the Supplier Support Portal to initiate the certification process and pass through the training.

Basics | Opening the Application (GE only)

From the GE Home Page, under My Links:



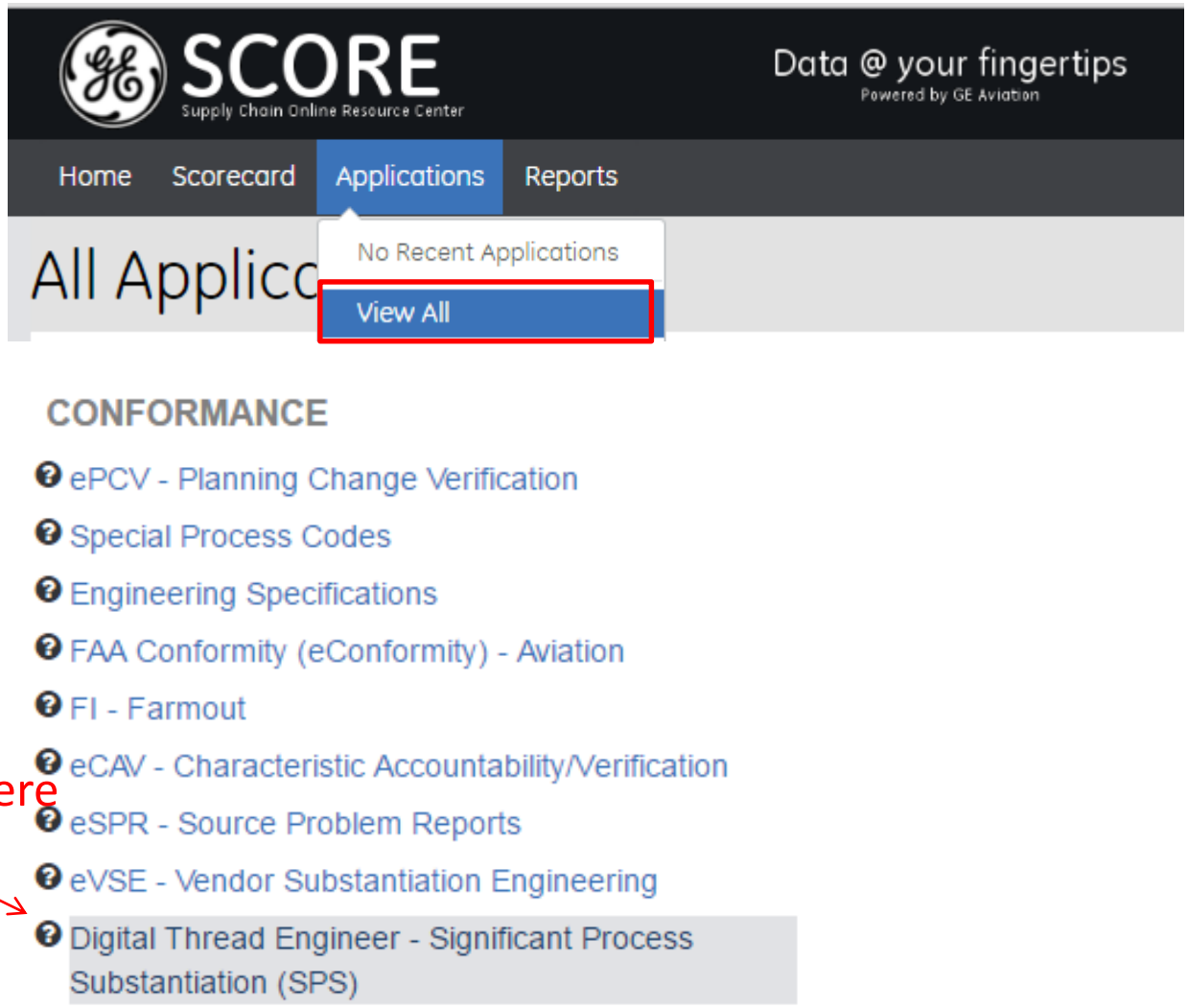
Vault connection required



Accessing this way is only applicable for GE employees in the intranet.

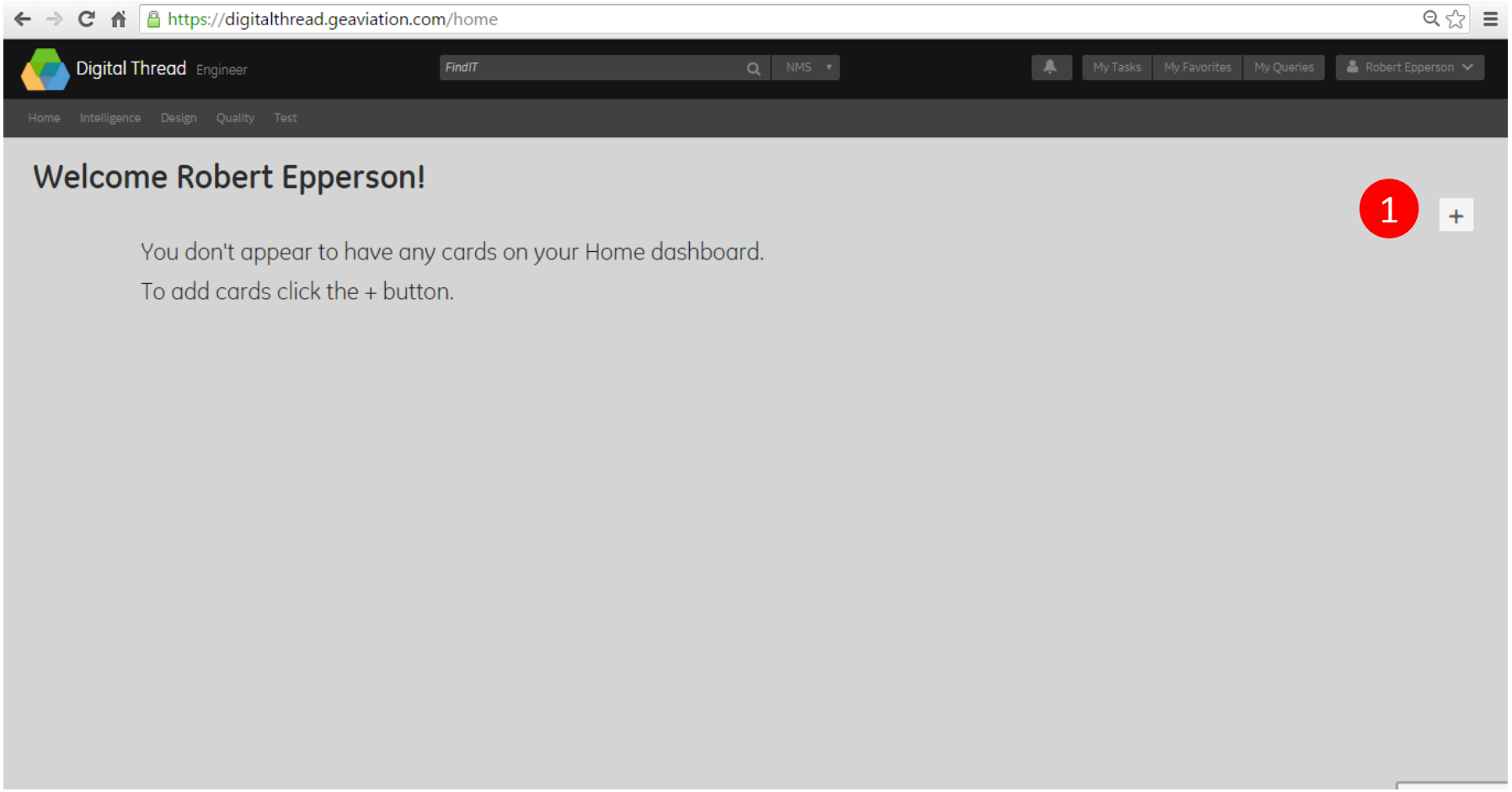
Basics | Opening the Application (All users)

From SCORE, under Applications:



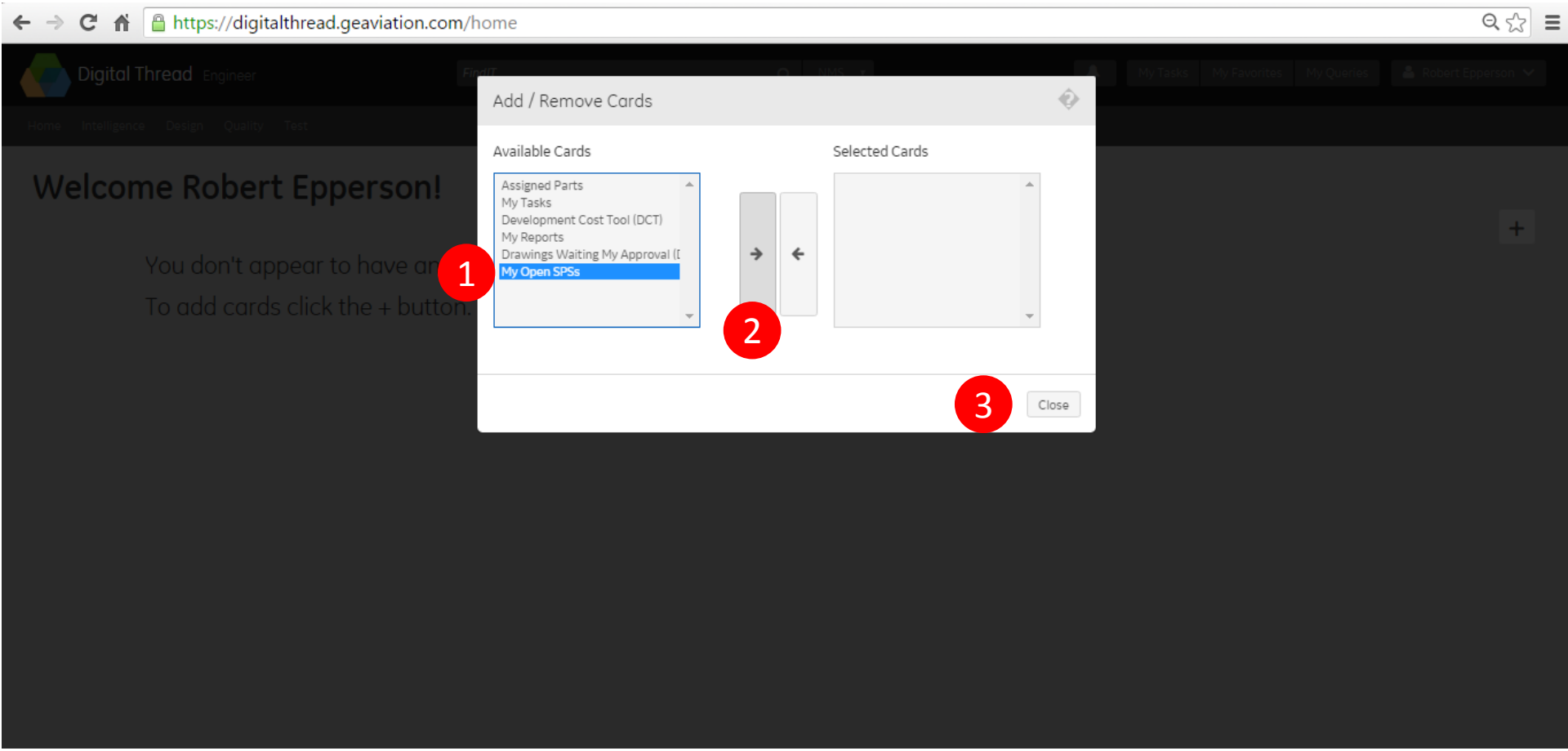
Click here

Basics | Opening the Application



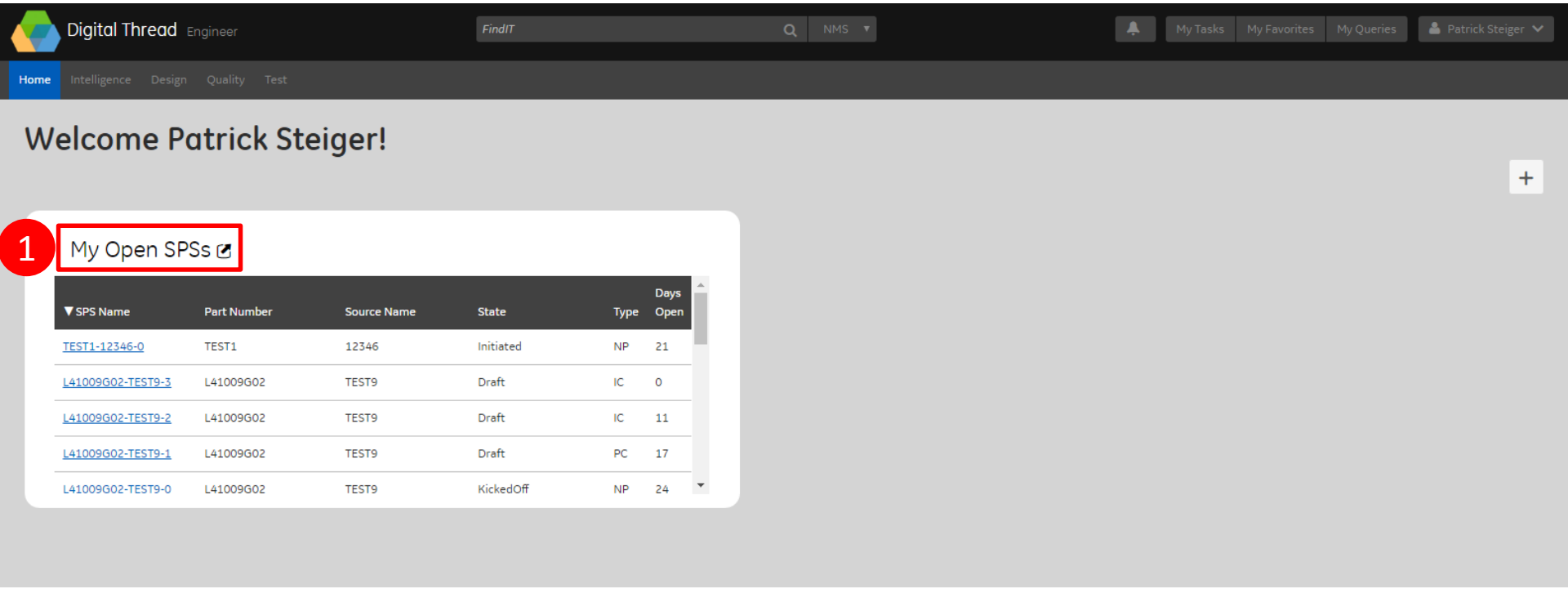
1. Click here to access your available DTE cards Expanding cards will display details about that operation. New Digital Thread Engineer Homepage no longer has the “My Open SPSs” card available by default.

Basics | Opening the Application



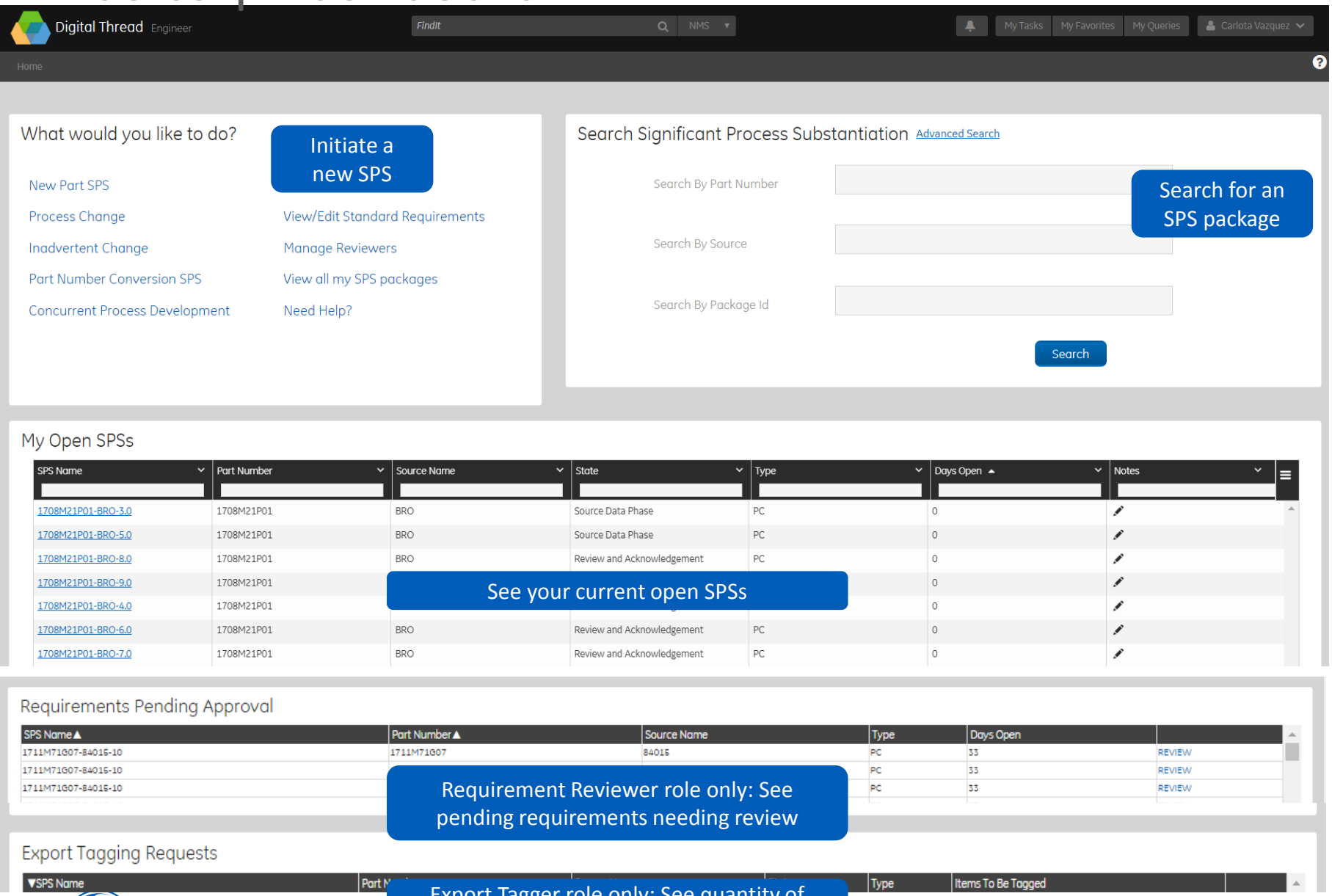
1. Select “My Open SPSs”.
2. Click this arrow to move it from the left list to the right. The card name should now appear on the right list
3. Click the Close button to close the module.

Basics | Opening the Application



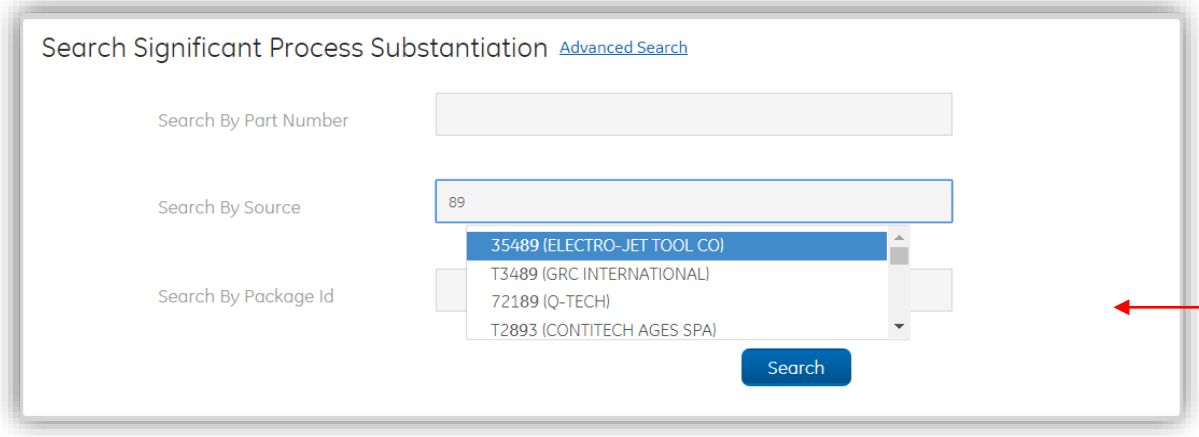
1. Click this card header title is an active hyperlink to take you to the SPS Homepage

Basics | Dashboard



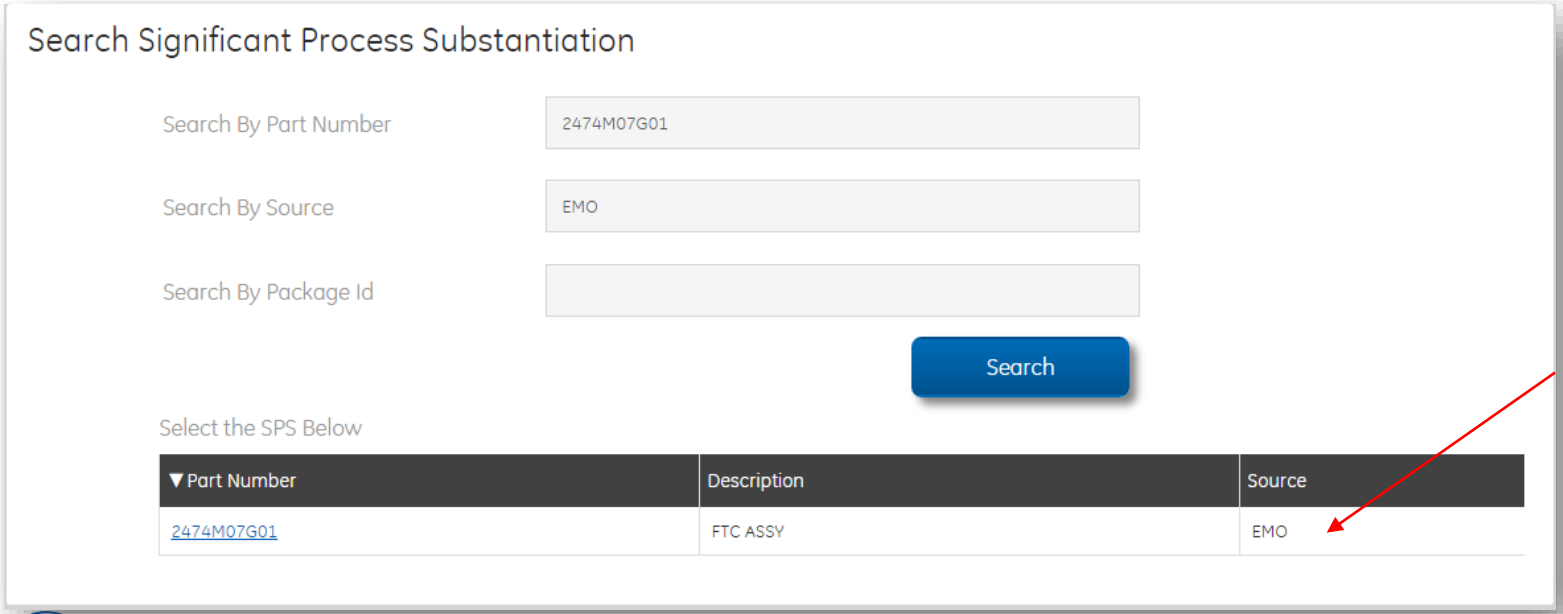
Basics | Search

Search for any document (even eVSE records) by part number or by source name/code.



Note: Document visibility is restricted by source code

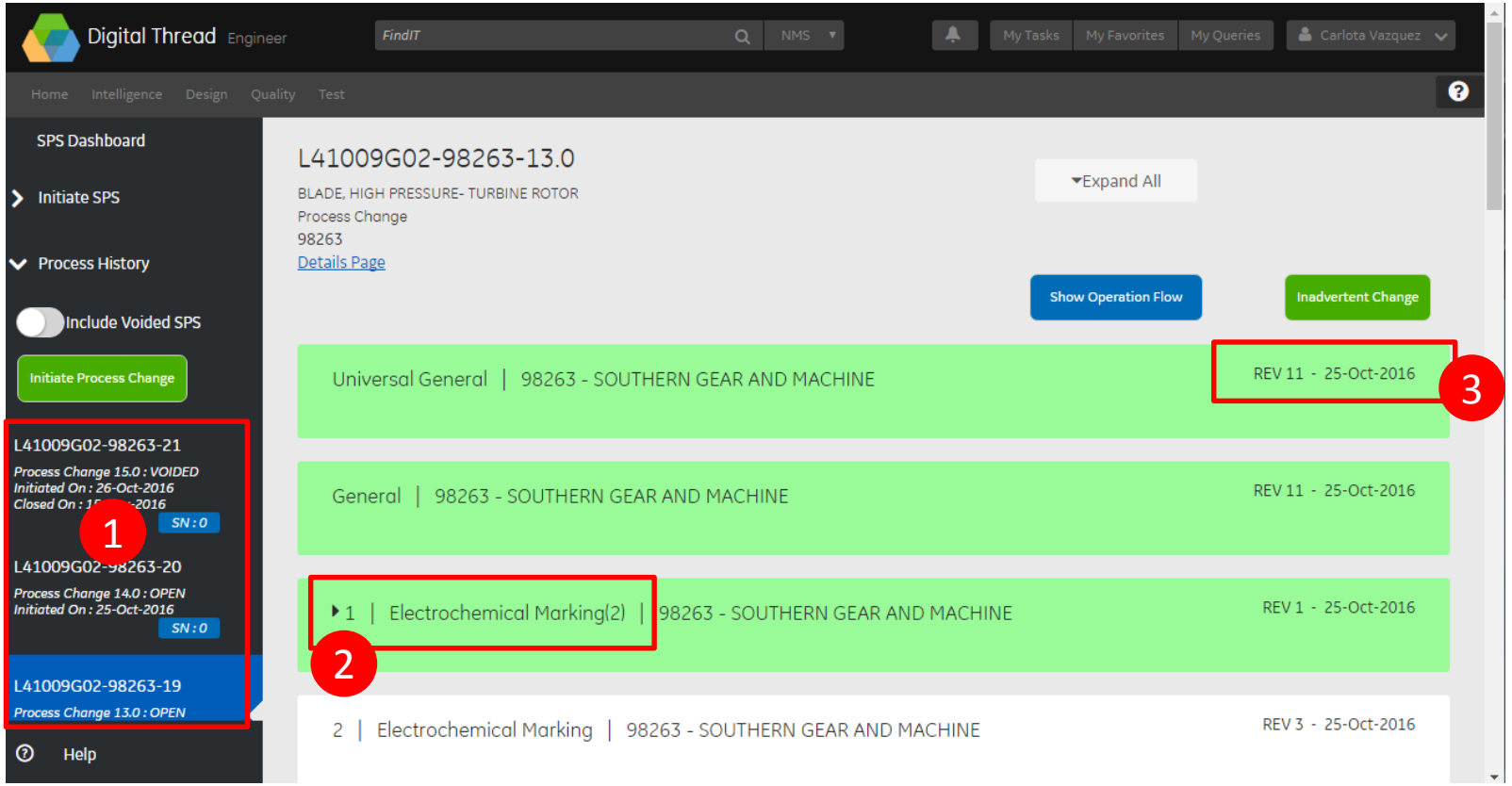
When looking for an eVSE record, type the eVSE package ID and add "-Partnumber"



Available SPS for that part number and source combination

Basics | Process History

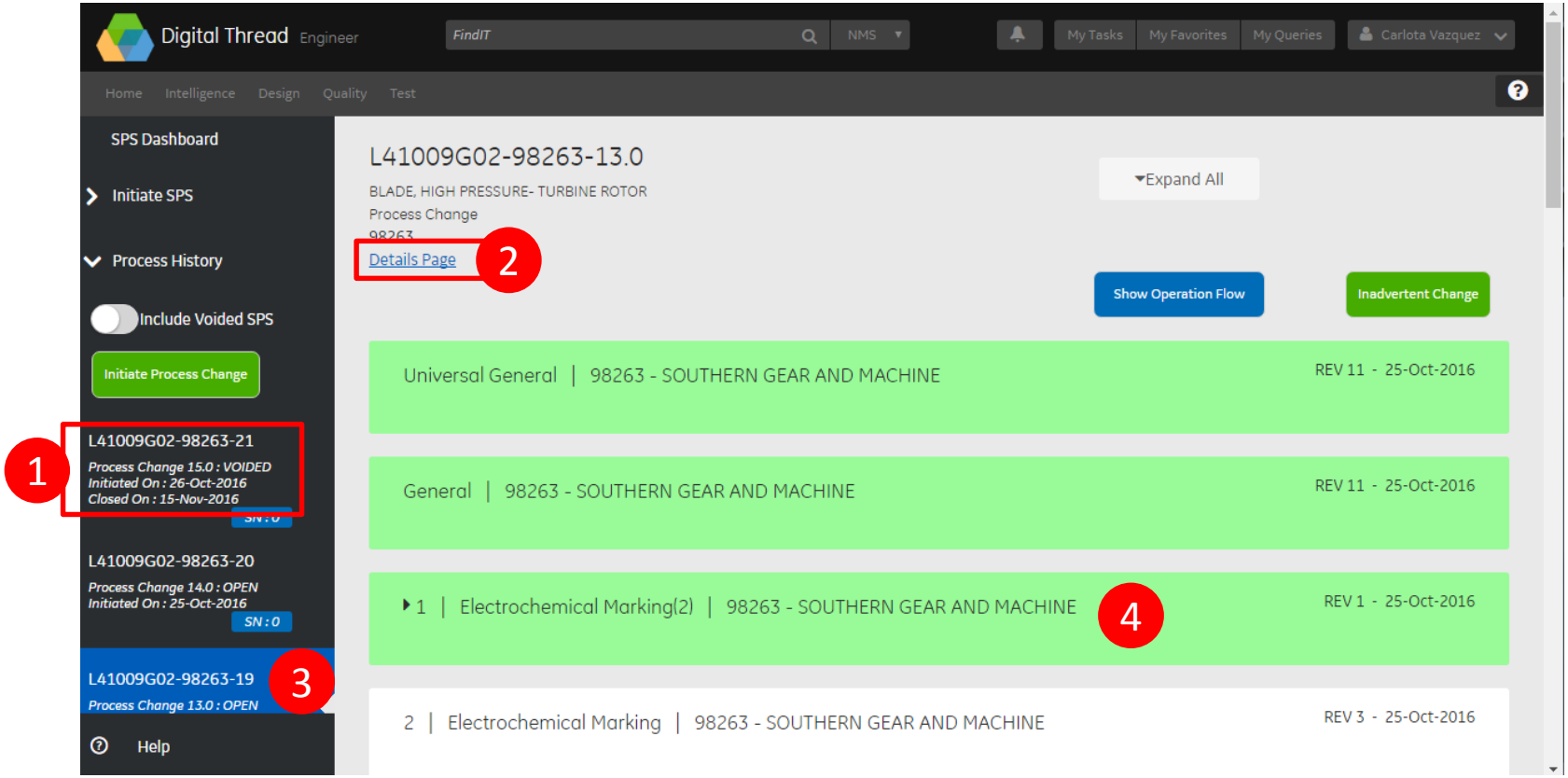
Selecting a part number from the search results brings you to the process history page for that component



1. Process history will shows open and closed New Part, Process Change, Inadvertent, Sig ops List and Part number conversion substantiation packages
2. Expanding cards will display details about that operation
3. Revision shows how many times that operation has been changed and the date of last change

Basics | Process History

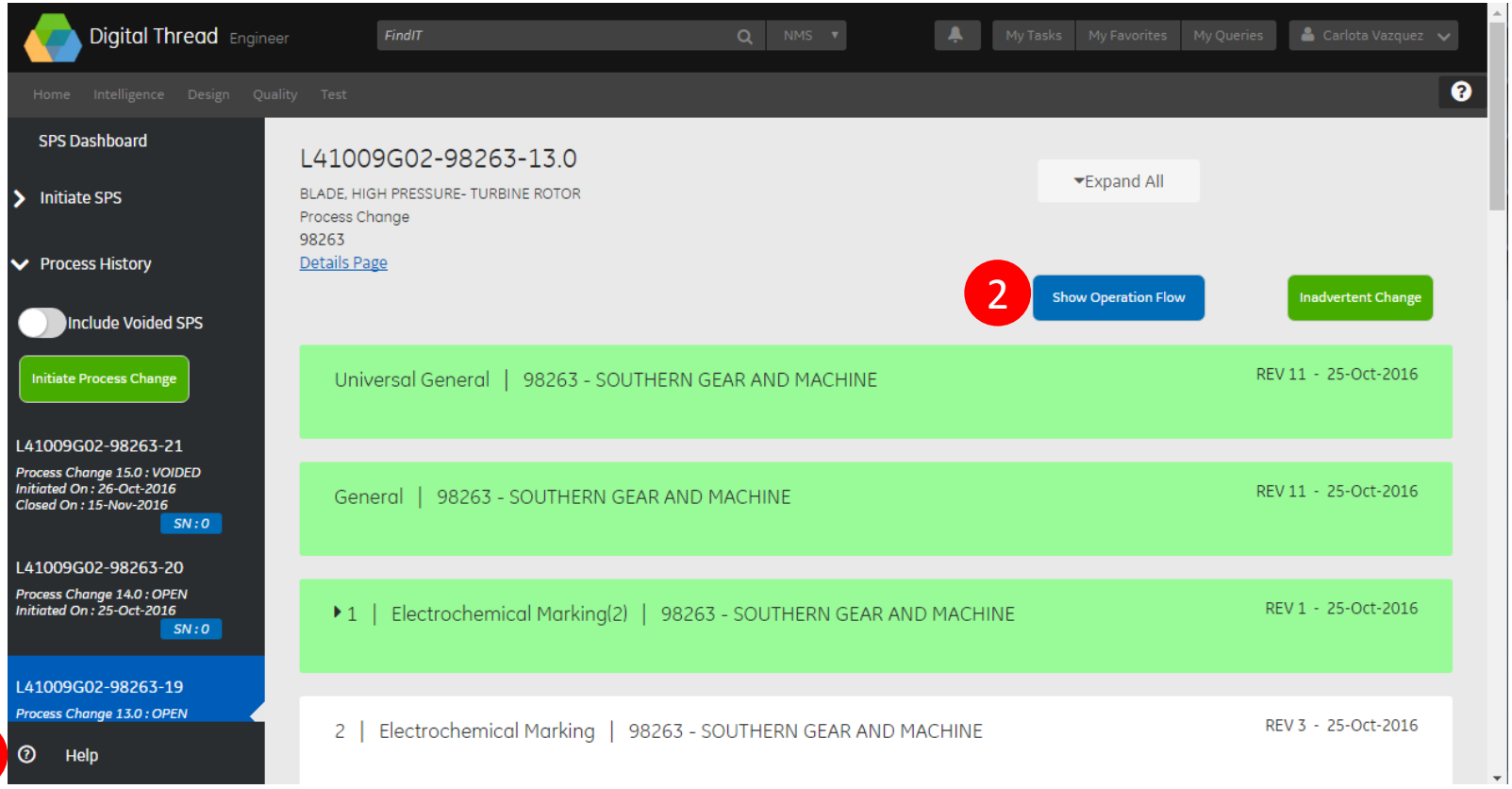
Selecting a part number from the search results brings you to the process history page for that component



1. Each package shows initiation, closure date and status (Open, Closed, Void)
2. The package can be opened to view source data by selecting **Details Page**
3. The package being viewed is highlighted
4. For Process Changes and Inadvertent, the impacted operations are highlighted

Basics | Process History

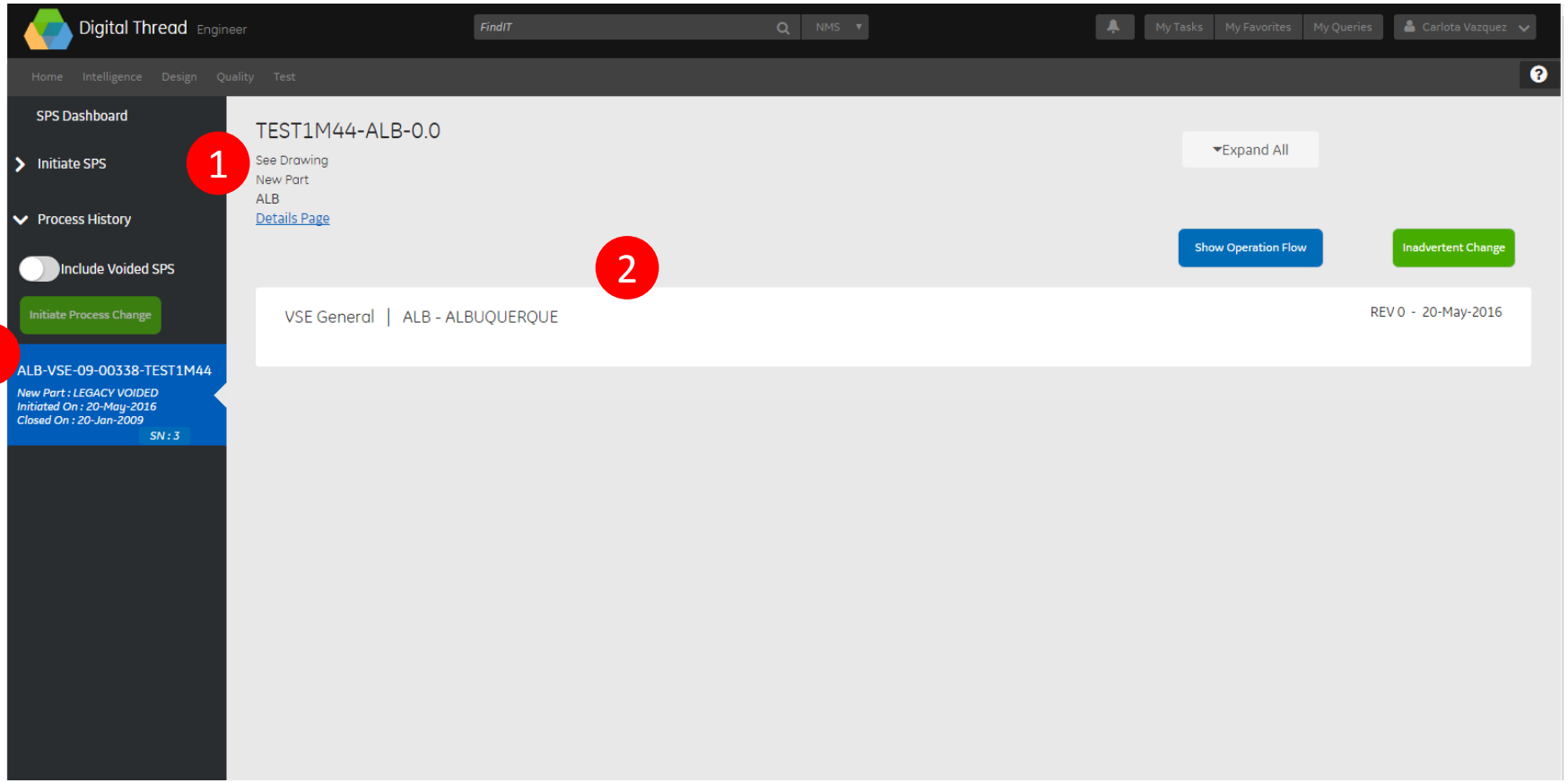
Selecting a part number from the search results brings you to the process history page for that component



1. You can change the process history display by enabling the "Include Void SPS" toggle button
2. You can view the current workflow by clicking the "Show operation flow" button
3. Help button is here!

Basics | Archived eVSE Records

All closed and voided eVSE records are accessible through SPS after a data migration.



1. Link to source data files for this eVSE record
2. All requirements and data categorized as “General” for eVSE records
3. List of all eVSE records for this Part-Source combination

Basics | Help Resources

Support Central (GE User link):
http://supportcentral.ge.com/products/sup_products.asp?prod_id=380855

- FAQ
- User Guide
- Policy and Procedure list
- Link to Quality University
- Certification Process to obtain access

Supplier Support Portal (Non-GE User link)
http://supportcentral.ge.com/products/sup_products.asp?prod_id=268881
Look under SPS – Significant Process Substantiation

Contacts:

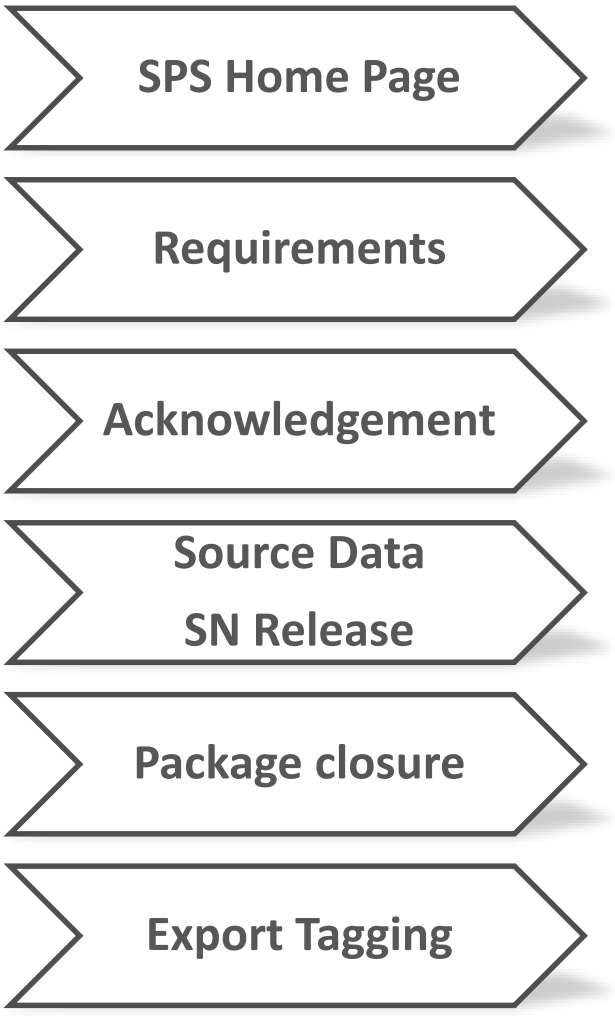
Cody Epperson (Functional Owner)
Email: Aviation.sps@ge.com

Process Map

Note:

These process maps give each role direction on their responsibilities on each page

Source Contact (Representative at source)



Functions:

- Search for a new SPS or migrated eVSE record
- Initiate New Part*, Process Change, Inadvertent, Process Change (Rework), Part Number Conversion, or Administrative

- Work with Engineering to identify significant processes
- Define manufacturing sequence
- Identify sub-tier suppliers (optional – not always appropriate for suppliers)

- Indicate you understand the significant processes, sequence, requirements, milestones, risks, and timing expectations

- Provide source data in the desired format and against the appropriate requirement
- Provide Serial or Lot Numbers for hardware that meets all requirements

- No responsibilities in this page

- If qualified, apply export classifications to attachments

* For Suppliers, refer to S-1001 for guidelines on New Part initiation

GE Quality Engineer

Functions:

SPS Home Page

- Search for a new SPS or migrated eVSE record
- Initiate New Part, Process Change, Inadvertent, Process Change (Rework), Part Number Conversion, or Administrative

Requirements

- Work with source to identify significant processes
- Ensure correct usage of sub-tier supplier functionality
- Link user-entered operations to standard operations
- Verify requirements are appropriate and reasonable

Acknowledgement

- Indicate you understand the significant processes, sequence, requirements, milestones, risks, and timing expectations

Source Data
SN Release

- Review source data to verify it has been provided in the desired format and is listed against the appropriate requirement
- Provide Serial or Lot Number approval for hardware that meets all requirements

Package closure

- Provide Full Approval or SN Closure when appropriate

Export Tagging

- If qualified, apply export classifications to attachments

GE Design and Materials Engineering

Functions:

SPS Home Page

- Search for a new SPS or migrated eVSE record

Requirements

- Work with source to identify significant processes
- Link user-entered operations to standard operations
- Verify requirements are appropriate and reasonable
- Modify requirements as needed and consult with requirement reviewers

Acknowledgement

- Indicate you understand the significant processes, sequence, requirements, milestones, risks, and timing expectations

Source Data

SN Release

- Review acceptability of source data for each requirement
- Provide Serial or Lot Number approval for hardware that meets all requirements

Package closure

- Provide Full Approval or SN Closure when appropriate

Export Tagging

- If qualified, apply export classifications to attachments

Significant Operations List

Note:

- **This is for the source that makes the part complete only – not sub-tiers**
- This is the core of SPS – the part “recipe”
- All migrated VSEs must have a Significant Operations List assigned before full SPS application functionality becomes available
- If there is a sub-tier, the prime source needs to set them up.
- Significant Operations Lists can be created by any function/role and must be approved by a Quality Engineer
- Shortened here as Sig Ops List going forward

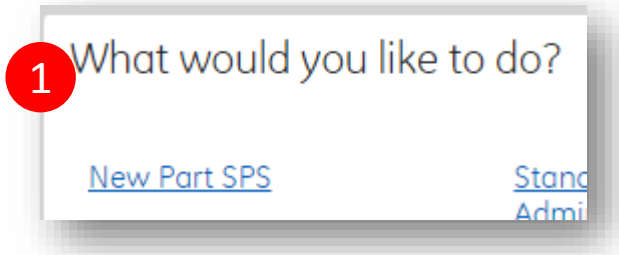
Click here to download Sig Ops List instructions

New Complete Part at Source - Initiation

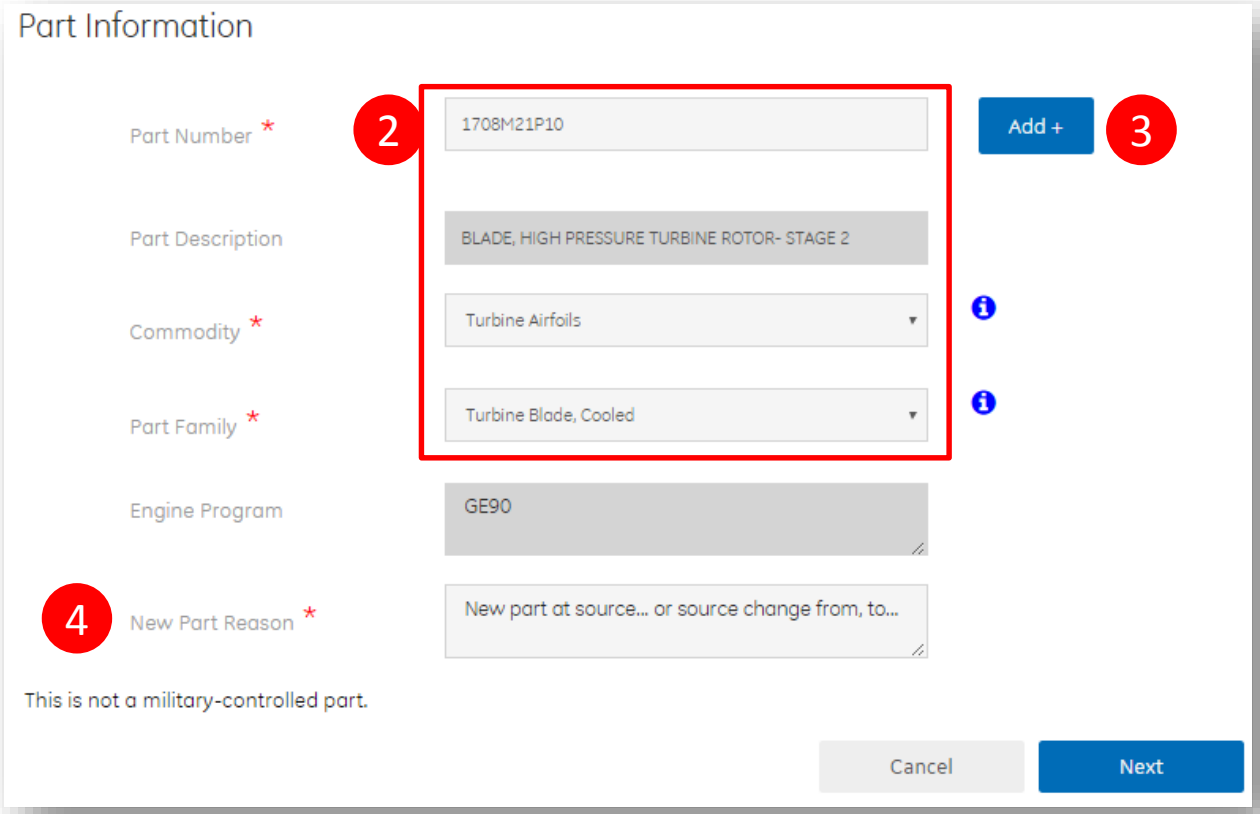
Notes:

- Use all SPS types in accordance with S-003 and S-1001 only
- “Source Change” type no longer exists – use New Part type
- The *New Part Reason* field cannot be seen by suppliers but sensitive information **should not** be added here

New Complete Part at Source | Initiation

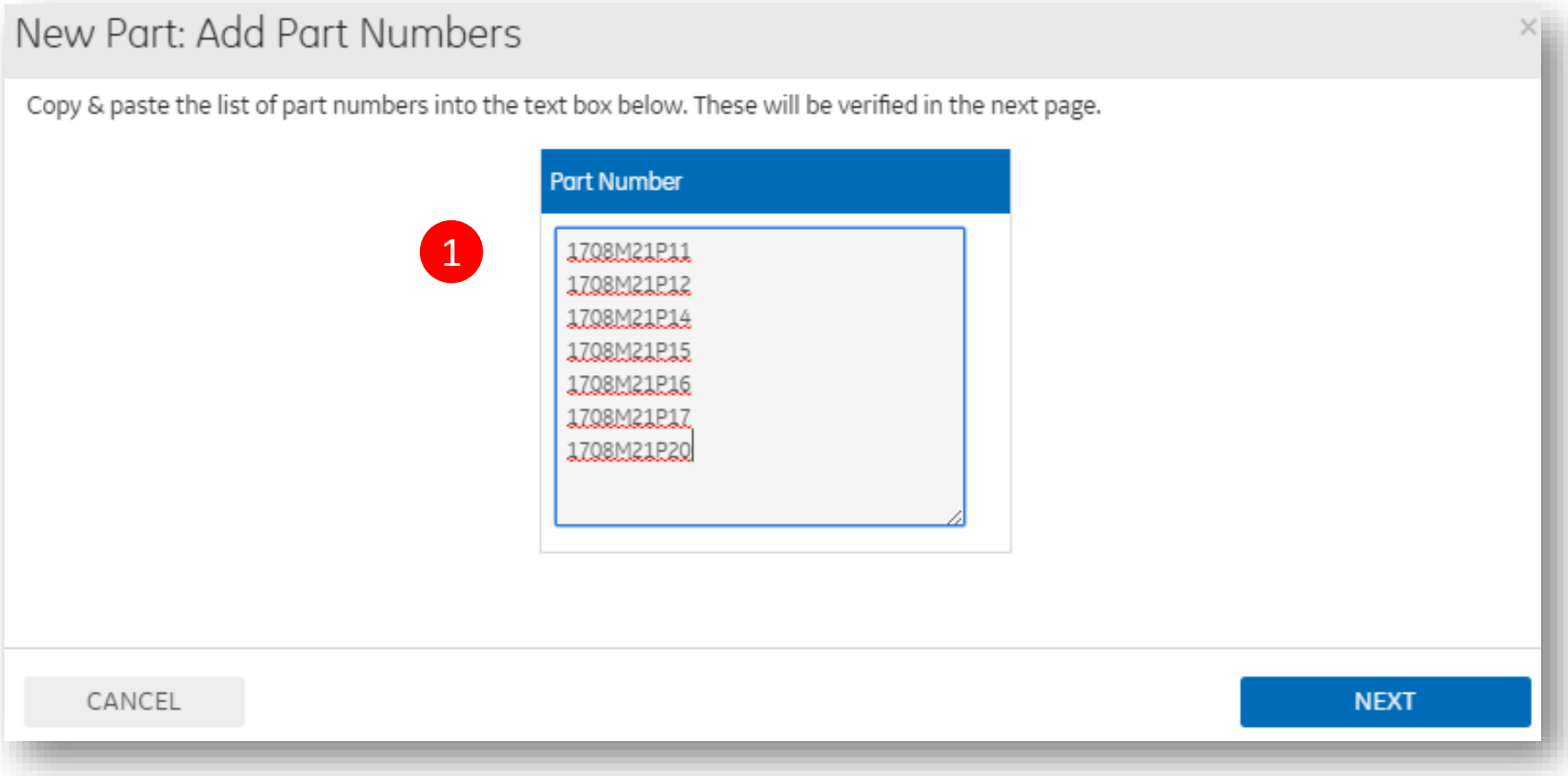


1. Select “New Part SPS”
2. Fill out Part Information
   - Part number will validate against DWB
   - System will detect if part is military controlled



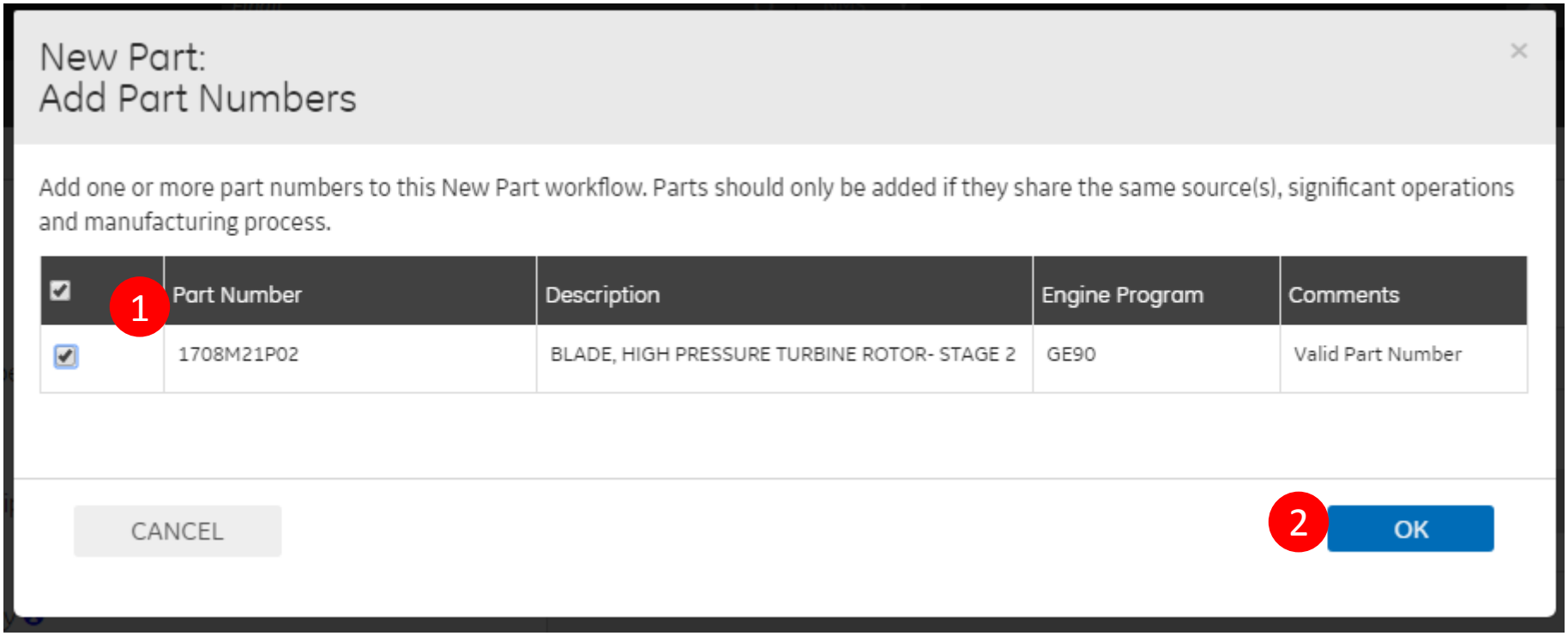
3. Add additional Part Numbers if the parts are made at the same source, have the same significant operations, and can be approved together. More PNs can be selected after the Part family and commodity have been selected.
4. Indicate if source change or alternate source in “New Part Reason”. This field is not visible to Suppliers but do not enter sensitive information here.

New Complete Part at Source | Initiation



1. Add additional part numbers and click NEXT. Part numbers will be validated to verify they are active in Digital Work bench
2. NOTE you can also add additional part numbers in the Details page

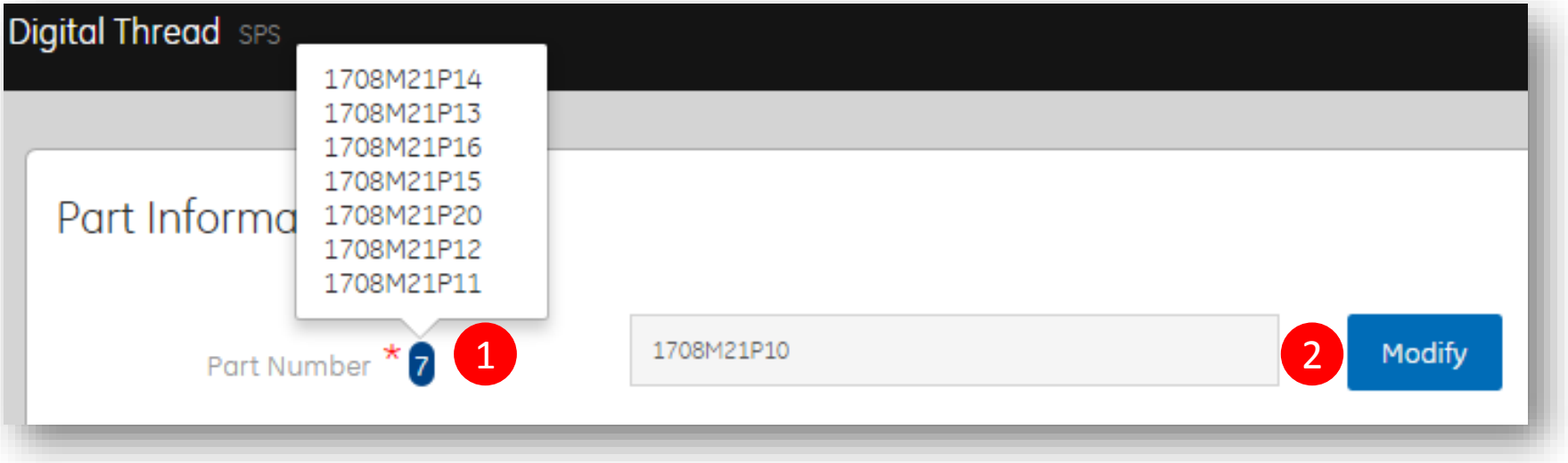
New Complete Part at Source | Initiation



This list shows the list of validated part numbers entered on the previous page

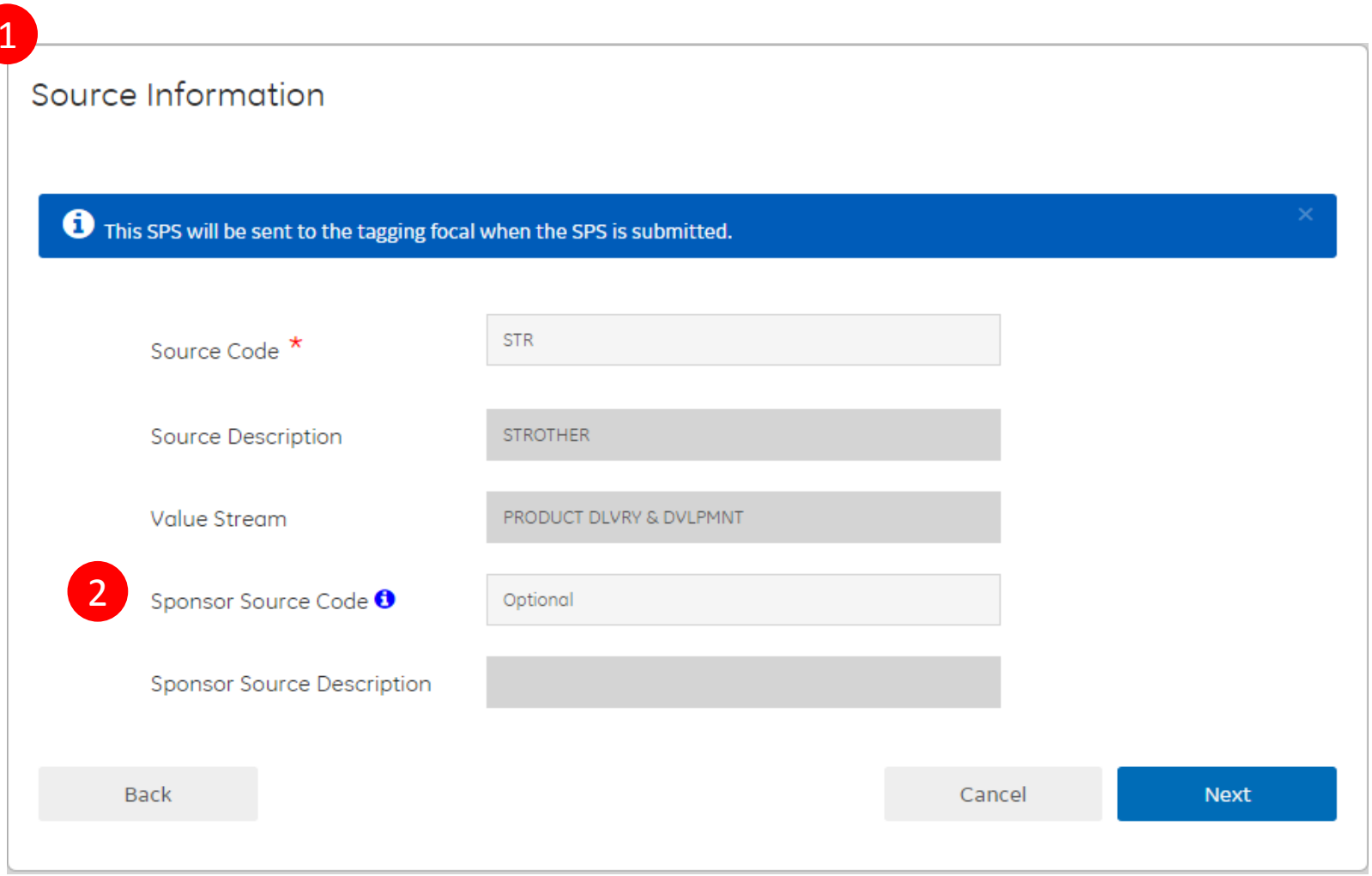
1. Select the validated Part Numbers to add to the SPS package
2. Select OK when complete to return to the SPS initiation

New Complete Part at Source | Initiation



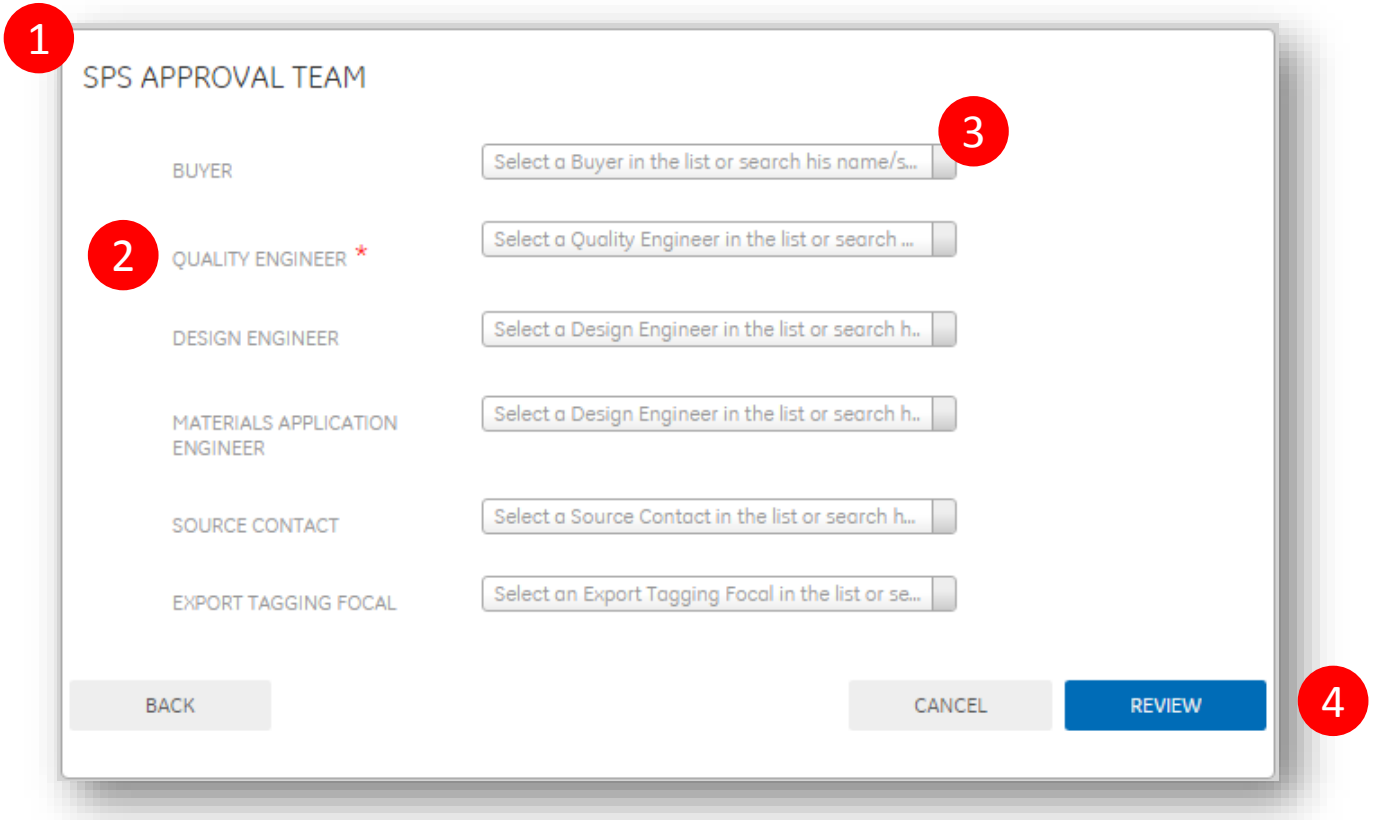
1. Added Part Numbers are shown as a quantity and hovering over with the mouse will show the Part Number list
2. Click MODIFY to make edits to the Part Number list – this can also be done later
3. Click NEXT to go to the Source Information page

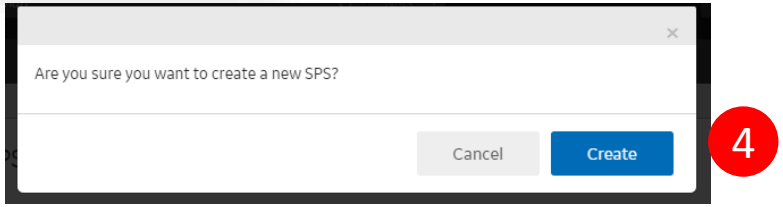
New Complete Part at Source | Initiation



1. Fill out Source Information - Source will autofill based on GE Yellow Page directory
2. If this is a sponsor SPS, add the sponsor source code here

New Complete Part at Source | Initiation



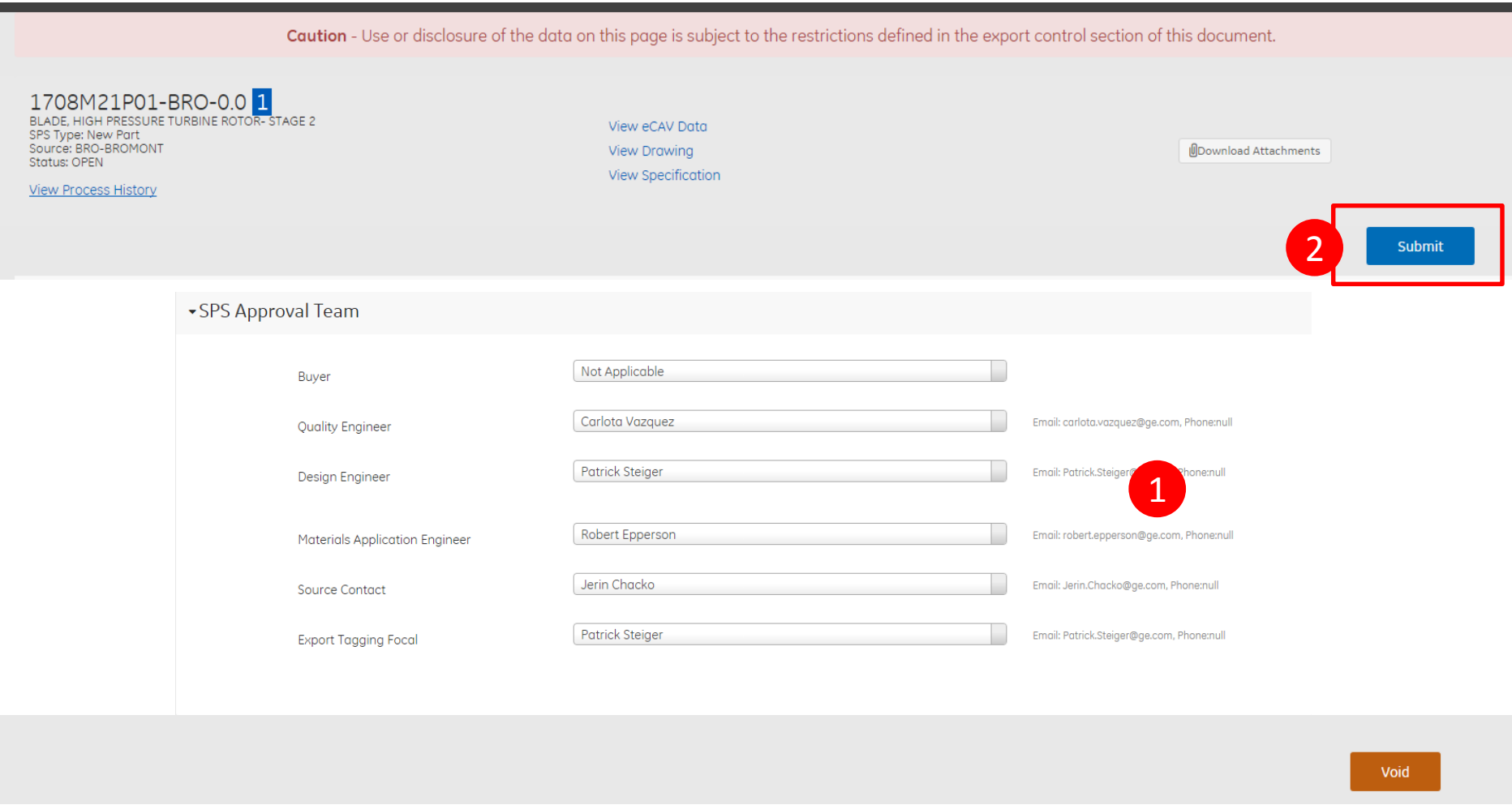


1. Add team members that will work the document
2. Quality Engineer is the only required field at this point
3. If appropriate, the BUYER field can be made “Not Applicable”

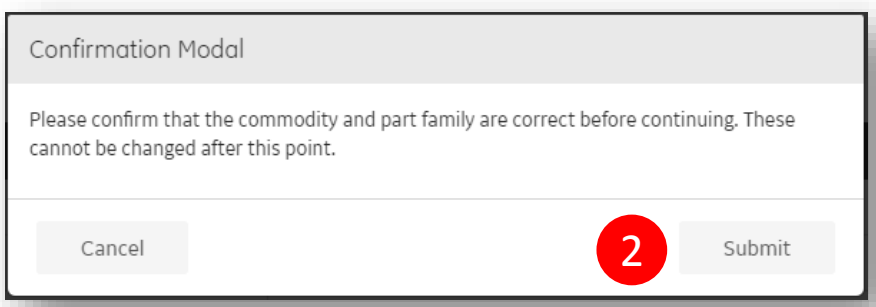
Note: They SPS will be created in a DRAFT state until all the team members have been identified

4. Click Review and then Create to be able to create the SPS and be able to see the details of the information provided

New Complete Part at Source | Initiation



1. Once all the team members have been placed the GE quality engineer will be able to submit the SPS New part package to the initiated state (top right corner)
2. by clicking submit on the top of the page.



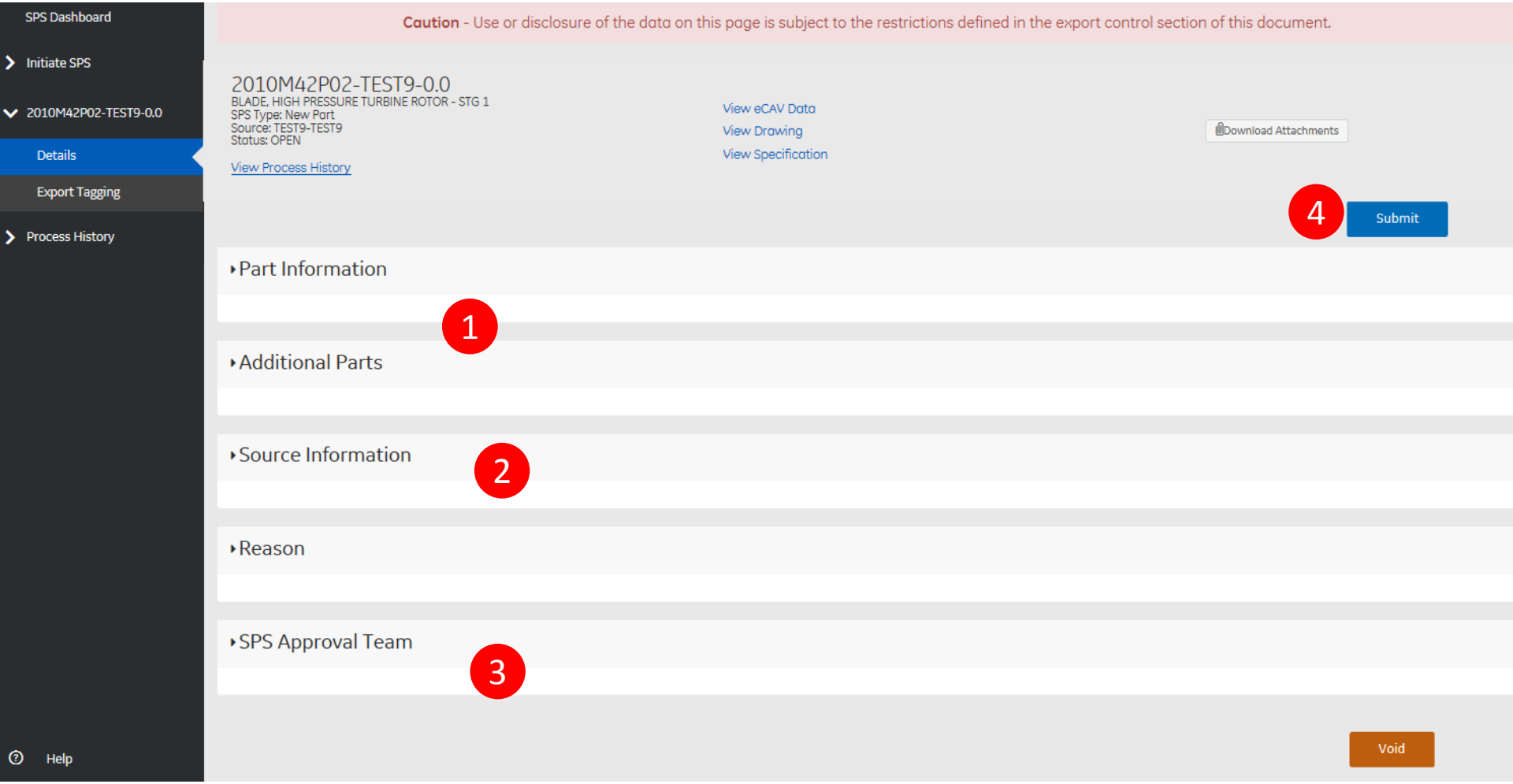
1. The Quality engineer will have to confirm the Part family and Commodity previously selected are correct. **After clicking submit, the part family can be changed while the SPS is in the Initiated state, before the acknowledgment.**

Details Page

Notes:

- View part information, view source information, view or edit approval team members, and use void button here
- View and edit additional Part Numbers here (Only applicable for New part workflow)
- SPS users not on the approval team have “read only” access
- All SPS users can change approval team members

New Complete Part at Source | Initiation



1. Review Part Information and additional Part Numbers (expand or collapse field)
2. Review Source Information (expand or collapse field)
3. Review and complete approval team (expand or collapse field
   - **All team members must be entered before proceeding**. Buyer may be “Not Applicable”
4. Once all team members are complete your **GE quality engineer** is able to submit to the next stage

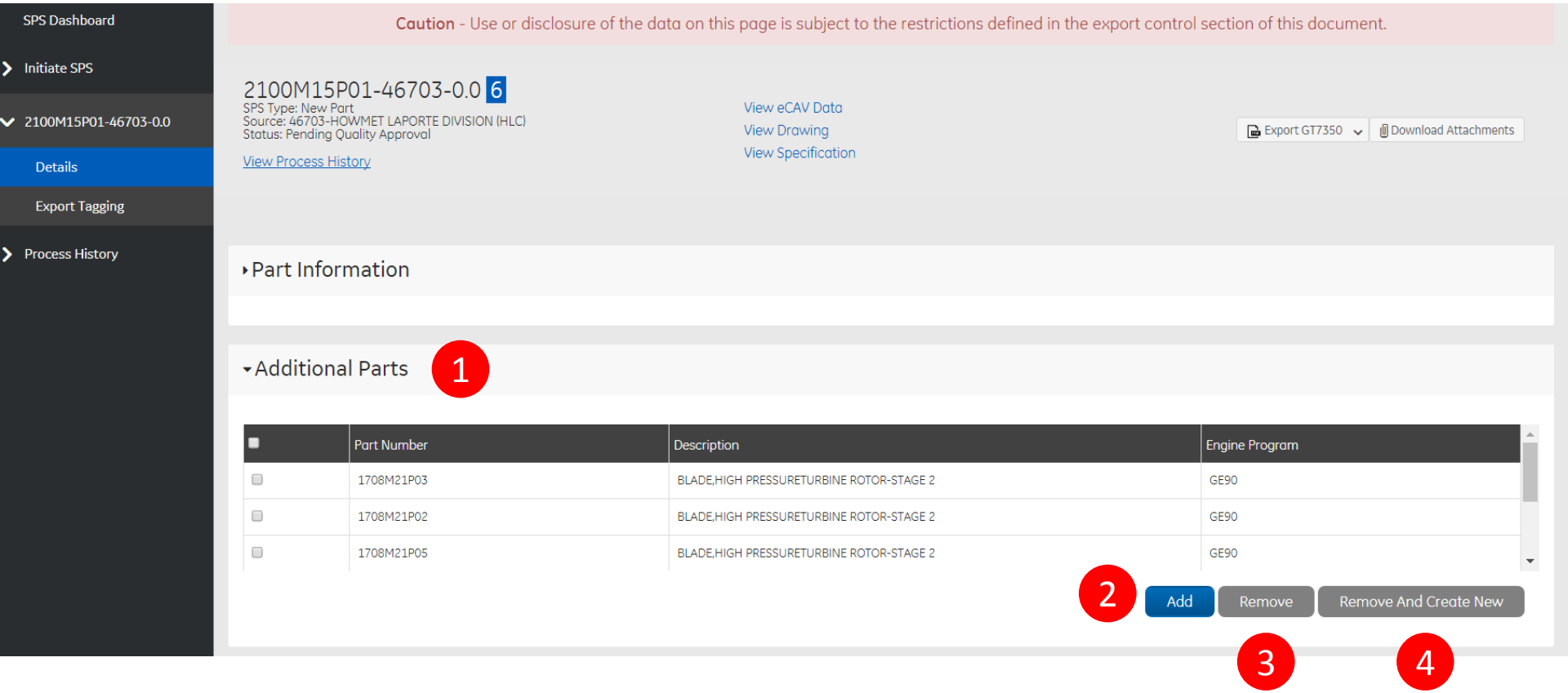
New part - Multiple Parts

Note:

- Multiple parts can be added to different SPS types, in this section we will cover only the New part workflow
- Parts should be done at the same Source
- Part shall be compatible in SPECS

Multiple Parts | New Part

New Part details:



1. View additional parts
2. Add more parts
3. Remove selected parts
4. Remove selected parts and separate to a new SPS

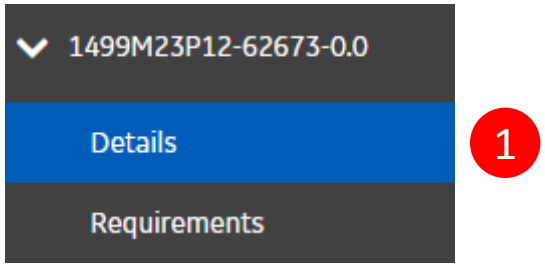
New part - Multi-part Editing

Notes:

- Part numbers can be added at any time before acknowledgement
- Part numbers can be removed at any time time before acknowledgement
- Removing part numbers can be done in two ways
  - 1) Remove: this voids the package for that Part Number only
  - 2) Remove and Create New: This removes the Part Number and creates an independent New Part SPS for it

Details Page | Multi-part Editing

Remove a part number:



Additional Parts

	Part Number	Description	Engine Program
	1499M23P11	BLADE, HIGH PRESSURE TURBINE ROTOR	F118, F101
	1499M23P10	BLADE, HIGH PRESSURE TURBINE ROTOR	F110
	1499M23P09	BLADE, HIGH PRESSURE TURBINE ROTOR	F118, F110

2

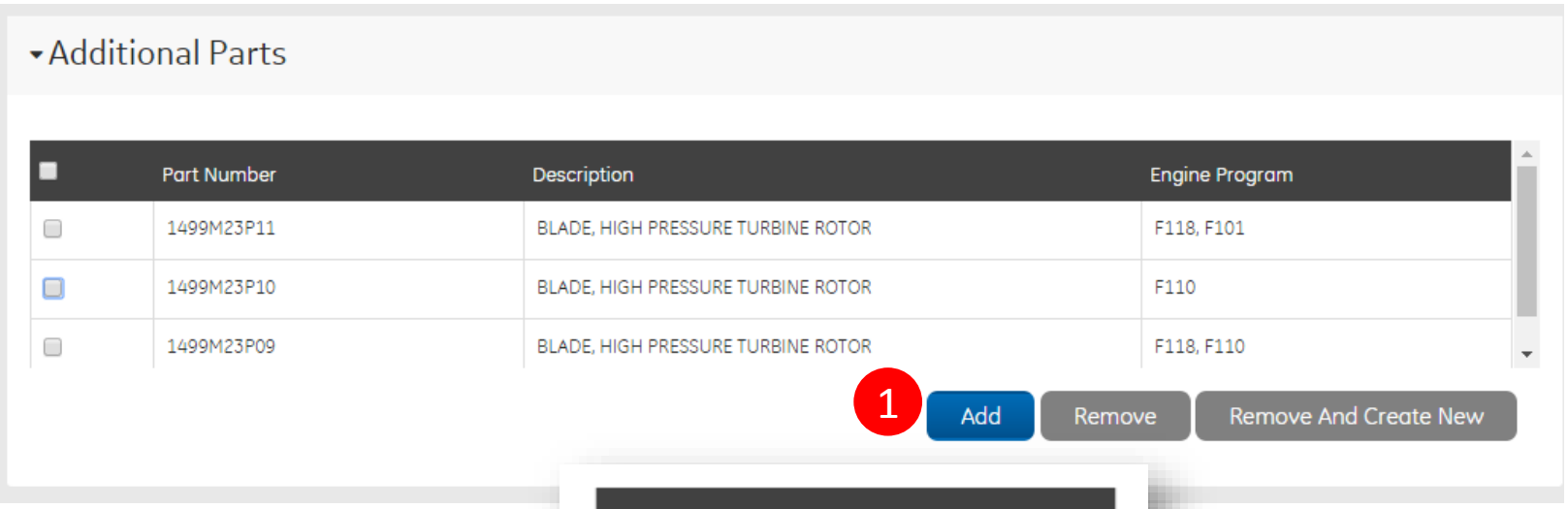
Add | Remove | Remove And Create New

3

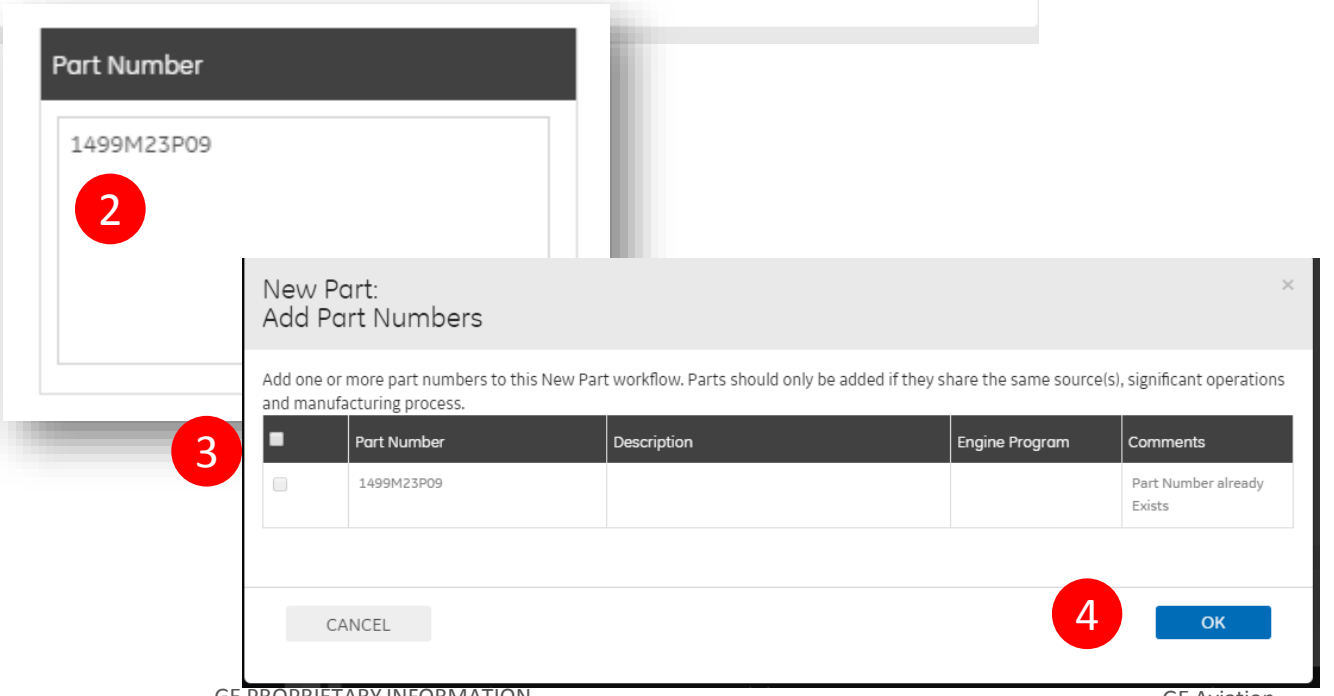
1. Go to the SPS details tab
2. Select part number(s) to remove
3. Select REMOVE to remove the Part Number from this SPS
4. Select REMOVE AND CREATE NEW to move the Part Number to its own SPS

Details Page | Multi-part Editing

Add a part number:



1. Select ADD to add more Part Numbers
2. Add Part Numbers on next page (click Next)
3. Select validated part number and click OK



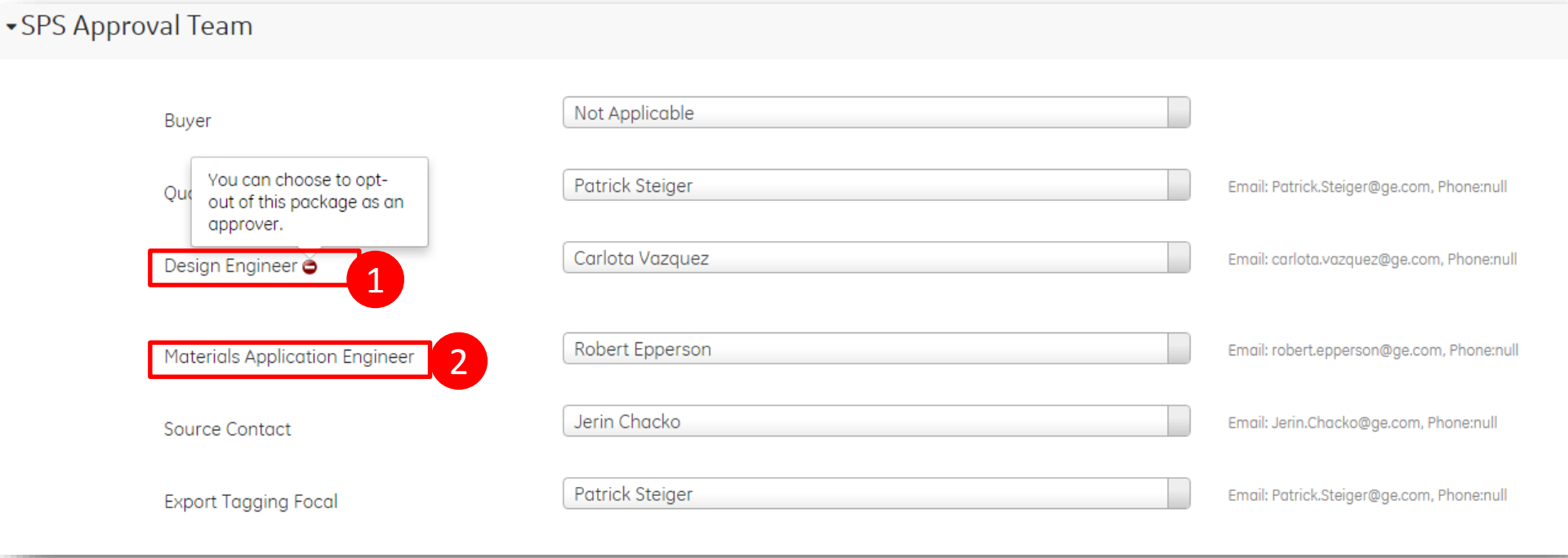
Engineer Opt-Out

Notes:

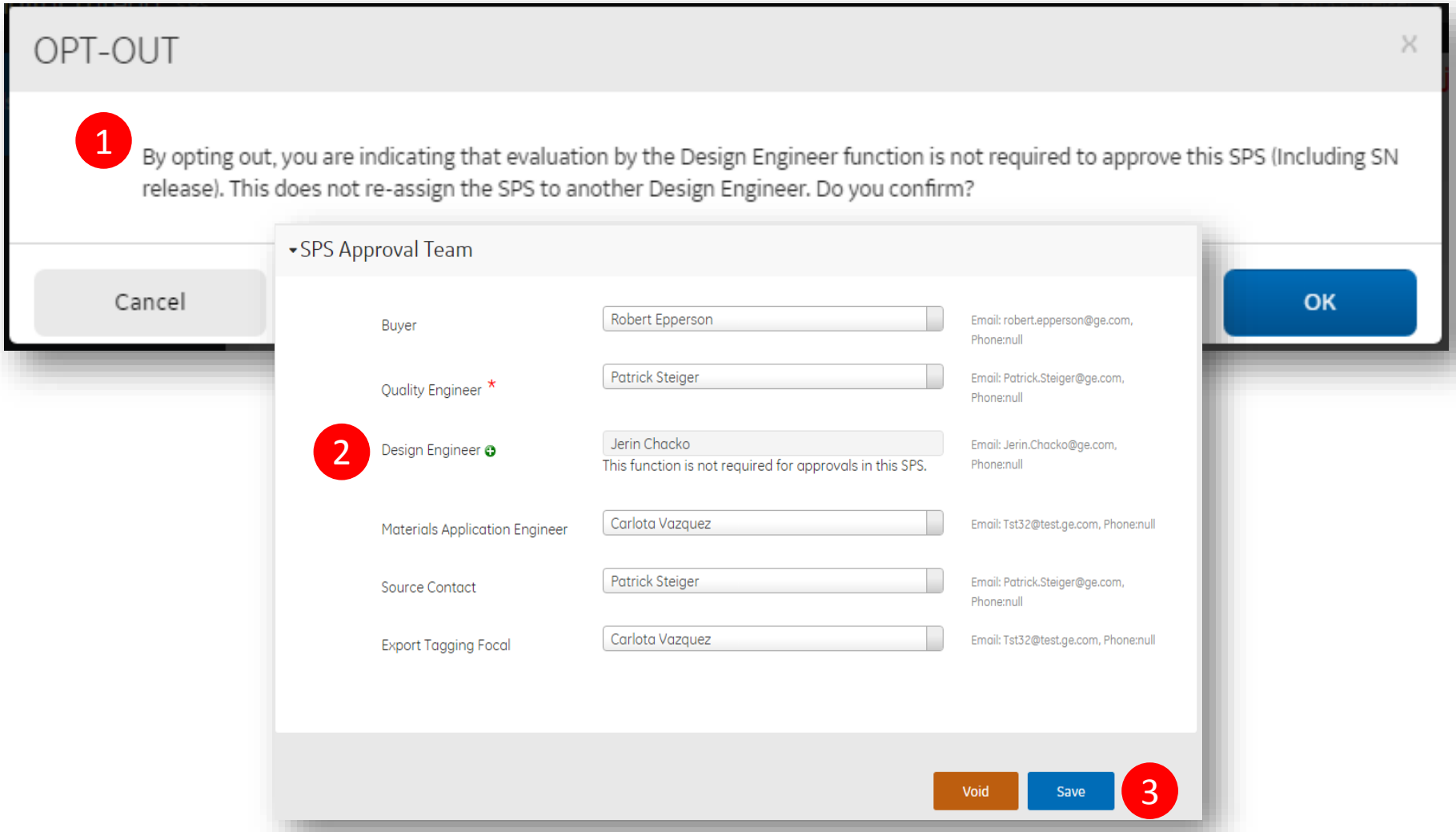
- Either the MAE or the Design Engineer can opt out of the package, but not both
- By opting out, the engineer is indicating that he/she has reviewed the details and has determined that his/her signature is not required for the subject significant process substantiation package

New Complete Part at Source | Opt Out

1. Design engineer opt-out button
2. MAE opt-out button (only visible to user in role)



New Complete Part at Source | Opt Out



1. Confirm that your role is not required to approve the SPS – select OK
2. Function marked as not required for approvals in SPS; Opt back in by selecting the “ “

Requirements Tab

Related Article: Forget What you think you know about the requirements page…

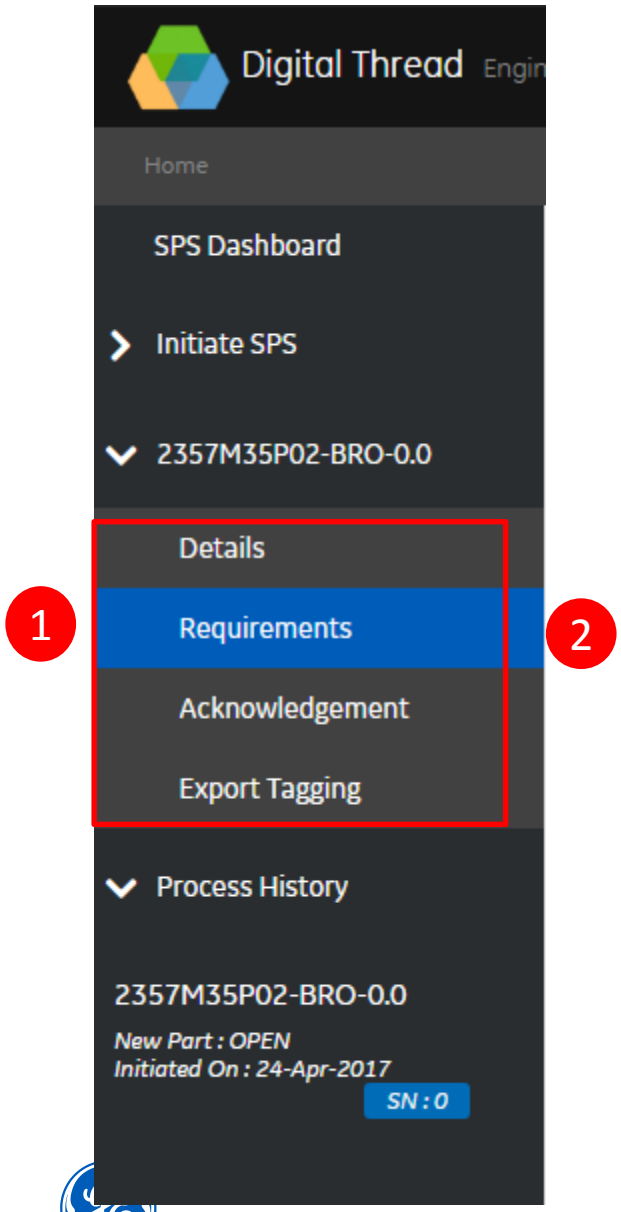
Enablers:

- Details page complete (all team members assigned) and after the

Notes:

- The Source is responsible for providing the manufacturing process and sequence
- Design Engineering, MAE, and Quality Engineer are responsible for evaluating the requirements and editing them if necessary

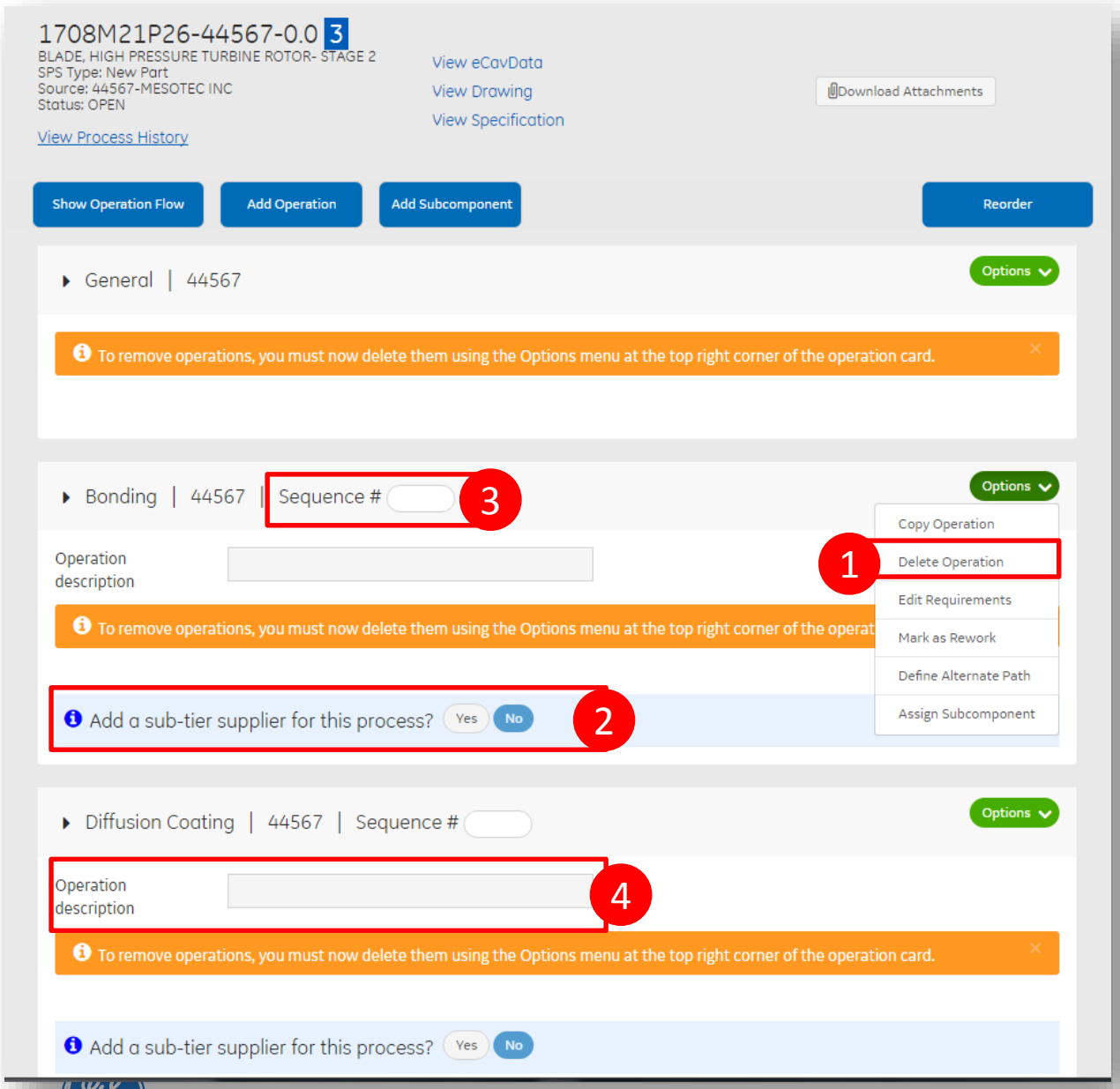
Requirements



1. Requirements, Acknowledgment, and Export Tagging pages are enabled after the New part (or any other workflow) has been submitted by GE quality engineer

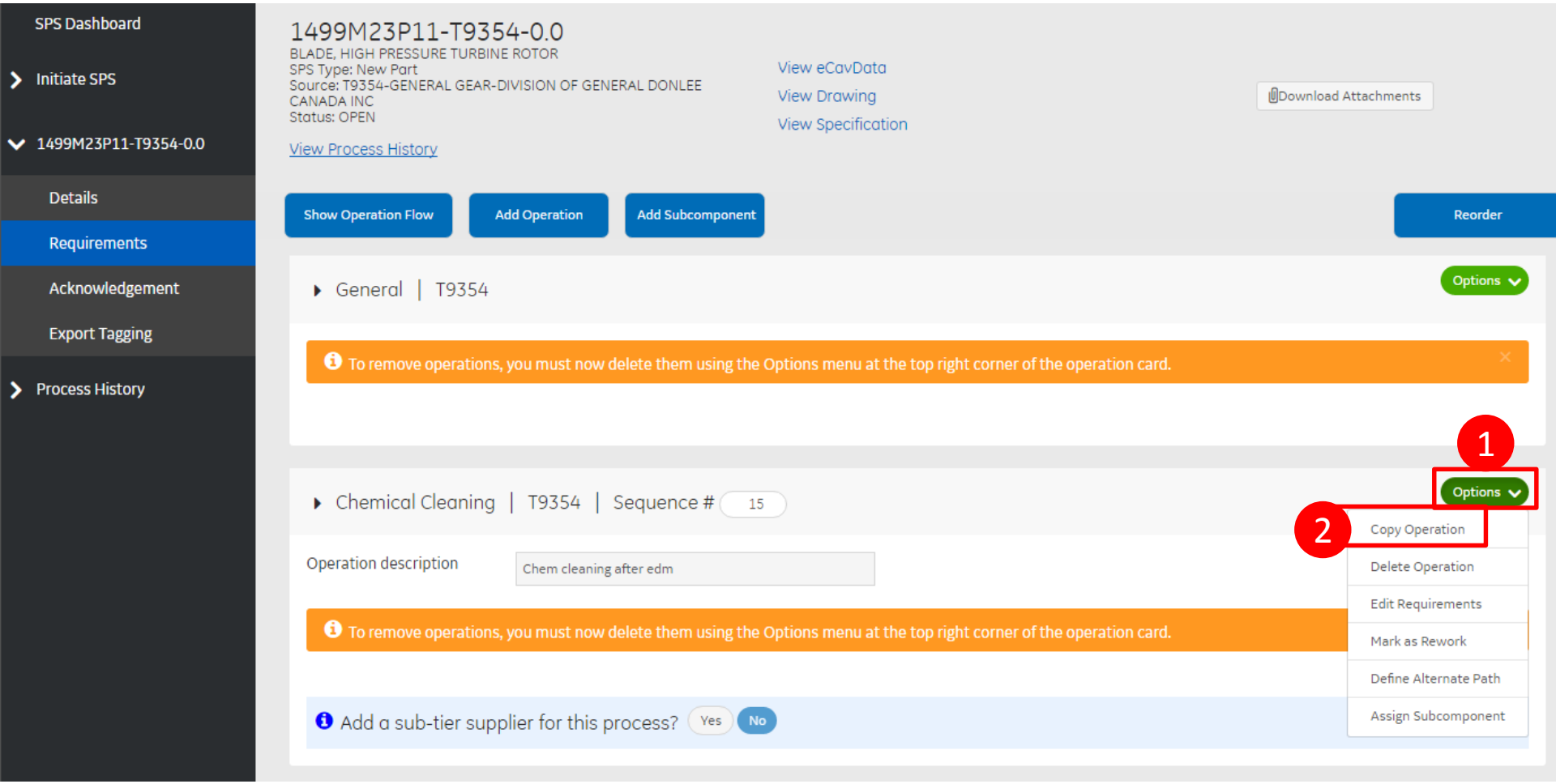
2. Review standard requirements tab

Requirements | Page structure



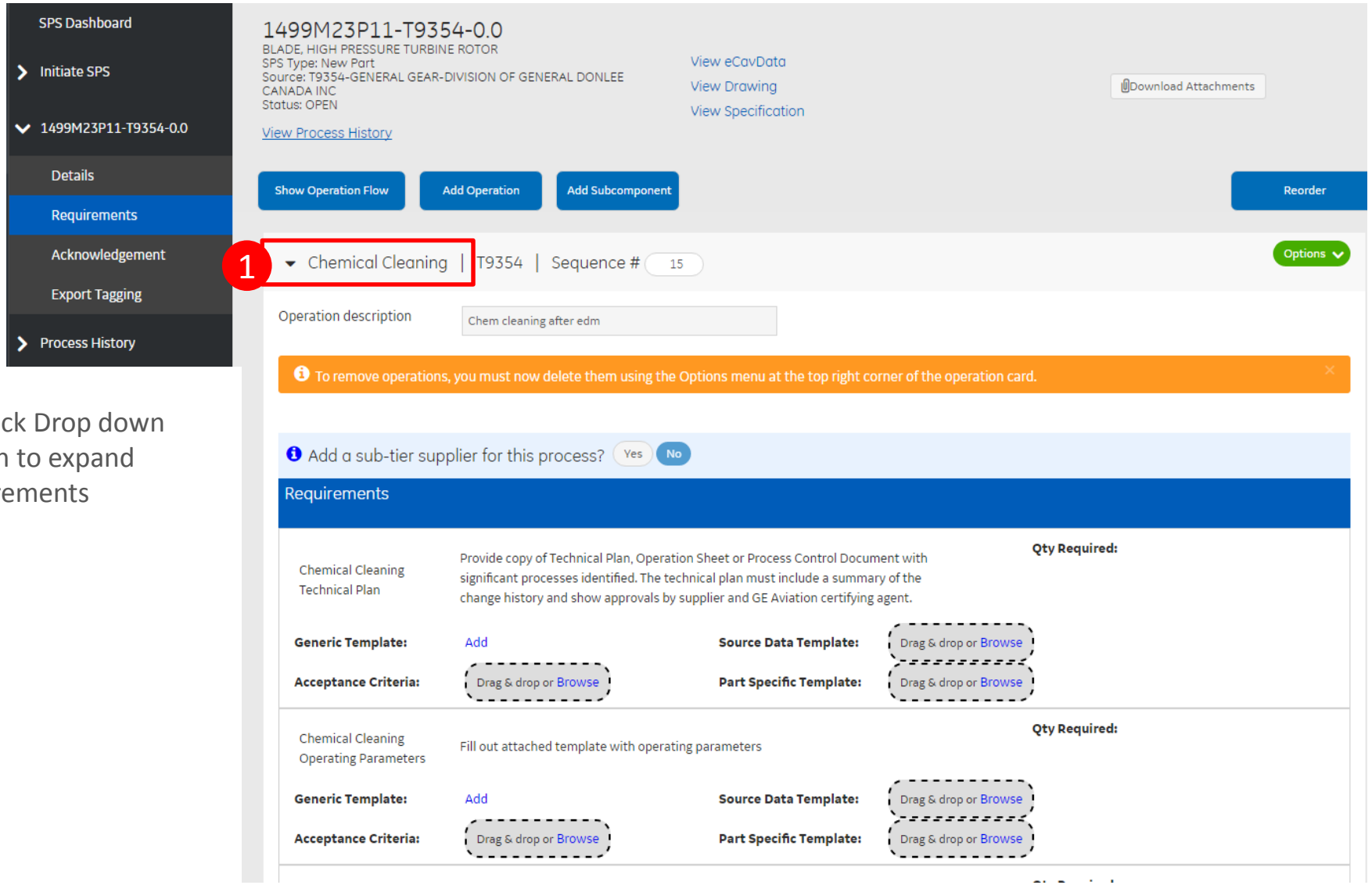
1. If an operation is not used it can be deleted (Options -> Delete operation) by anybody in the approval team
2. See "Farmout/OV Supplier" section
3. Add a sequence number or the operation number from the router (if known)
4. Add operation description (if known)

Requirements | Copy Operation



1. Select “Options” if the operation is performed twice
2. Select “Copy Operation” to duplicate the operation card

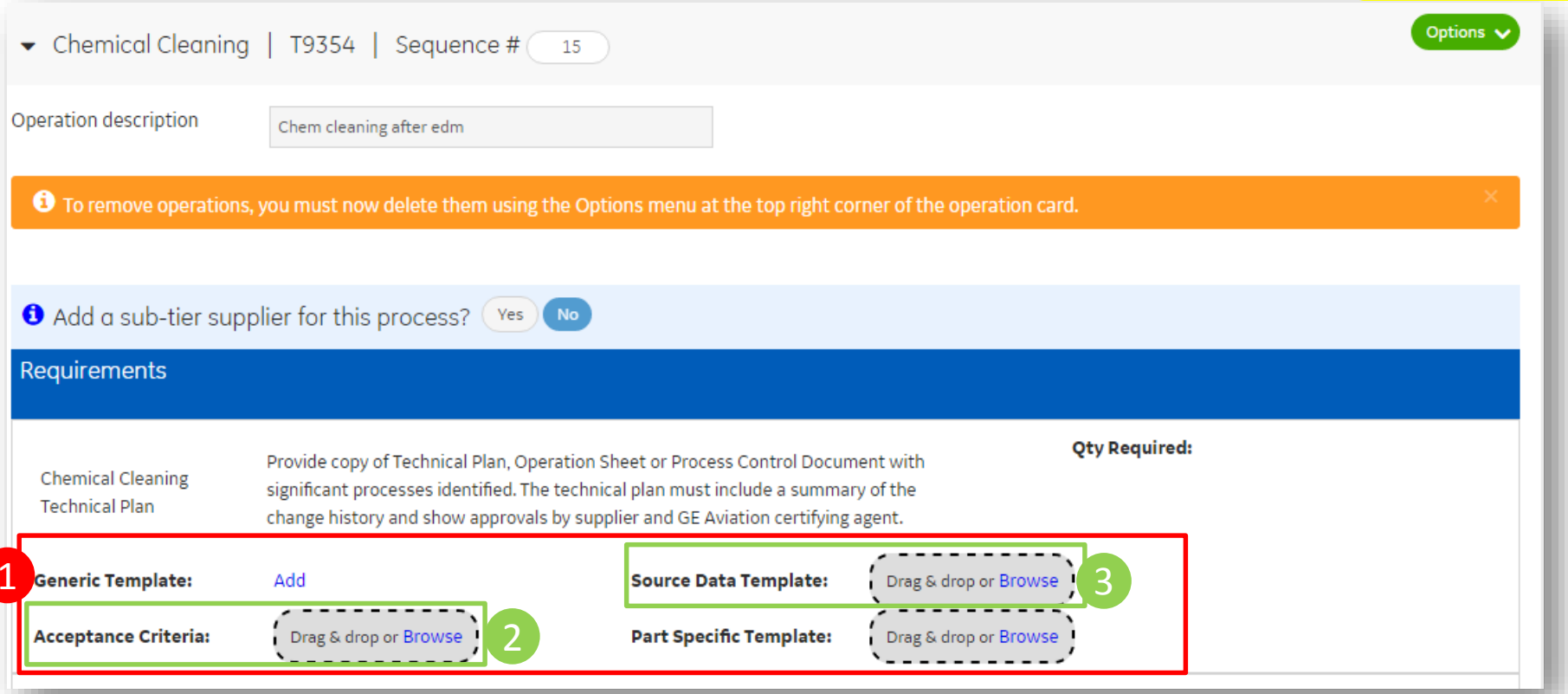
Requirements | View



1. click Drop down button to expand requirements

Requirements | Review Reqs.

This step can only be done by GE DE/QE/MAE



Review requirements

1. Add data templates (optional – viewable by source)
2. Add acceptance criteria (optional – not viewable by source)
3. Specify a certain format for the data to be provided by the supplier

Related Article: Avoiding Requirement Review (1 over 1 Approval)

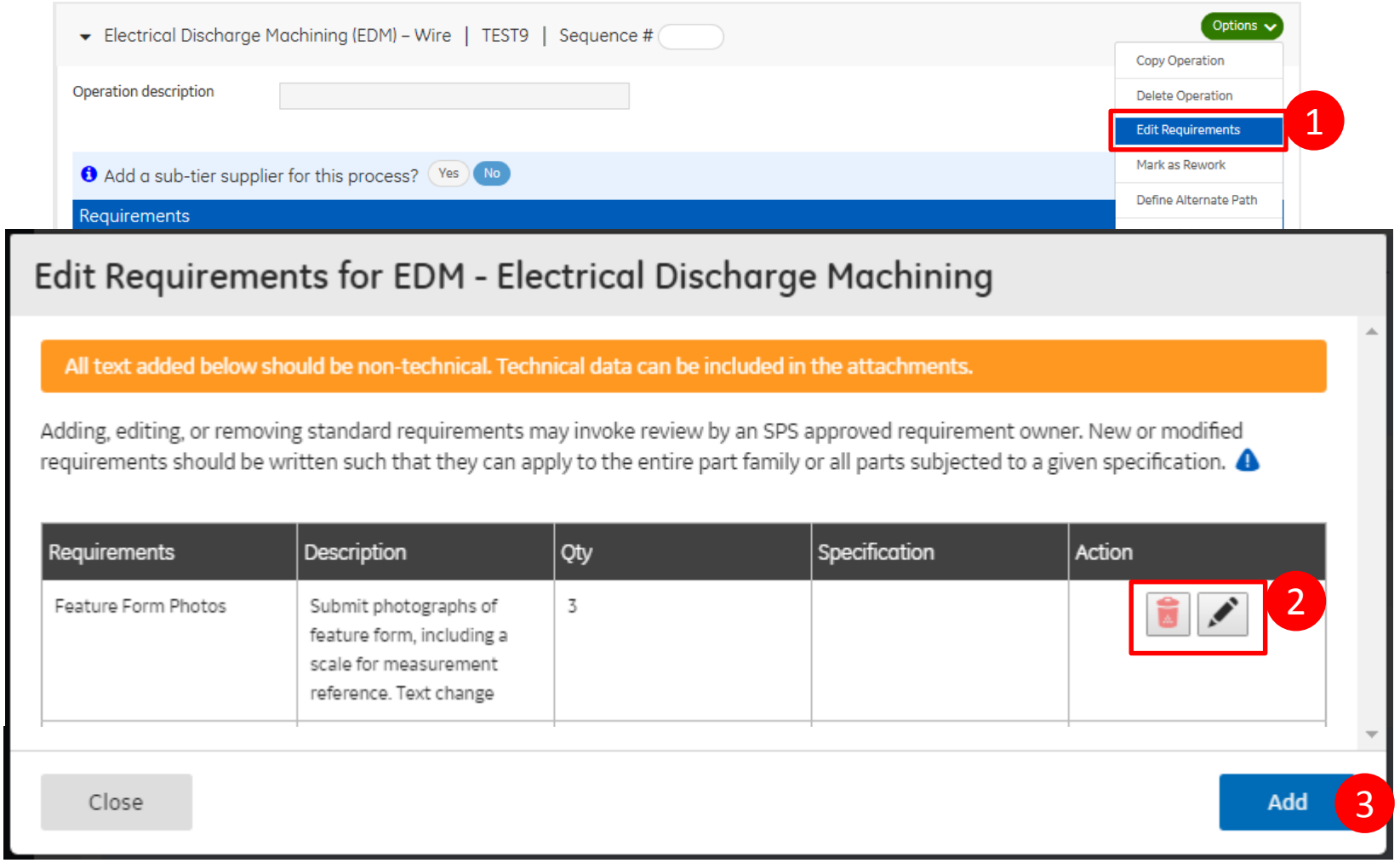
Requirement Editing

Enablers:

- Available to GE Design Engineer, MAE, and Quality Engineer role only
- Depending on change, edits are subject to review by a Requirement Reviewer. Refer to the Engineering Handbook, Section 6.1.3 for more information

Link to Engineering Handbook

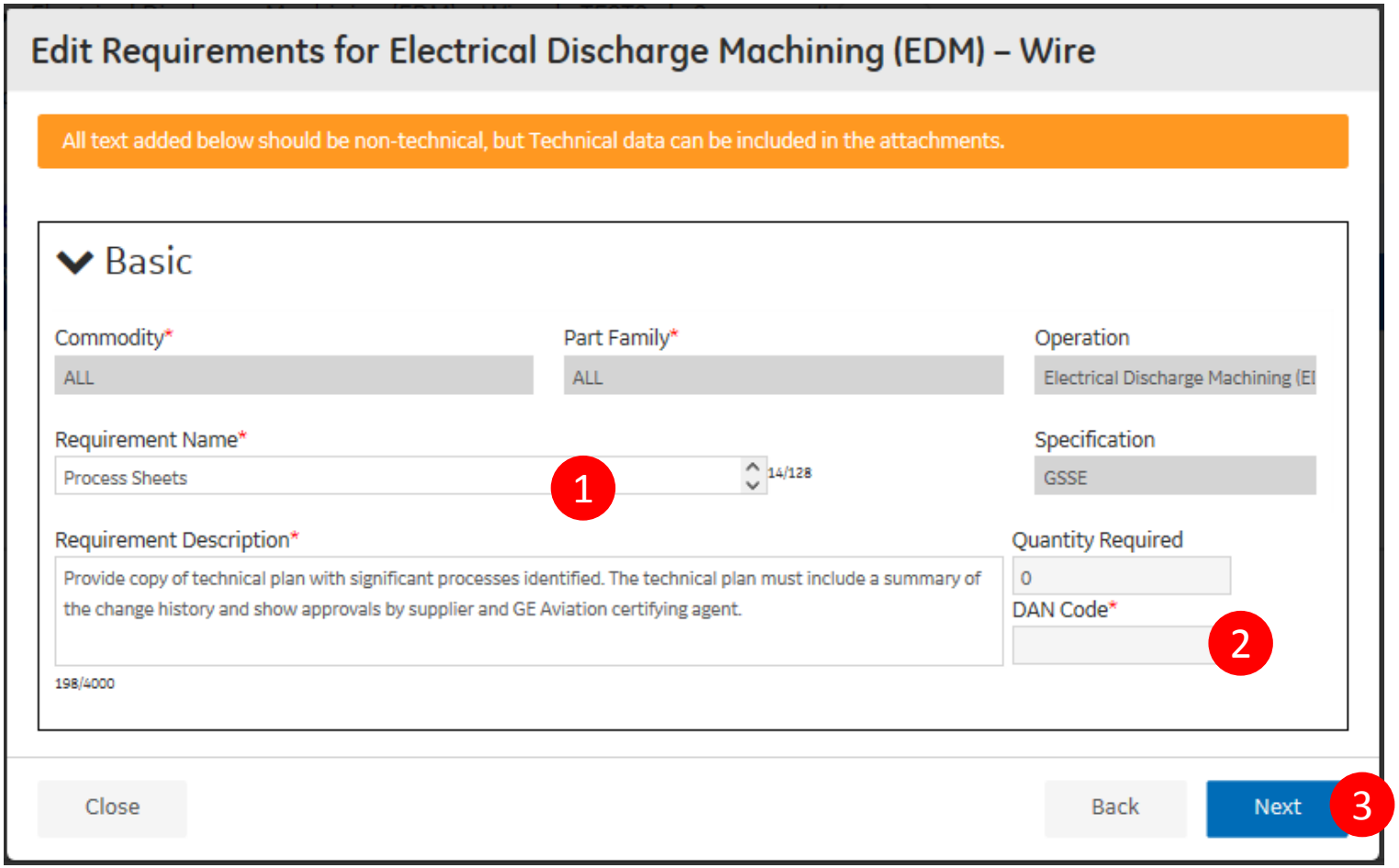
Requirements | Requirement Editing



1. Under “Options” - Select “Edit Requirements”
2. Use Action buttons to remove  edit  e requirement
3. Select ADD to create a new requirement

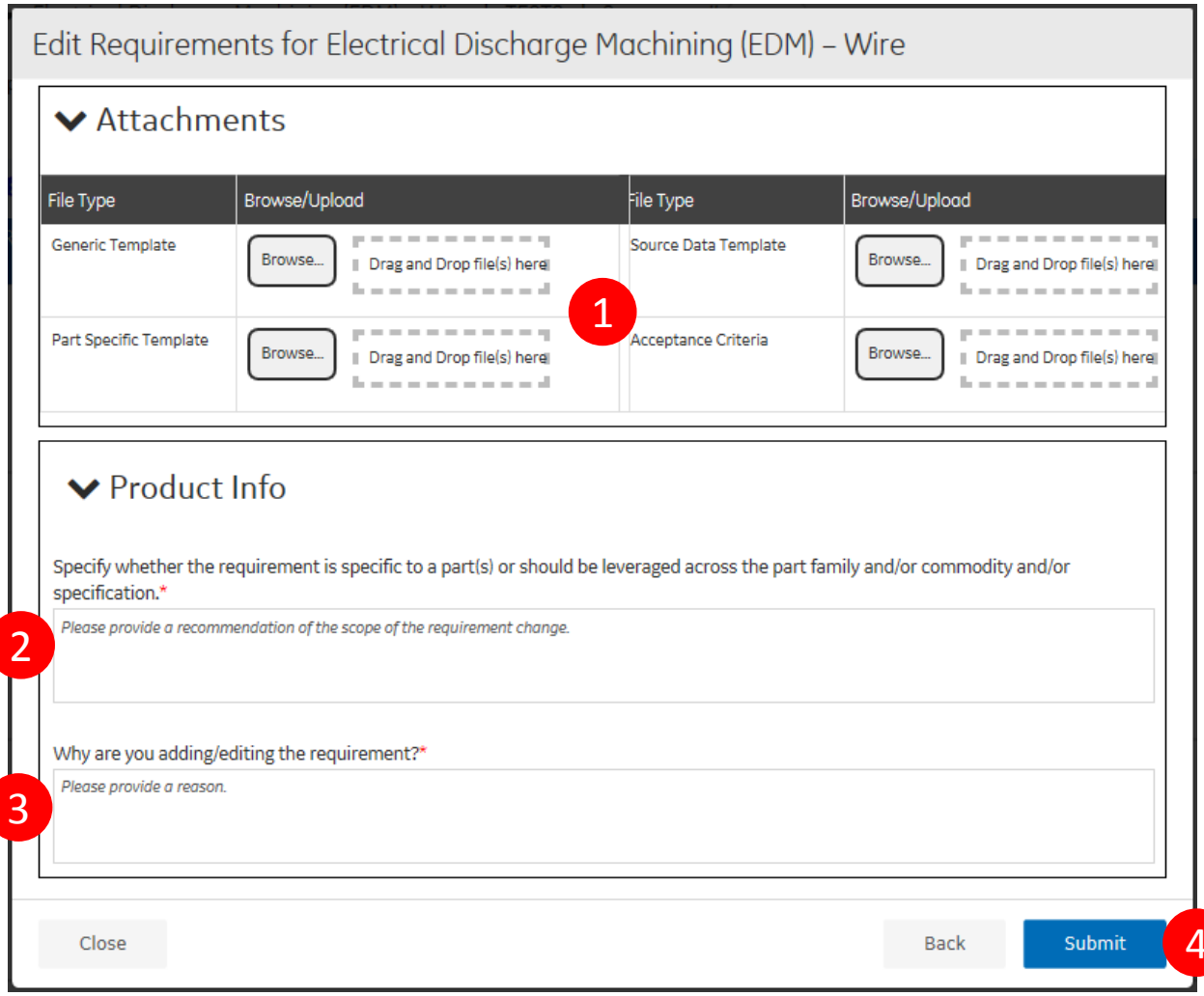
Requirements | Requirement Editing

Edit existing requirement



1. Make edits to requirement name, description, or quantity
2. Enter DAN Code for requirement reviewer. This should be the engine program charge number.
3. Select NEXT

Requirements | Requirement Editing



1. Add a template or acceptance criteria for the requirement
2. Describe when the requirement should be automatically loaded in
3. Justify the edit to the requirement
4. Submit to reviewer

Requirement Refreshing

Go here

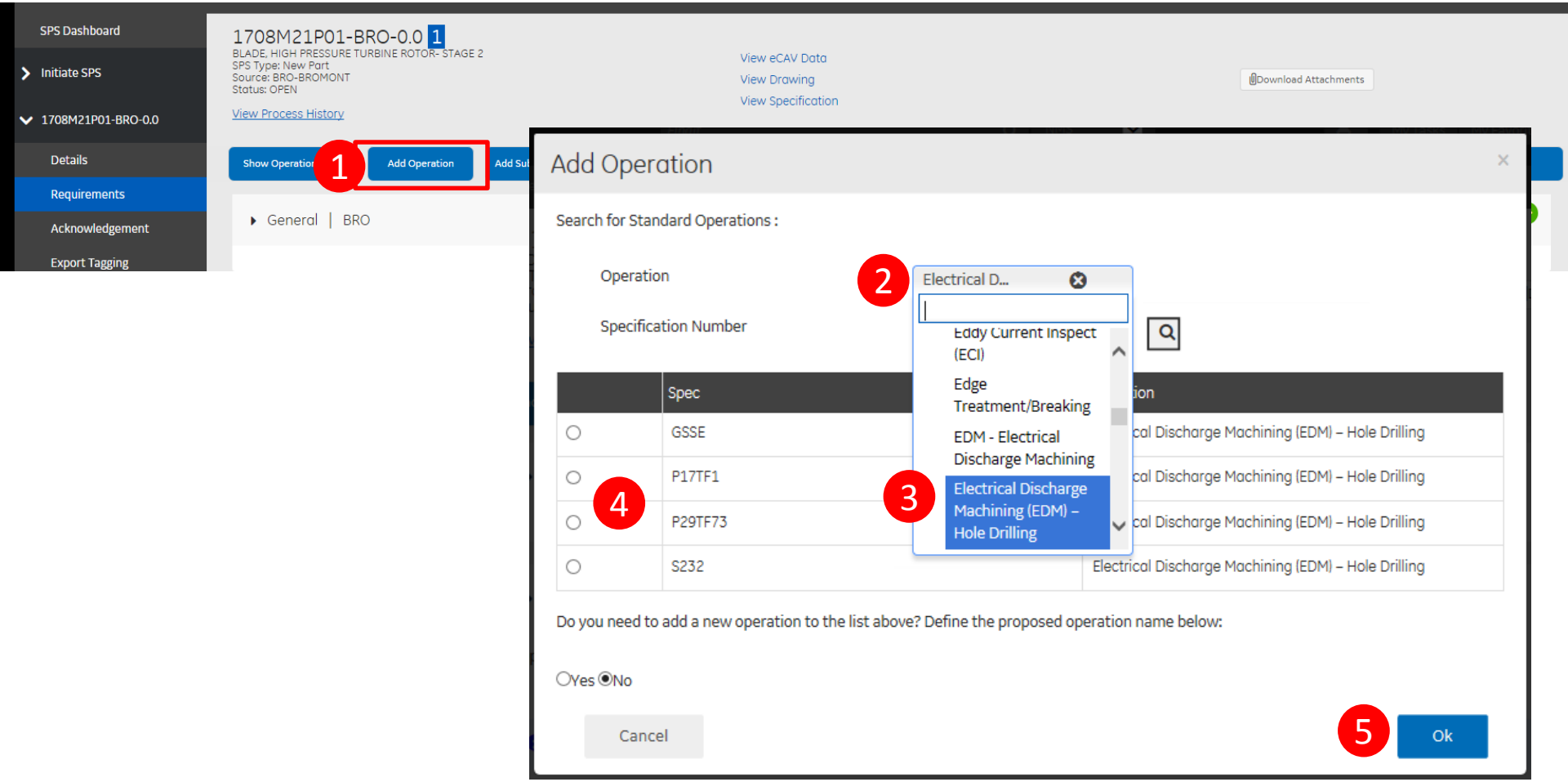
Add Significant Operation

Enablers:

- Available to Source, Design Engineer, MAE, and Quality Engineer role
- Add operation can be done in a Sig ops list in the details tab, when a Process change* is initiated and in the requirements tab of a New Part and an a Part number conversion workflow.

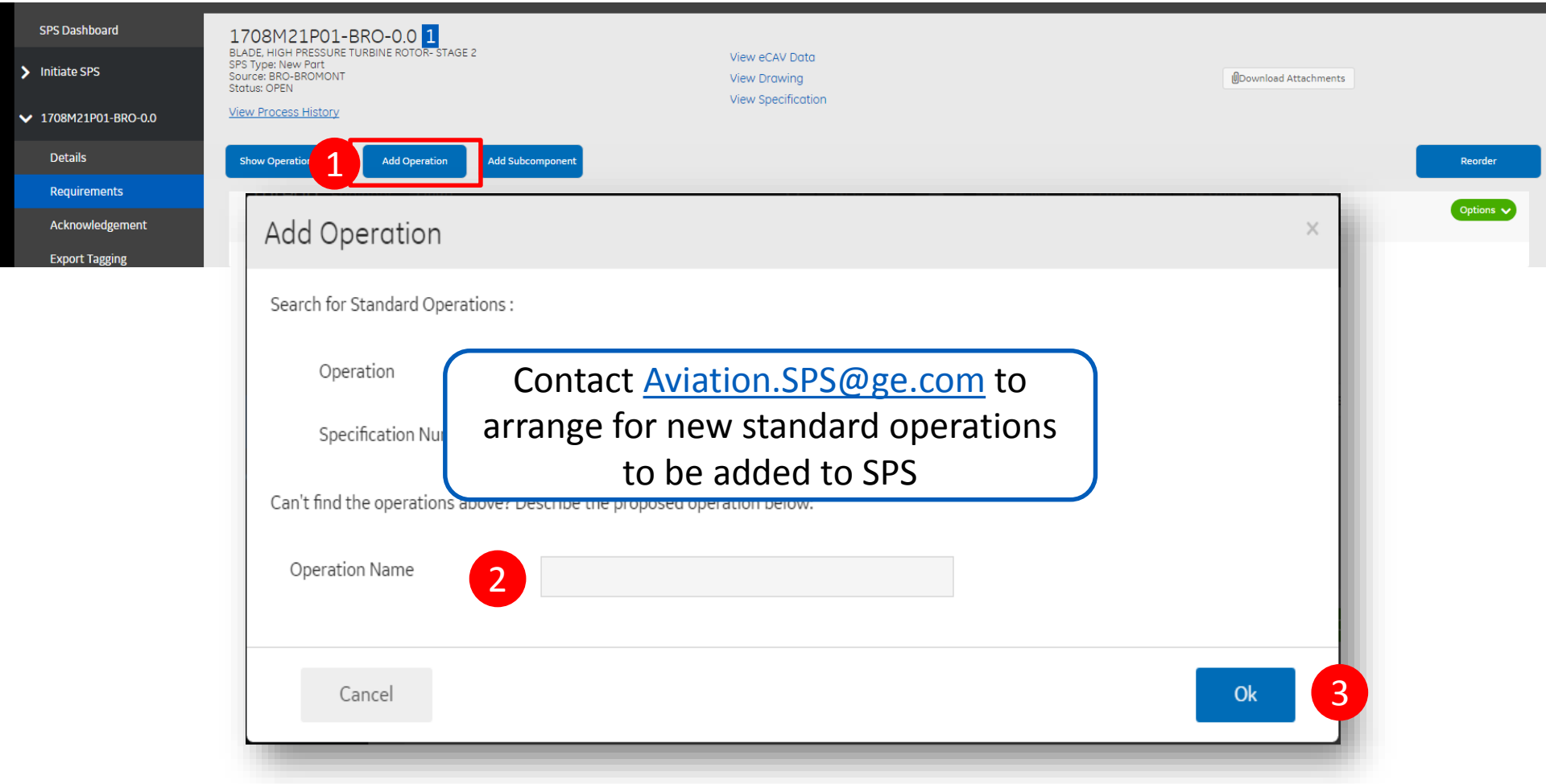
*Note: for multipart add operation go here

Requirements | Add a Standard Operation



1. To add an operation, select the “Add Operation” button at the bottom of the requirements page
2. Use the search box to search for a process by typing the name or searching by specification
3. Select the appropriate operation name
4. Select the appropriate specification in the results table
5. Select “OK”

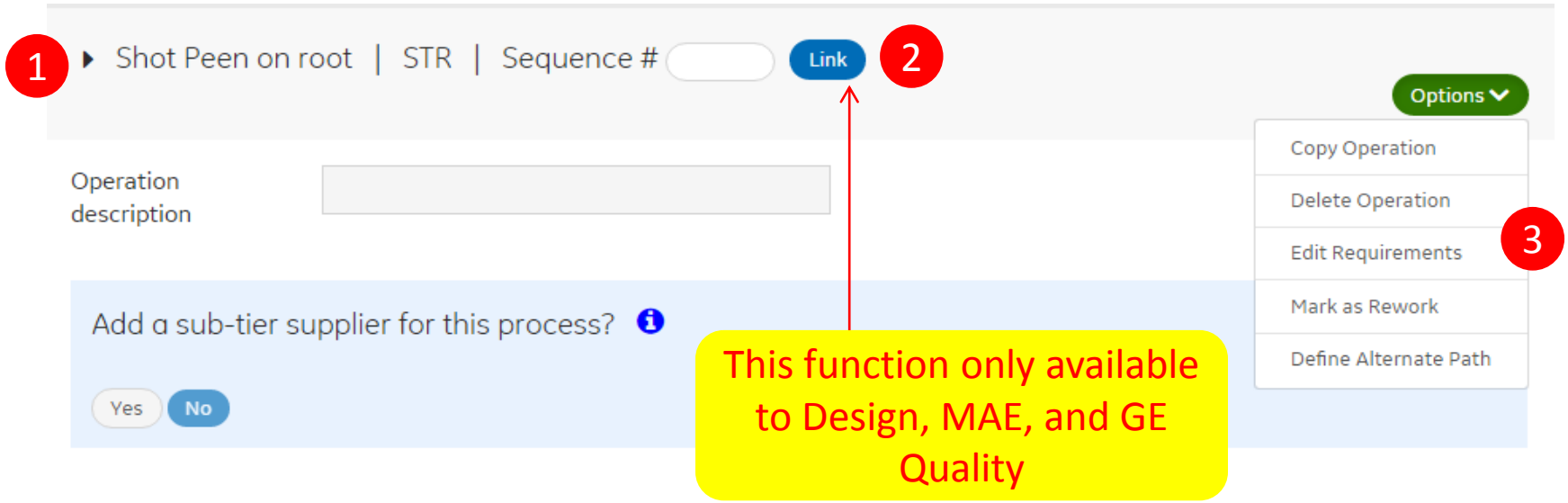
Requirements | Add a NON-Standard Operation



1. To add an non-standard operation, select the “Add Operation” button at the top of the page
2. If the operation is not listed, add a new standard process name:
3. Select “OK”

Requirements | Link a NON-Standard Operation

This is only available for older packages if the operation was added manually. This is not applicable to packages created after 8/1/17



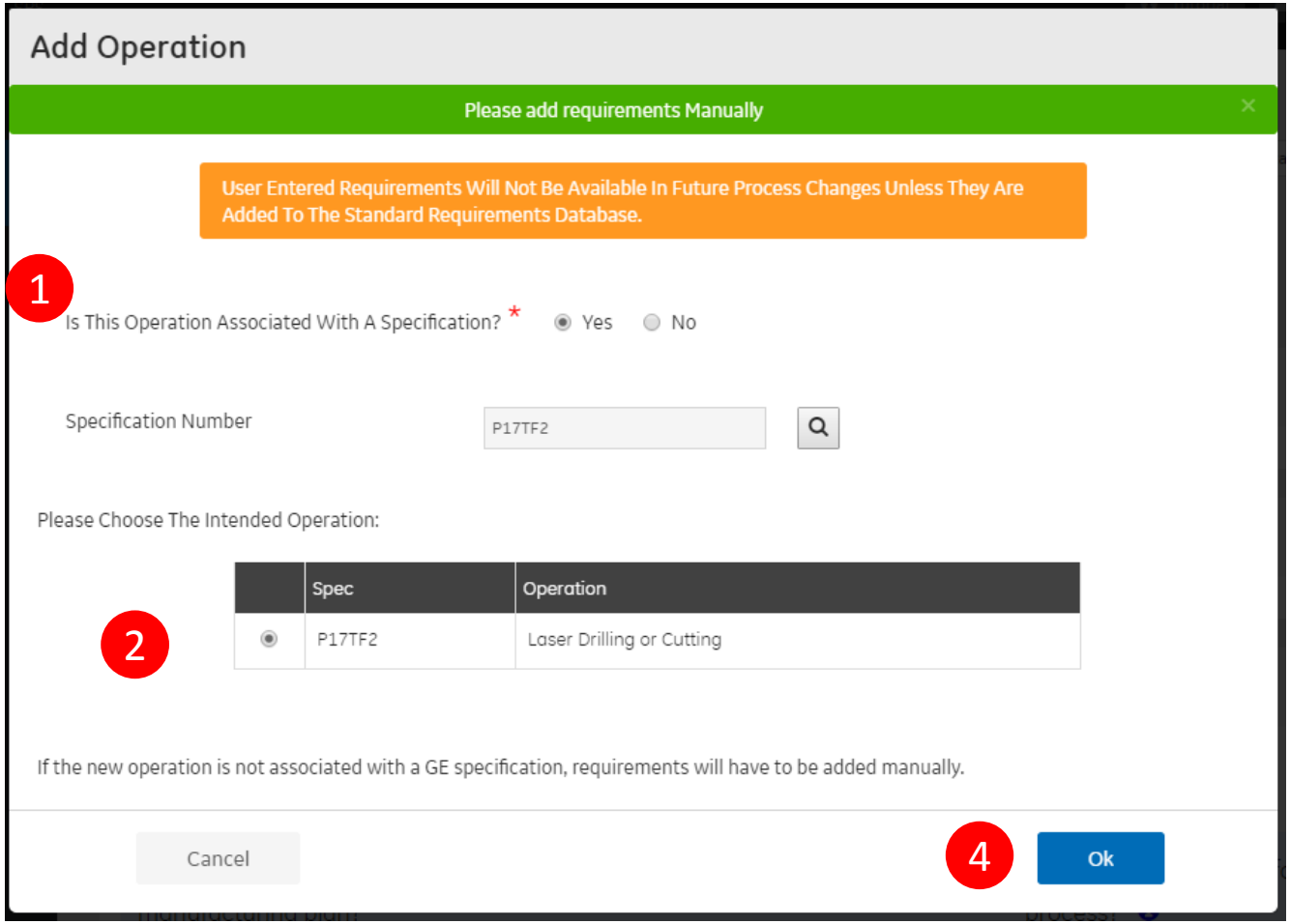
Adding a custom process name:

1. The new operation now appears in the requirements page
2. Non standard operations should be linked to a standard operation. To do so, click “Link”
3. If the operation does not exist in the SRD, then continue by using “Edit Requirements” to add requirements

Requirements | Add a NON-Standard Operation

This is only available for older packages if the operation was added manually. This is not applicable to packages created after 8/1/17

Linking to a standard operation…



1. If the operation is associated with a specification, indicate “Yes” and search the database by specification number
2. Select the appropriate operation to pull it into the SPS requirements
3. If the significant operation is not associated with a specification, then requirements must be added manually through the “Edit Requirements” function
4. Select “Ok”

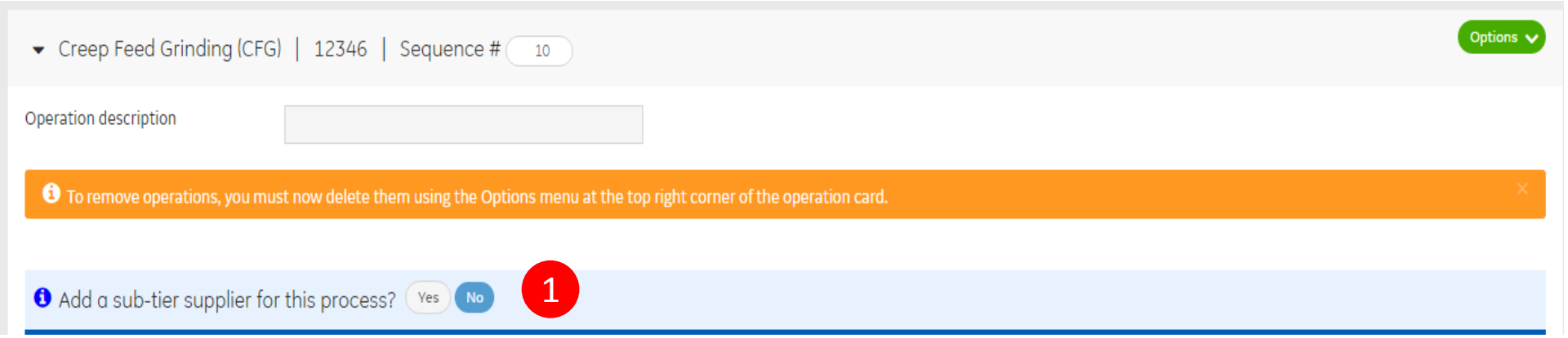
Adding Sub-tier Supplier

Enablers:

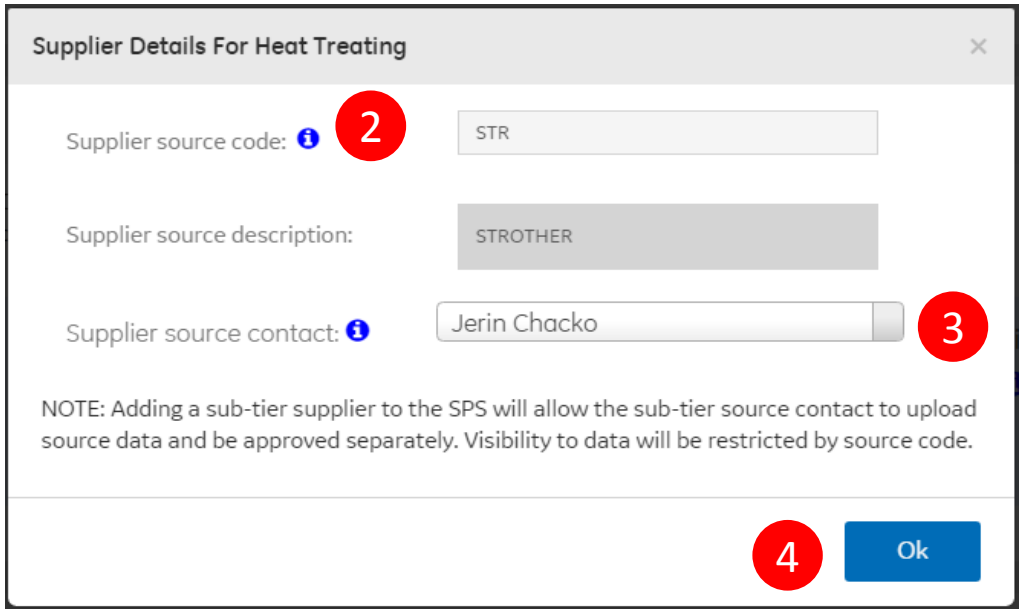
- Toggle available in operation card
- Source code validates against GE Aviation Source Yellow Pages
- Source Contact validates against list of approved source contact users
- Sub-tier operations will not be visible to Suppliers once they are enabled (QE can disable them)
- **Optional functionality**

Requirements | Add a sub-tier

To assign an operation to a farm-out source (sub-tier):

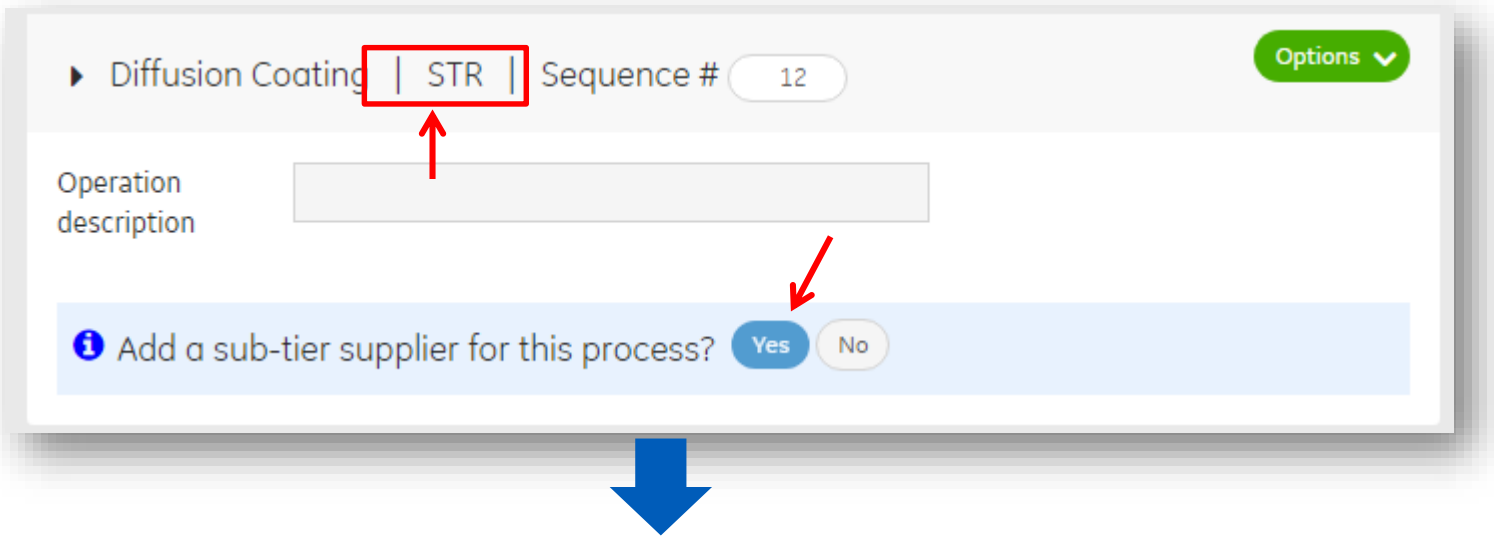


1. Indicate that the operation is a farm-out/sub-tier operation by selecting “Yes”
2. Enter farm-out/sub-tier source code or the name of the farm-out (validated by GE Yellow Pages)
3. Enter farm-out/sub-tier source contact
4. Select “OK”

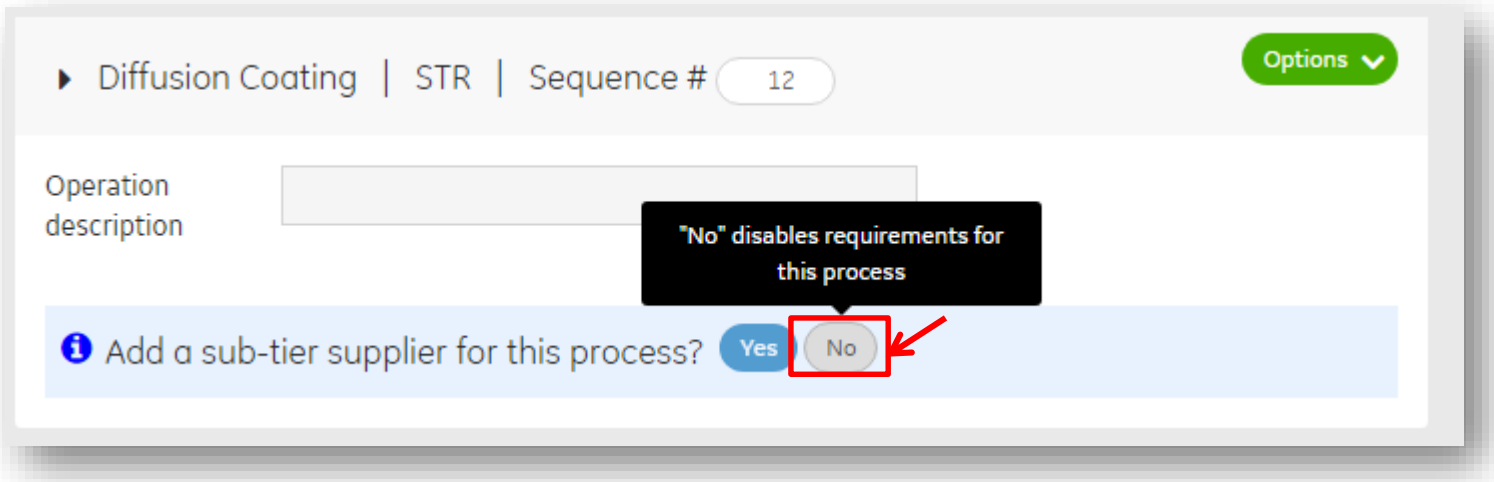


Requirements | Add a sub-tier

The operation is assigned to the farm-out source and enables the farmout functionality



Undo or modify the farmout by selecting “No”



Define Alternate Path(s)

Enablers:

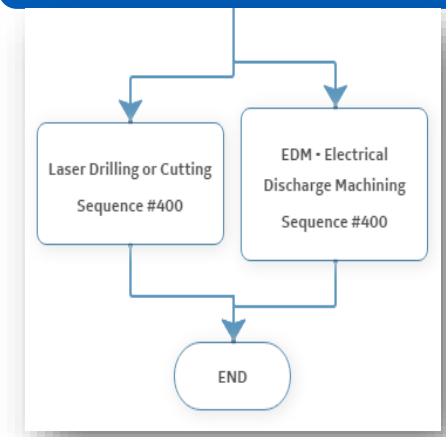
- Available to Source, Design Engineer, MAE, and Quality Engineer role
- An alternate path can be used for processes that are similar or that go to multiple suppliers

Requirements | Alternate paths

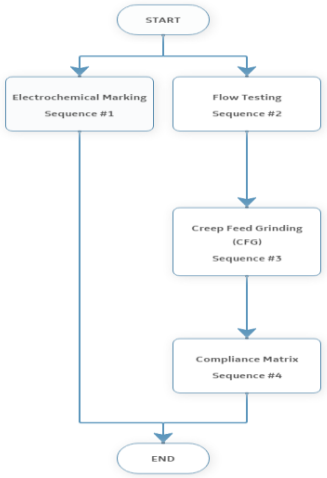
1. Before setting up an alternate path make sure all the operations are listed and they have a sequence number.

2. Then select the alternate path that you want to set up (click the tittle)

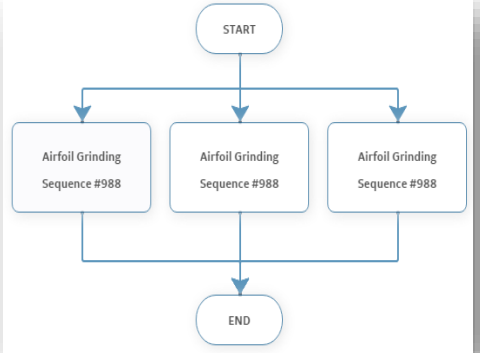
1 alternate path



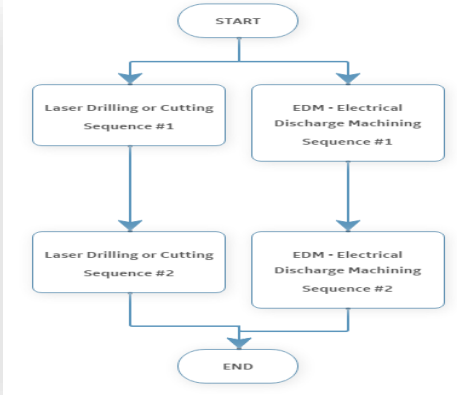
Add multiple operations to an alternate path



More than 1 alternate path



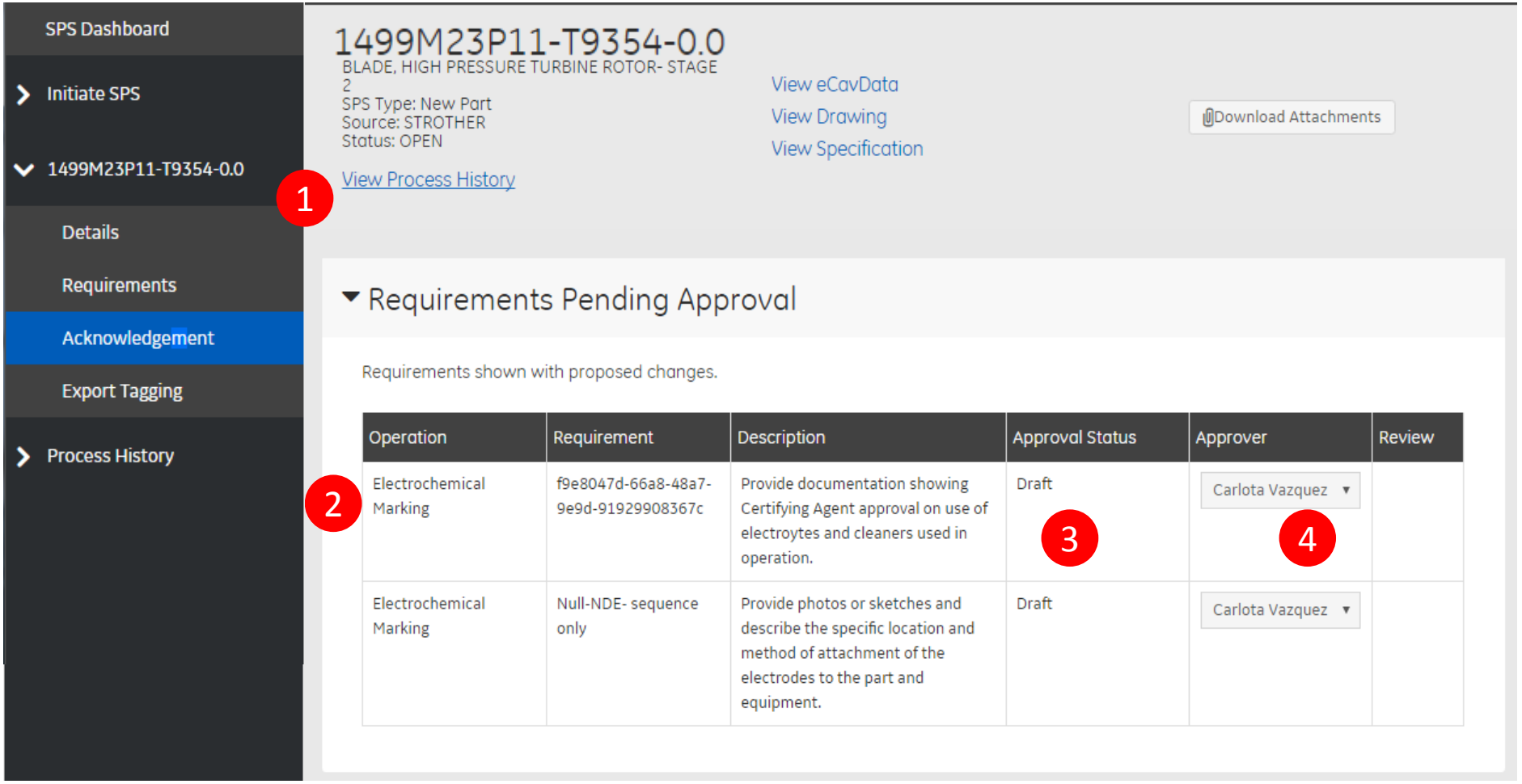
More than 1 operation for each alternate path



Acknowledgement

Enablers:

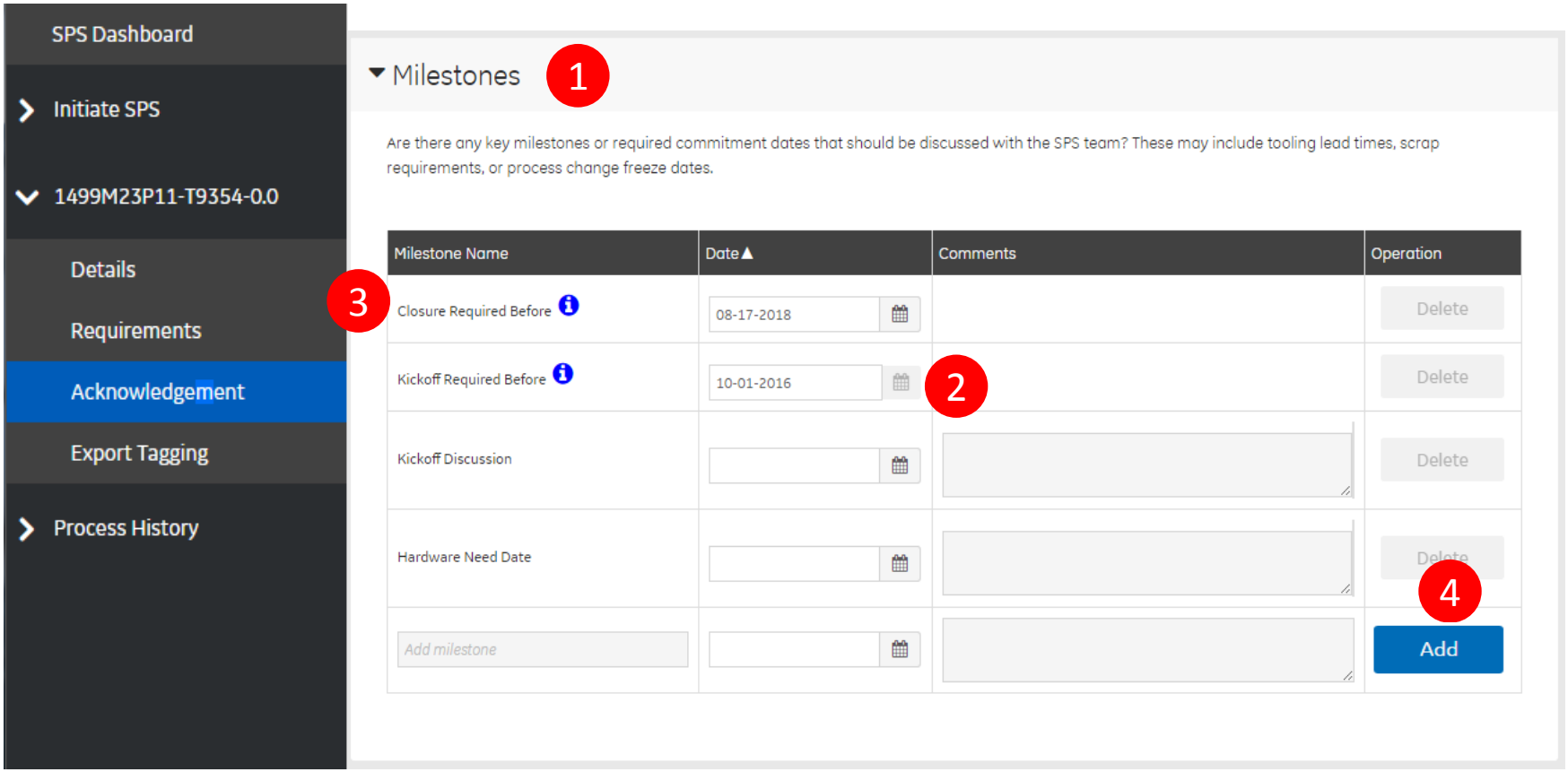
- Details page complete and all team members assigned
- SPS initiated



1. **Requirements Pending Approval card** appears after requirements were edited under Acknowledgement tab
2. The list shows all requirements that were removed, changed, or added, including those in new operations
3. Here everyone (including the source) can see the proposed changes and the approval status
4. Design Engineer, MAE, or Quality can select a qualified reviewer for each requirement change

NOTE: The Reviewer cannot act on requirements pending approval until after the acknowledgment

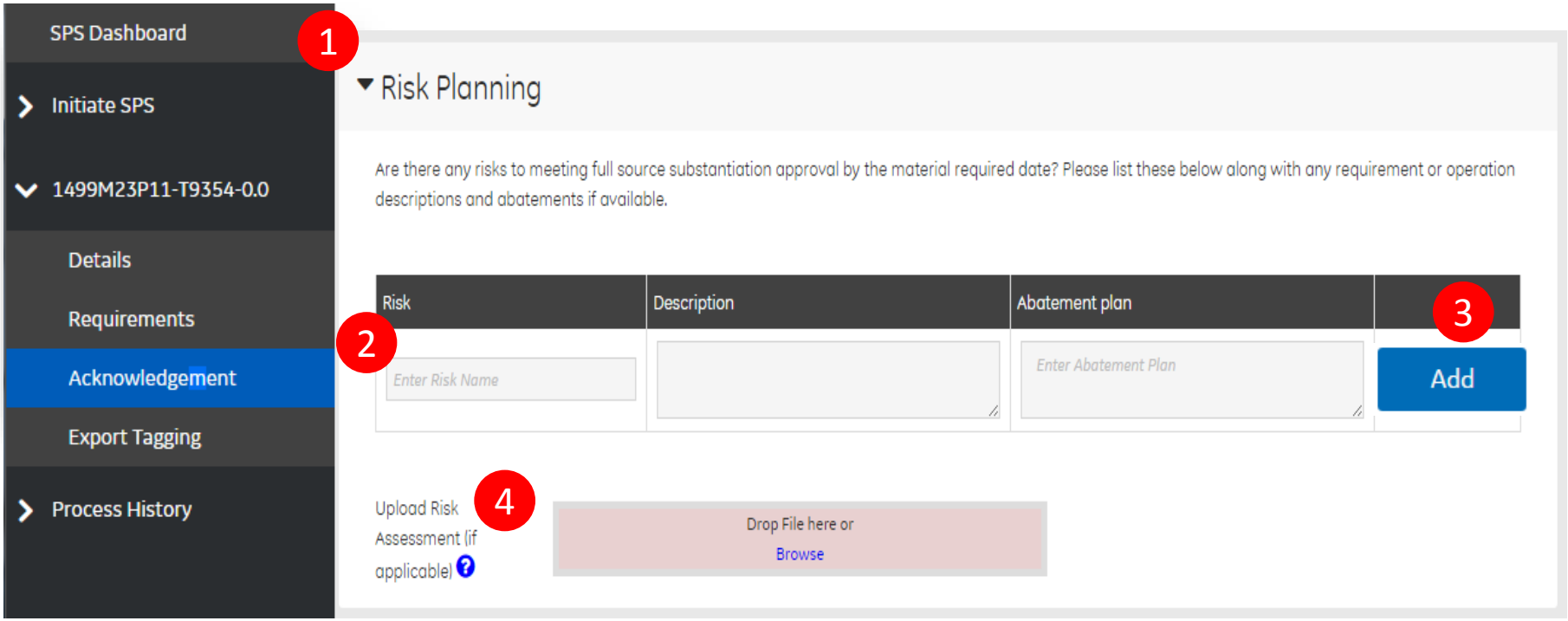
New Complete Part at Source | Acknowledgement



Milestones:

1. Define important milestones for process completion
2. A kickoff discussion is required to occur within 45 days of initiation – the document will track this timeline.
3. Closure is required with 2 years of document initiation – the document will track this timeline
4. Select Add to add additional milestones

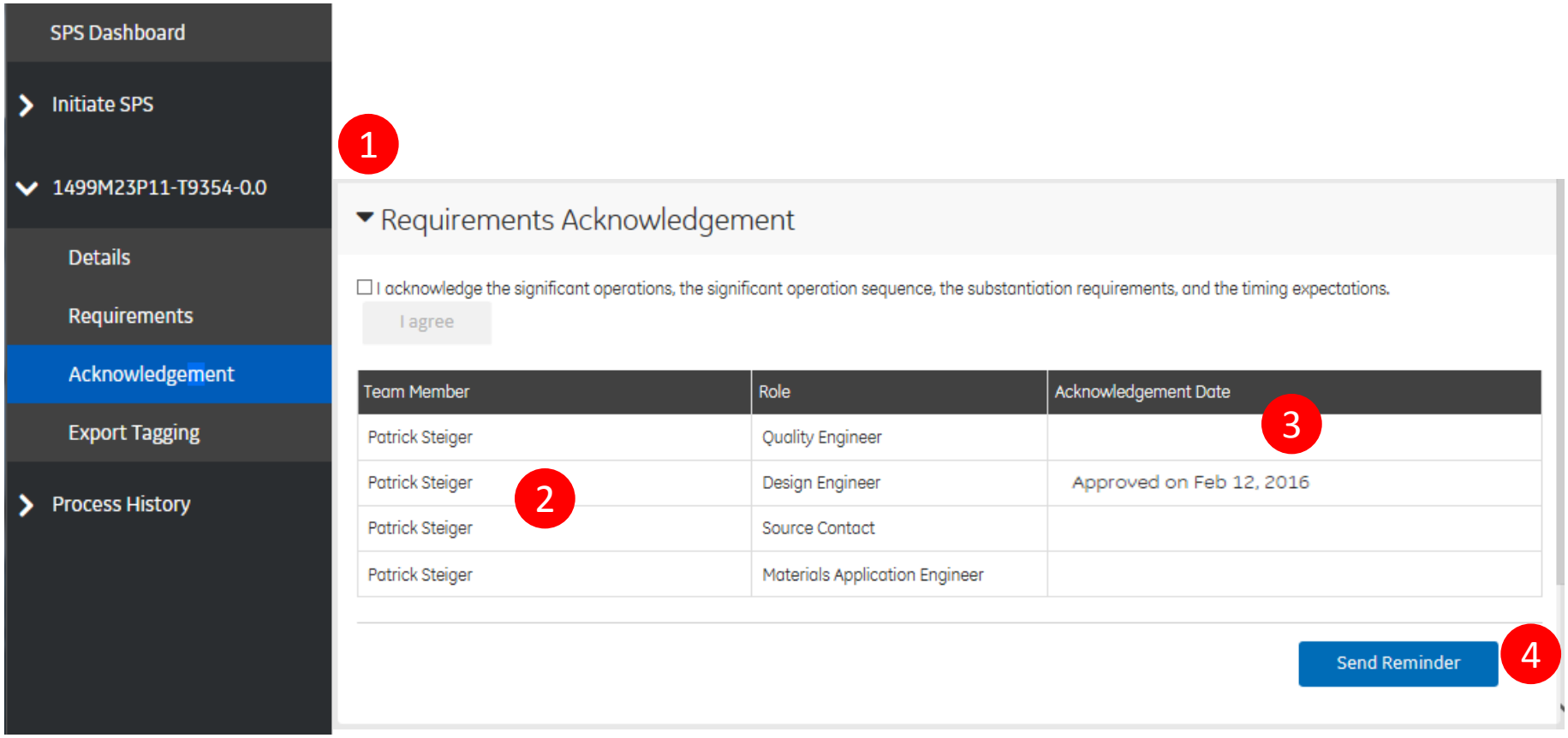
New Complete Part at Source | Acknowledgement



Risk Planning (Optional)

1. Identify and document risks to approval, schedule, resources, etc.
2. Enter risk name, description, and abatement plan
3. Select “ADD” to add risk to table
4. For military – upload a risk assessment when required

New Complete Part at Source | Acknowledgement



Requirement Acknowledgement

1. The acknowledgement is required to proceed to the source data section of the document
2. Team members and their roles are listed in the table
3. Once a team member acknowledges, the acknowledgement date appears in the table and is visibly by all
4. Use the “Send Reminder” button to send an email to team members who have not yet signed. The mail is automatic

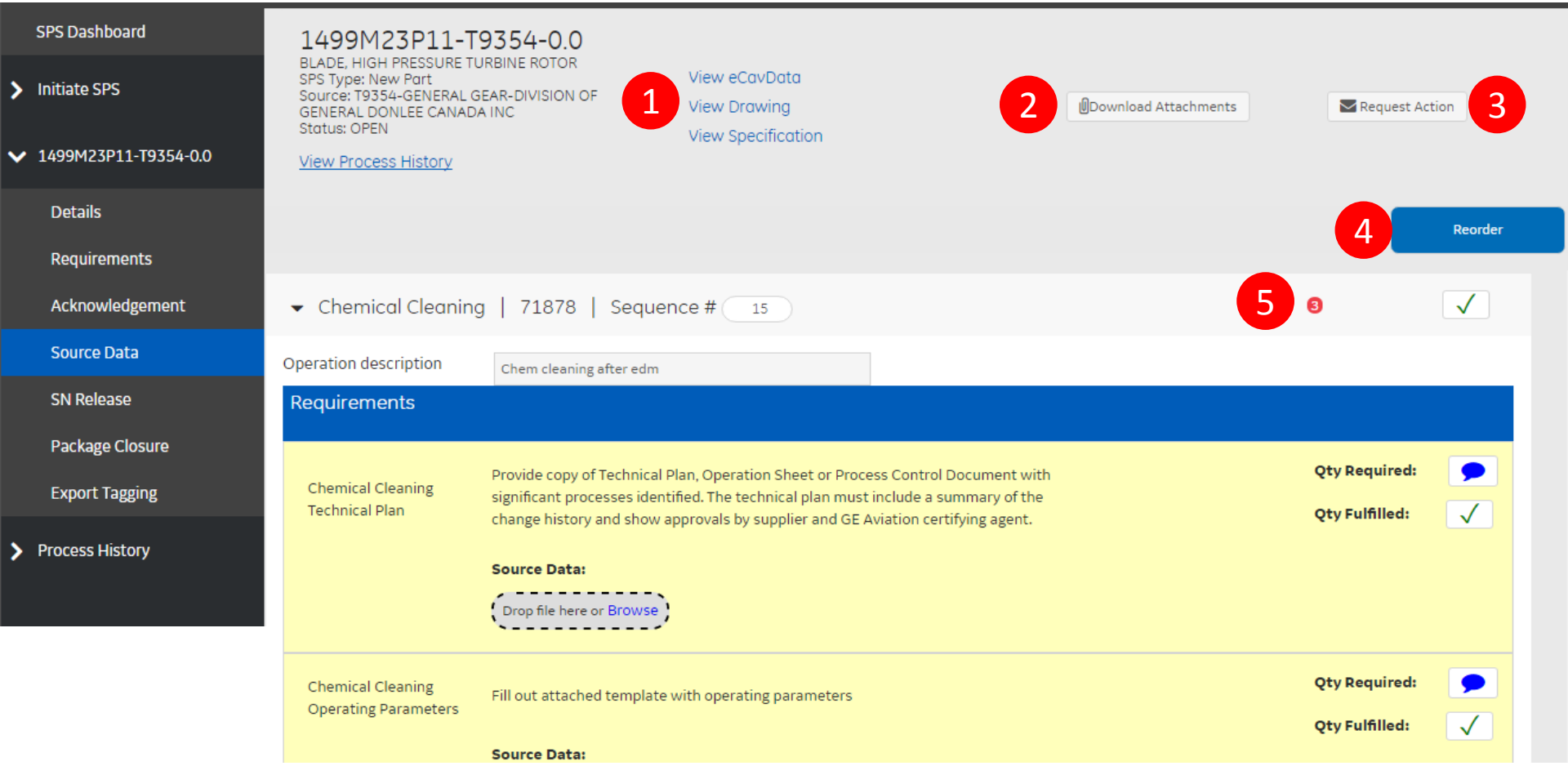
   NOTE: All team members are required to acknowledge in order to enable the Data source

Source Data

Enablers:

- Kickoff acknowledged by all team members
- All roles on SPS can upload source data
- Source data review check boxes are custom for each role
- Source data review check boxes do **not** indicate approval

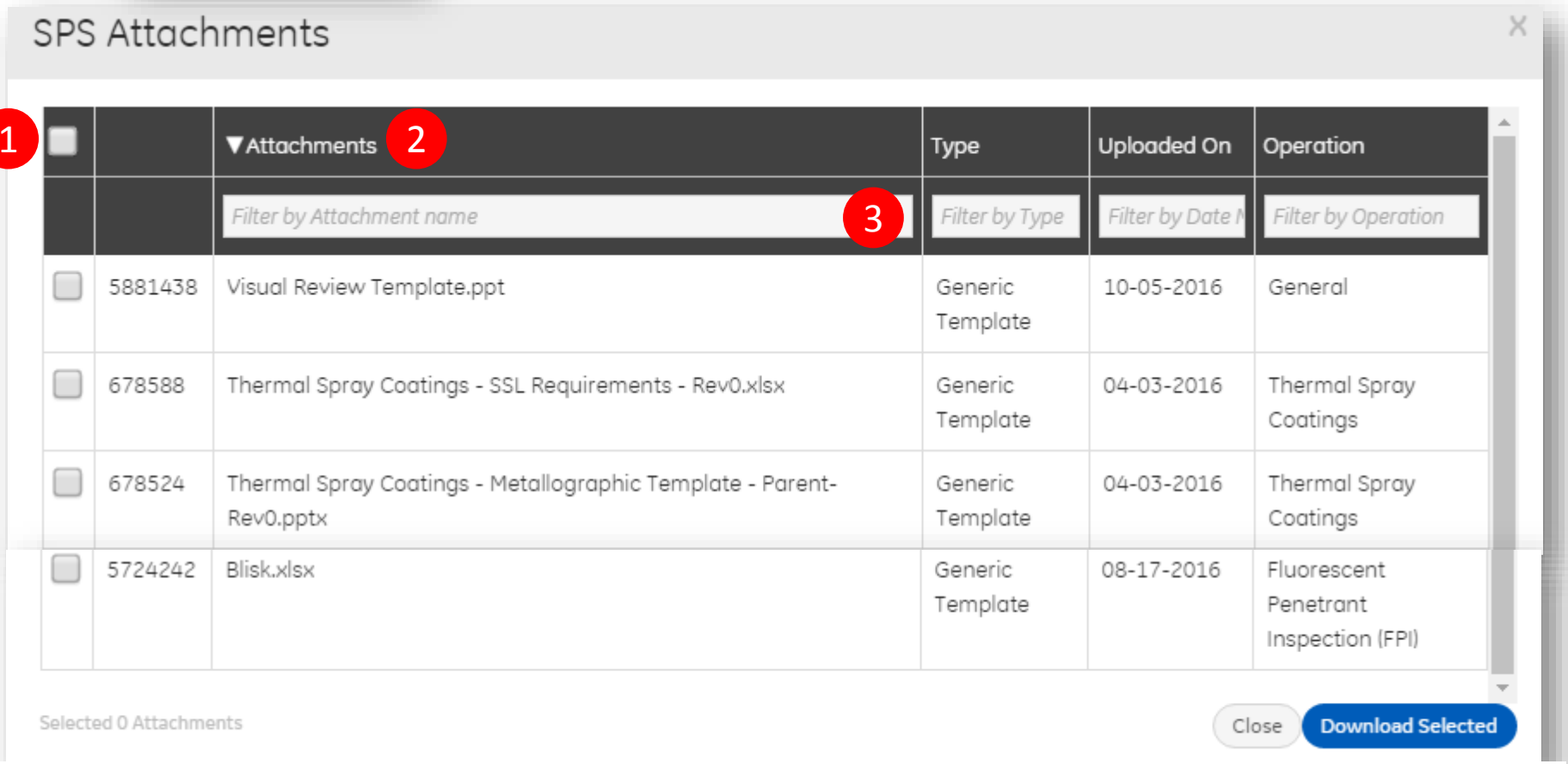
Source Data



1. Access eCAV for first article and quality plan, download drawing, and view/download drawing specifications
2. Download multiple attachments at once
3. (Source Only) Send email notification to reviewers to indicate data is ready for review
4. Reorder operations that have sequence numbers
5. See how many requirements are still missing source data

Source Data

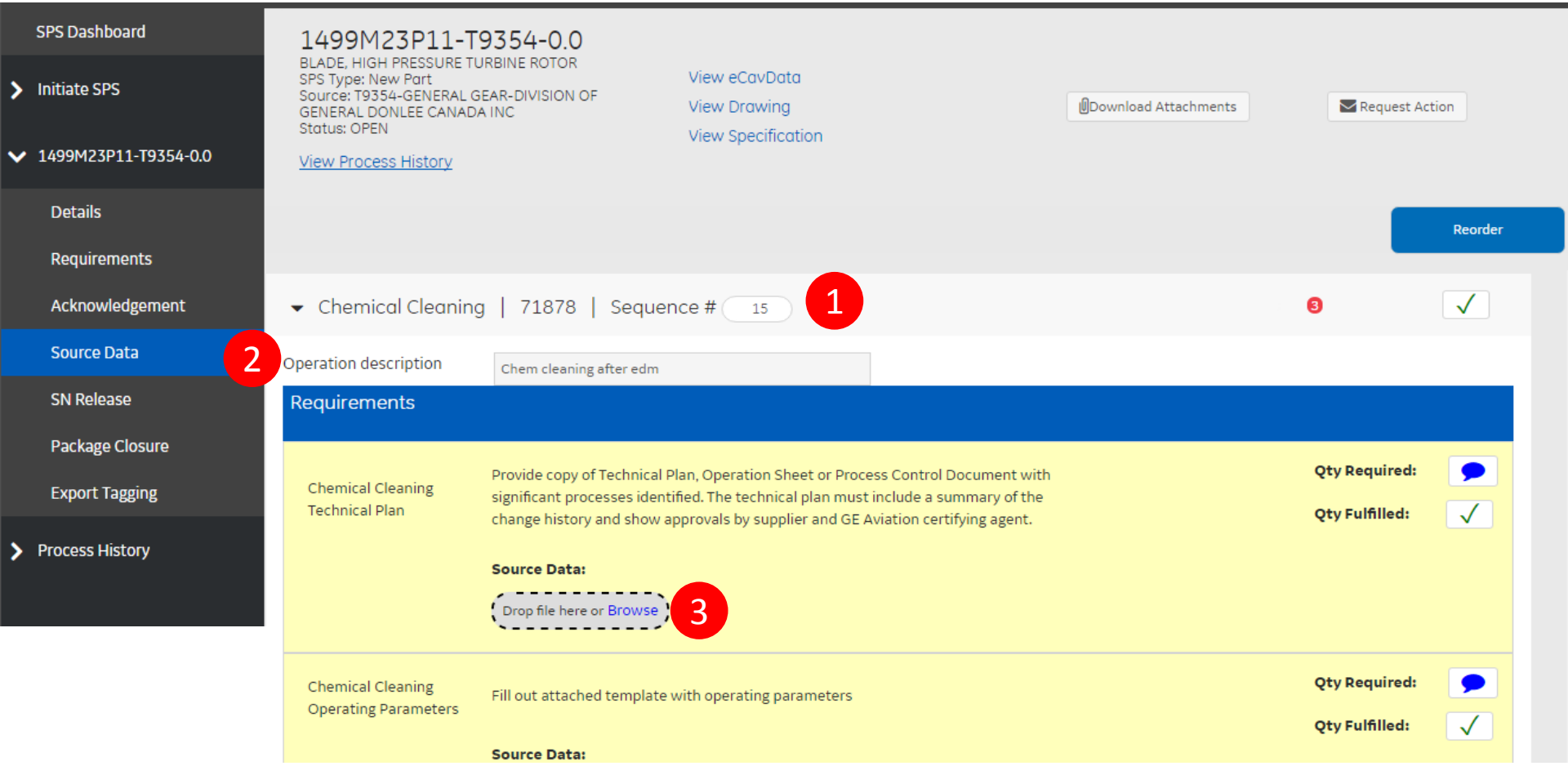
Click DOWNLOAD ATTACHMENTS



Download Attachments:

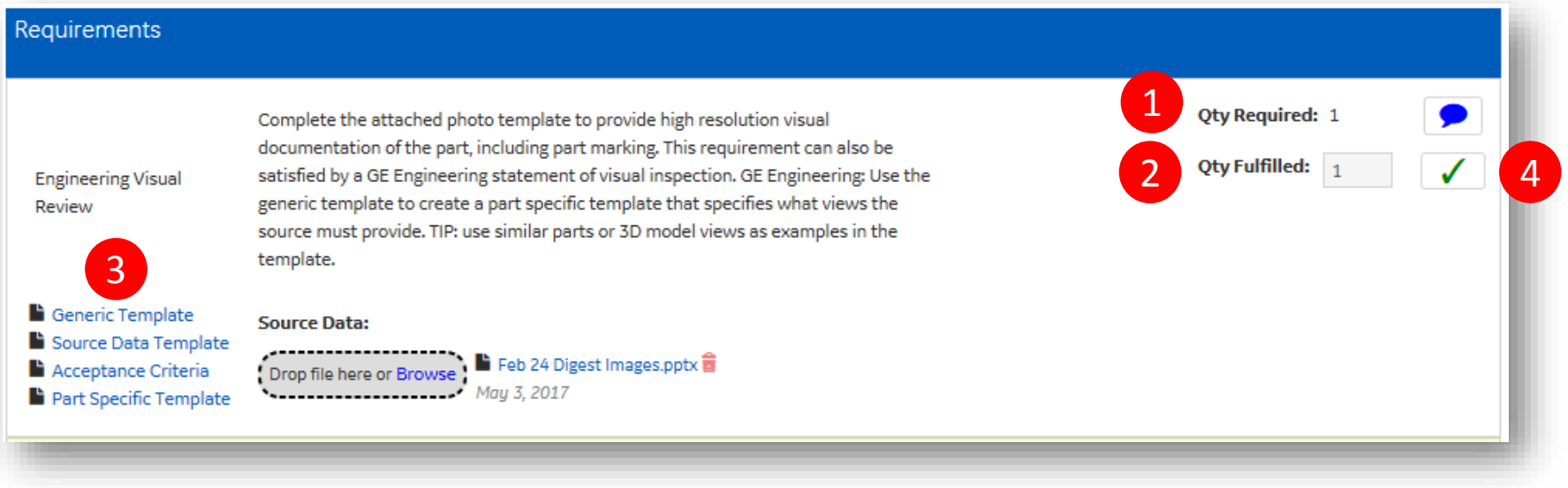
1. Select all function
2. Sort by clicking column headers
3. Filter columns by typing into filter box

Source Data



1. Enter Operation or sequence number (required before approval)
2. Enter Operation Description (optional)
3. Upload source data against each requirement – browse or “drag and drop”

Source Data



1. Quantity of samples needed to satisfy the requirement. If there is a number in this cell, the QTY FULFILLED function must be used to enable SN Release or Package closure
2. Quantity of samples fulfilled toward meeting the requirement (partial fulfillment will enable SN release)
3. Requirement templates and acceptance criteria will appear here to download, if applicable
4. (Check the boxes for all requirement in a card with one click by using the check box in the table header

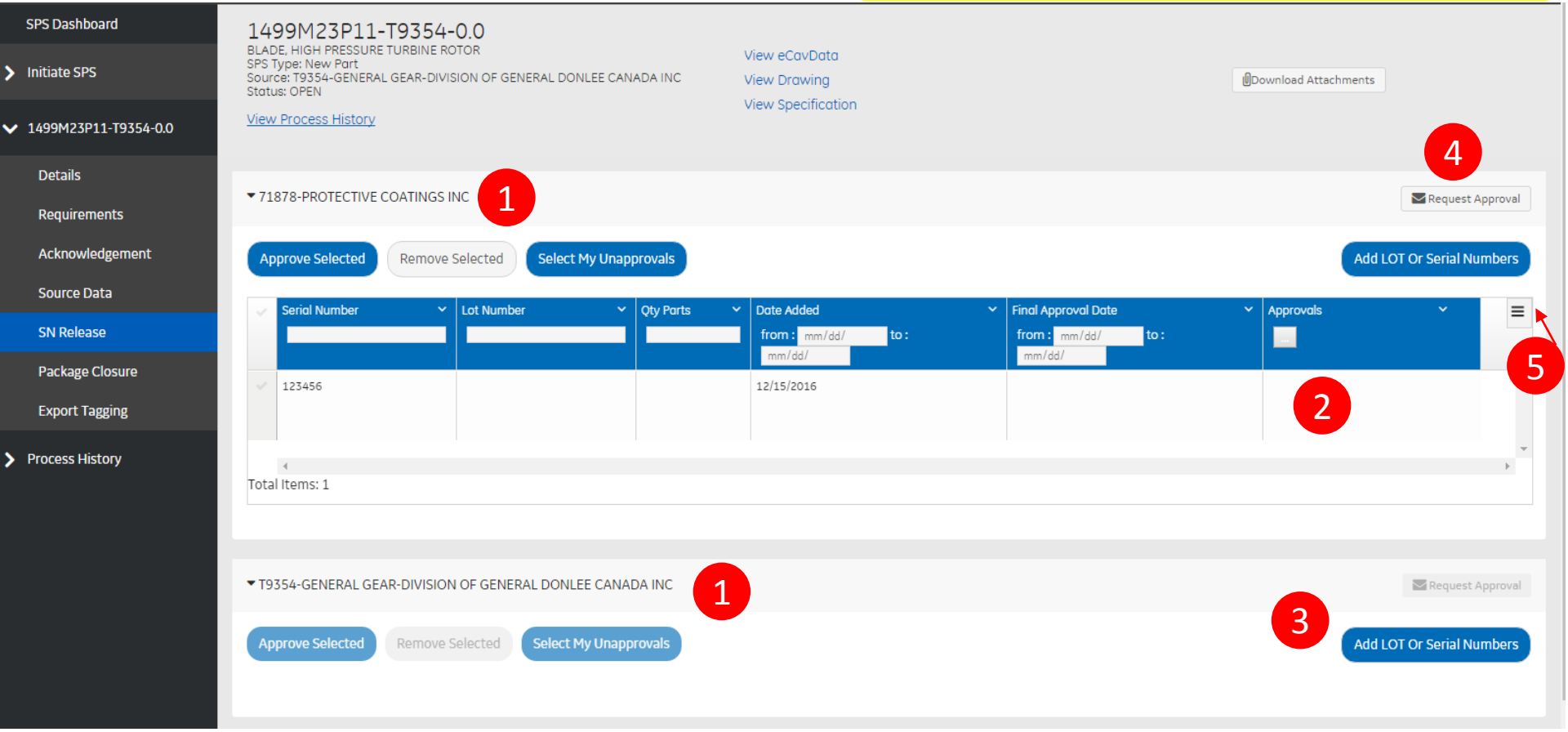
SN Release

Enablers:

- Attachments for all source data requirements
- Quantity fulfilled entered for all source data requirements (if applicable)
- All requirements pending approval in either Approved or Rejected state
- All roles can upload SNs
- Only Design, MAE, and Quality can remove SNs listed
- Design, MAE, and Quality required to sign SNs – unless Design or MAE opt-out of approvals
- SN release must be completed before an SPS can be closed if there are any SN's present
- Separate cards requiring SN release will be displayed if there are sub-tier suppliers enabled

SN Release

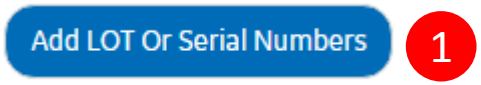
When uploading information remember is only SN OR (Lot and Qty)



1. A separate SN release card exists for each source (Prime + farmouts); Source Contact can only see and upload parts to their own SN release card
2. Approve or remove SN functions (approve available to reviewer functions only – all reviewers must approve)
3. Add Serial or Lot numbers – shown on next page
4. (Source only) Request approval button notifies reviewers when parts are ready for release
5. Export list of approvals

SN Release

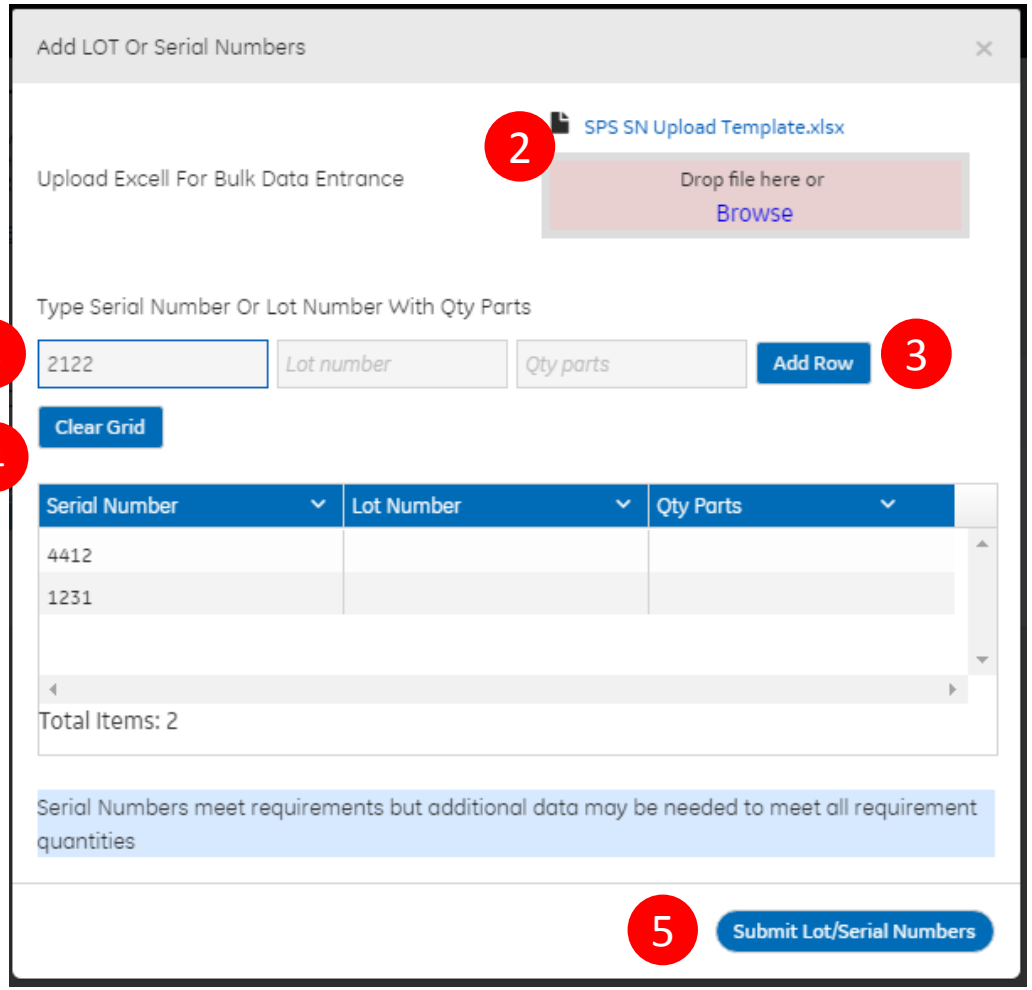
When uploading information remember is only SN OR (Lot and Qty)



1. Click Add Lot or SN Numbers Note: both SN and lot are not acceptable to identify a part
2. Download and use the excel file to upload many serial or lot numbers at once

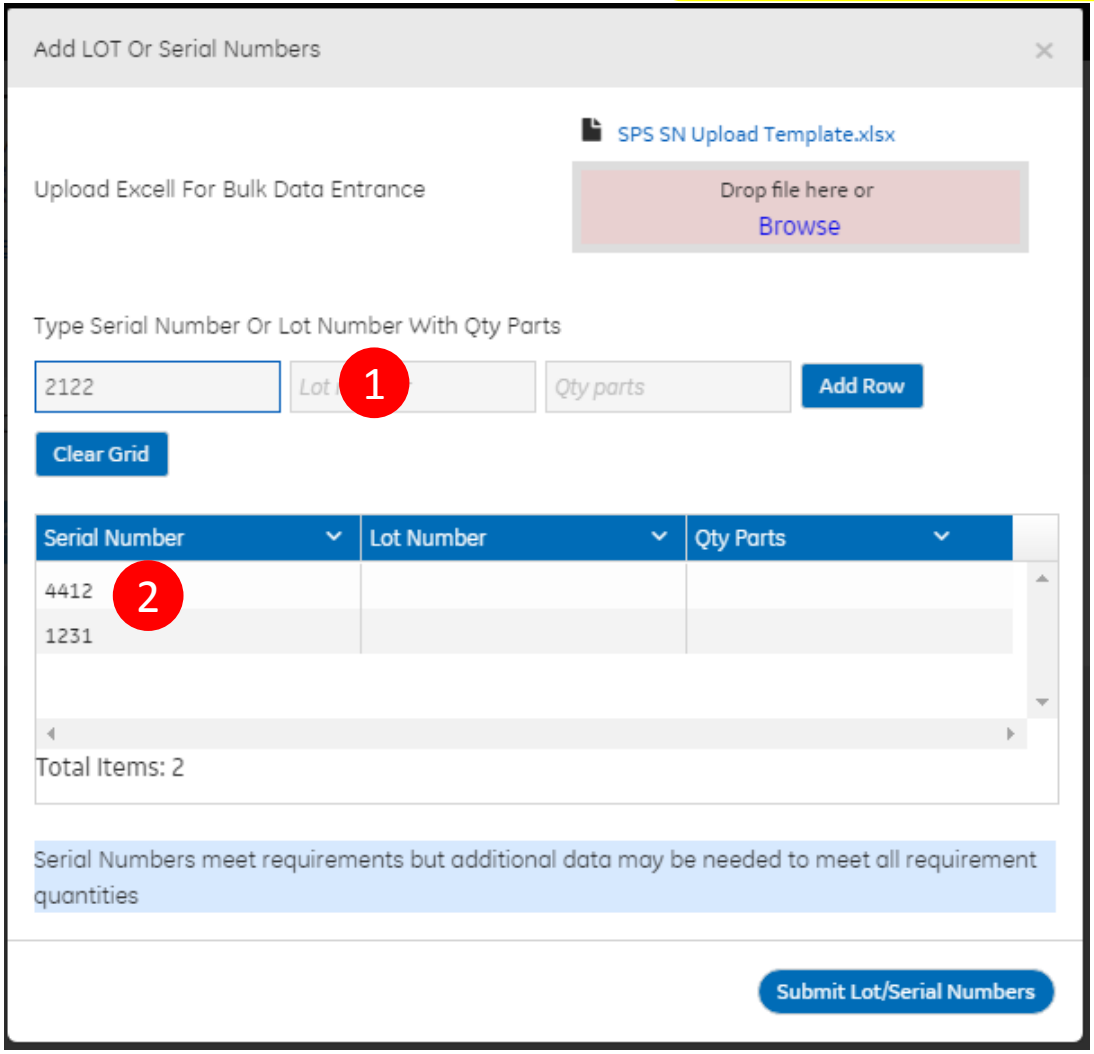
OR

1. Use this area to input individual serial or lot numbers
2. Select ADD ROW to add more serial or lot numbers
3. CLEAR GRID removes all data in the table
4. Click SUBMIT when complete



SN Release

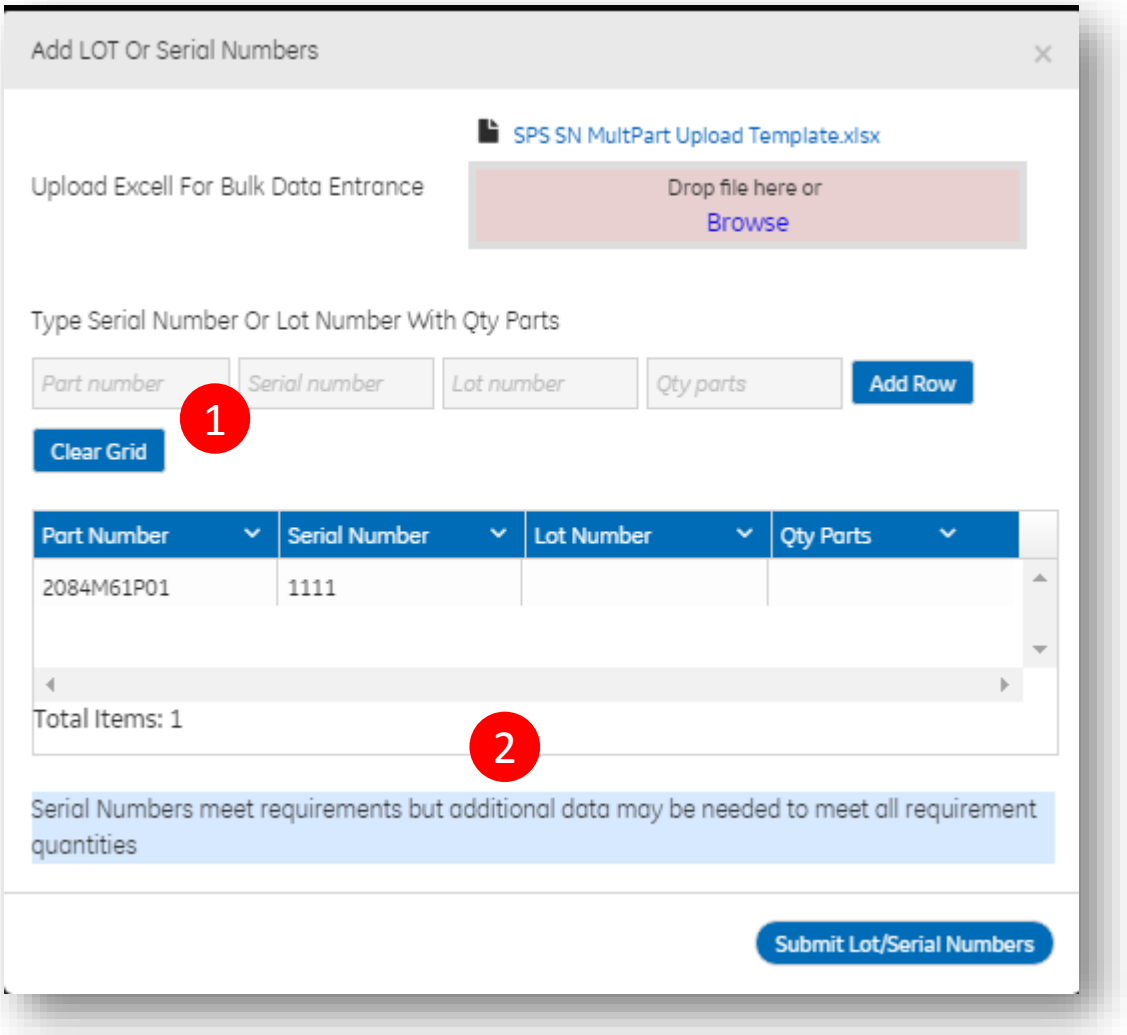
When uploading information remember is only SN OR (Lot and Qty)



1. Add either Serial Number OR Lot number and quantity, not Serial Number and Lot number
2. Edit directly in the table by clicking on the field

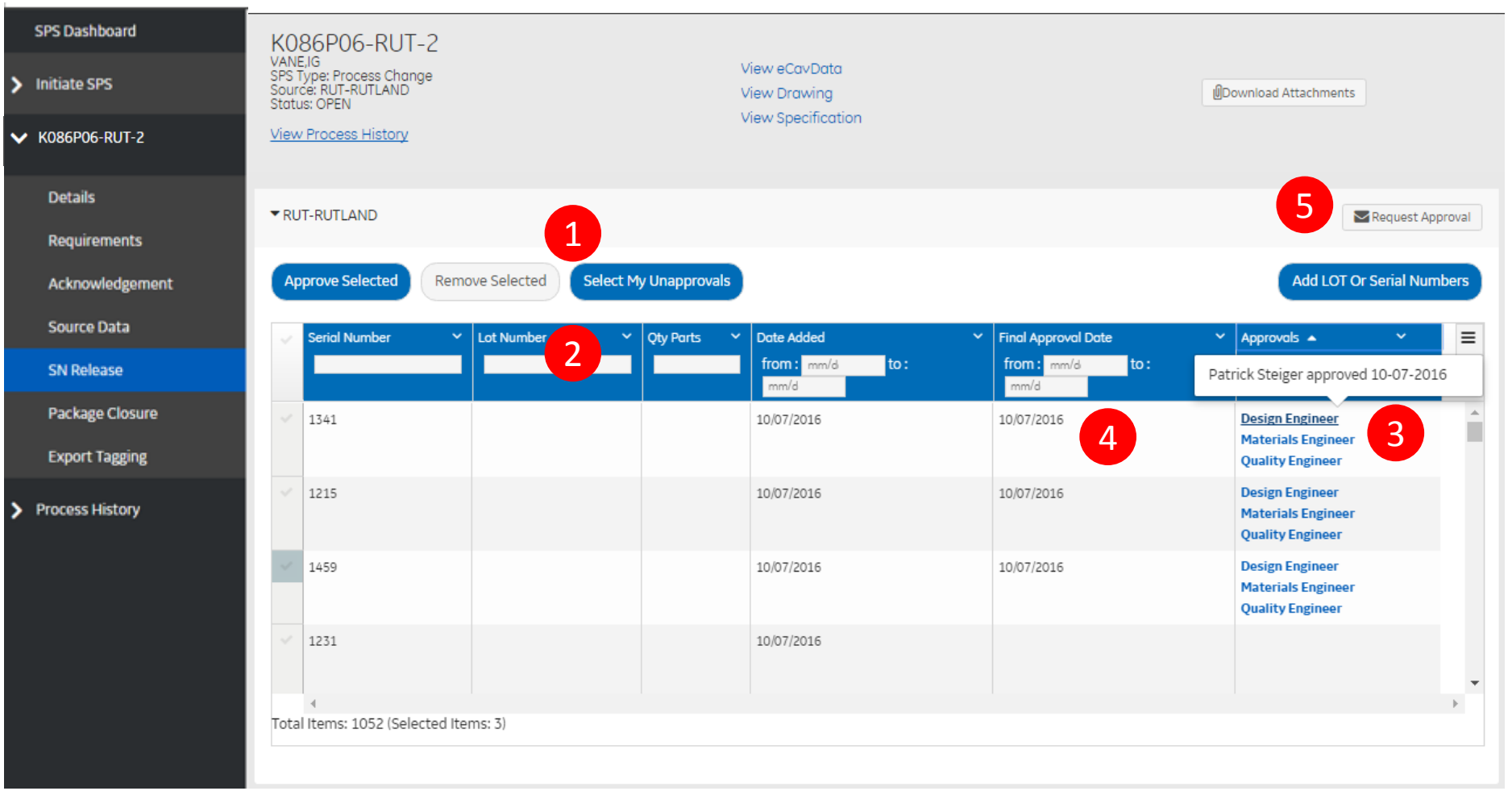
Multiple Parts | SN Release

When uploading information remember is only SN OR (Lot and Qty)



1. Part Number is required for SN release on multiple part SPSs
2. Complete the remainder as normal, see **SN Release**

SN Release



1. Quickly select all unapproved SNs for your role
2. Filter or sort to manipulate table
3. Approver function appears in APPROVALS column; name and date appears when hovering over function name
4. Final approval date shows when the final signature was made for that part or lot
5. Source can send email when SNs are ready for approval

SN Release

Note:

- Cannot edit requirements after Lot or Serial Number release
- Cannot add additional part numbers to a new part workflow
- DE or MAE cannot opt out after SN release has been completed
- When uploading information remember is only SN OR (Lot and Qty)

Package Closure

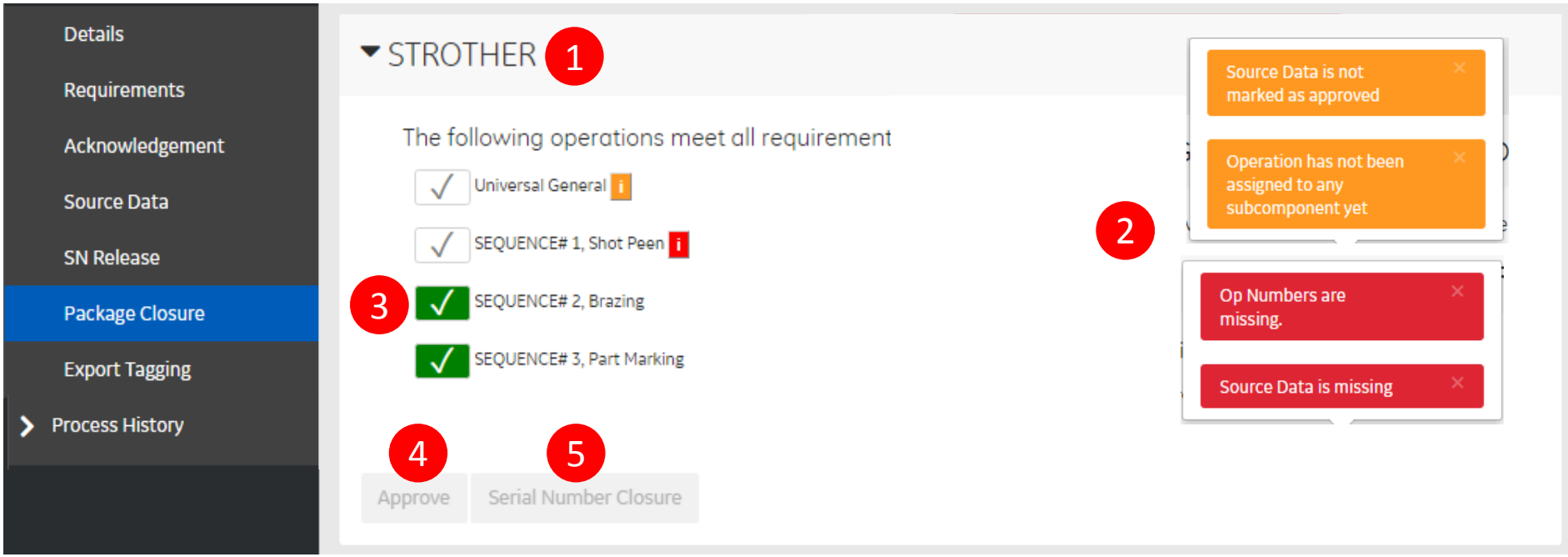
Enablers:

- Attachments for all source data requirements
- Quantity fulfilled = Quantity required for all requirements, if applicable

Closure

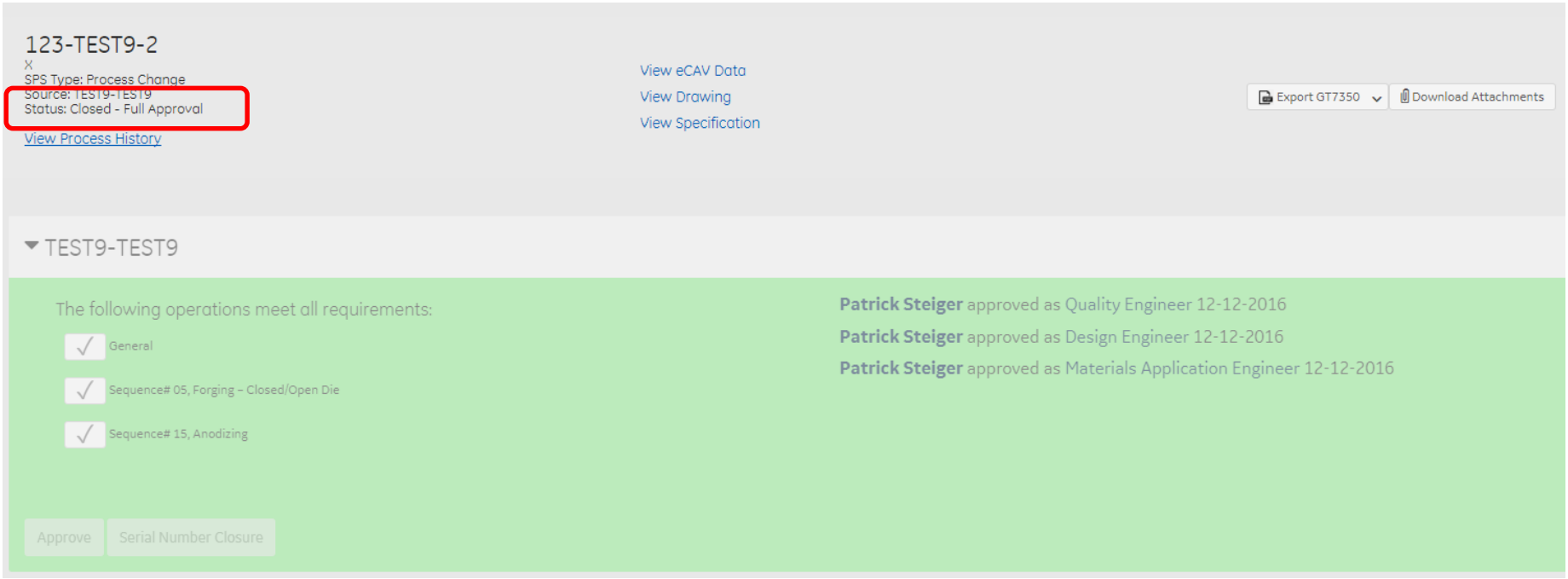
Pro- tip!

Orange notifications will not prevent you from closing an SPS package!!!



1. An approval card will appear by source (farmouts will have separate approvals)
2. System checks will make sure source data is complete, sequence and requirement quantities have been met
3. The system will notify the reviewer if he/she has not used the green check boxes for requirement review – this will not prevent approval since use is not required.
4. **Full approve** the significant operations for this source
5. Close the package for the released SNs only

Closure



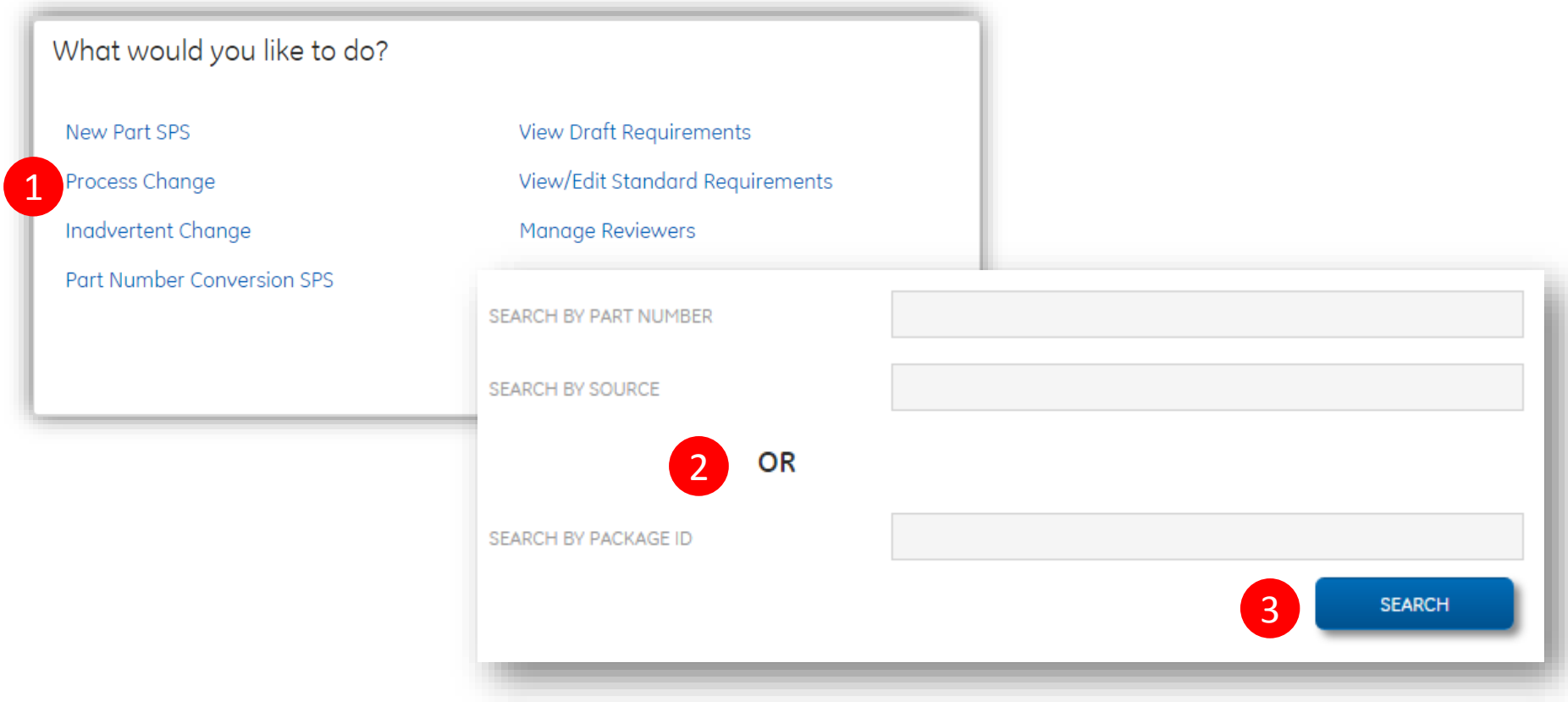
1. An approval card will appear by source (farmouts will have separate approvals)
2. System checks will make sure source data is complete, sequence and requirement quantities have been met
3. The system will notify the reviewer if he/she has not used the green check boxes for requirement review – this will not prevent approval since use is not required.
4. **Full approve** the significant operations for this source
5. Close the package for the released SNs only

Process Change

Enablers:

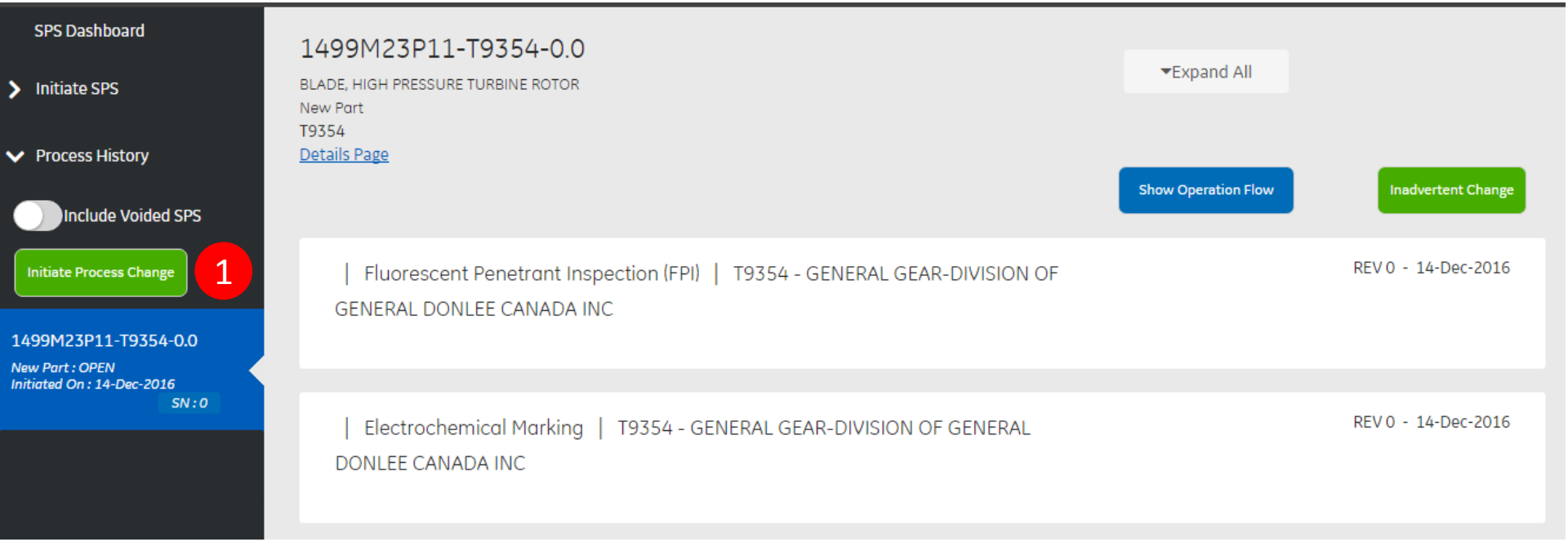
- New Part workflow complete or in process (past acknowledgement)
- Part Number Conversion SPS complete or in process
- Previous process change complete or in process
- Significant Operations List approved (for migrated eVSE records)
- Prime source that manufactures the part complete must create the Significant Operations List for subtier/farmout suppliers

Process Change | Initiation



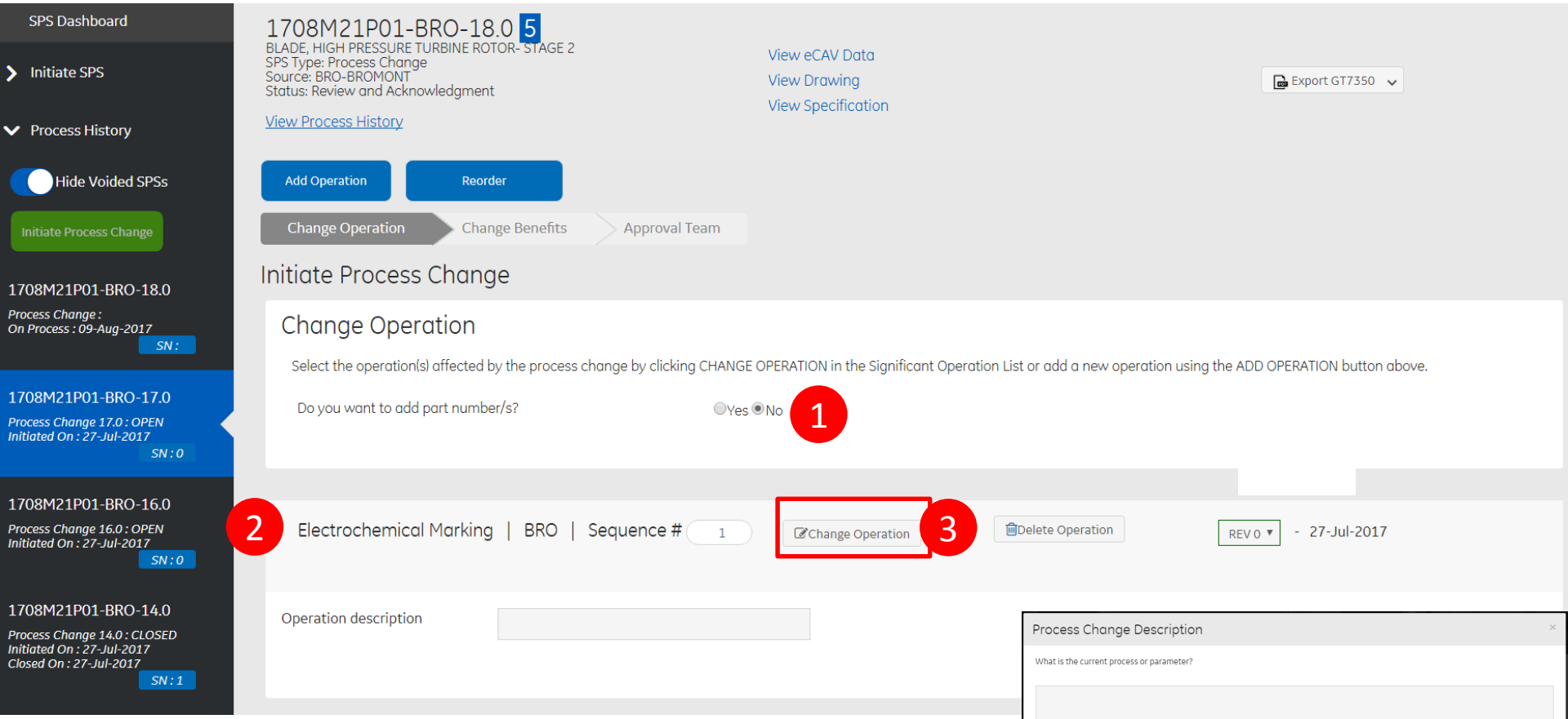
1. Select PROCESS CHANGE from the SPS dashboard
2. Search for part number and source where you'd like to create a process change
3. SEARCH
4. Select Part Number and Source from search results – this takes you to the process history page

Process Change | Initiation



1. Select INITIATE PROCESS CHANGE from the process history page
   NOTE: If the package has been voided the “initiate process” button will be disabled

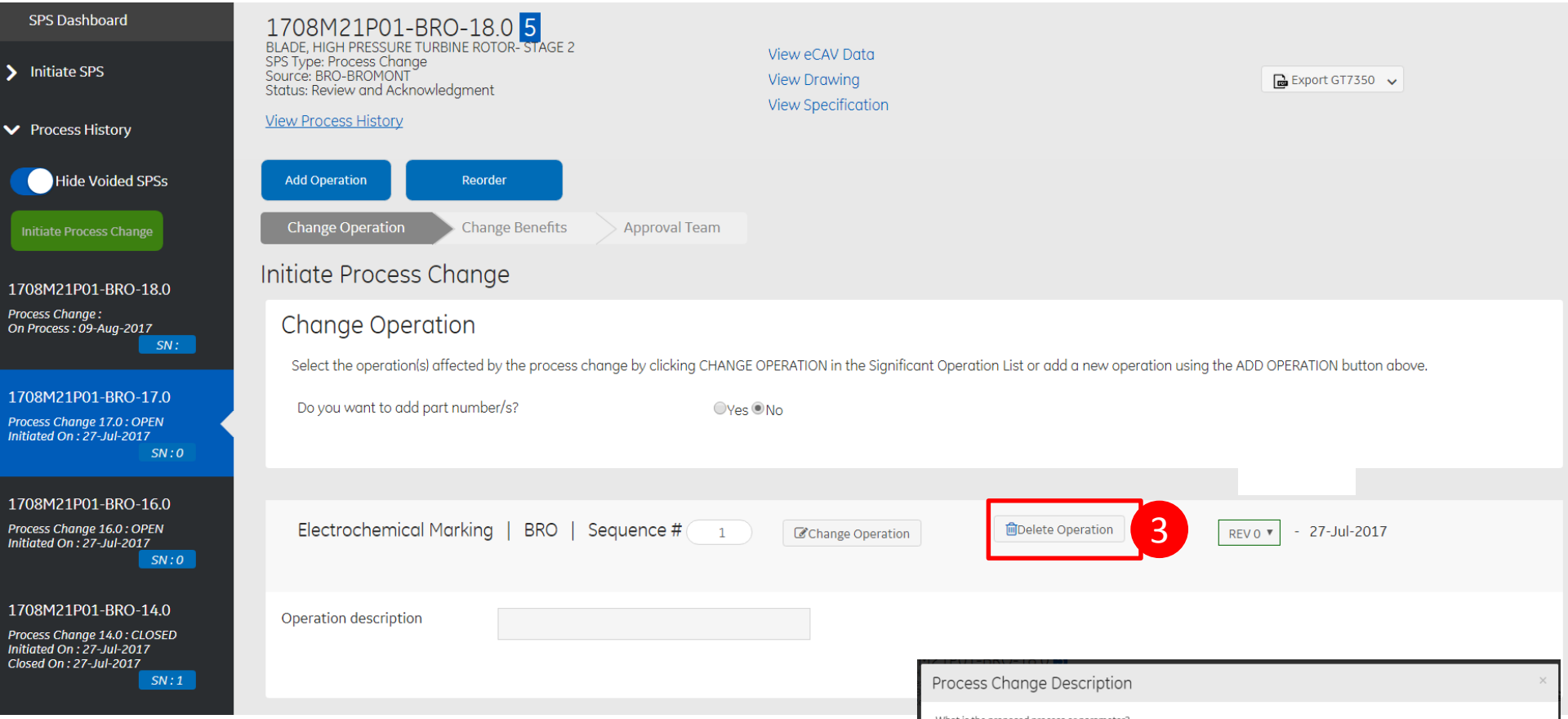
Process Change | Initiation

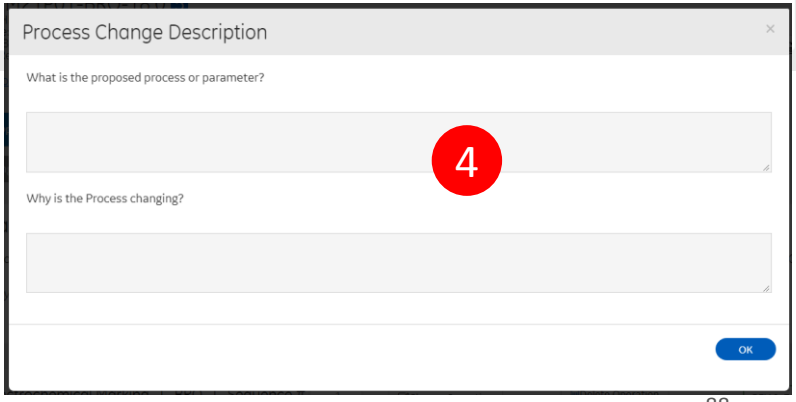


1. Choice to add part numbers (PN should be spec compatible)
2. View approved or in-process significant operations
3. Select CHANGE OPERATION on the applicable operation
4. Fill out PROCESS CHANGE DESCRIPTION information, which will pop up
5. If adding an operation, indicate if this will be a **rework operation**

Process Change - Delete operation

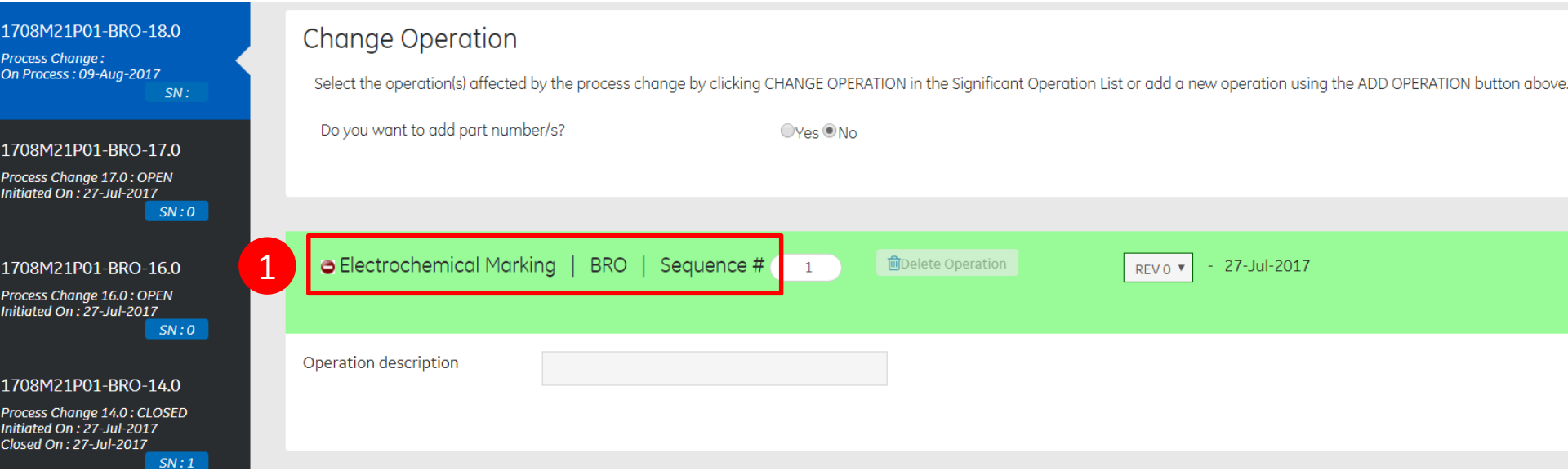
Process Change | Initiation – Delete operation





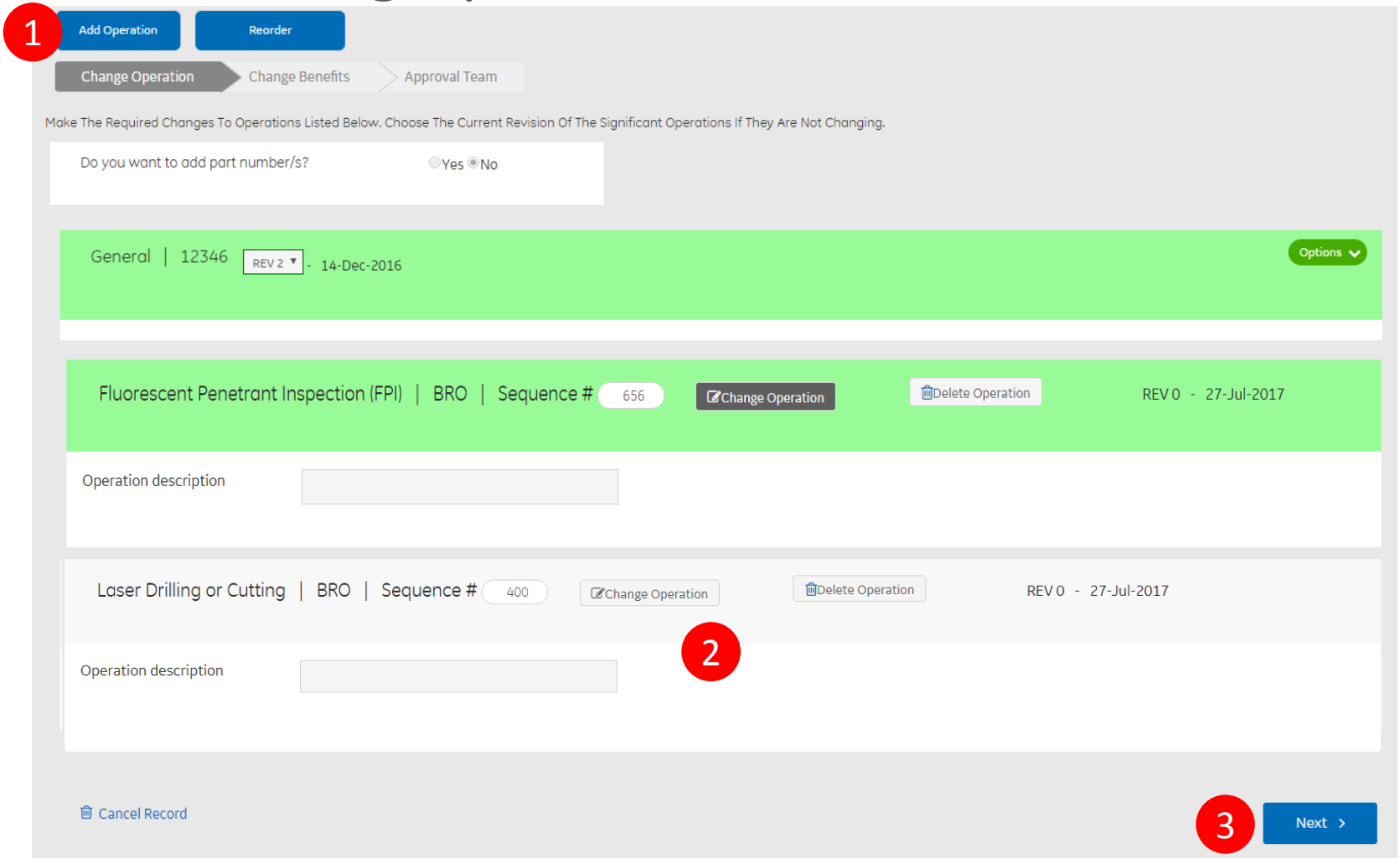
1. Select DELETE OPERATION on the applicable operation
2. Fill out PROCESS CHANGE DESCRIPTION information, which will pop up
3. Click OK

Process Change | Initiation – Delete operation



1. This icon will display in the operation that was deleted
2. To cancel the deletion of the operation you will have to cancel the record.
3. Deleting a new added operation will remove the operation from the process change

Process Change | Initiation



1. Add an operation or operations if necessary (Adding of an operation can only be done in this screen)
2. Select CHANGE OPERATION again to modify previous inputs and change other operations or operation sequence as needed
3. Click NEXT

Multiple Parts Process change on an SPS

Note:

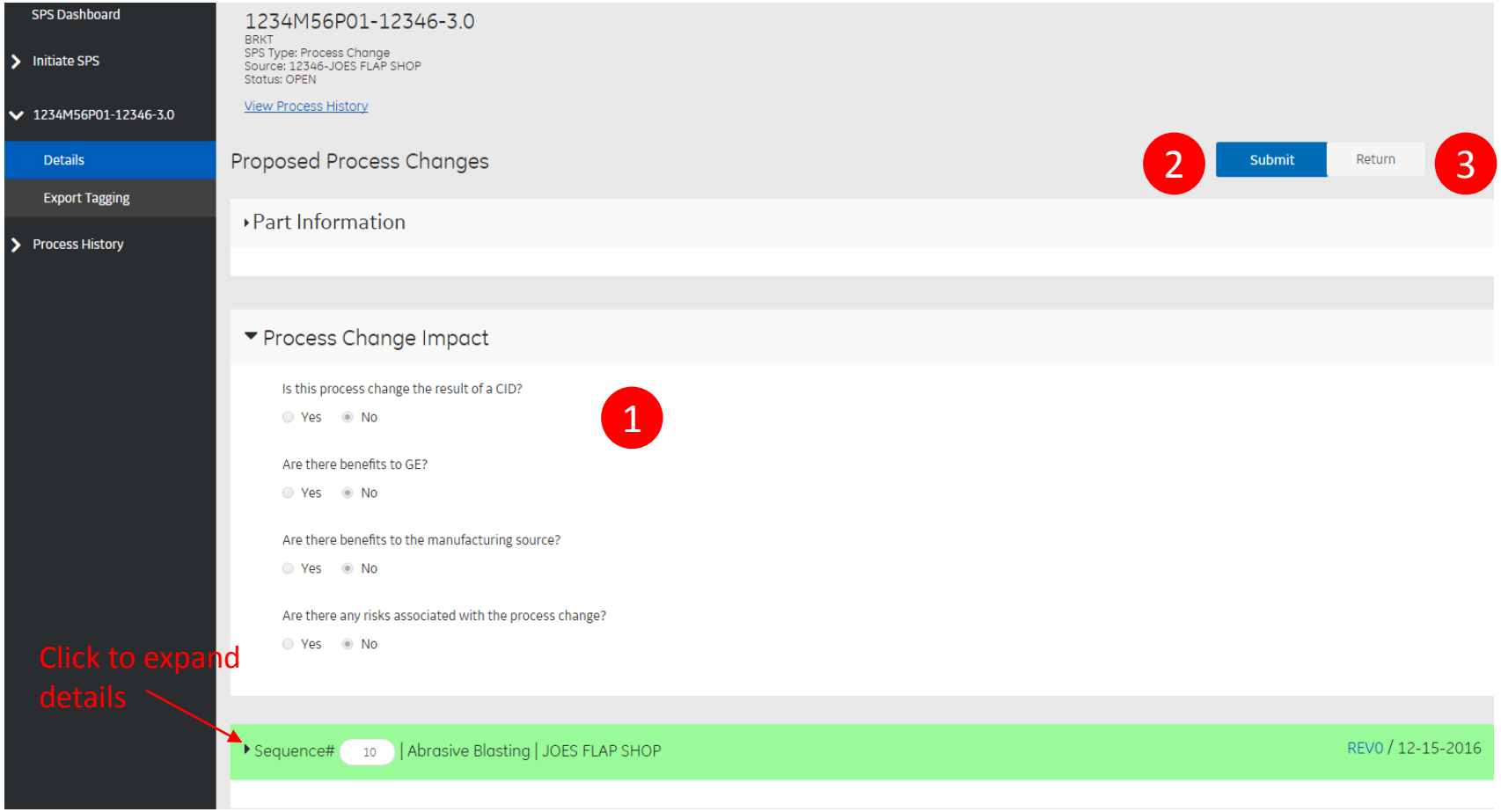
- Parts should be done at the same Source
- Part shall be compatible in SPECS
- If there is a prior open new Part SPS; multipart can only be initiated after the New part has been acknowledged

Click here to download Multipart Process change instructions

Process Change Quality Screening

Process Change | Quality Screening

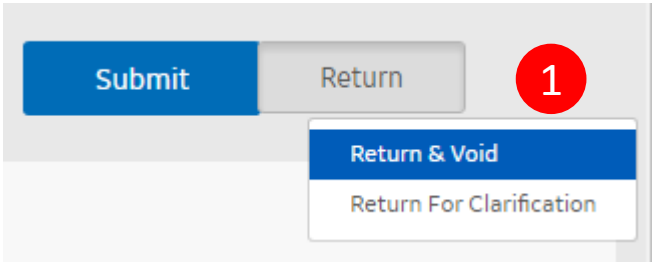
Process change proposals are submitted to the Quality Engineer for screening before being assigned requirements.

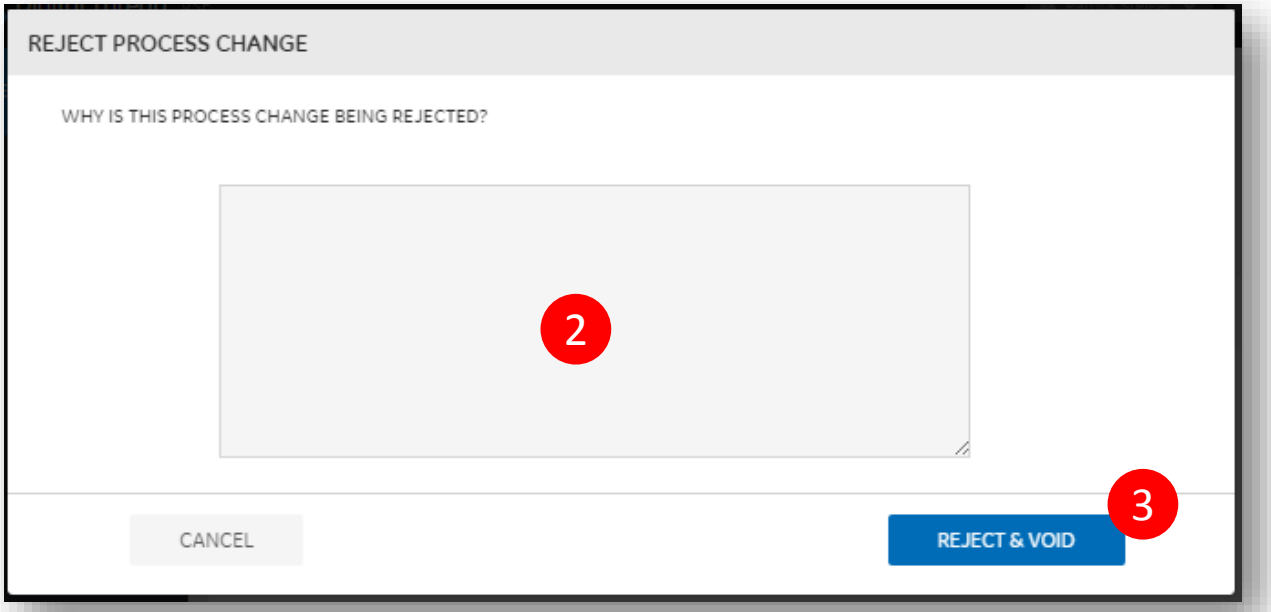


1. Quality Engineer: Review Process Change Impact and change details within each operation
2. Quality Engineer: Submit
3. Quality Engineer: Return and void proposal or return for clarification

Process Change | Quality Screening

Return and Void

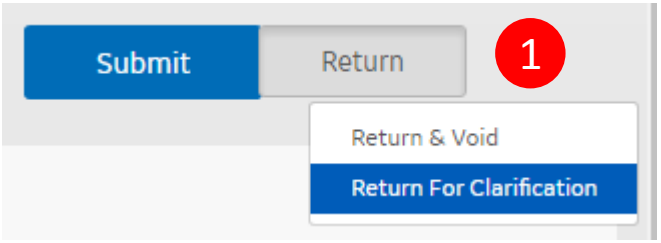


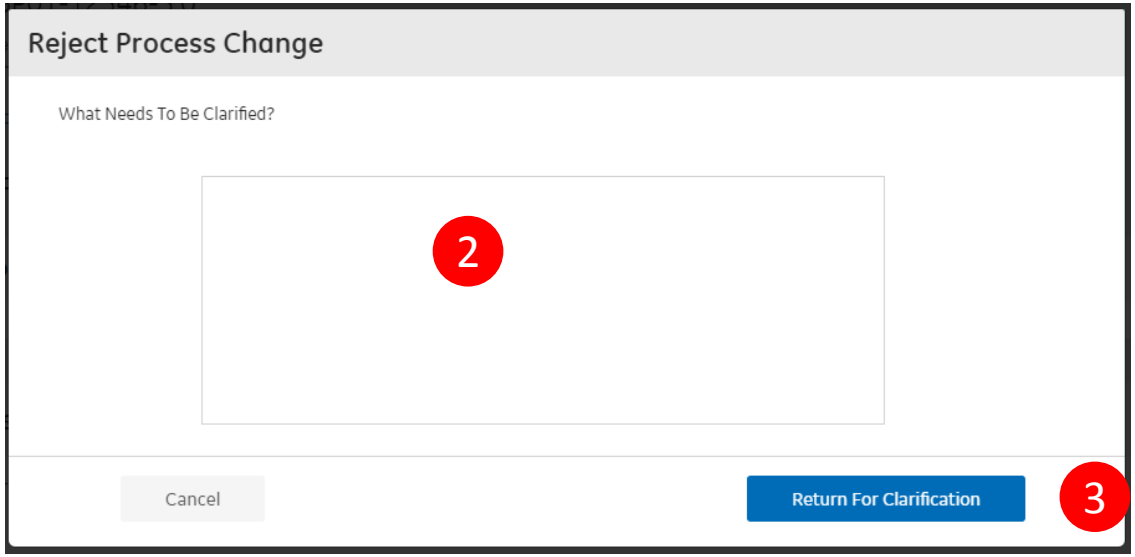


1. Quality Engineer: Select **Return** and then **Return & Void**
2. Quality Engineer: Explain why the process change proposal is not being accepted
3. Quality Engineer: Select **Reject & Void** to send back to the originator

Process Change | Quality Screening

Return for clarification

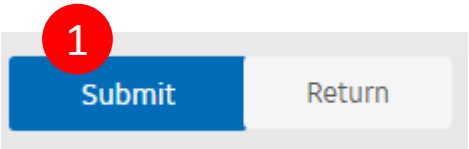




1. Quality Engineer: Select **Return** and then **Return For Clarification**
2. Quality Engineer: Explain what clarification is needed regarding the change
3. Quality Engineer: Select **Reject & Request More Information** to send back to the originator

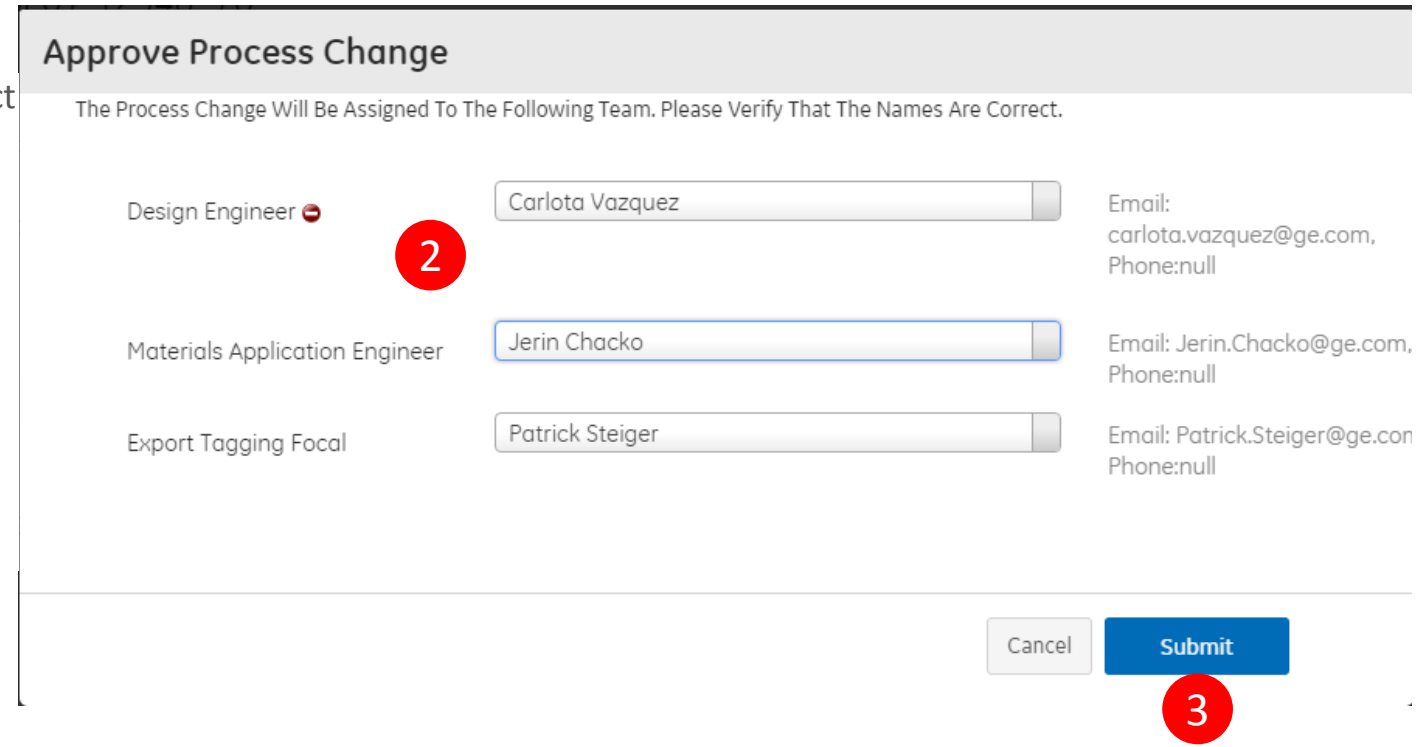
Process Change | Quality Screening

Accept

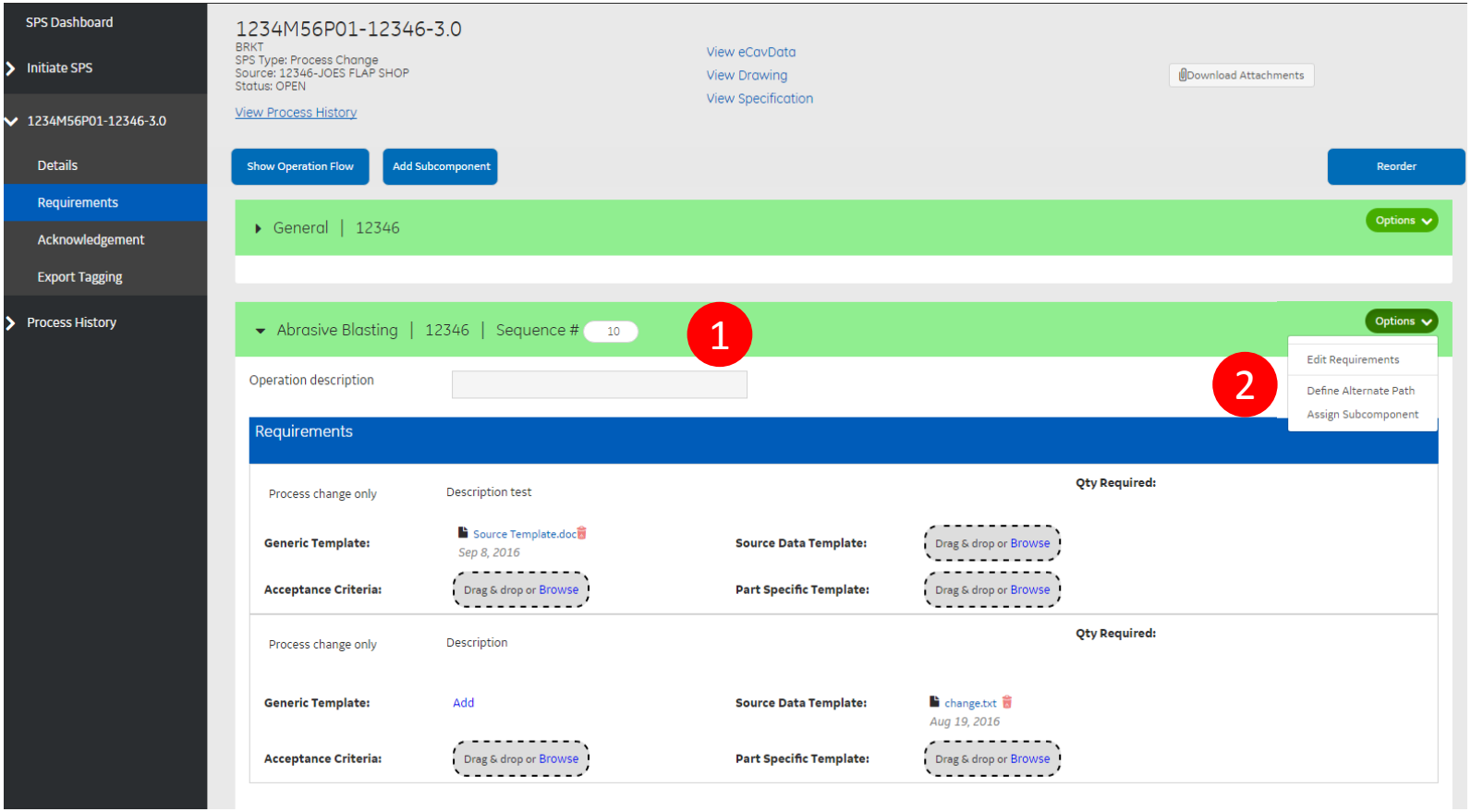


1. Quality Engineer: Select **Approve**
2. Quality Engineer: Assign the team
3. Select **Submit**– this initiates the process change

Emails are sent to the team members at initiation



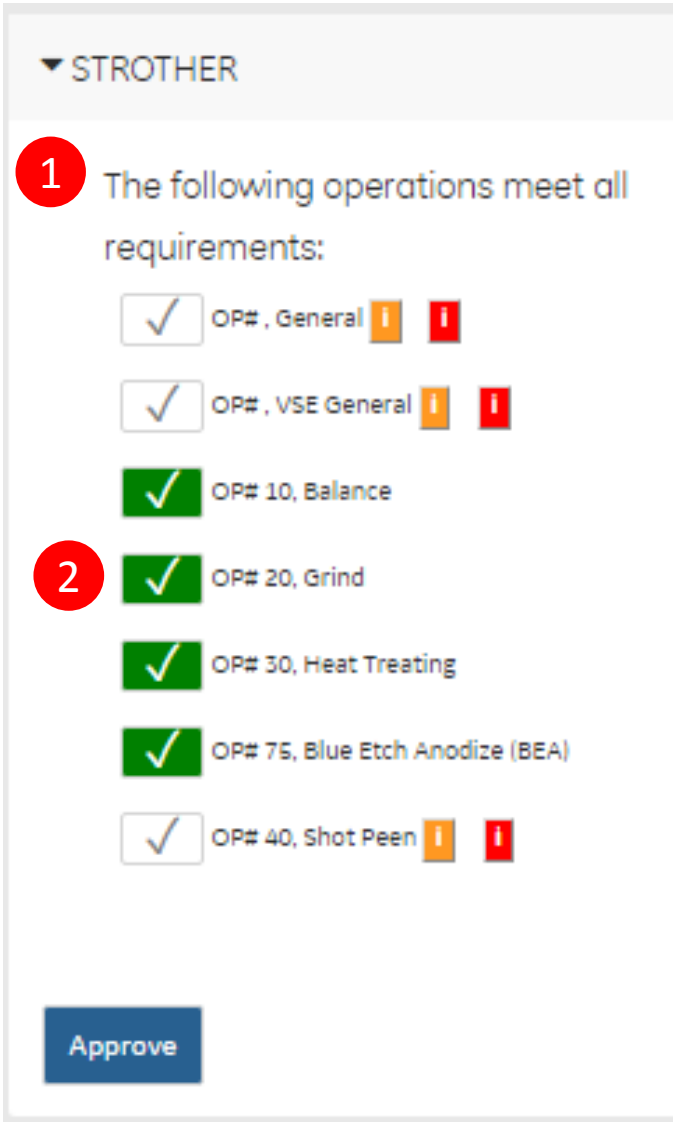
Process Change | Requirements



1. Requirements automatically pull in for the affected operation. General requirements also load in automatically. The Edit Requirements function and Acceptance Criteria, Source Data Template, and Part Specific Template areas are reserved for the GE Quality, Design and Material Application Engineering roles.

Remaining functionality shown in New Part overview

Process Change | Full Approval



A Process Change SPS will only require substantiation associated with the operations that are changing, but approval of the process change is an approval of the full process that includes the changing operation.

If any interactions exist between the changing operation and the rest of the significant operations used to make the component, evaluation of those interactions should be considered before approval.

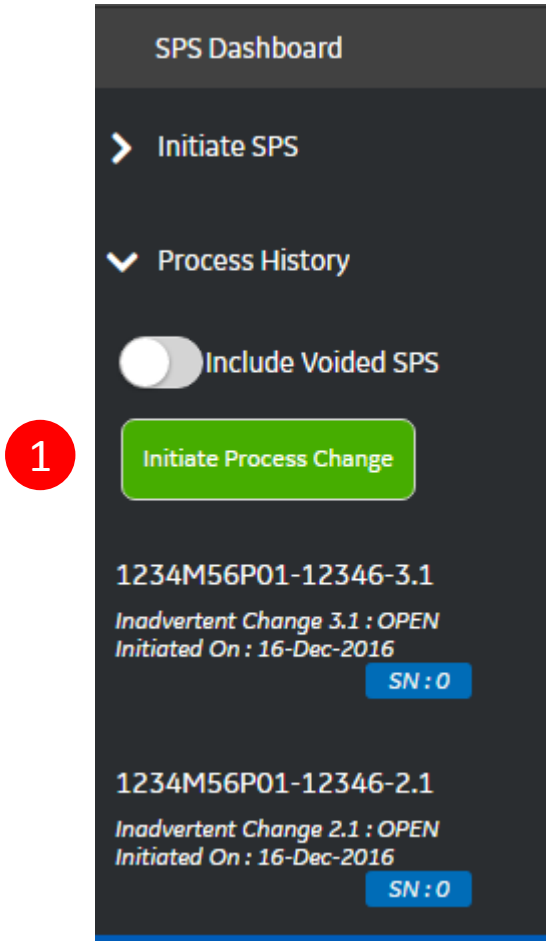
1. Unchanging operations are shown but no requirements are provided to be substantiated. These are shown so the change can be seen in the context of the full approved process.
2. Unchanging operations show with the green check to indicate they are unchanging and therefore substantiation is based on similarity to the already approved process

Rework – Process Change

Note:

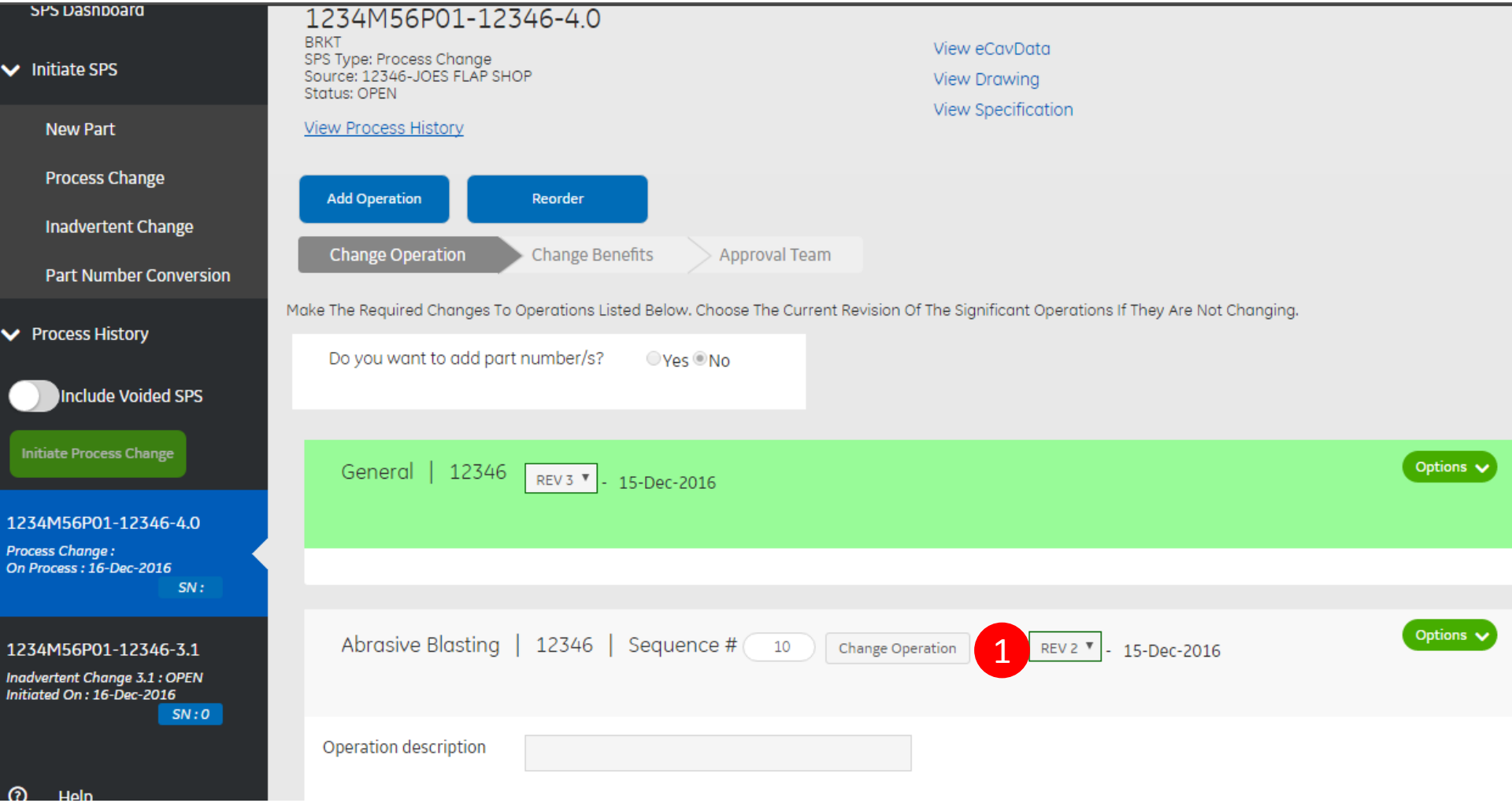
- NOT REPAIR – Repair must be done through the Nonconformance Management System (eNMS); refer to S-065
- Similar to a process change but adds *optional* significant operations that can be used to reprocess a part

Rework | Add Operation



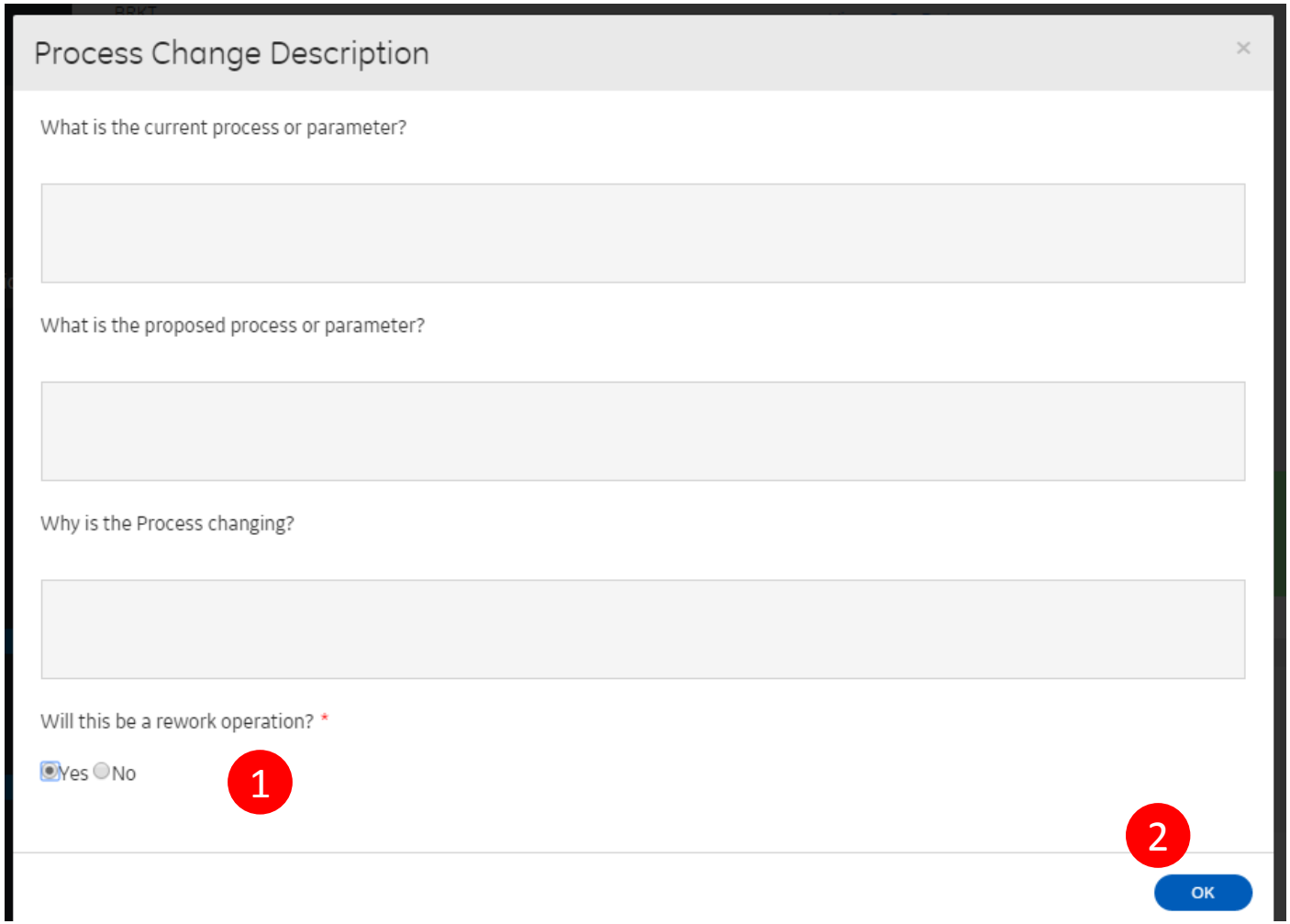
1. Start by selecting INITIATE PROCESS CHANGE

Rework | Set an operation as rework



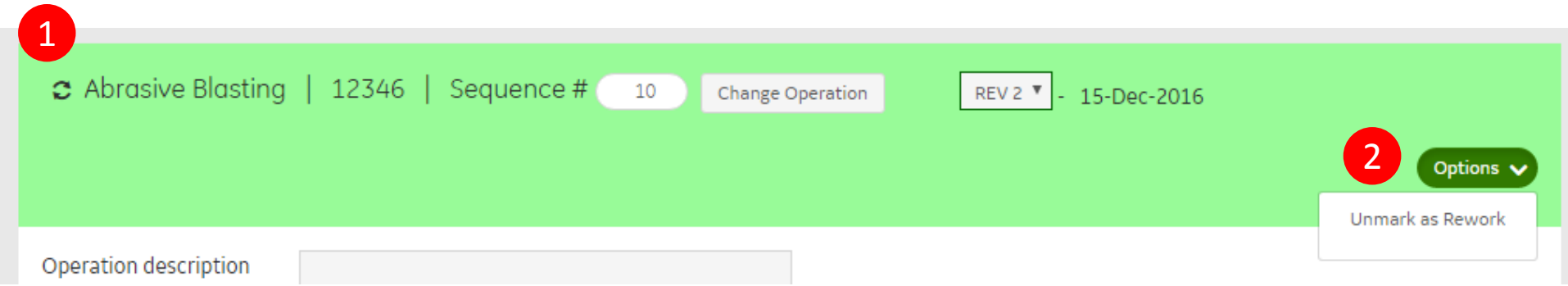
1. Select the operation that will be added as rework. Click “change operation”

Rework | Set an operation as rework



1. Fill up the Process change description and select “yes” in Will this be a rework operation question
2. Click OK

Rework | Set an operation as rework



1. The operation set as rework will display this icon
2. To remove the rework operation select Options menu and Unmark as rework

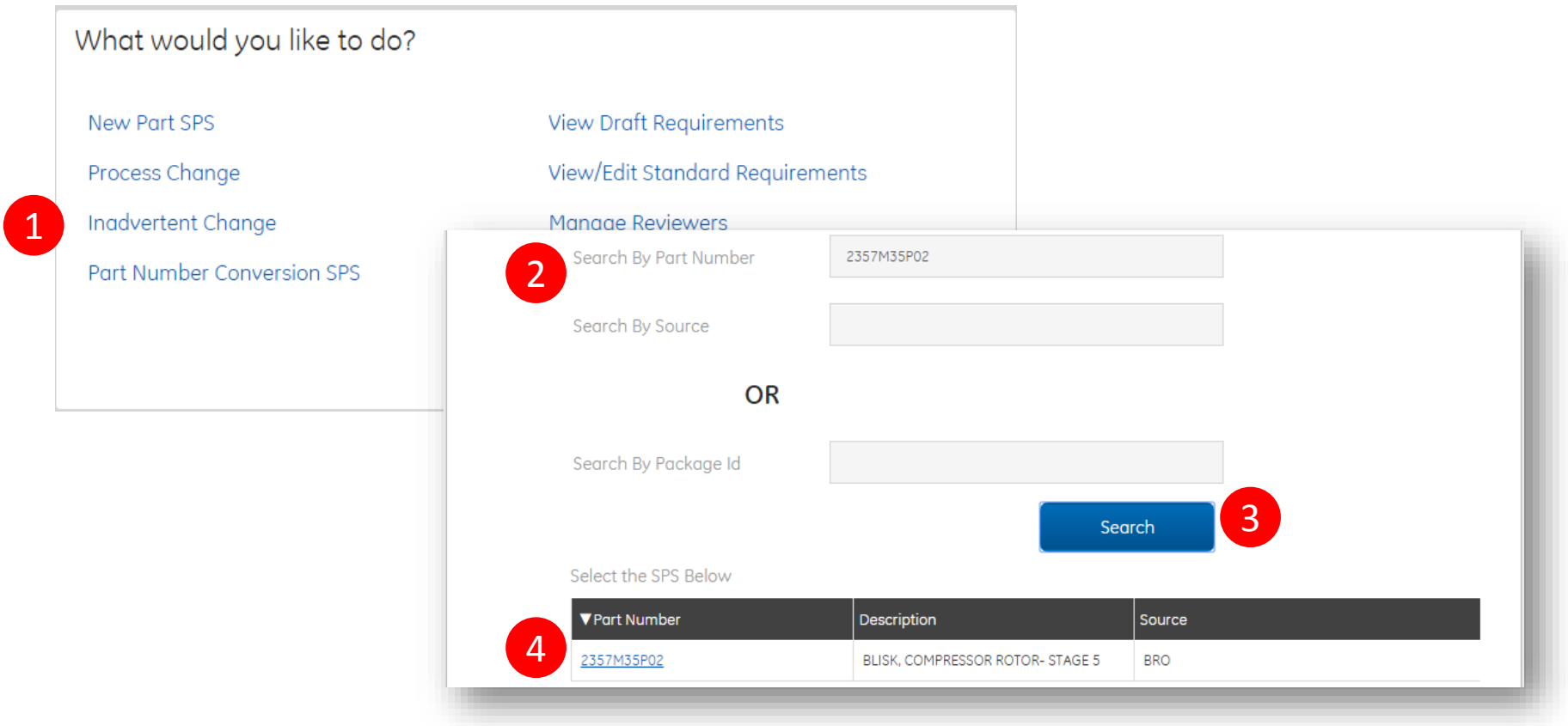
3. Continue with the process change modal steps

Inadvertent / Process Excursion

Note:

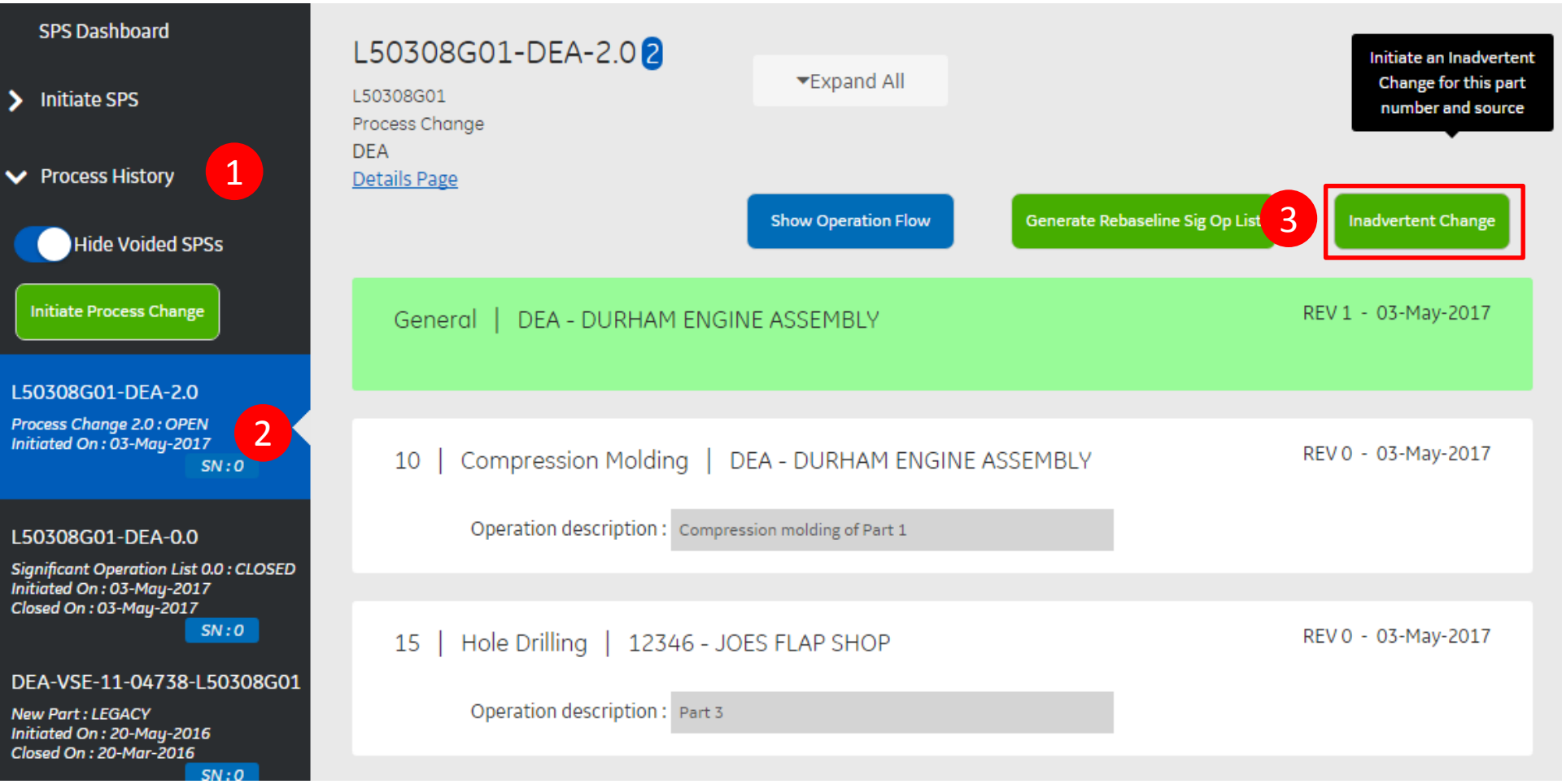
- Can only be initiated after a PC has been initiated and after the New part has been acknowledged
- Can be closed by SN Release only
- Requirement Review not required
- Screened by Quality Engineer before notifying Design Engineering and MAE
- A drawing characteristic must not be violated to use an inadvertent SPS – use MRB if this is the case

Inadvertent | Initiation



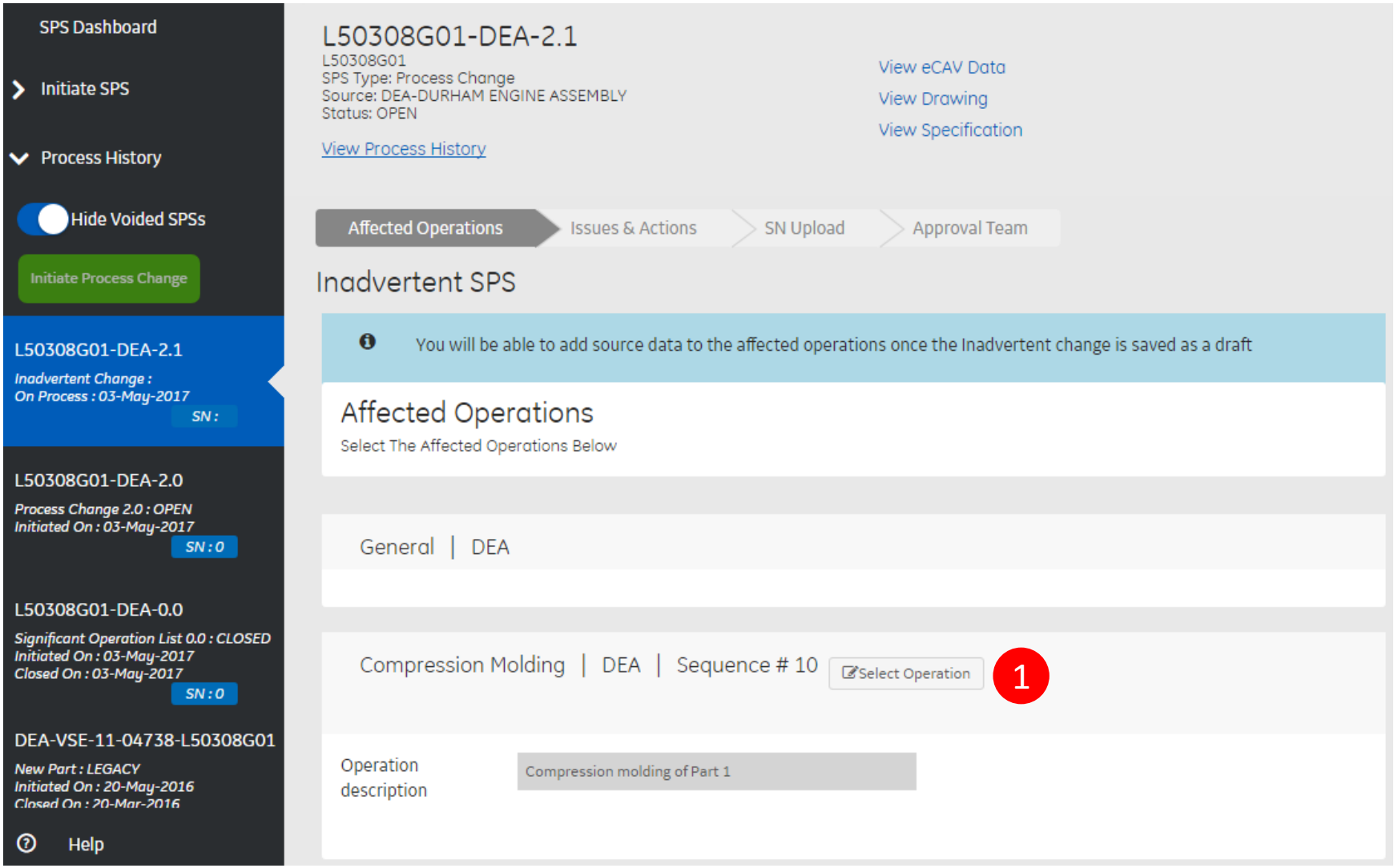
1. Select INADVERTENT CHANGE from the SPS dashboard
2. Search for part number and source where you'd like to create a process change
3. SEARCH
4. Select Part Number and Source from search results – this takes you to the process history page

Inadvertent | Initiation

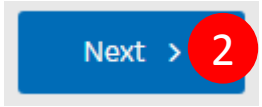


1. Go to Process History page
2. Select the appropriate Process change or New part workflow to create the Inadvertent from
3. Select INADVERTENT CHANGE

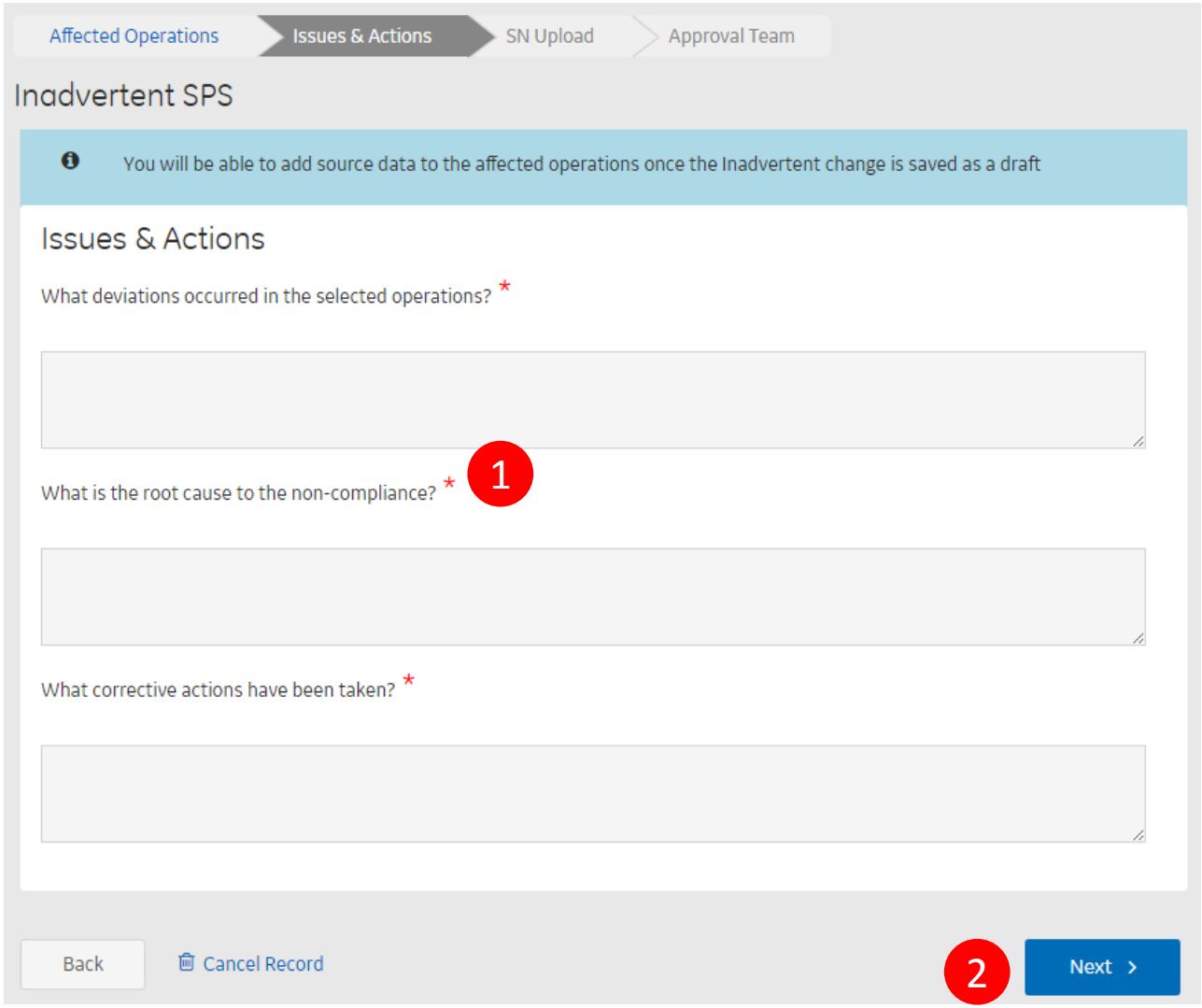
Inadvertent | Initiation



1. Scroll through and select affected operation(s), they can be unselected
2. Click NEXT

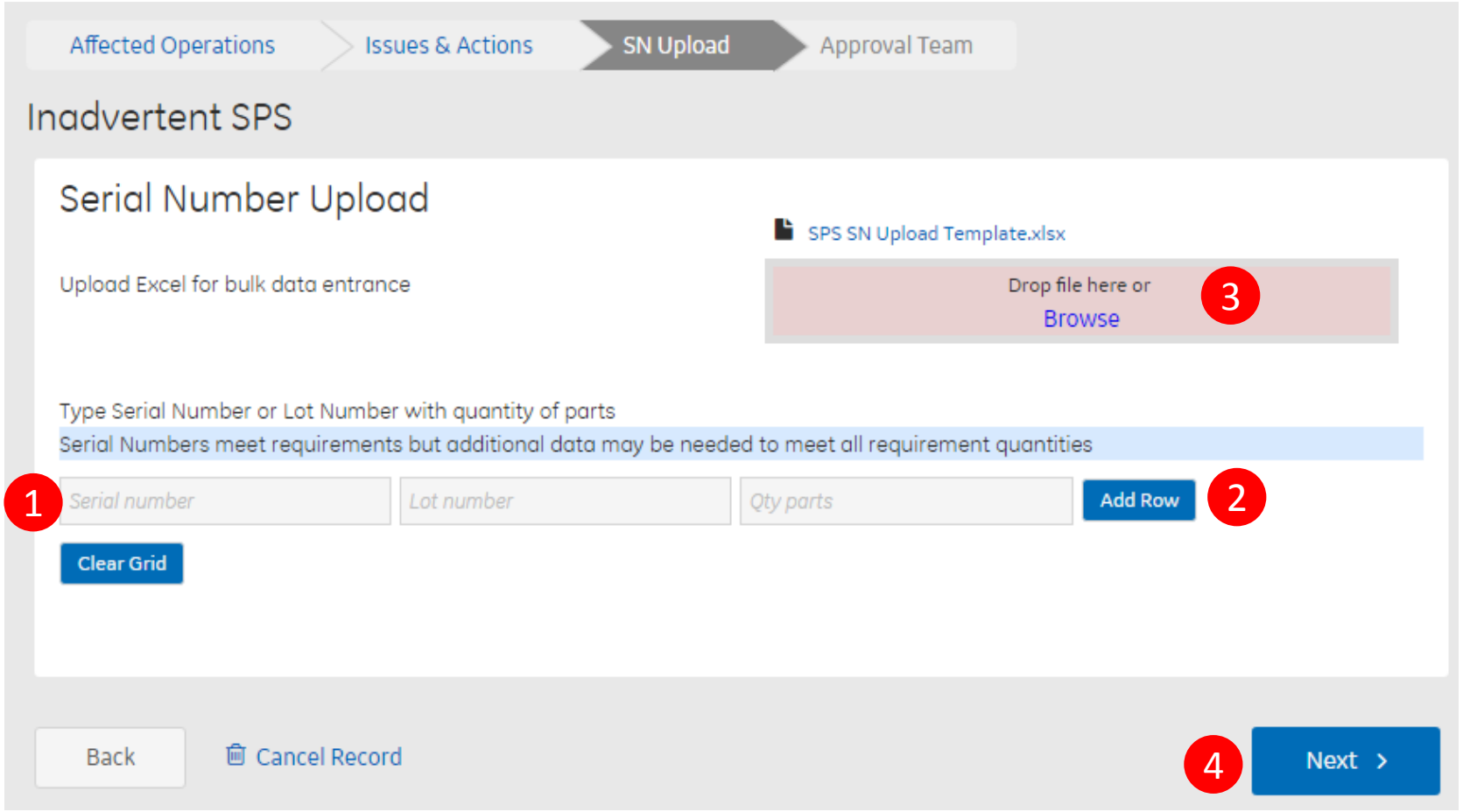


Inadvertent | Initiation



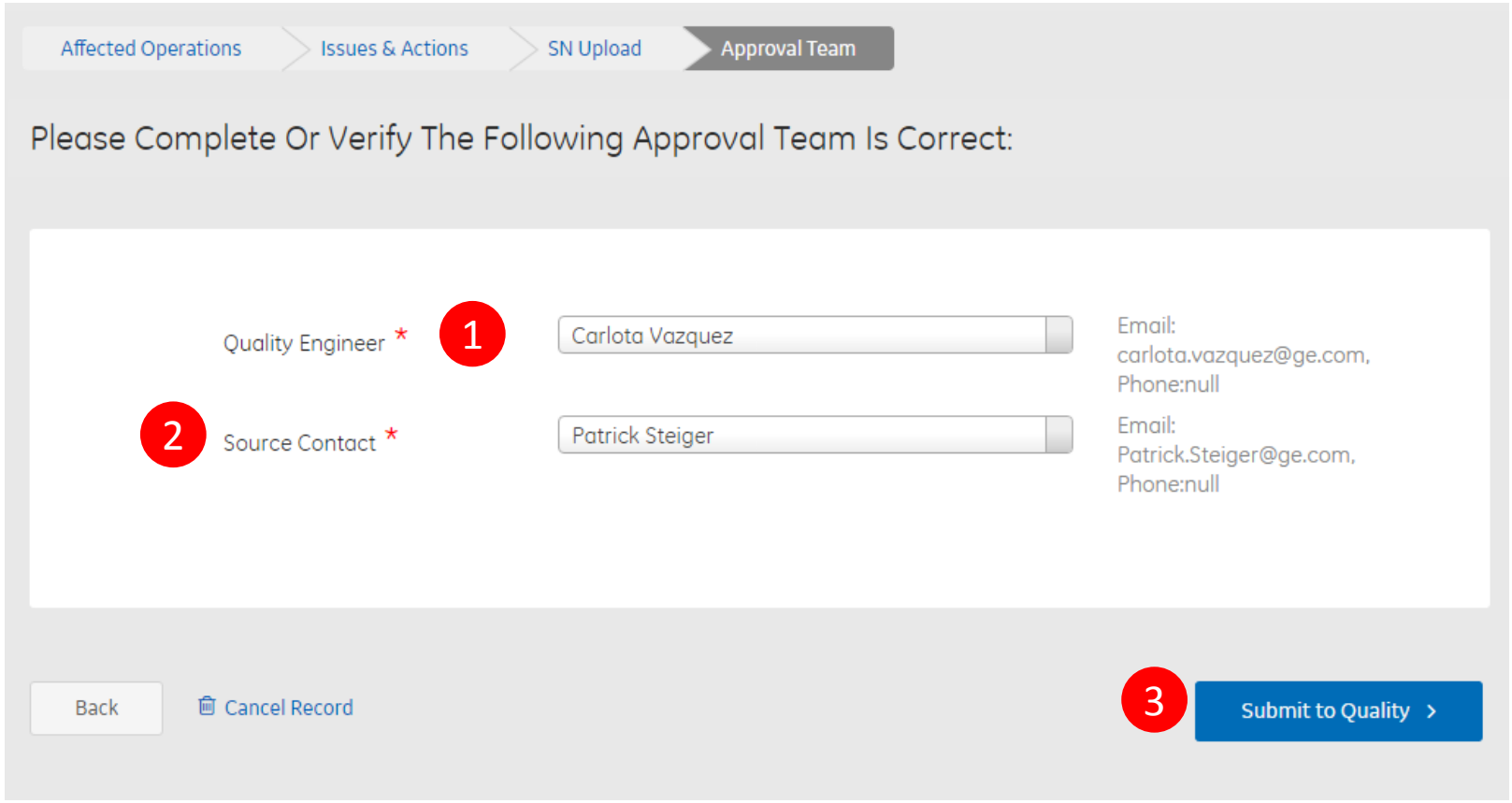
1. Describe the deviation in detail, document the root cause and corrective action
2. Click NEXT

Inadvertent | Initiation



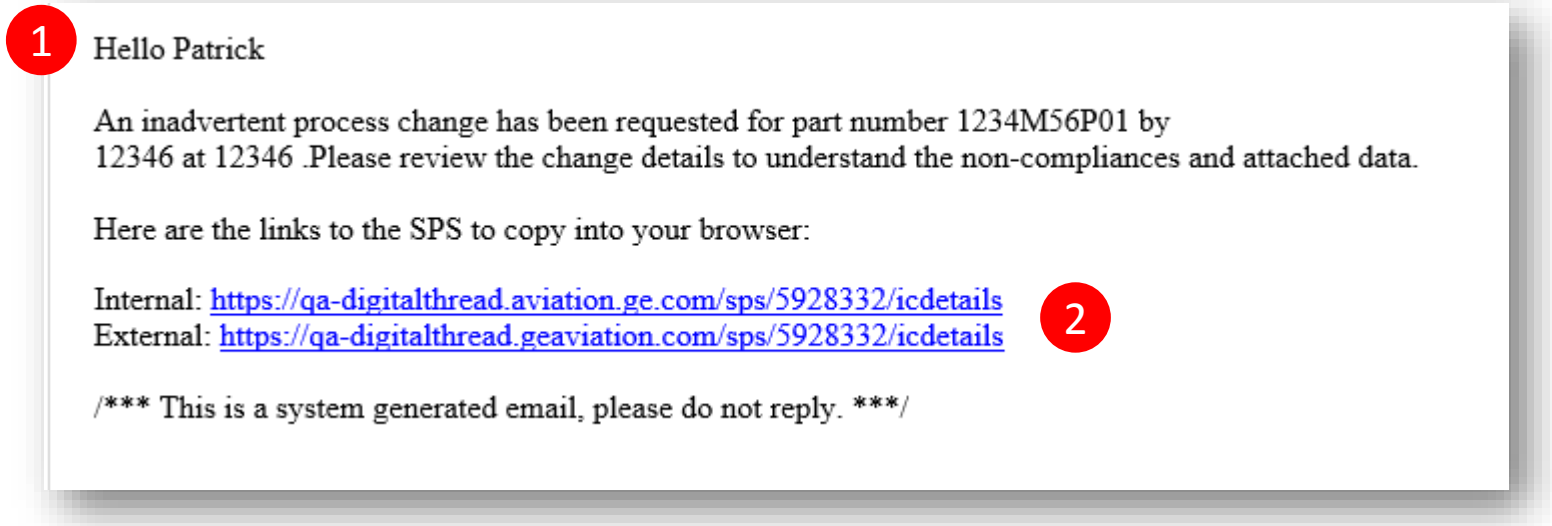
1. Add the affected serial numbers or the affected lot number and quantity of parts
2. Add Row
3. Or add a set of SN's by uploading a template
4. Select Next

Inadvertent | Initiation



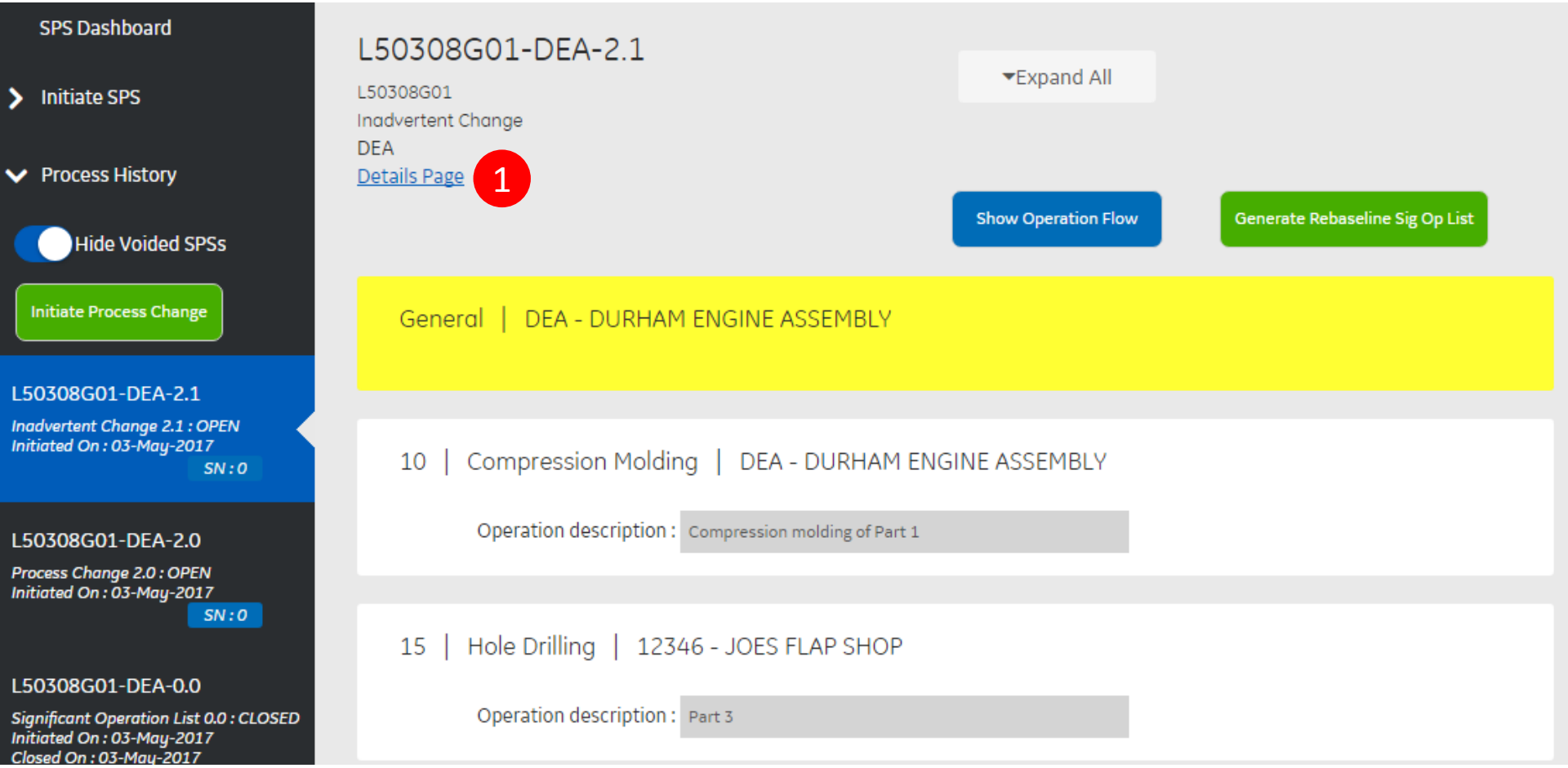
1. Add the GE quality engineer
2. Add the source contact (usually the initiator)
3. Click “Submit to Quality”

Inadvertent | Quality Screening



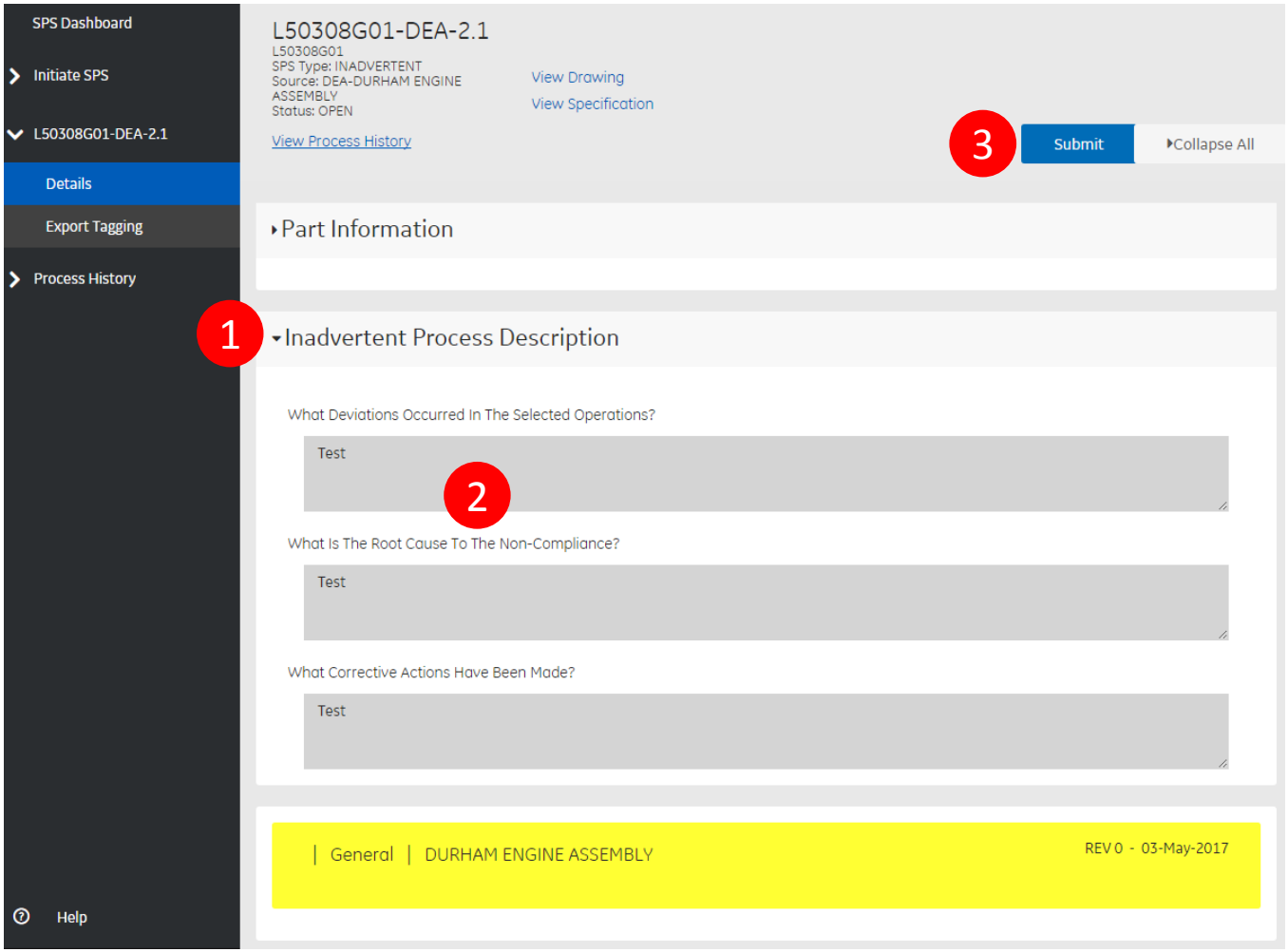
1. Quality Engineer is notified of inadvertent change from source by email
2. Select a link to view the SPS

Inadvertent | Initiation



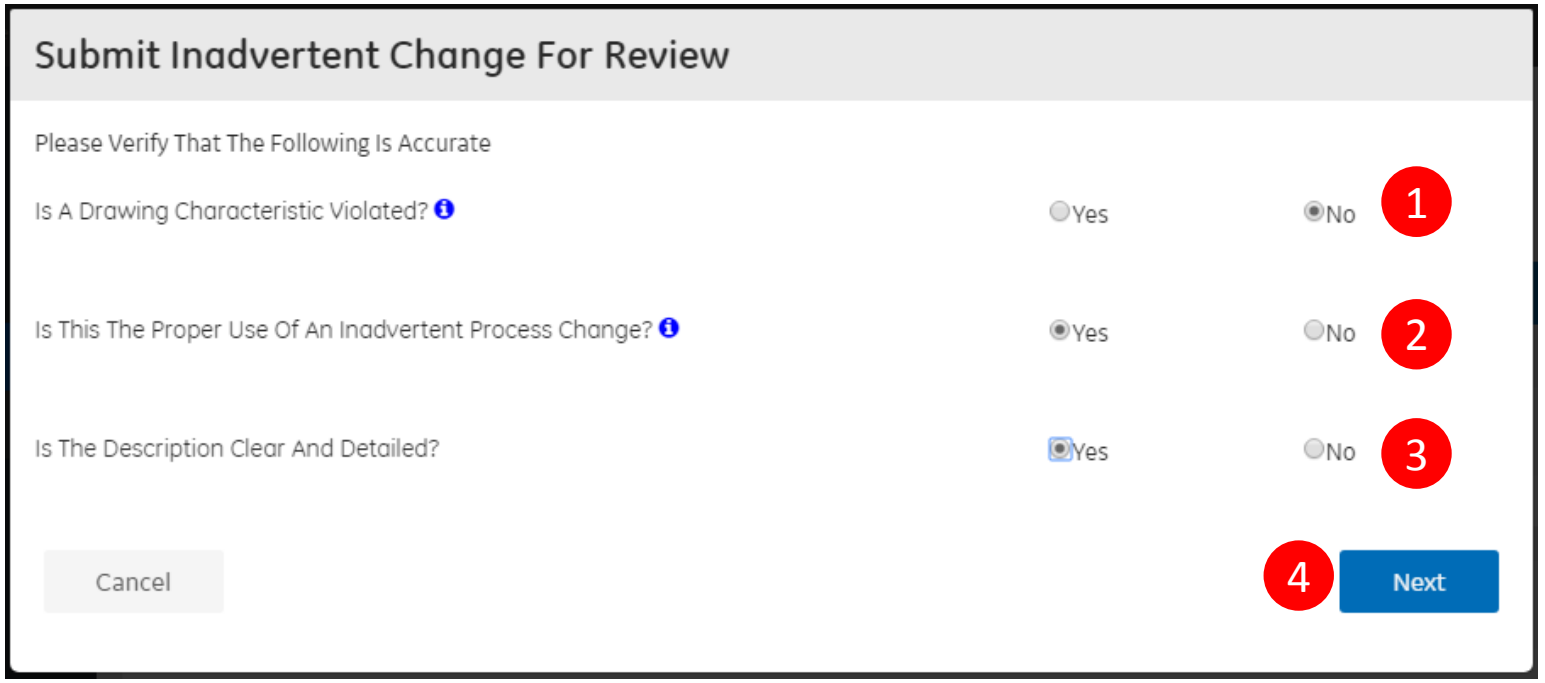
1. Once the SPS has been created, the workflow will send you to the Process history page. Select Details page to access the workflow

Inadvertent | Quality Screening



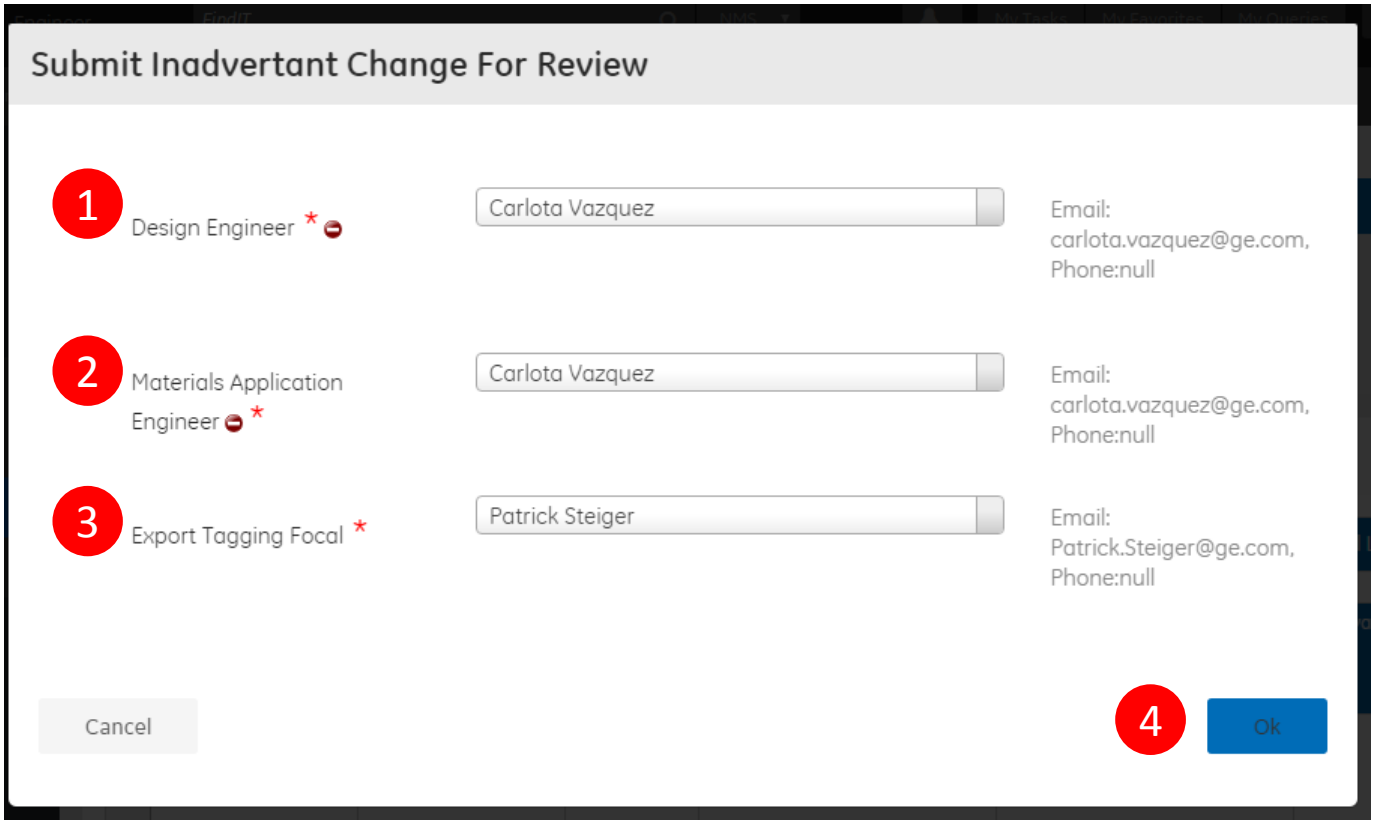
1. Review deviation details by clicking the “Inadvertent Process Description” expand button
2. Review Operation(s) affected
3. For the GE Quality Engineer select Submit once the information have been reviewed

Inadvertent | Quality Screening



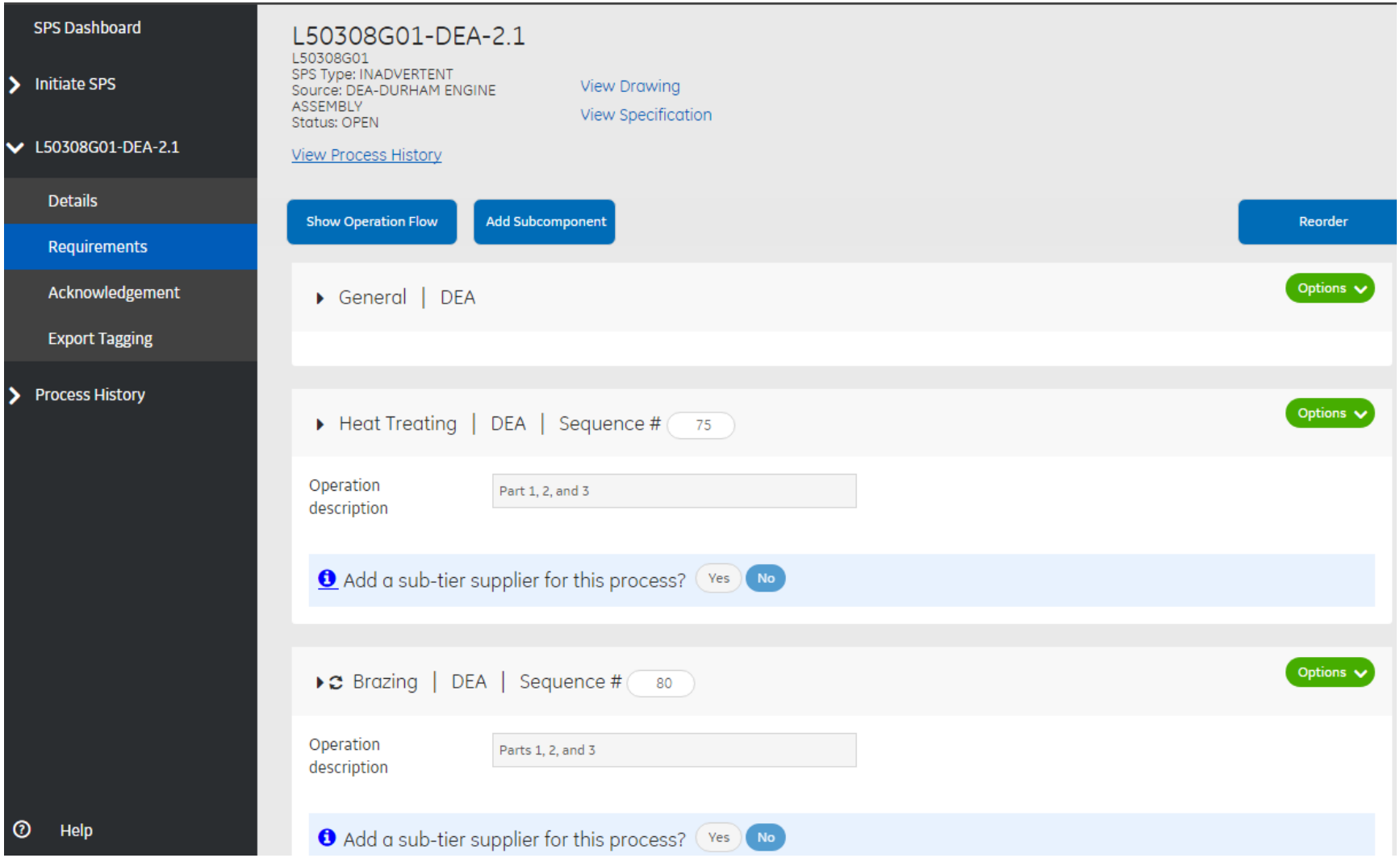
1. Confirm that a drawing characteristic has not been violated; if that is not the case, the IC needs to be Voided and an MRBR should be created (you can do it by clicking yes)
2. An inadvertent SPS should not be used for permanent process changes or in anticipation of process deviations
3. The details must be clear and detailed before submitting to engineering. If this is not the case, complete the radio buttons properly and send back the SPS for clarification or void the SPS
4. Click NEXT, assign the SPS approval team, and submit

Inadvertent | Quality Screening



1. Select Design Engineer
2. Select Materials Application Engineer
3. Select Export Tagging Focal
4. Click OK

Inadvertent | Requirements



Proceed with the SPS like a **Process Change** but note the following:

1. Requirement review is not necessary after requirement editing
2. The SPS can only be SN Closed after all the data required has been met

Administrative Change

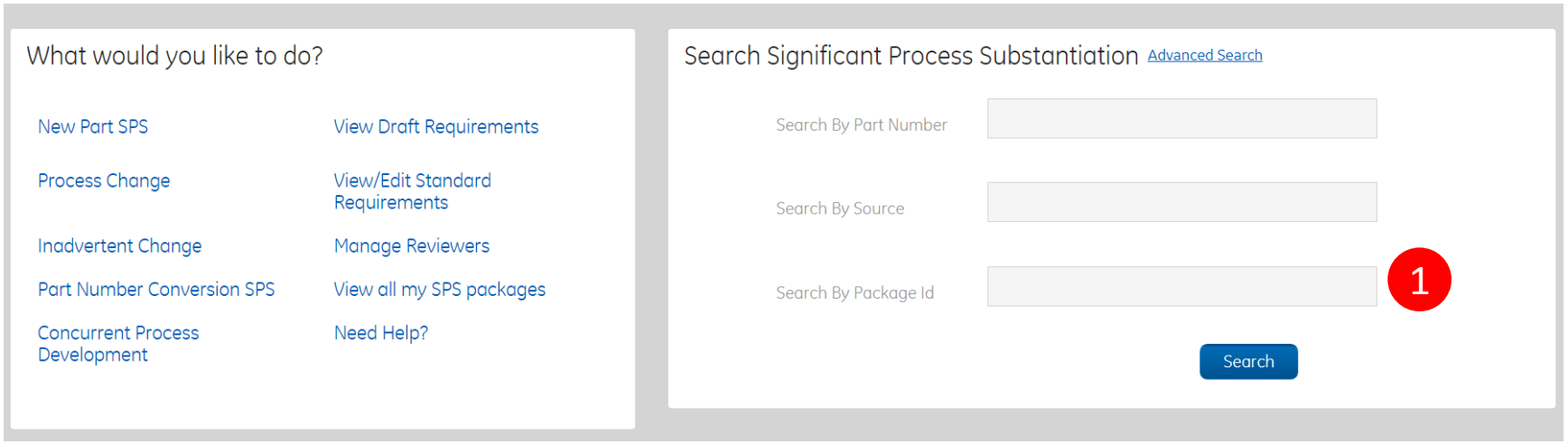
Note:

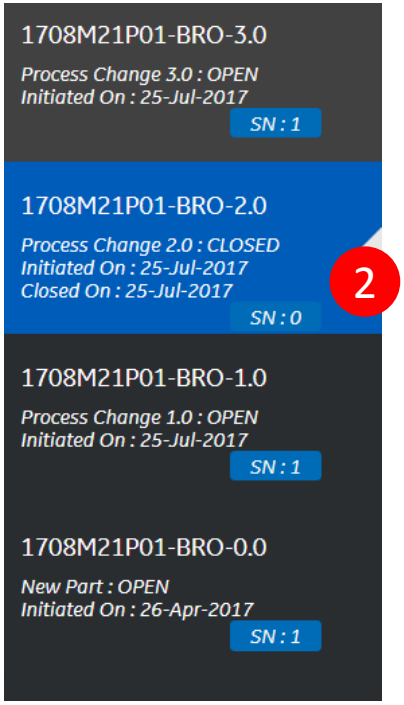
- Administrative Changes can only be done in **closed packages**
- Use for non-technical, clerical changes only to **documents** and **text fields** in SPS
- Admin changes are made within the SPS where the change is needed
- Hover over the file or text field where you need to make an Admin change – then click EDIT

Text fields change

Note:
- Text changes should not contain any proprietary information
- This kind of change can be done in Details, Requirements and acknowledgement tabs

Admin | Initiation



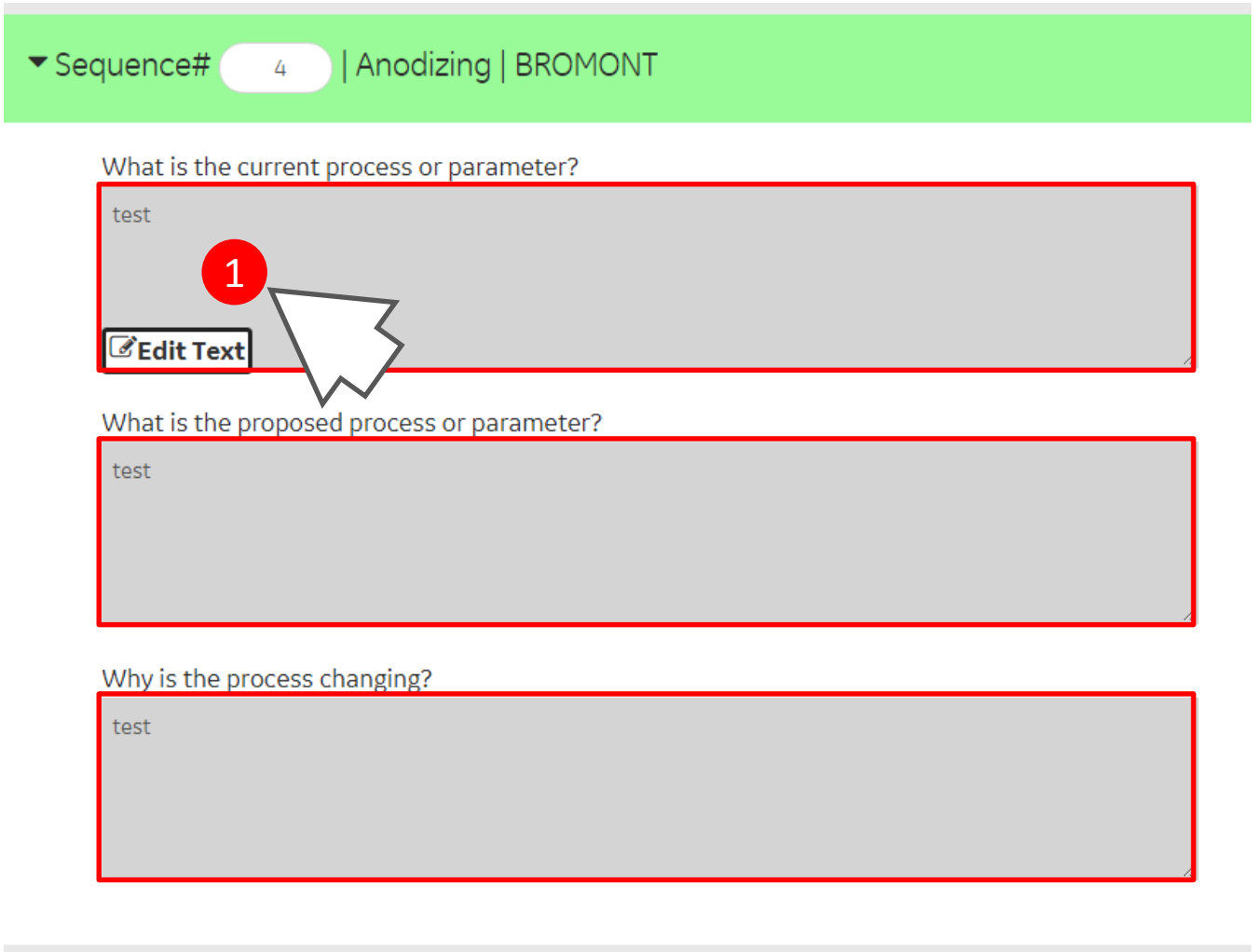


1. Search for the SPS package
2. Select the SPS that requires an administrative change
3. Click details page

Admin – Text change - Details Page

Once on the details page you should be able to edit the text fields

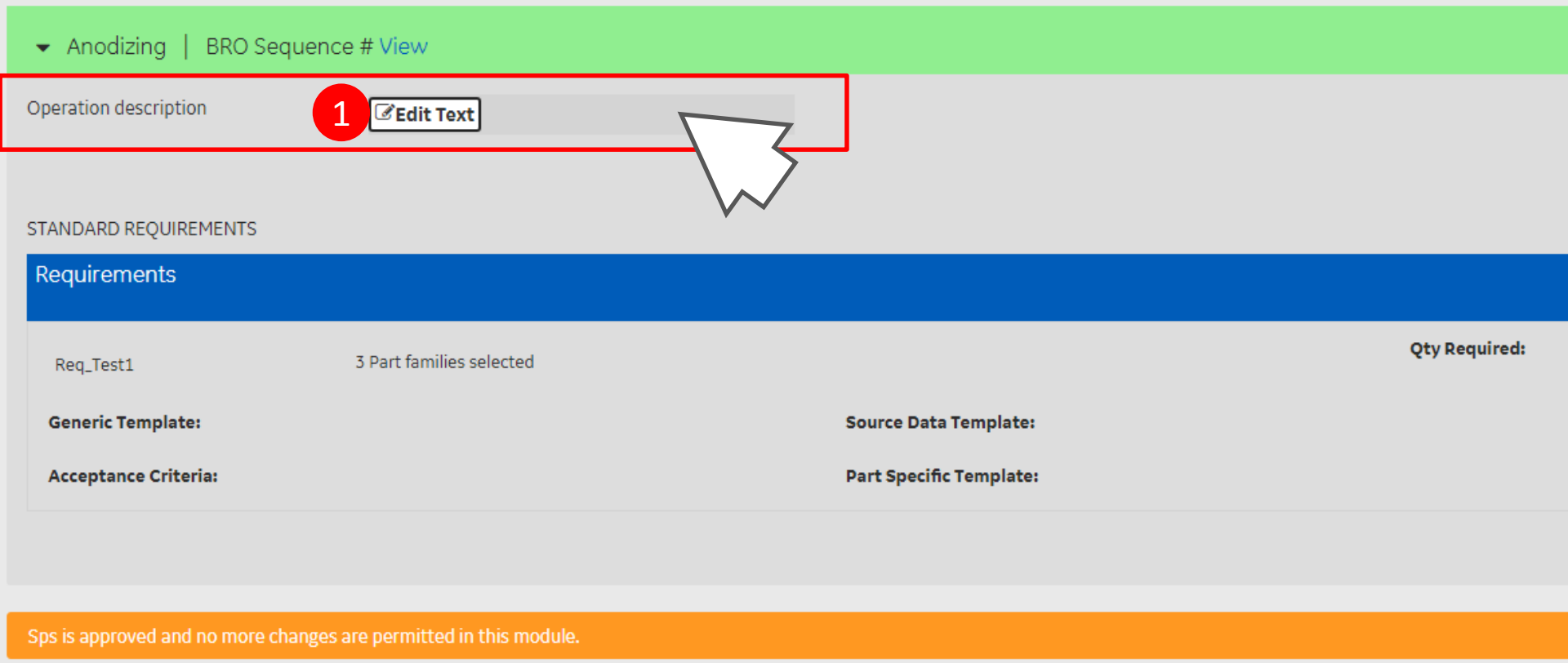
1. Hover over the box to see the “edit text button” and click



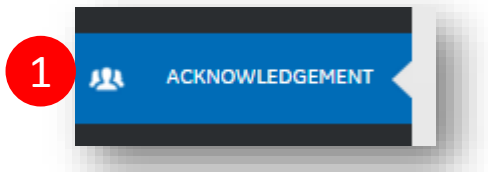
Admin – Text change -Requirements tab

Once on the Requirements page you should be able to edit the text fields

1. Hover over the box to see the “edit text button” and click



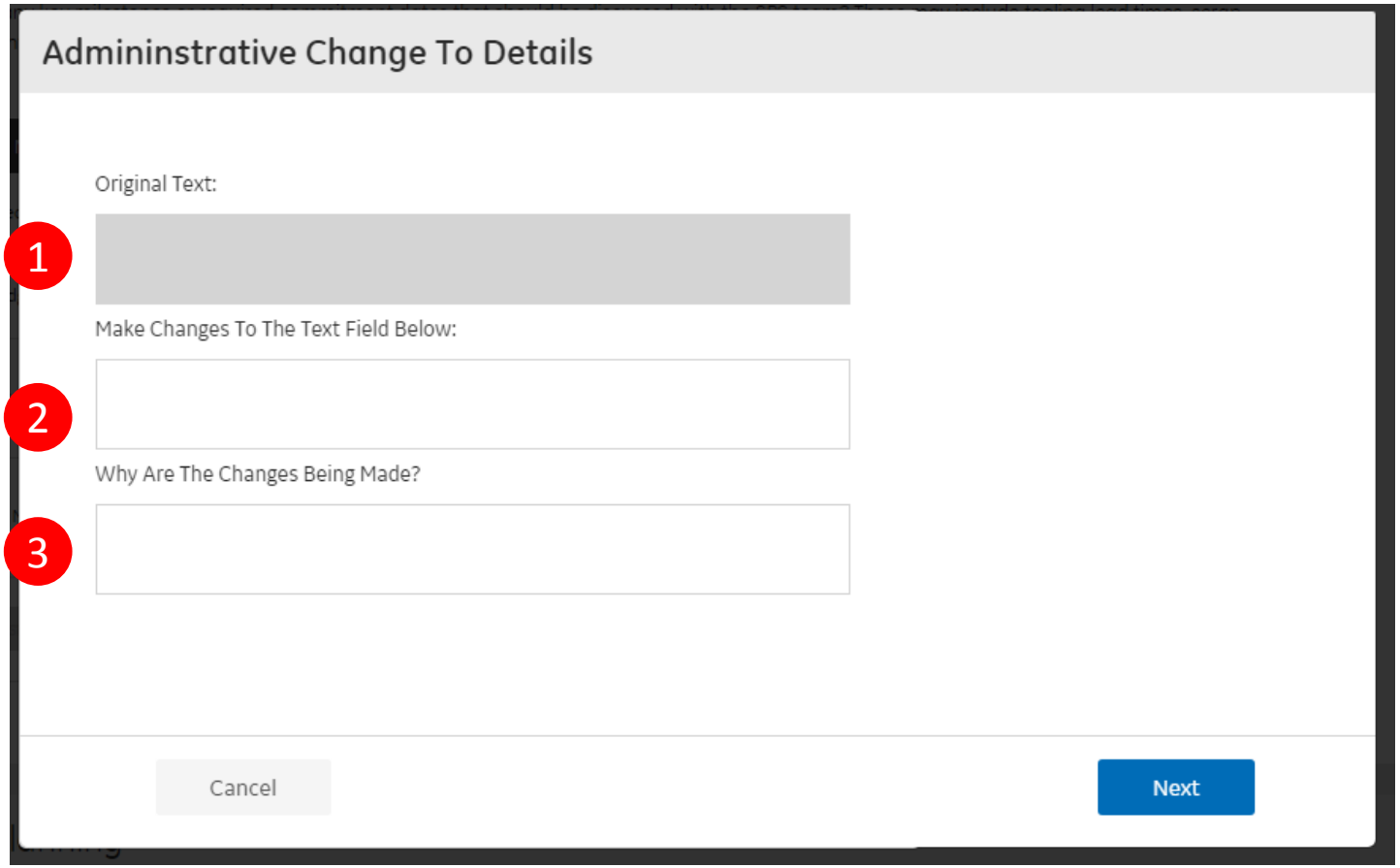
Admin | Acknowledgement Page Change



Milestone Name	Date ▲	Comments	Operation
Closure Required Before	03-07-2019		Delete
Acknowledgment Required Before	04-21-2017		Delete
Kickoff Discussion		Edit Text 2	Delete
Hardware Need Date			Delete
Add milestone			Add

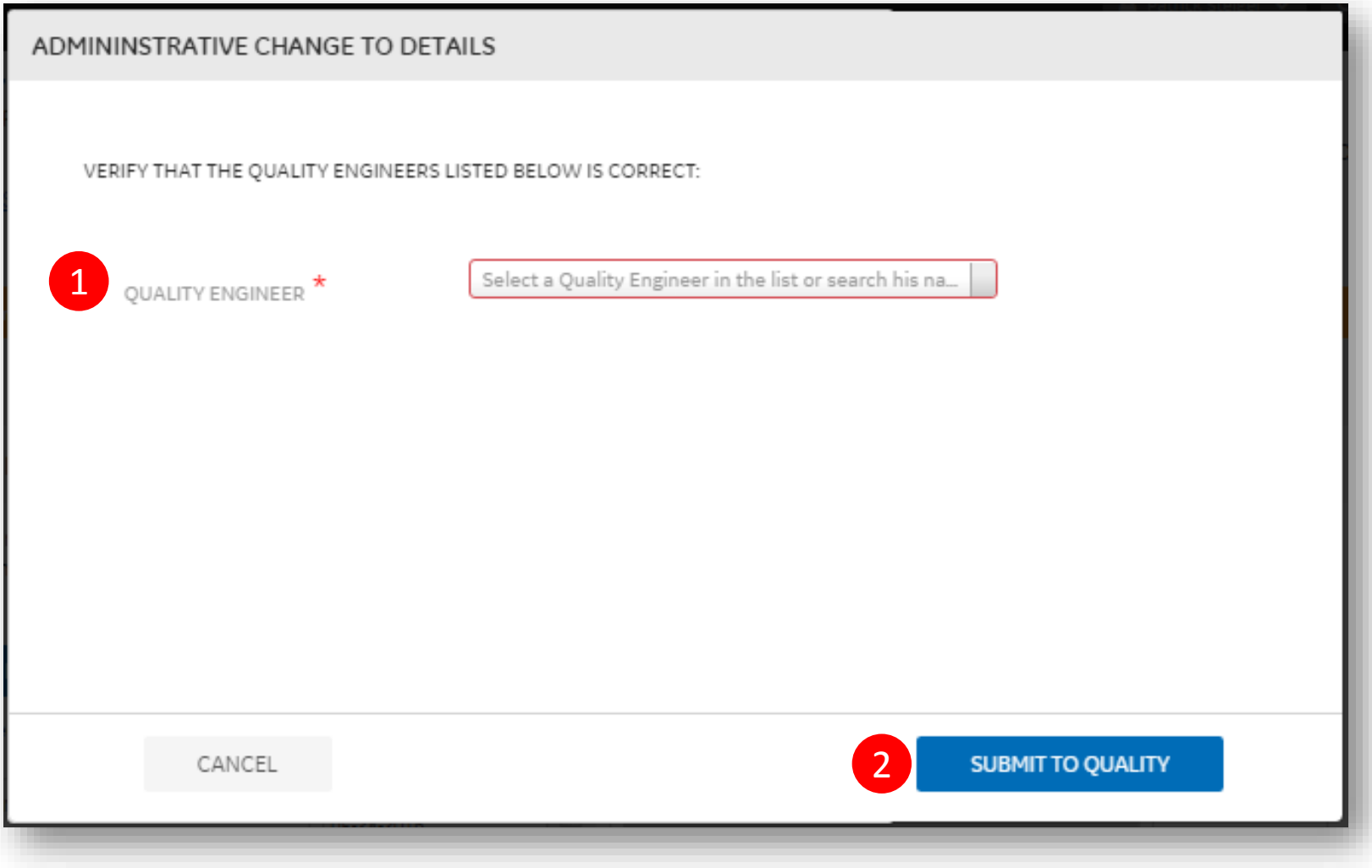
1. Go to the Acknowledgement section
2. Hover over the text field with the curser and click EDIT TEXT

Admin | Text Change



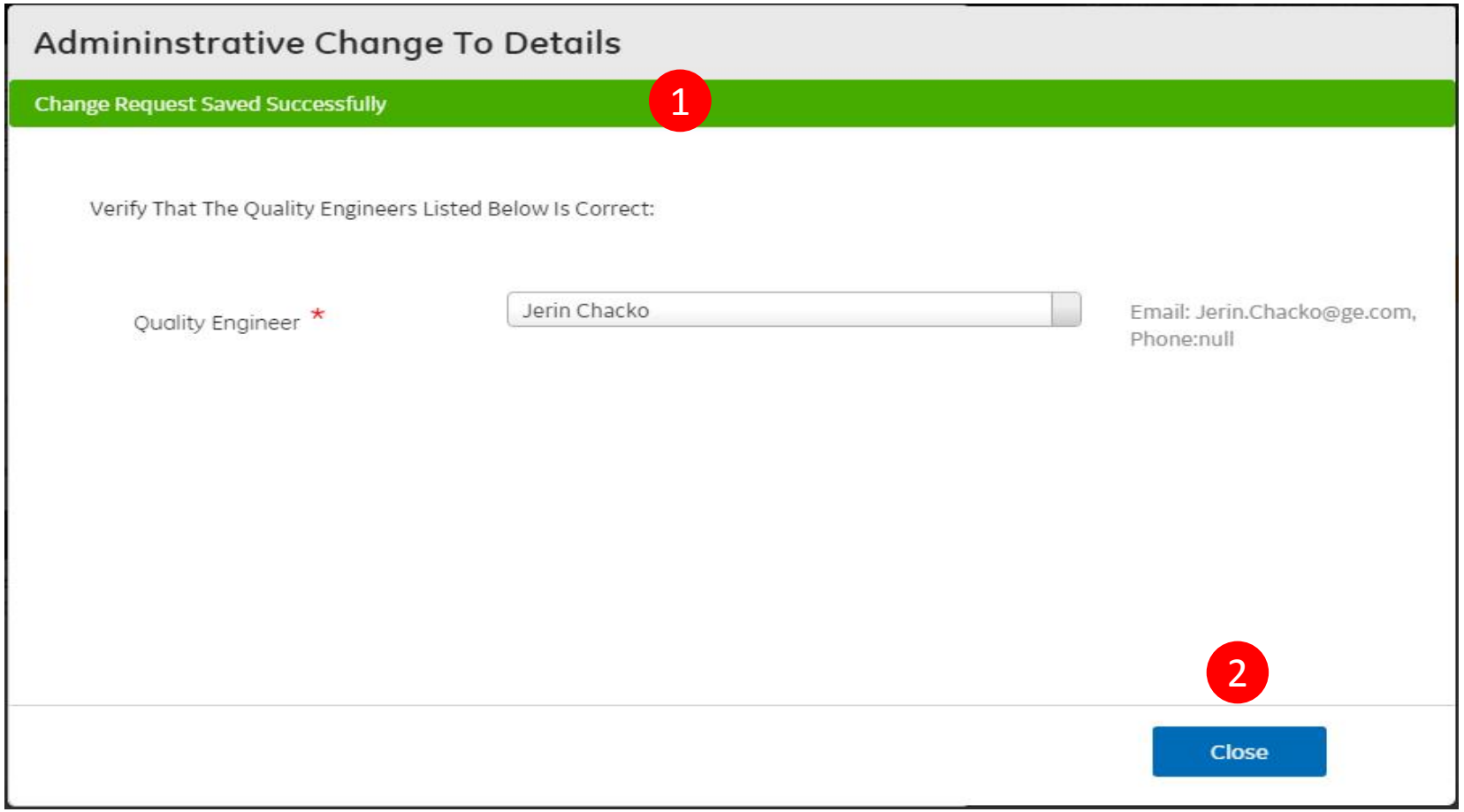
1. Original text is shown
2. Change the text
3. Justify the change – click NEXT

Admin | Text Change



1. Add GE Quality engineer for evaluation and approval
2. Submit to Quality

Admin | Text Change



1. Confirmation on changes
2. Select close

Admin | Acknowledgement Change

Hello Carlota,

An administrative change is requested for C50TF12 manufactured at TEST1 by Vazquez,Carlota.
Here are the links to the SPS to copy into your browser:

Internal: https://digitalthread.aviation.ge.com/sps/20071341/sourcedata?adminchangeflag=true&adminchangeid=21069037&adminchangeapprovalrole=Quality%20Engineer
External: https://digitalthread.geaviation.com/sps/20071341/sourcedata?adminchangeflag=true&adminchangeid=21069037&adminchangeapprovalrole=Quality%20Engineer

to understand the From-To fields and reasons for the change.

/*** This is a system generated email, please do not reply. ***/

1. The quality engineer will receive an email notification and a link for approval.

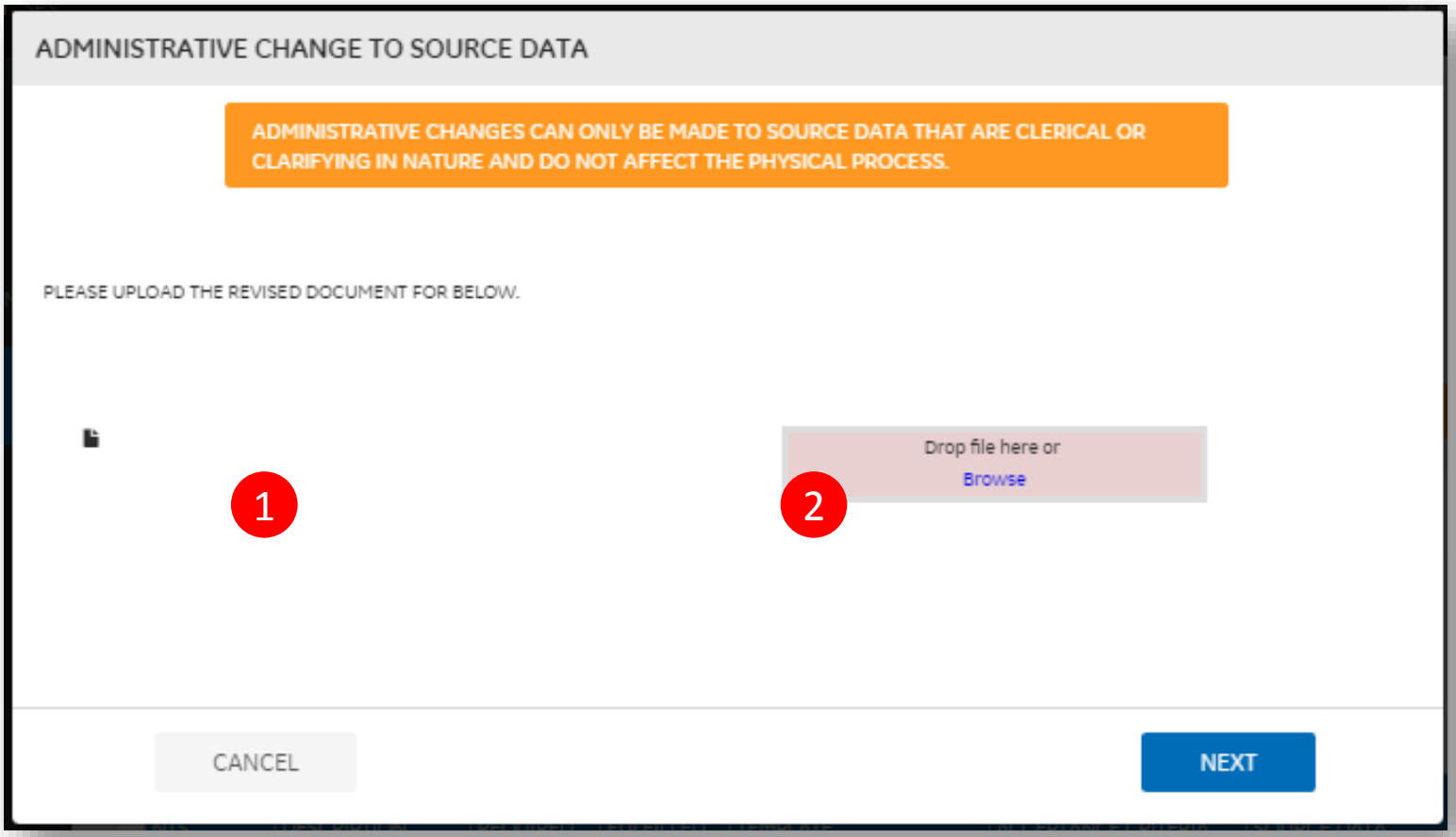
Documents change

Note:
- This kind of change can be done in Source Data tab only

Admin | Document Change

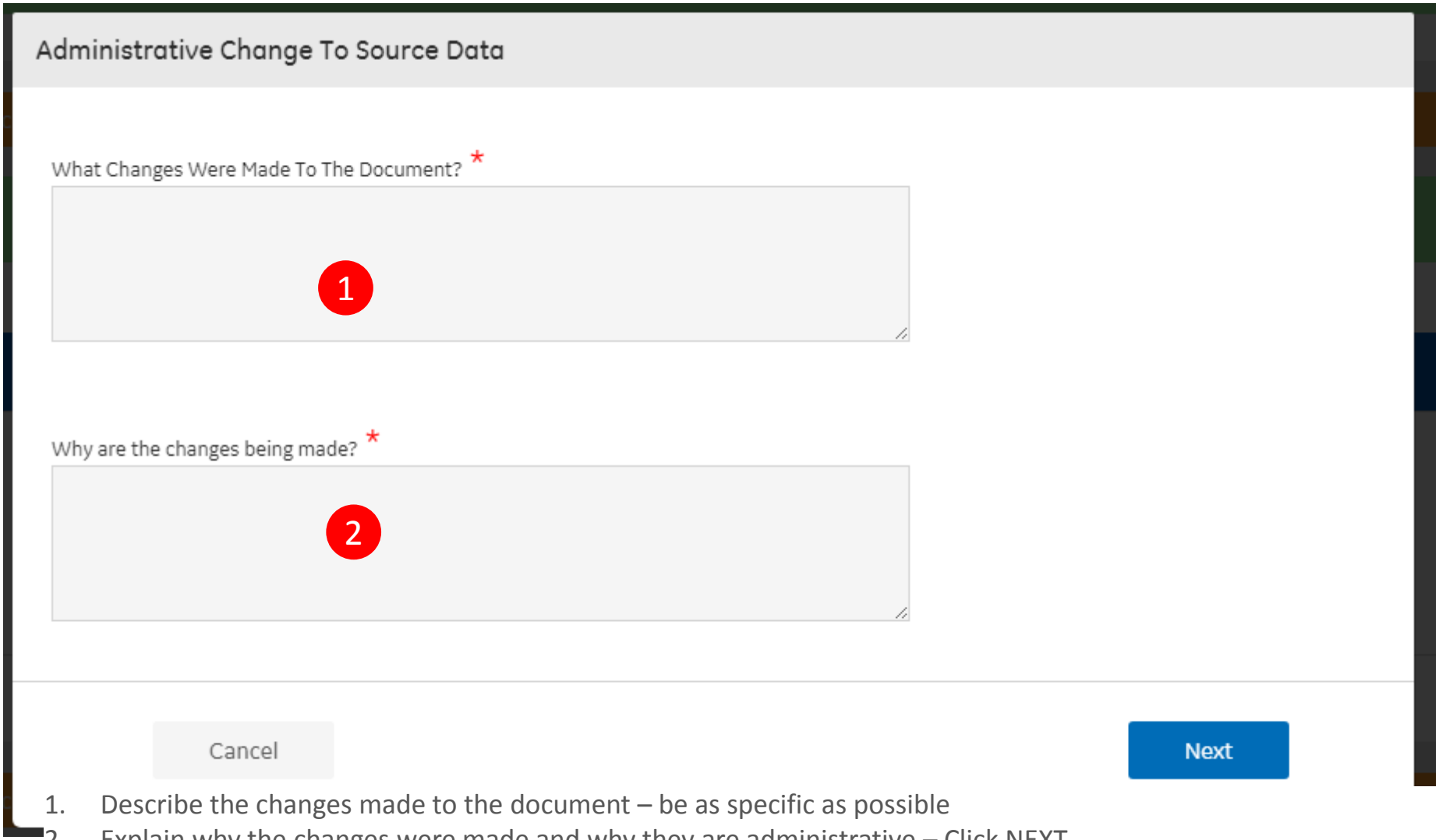
1. Go to the Source Data section
2. Hover over the document

Admin | Document Change



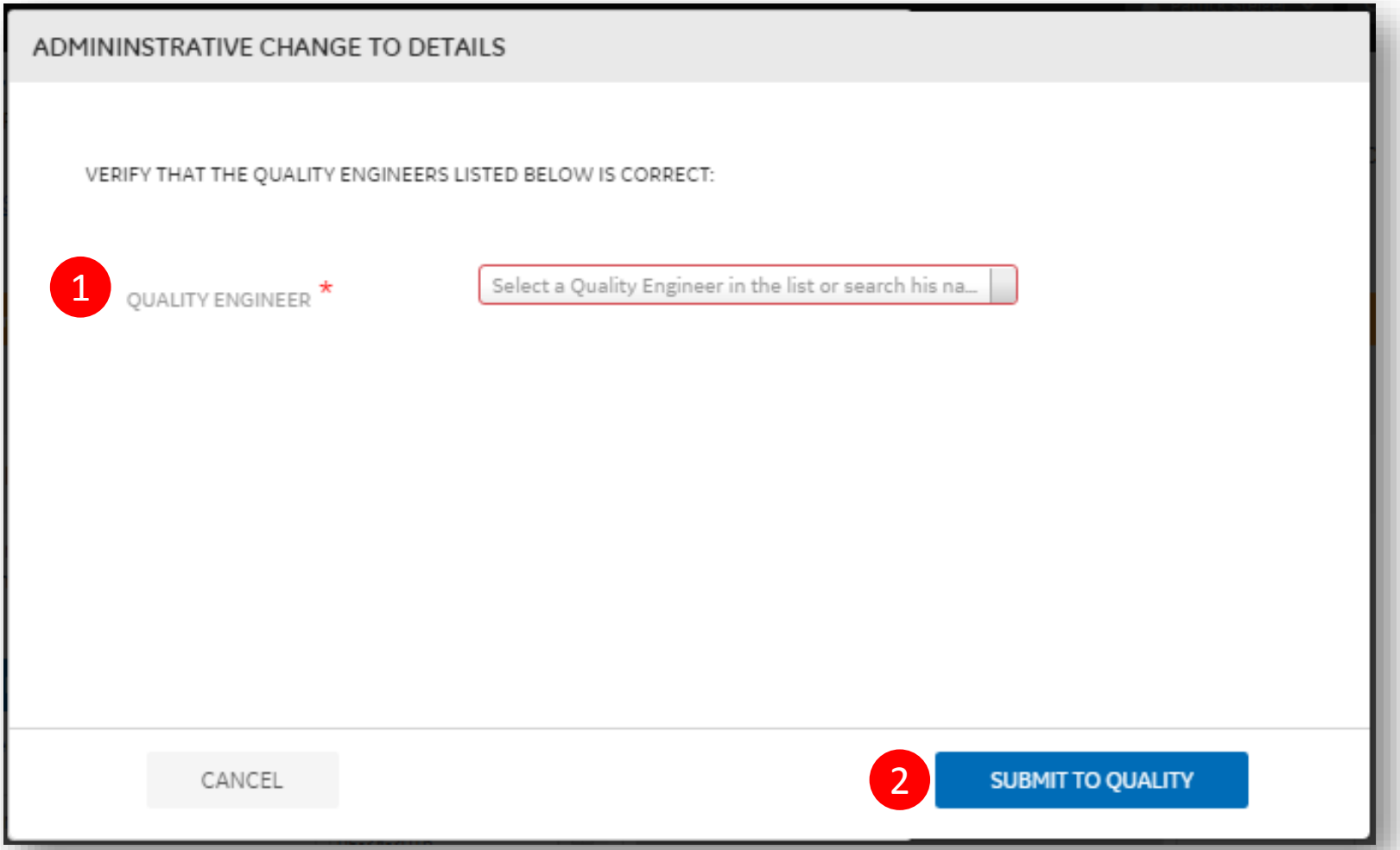
1. Download and view the existing file (should be visible here)
2. Upload updated file with corrections – Click NEXT

Admin | Document Change



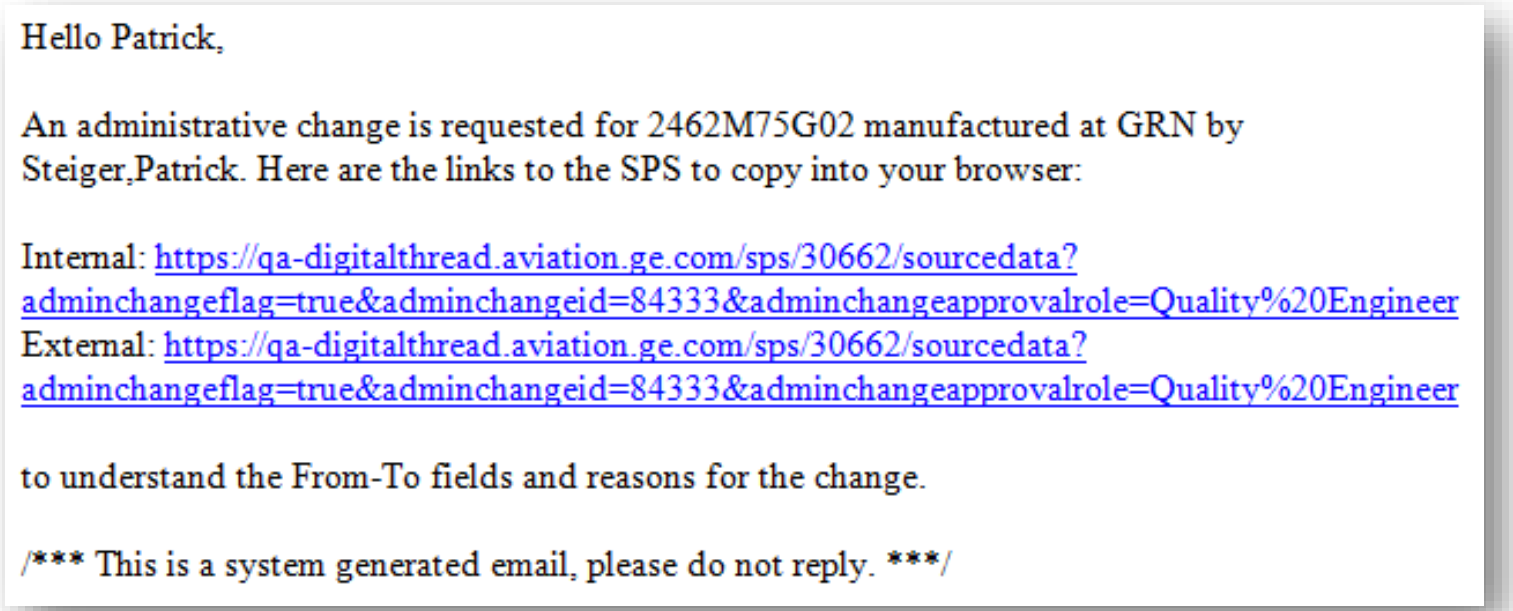
1. Describe the changes made to the document – be as specific as possible
2. Explain why the changes were made and why they are administrative – Click NEXT

Admin | Document Change



1. Add GE Quality engineer for evaluation and approval
2. Submit to Quality

Admin | Quality Review



Hello Patrick,

An administrative change is requested for 2462M75G02 manufactured at GRN by Steiger,Patrick. Here are the links to the SPS to copy into your browser:

1

Internal: https://qa-digitalthread.aviation.ge.com/sps/30662/sourcedata?adminchangeflag=true&adminchangeid=84333&adminchangeapprovalrole=Quality%20Engineer
External: https://qa-digitalthread.aviation.ge.com/sps/30662/sourcedata?adminchangeflag=true&adminchangeid=84333&adminchangeapprovalrole=Quality%20Engineer

to understand the From-To fields and reasons for the change.

/*** This is a system generated email, please do not reply. ***/

Quality engineer will receive an email notification with the proposed administrative change information

1. Review proposed Admin change by clicking link

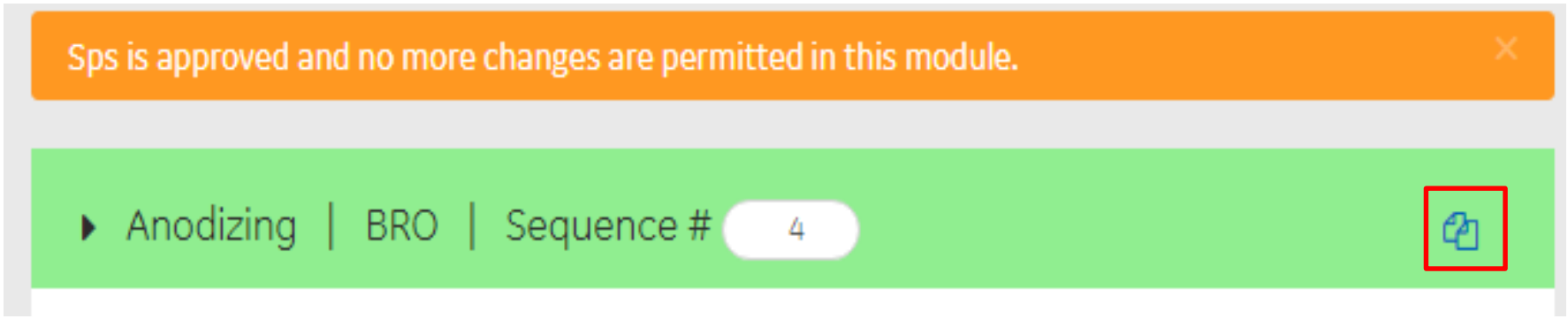
Approving an Admin change

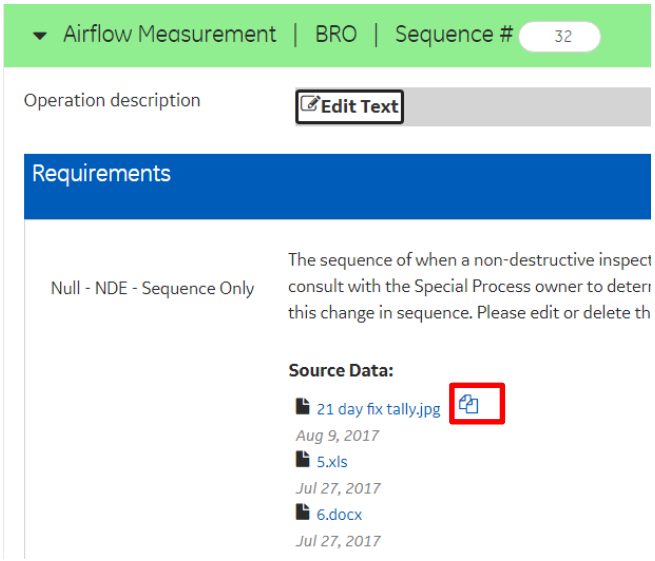
Note:

- Only applicable to Quality engineer and in some cases to the Design

Admin – Approving an Admin change

1. When approving or looking for an admin change look for the icon  and click on it

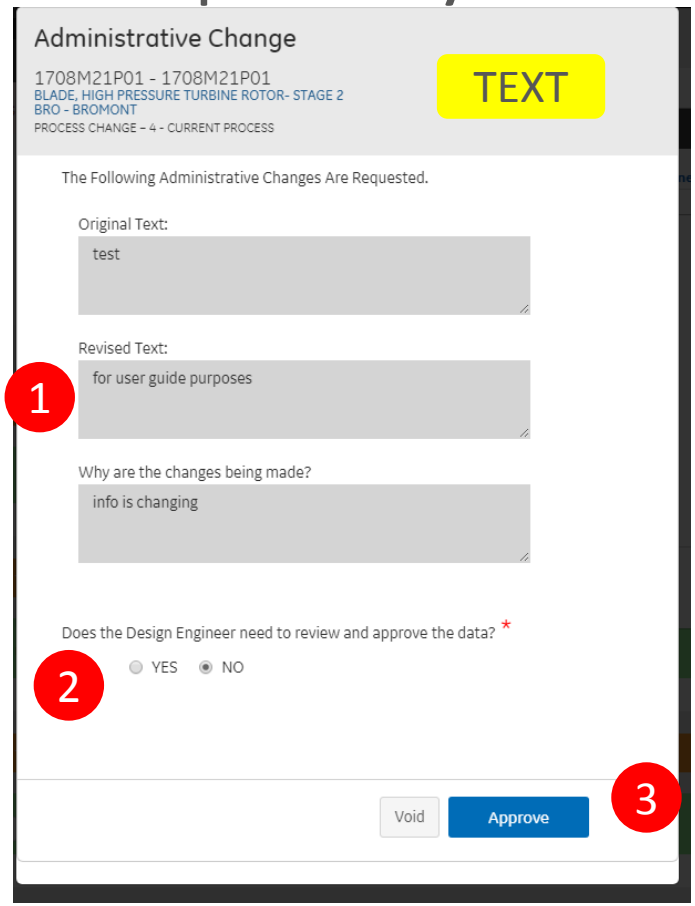


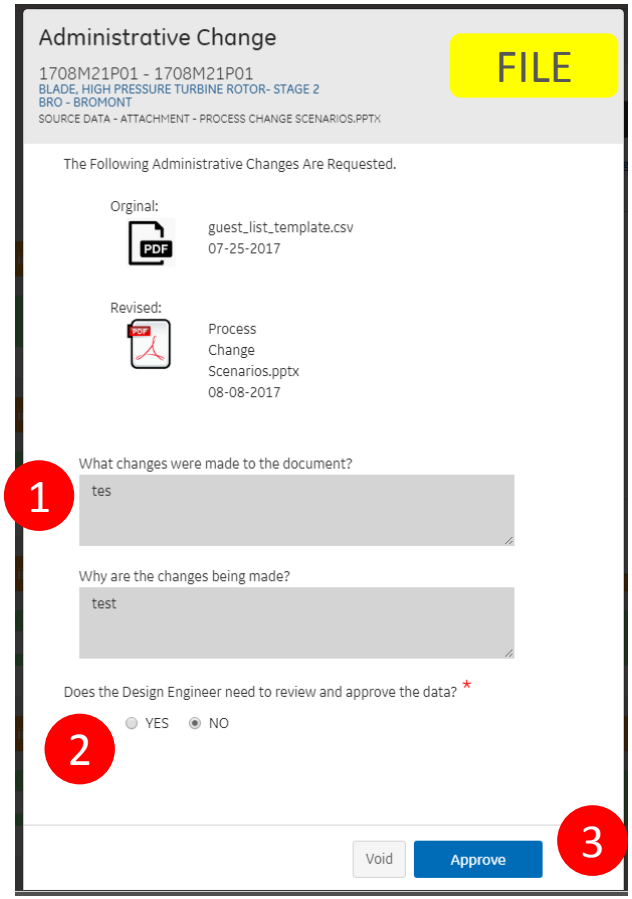


Admin – Approving an Admin change

1. Click on “Approve” to view the change and approve or reject

Admin |Quality Review

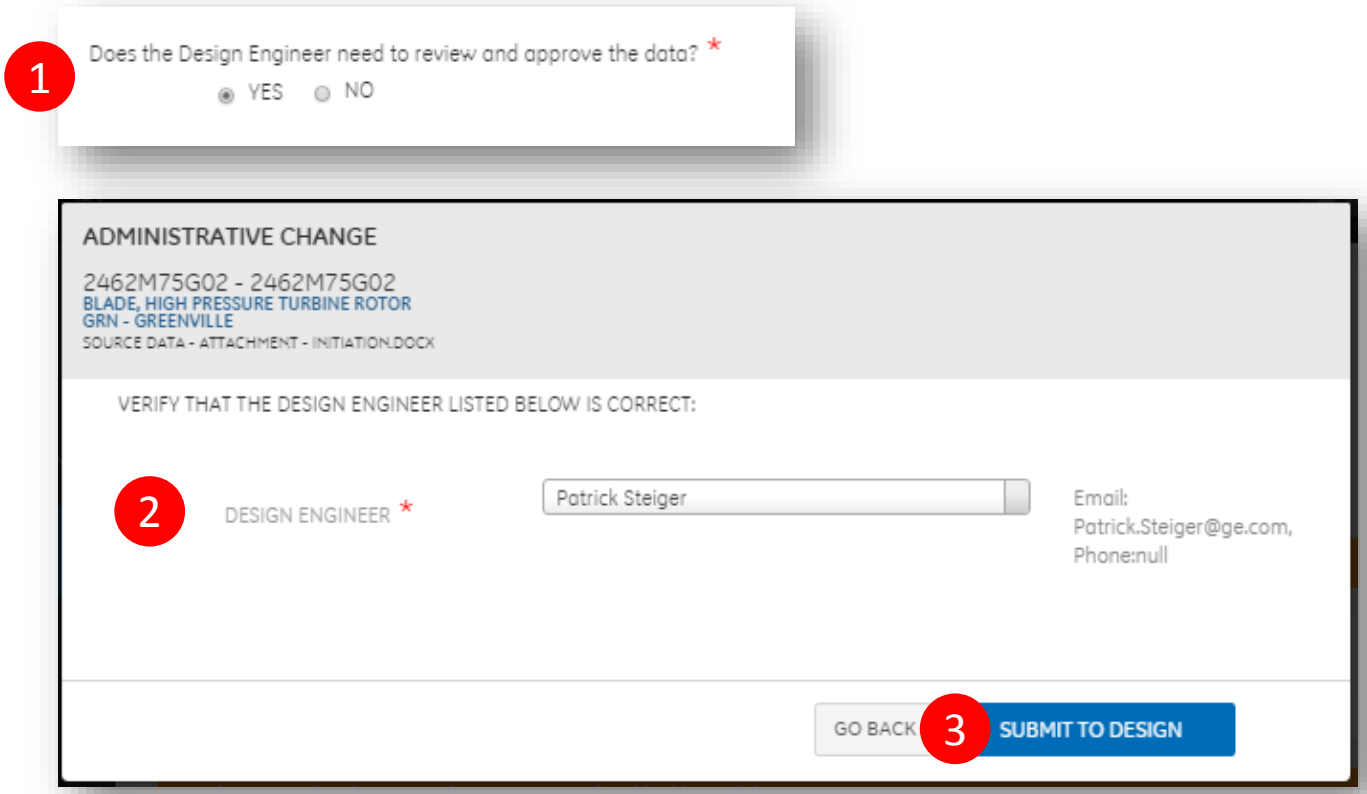




Quality engineer:

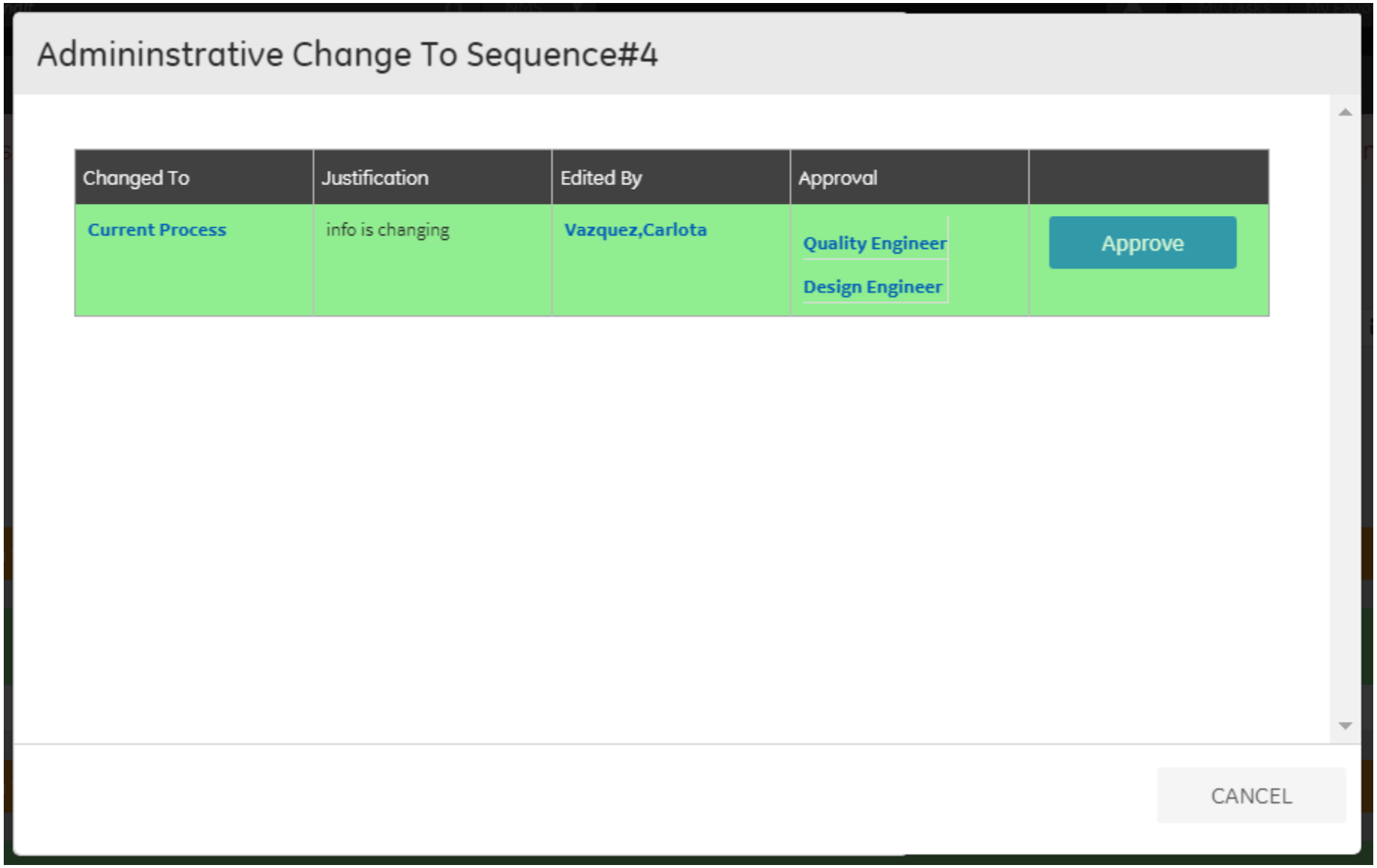
1. Review change details and verify the change is administrative
2. Send to design engineer if needed (default is no)
3. APPROVE (and send to Design Engineer if selected) or REJECT (VOID)

Admin | Engineering Review



Quality engineer:

1. Elect to send the change details to the Design Engineer (approves for quality)
2. Add the appropriate Design Engineer contact (Design Engineer on last SPS will load by default)
3. Submit to Design

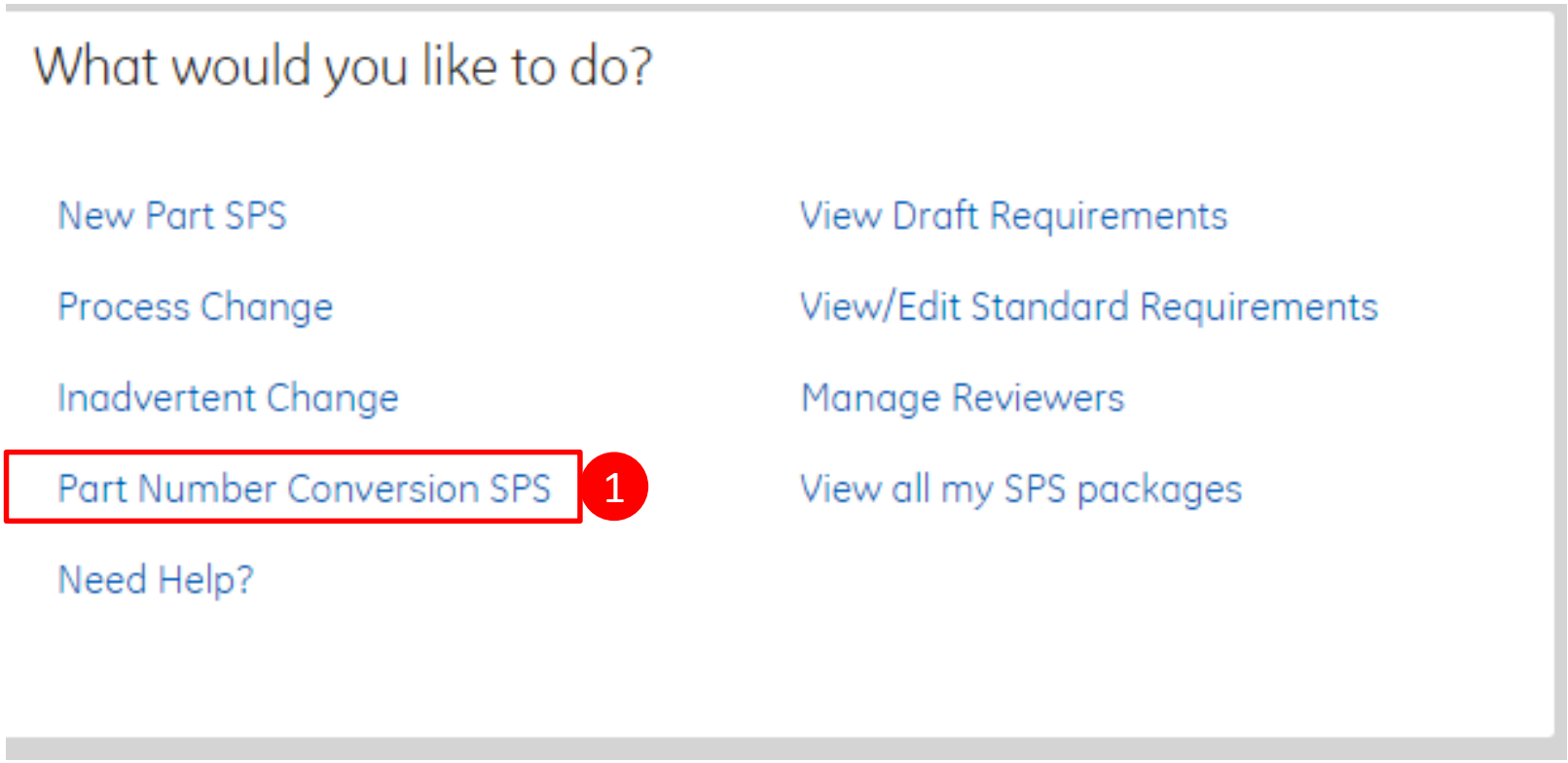

Admininstrative Change To Sequence#4
Changed To
Justification
Edited By
Approval
Current Process
info is changing
Vazquez,Carlota
Quality Engineer
Design Engineer
Approve
CANCEL

Part Number conversion

Note:

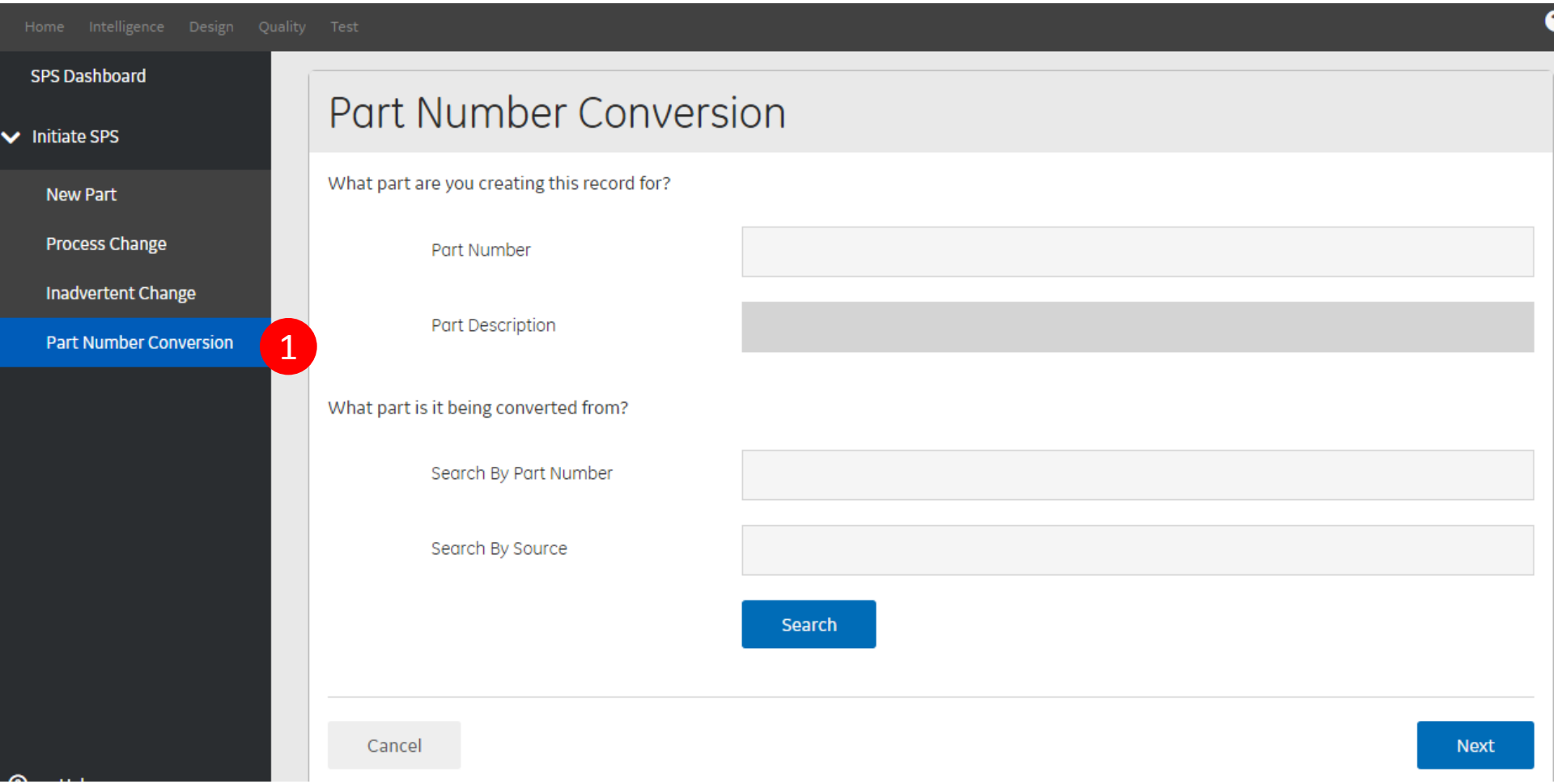
- Parts must be done at the same Source
- Part must have similar processes
- The part from where you are approving processes by similarity should have a fully approved New part workflow or an approved Significant Operations List
- PNC banner does NOT mean the operation(s) is approved, to approve the source or operation you still need to approve in the “package closure tab”

Part Number Conversion| Initiation from dashboard



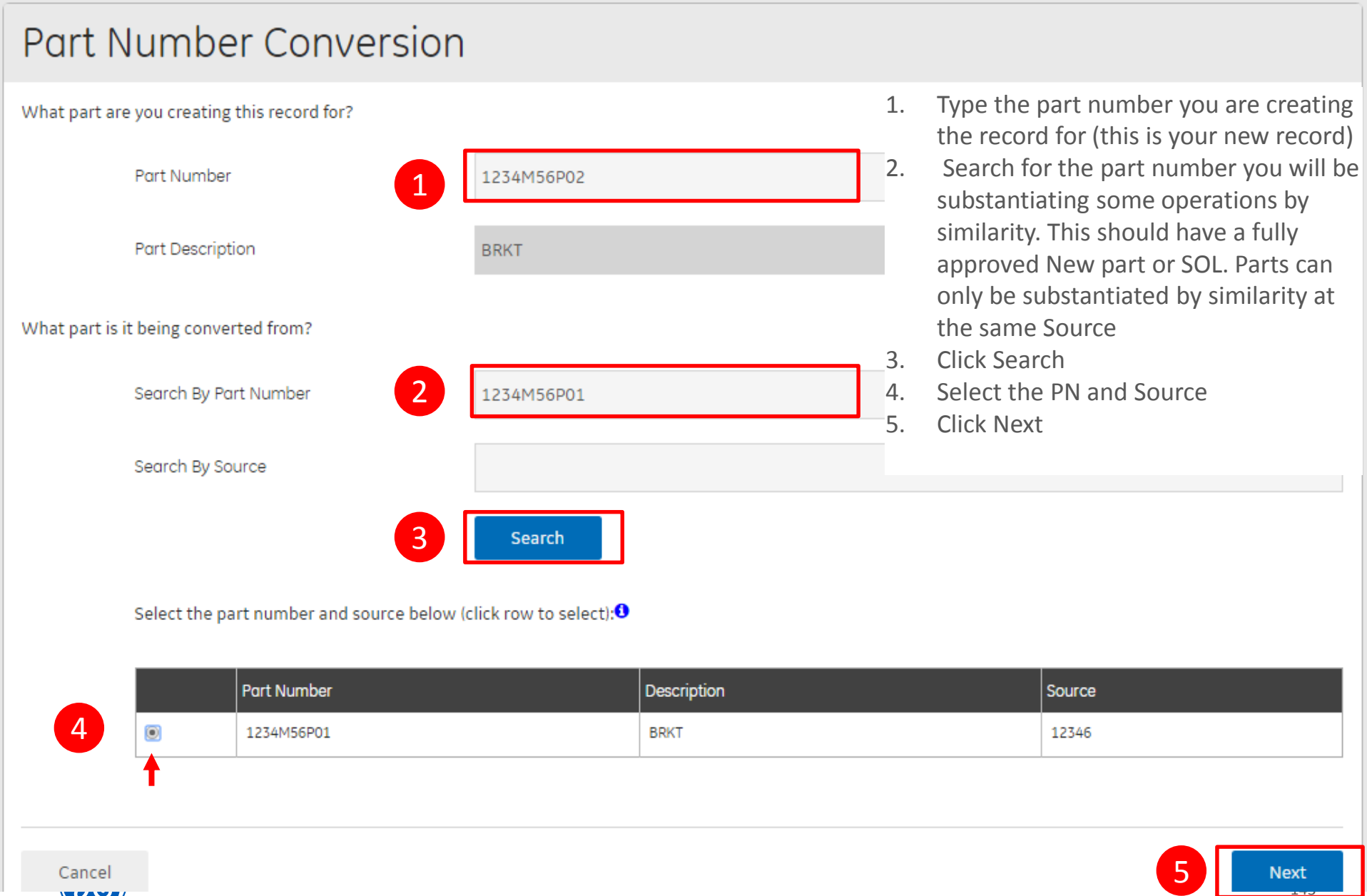
1. From the Dashboard “What would you like to do?” card, click “Part Number conversion”

Part Number Conversion | Initiation from process history page



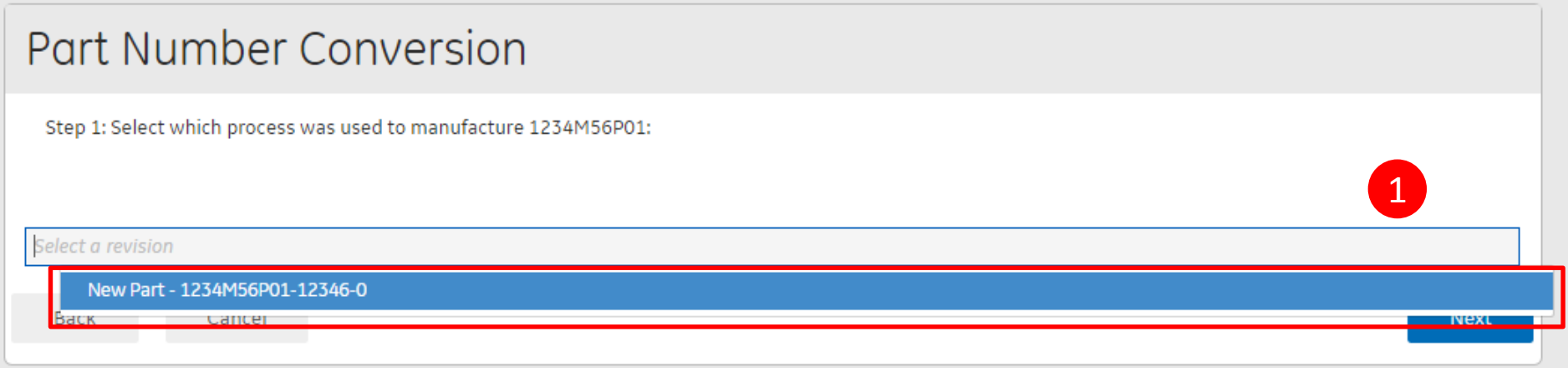
1. From the Initiate SPS menu, click “Part Number conversion”

Part Number Conversion | Inititiation



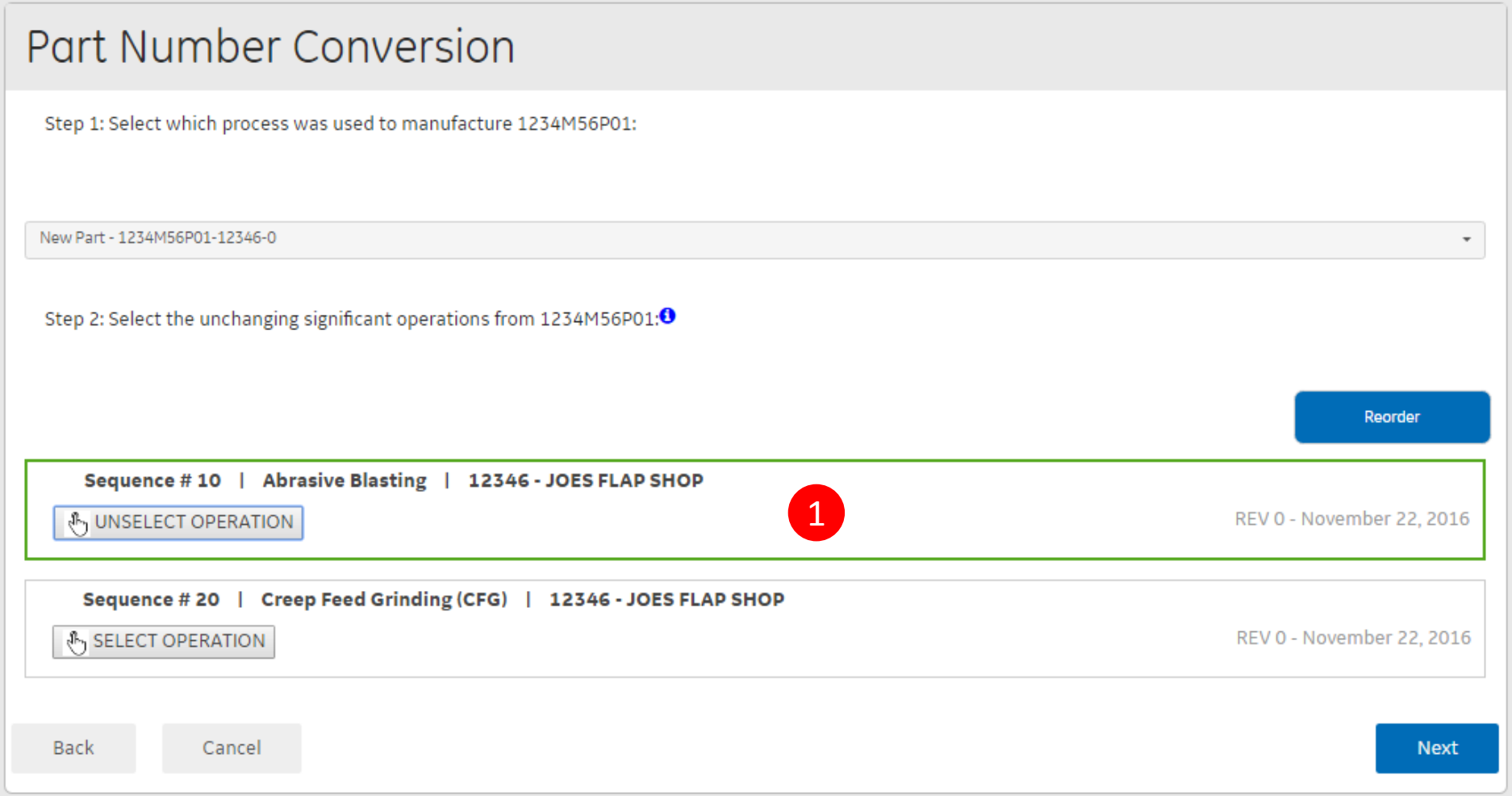
1. Type the part number you are creating the record for (this is your new record)
2. Search for the part number you will be substantiating some operations by similarity. This should have a fully approved New part or SOL. Parts can only be substantiated by similarity at the same Source
3. Click Search
4. Select the PN and Source
5. Click Next

Part Number Conversion | Initiation



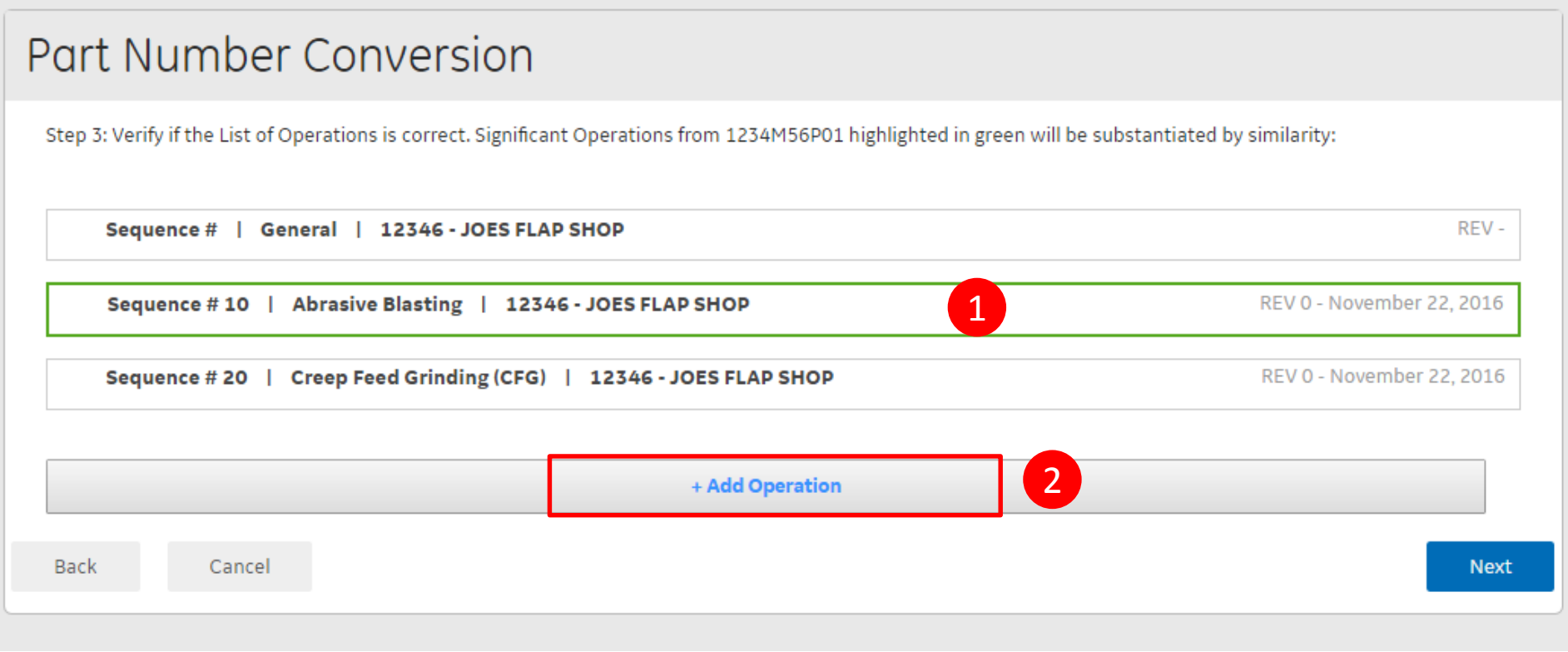
1. Select the process from where you are substantiating operations by similarity

Part Number Conversion | Initiation



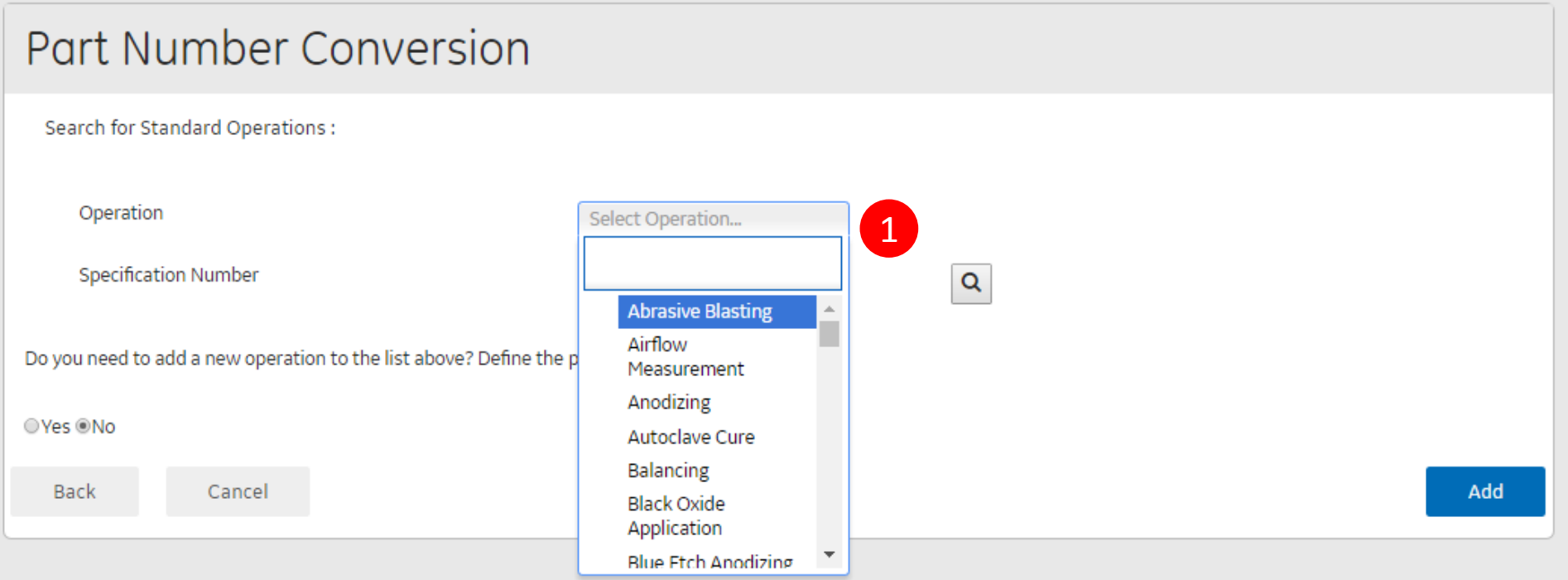
1. Select the significant processes that are being substantiated by similarity. This operations will not require any more source data or requirement editing.

Part Number Conversion | Initiation



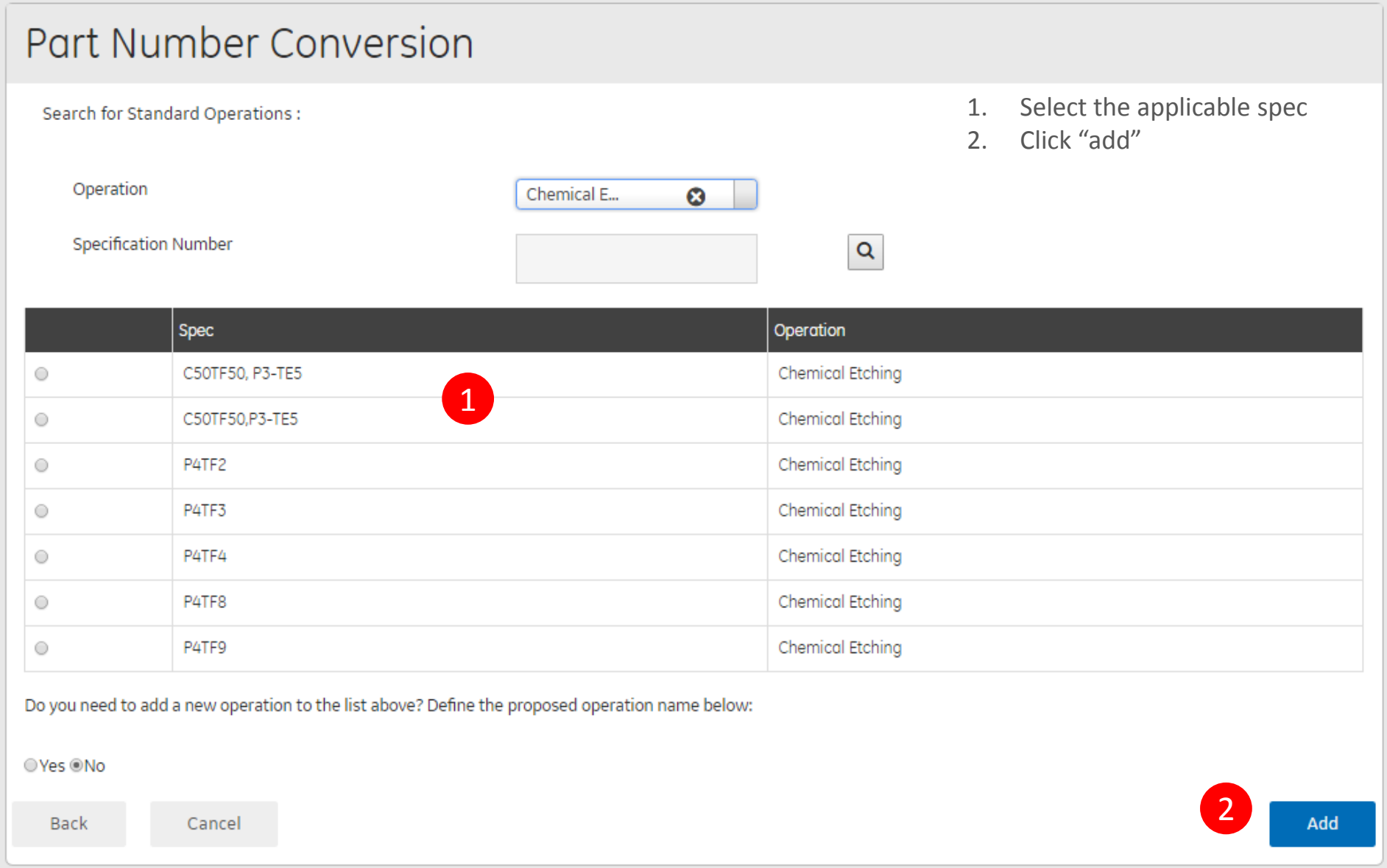
1. Verify the significant processes that are being substantiated by similarity.
2. If necessary add any operations that are not listed and that will be part of the new process by clicking the "+ Add Operation" button

Part Number Conversion | Initiation | Add operations

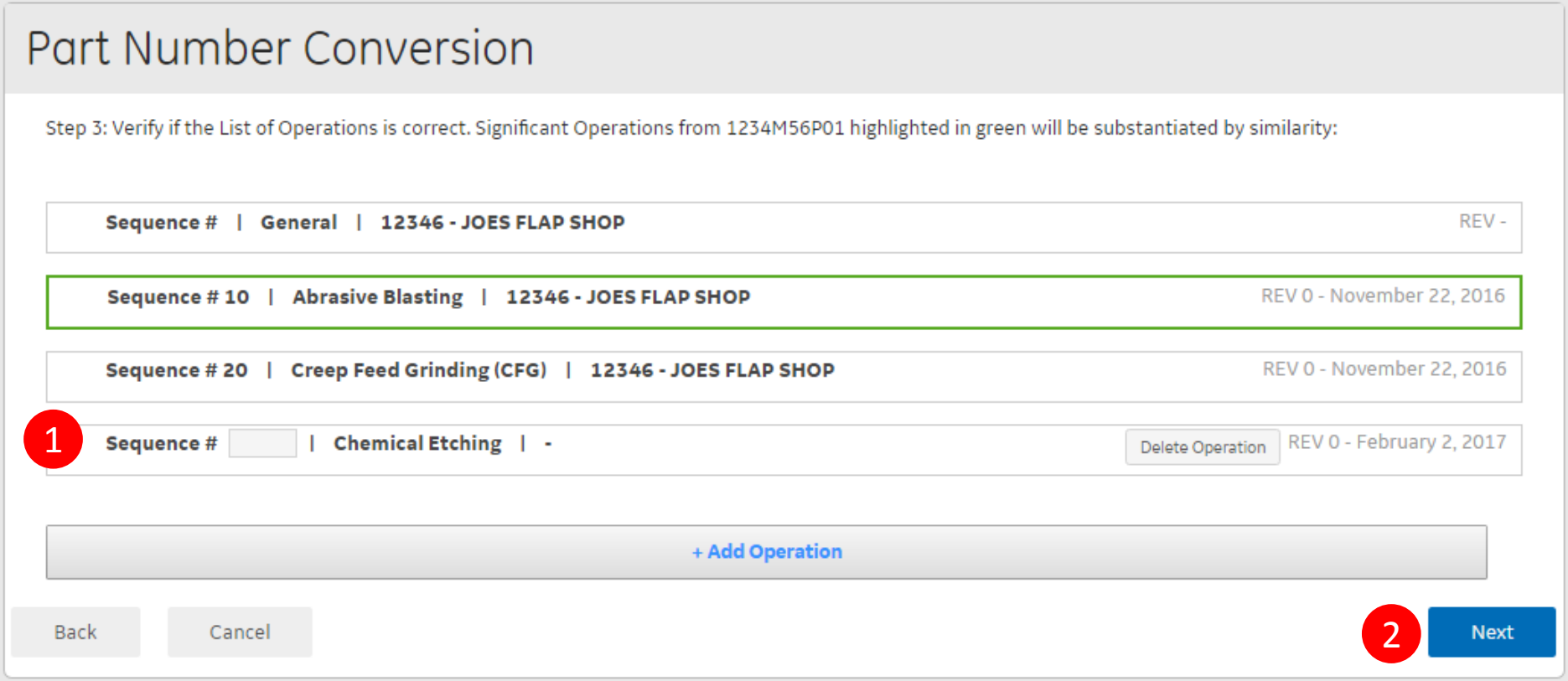


1. Type the name of the standard operation or scroll down to find the name of the operation

Part Number Conversion | Initiation

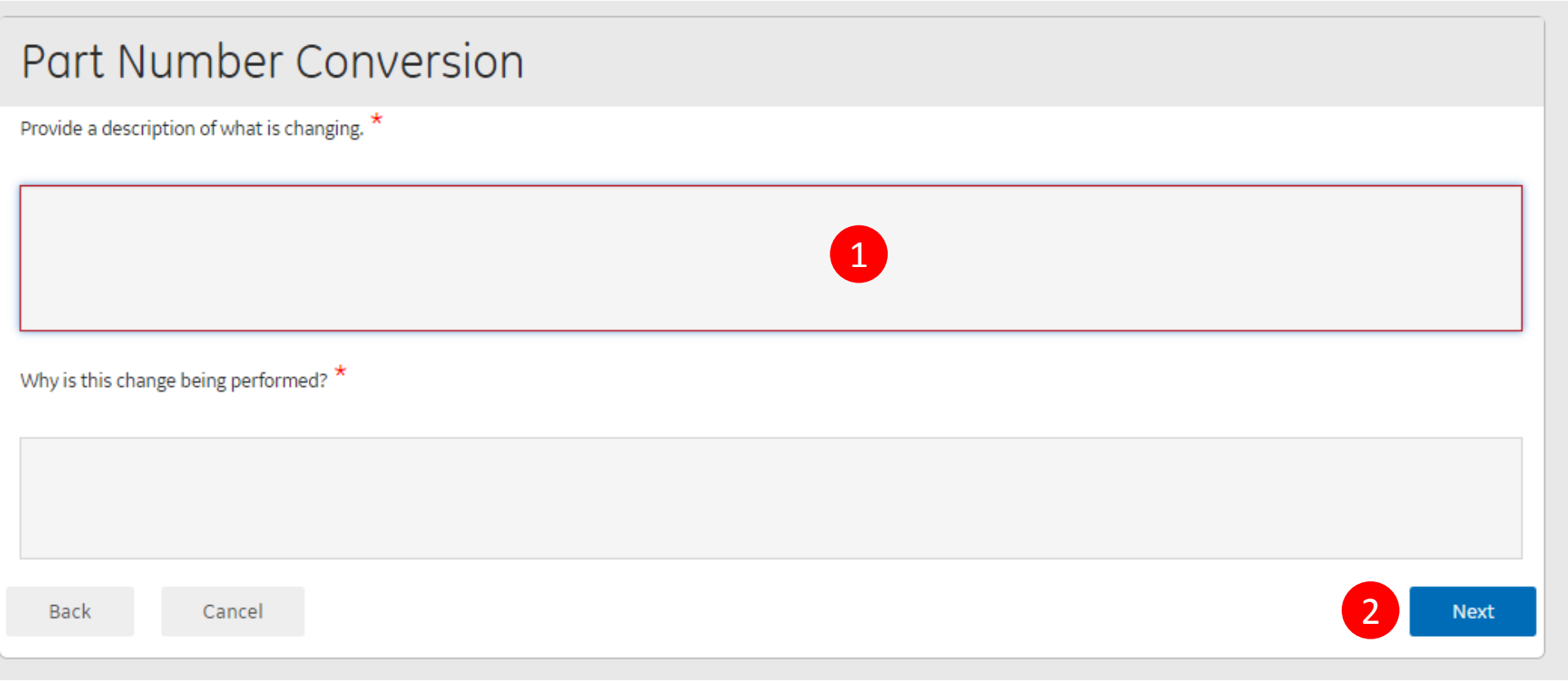


Part Number Conversion | Initiation



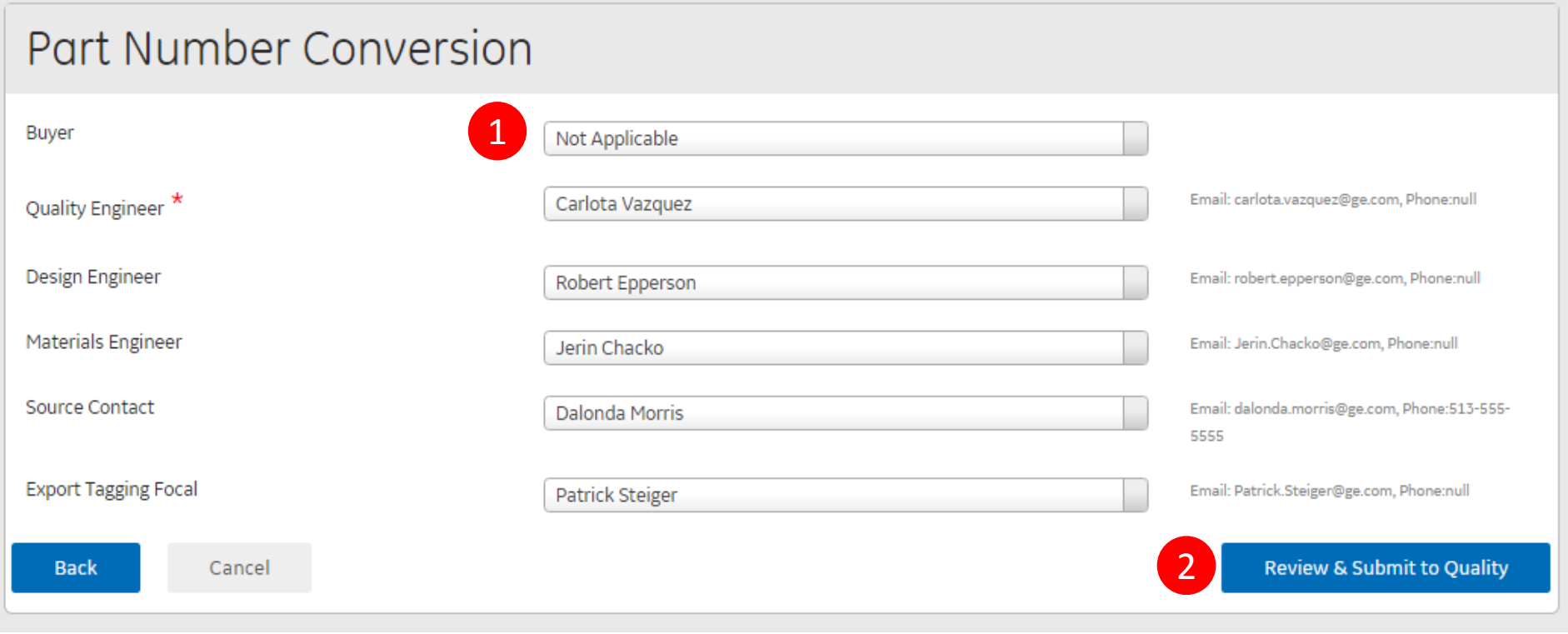
1. Add a sequence number
2. Repeat adding operations as necessary
3. Click next

Part Number Conversion | Initiation



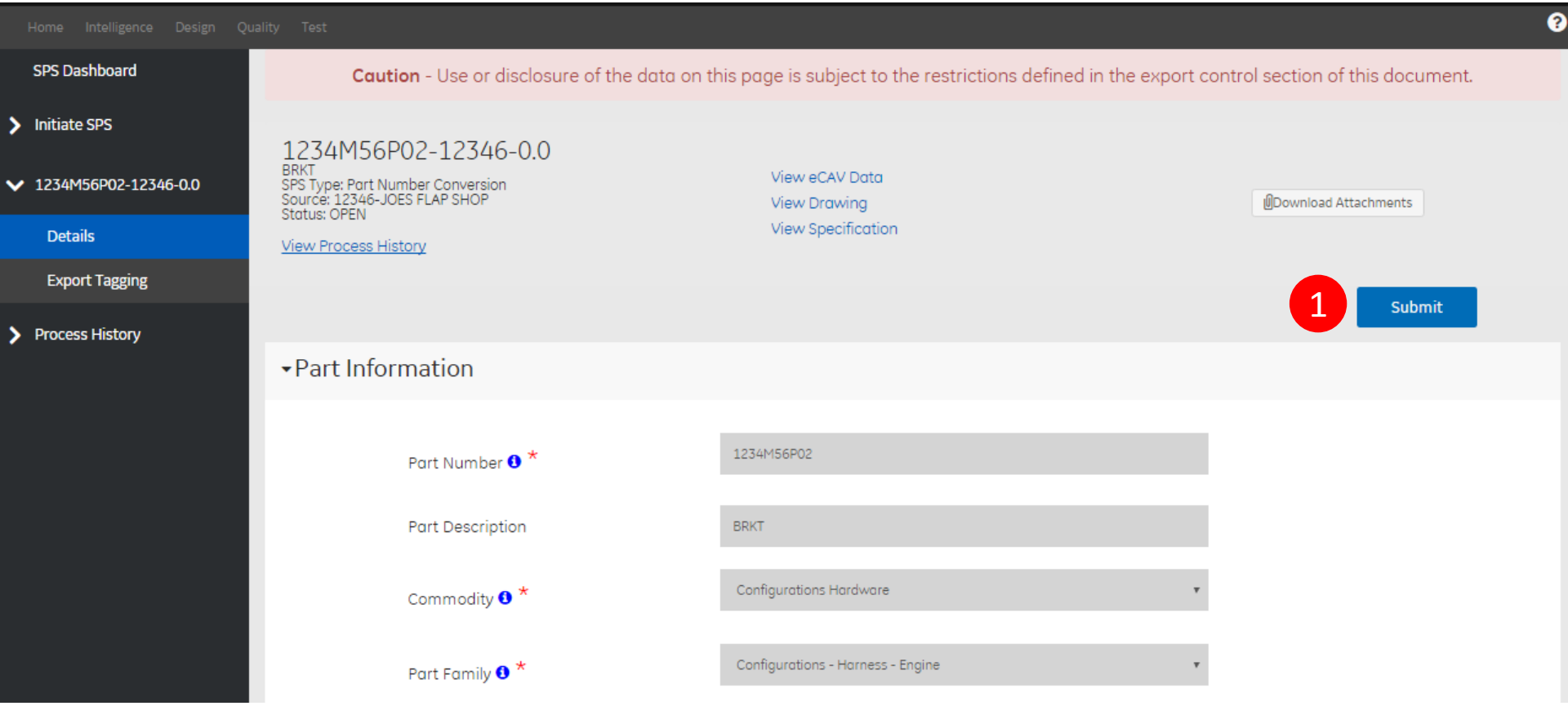
1. Provide information in the boxes
2. Click Next

Part Number Conversion | Initiation



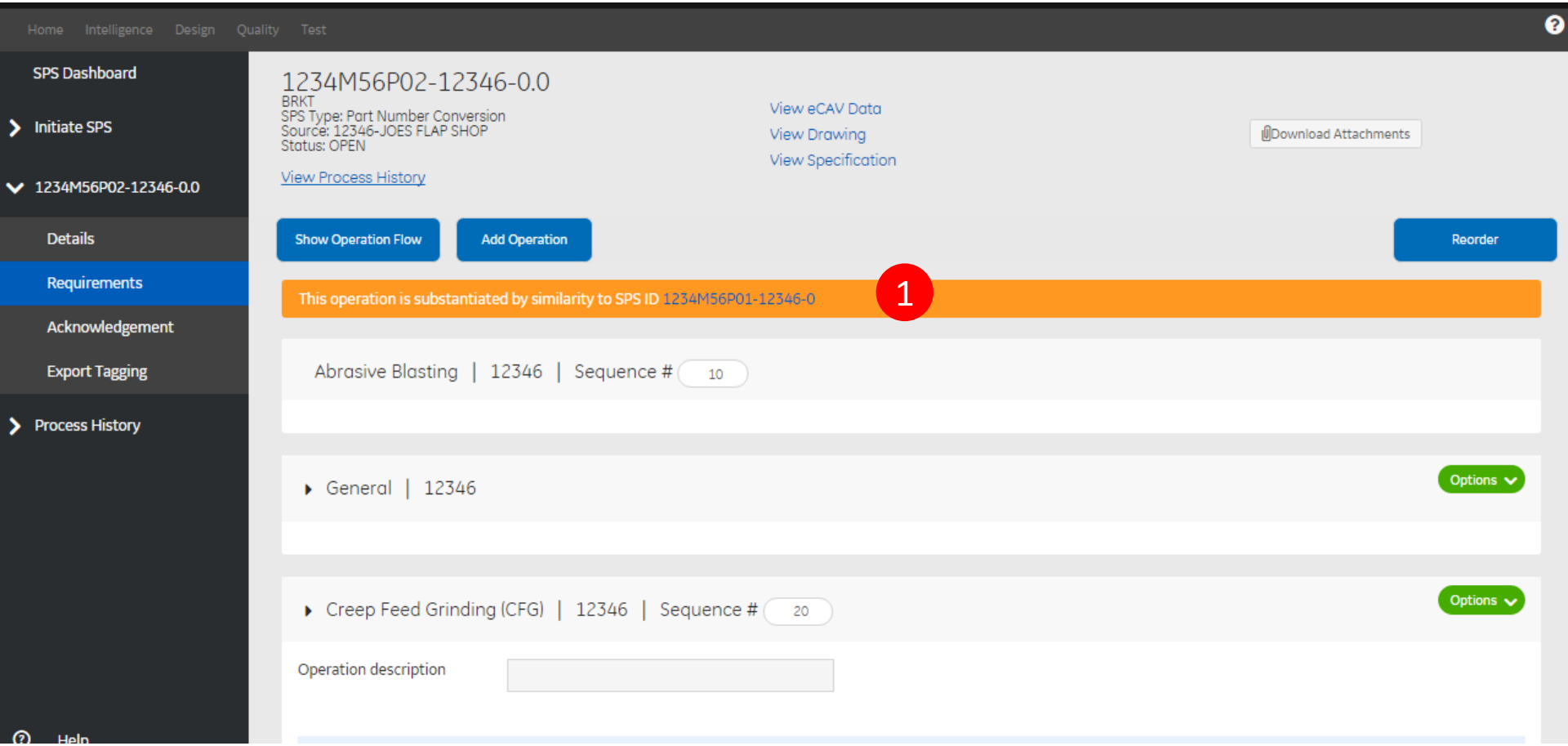
1. Select the approval team
2. Click “Review and Submit to Quality”

Part Number Conversion | Initiation | Quality



1. Verify the information is correct. The Part number conversion workflow will have the same Part family and commodity than the original part number. After the information has been reviewed; the GE Quality Engineer can “submit” the workflow. This will create a record.

Part Number Conversion | Initiation



1. Operations approved by similarity will have a banner that will send you to the original record. Operations approved by similarity are accepted as is and will not allow you to add data or change requirements in it.

Define Alternate Path

Enablers:

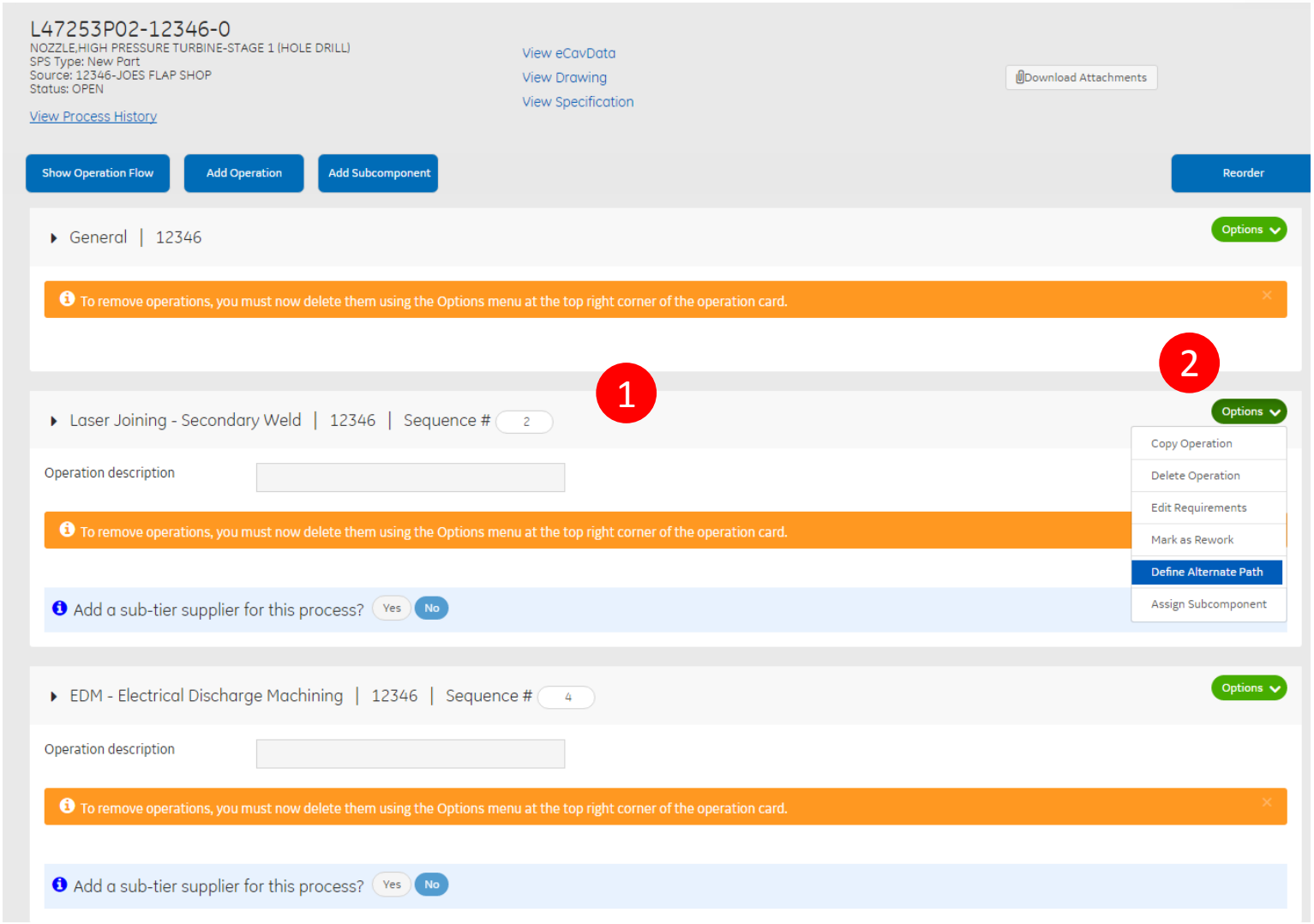
- Available to Source, Design Engineer, MAE, and Quality Engineer role
- An alternate path can be used for processes that are similar or that go to multiple suppliers
- Alternate paths can be set up in the requirements tab for Process changes, New Part, Part number conversion and Sig ops Lists.

Set 1 Alternate path

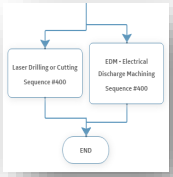
Set alternate paths

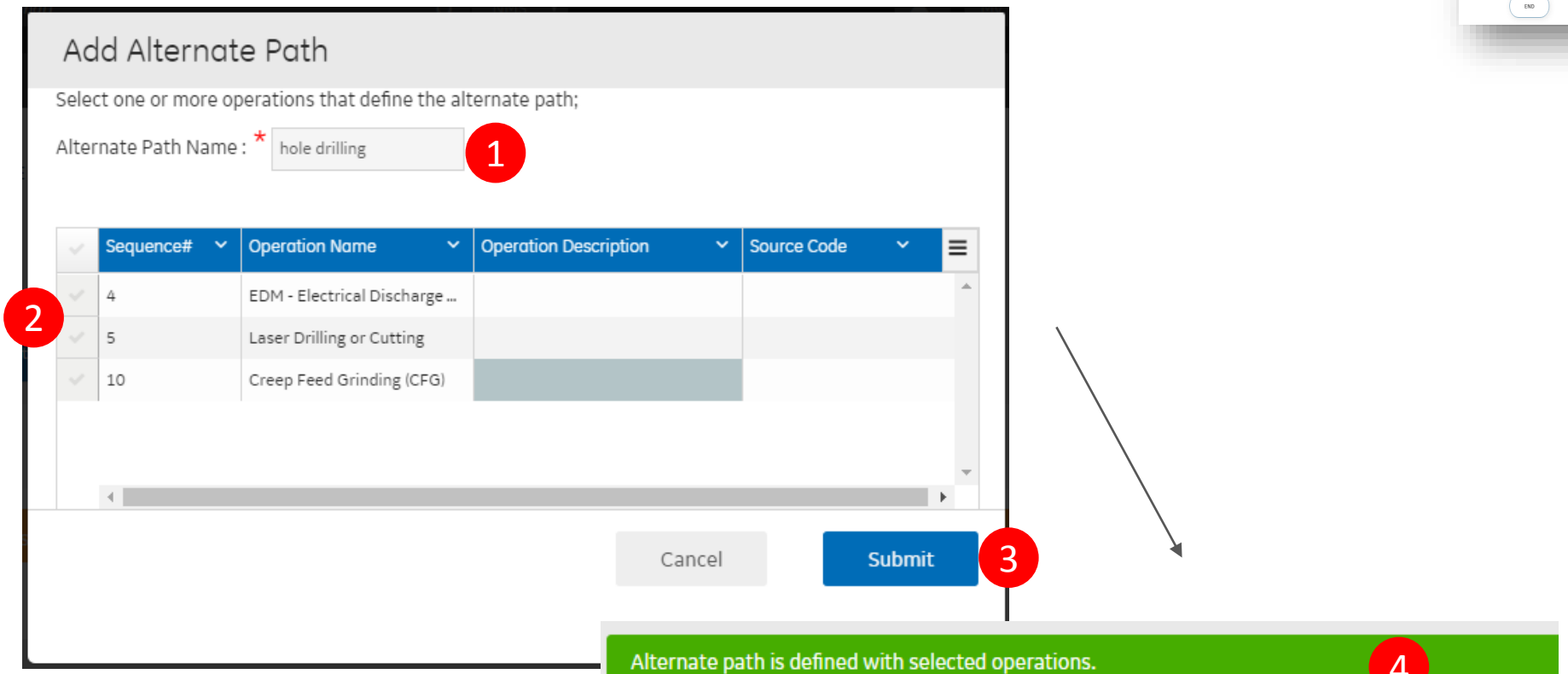
To define an alternate path

1. Verify that the operations that will be set up as alternate are in the list
2. On the operation that will have an alternate path select options and “Define alternate path option”



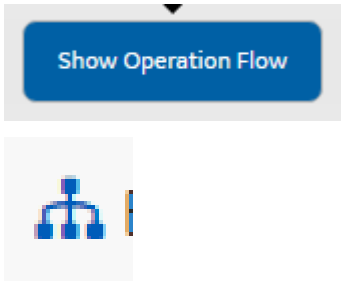
Set alternate paths





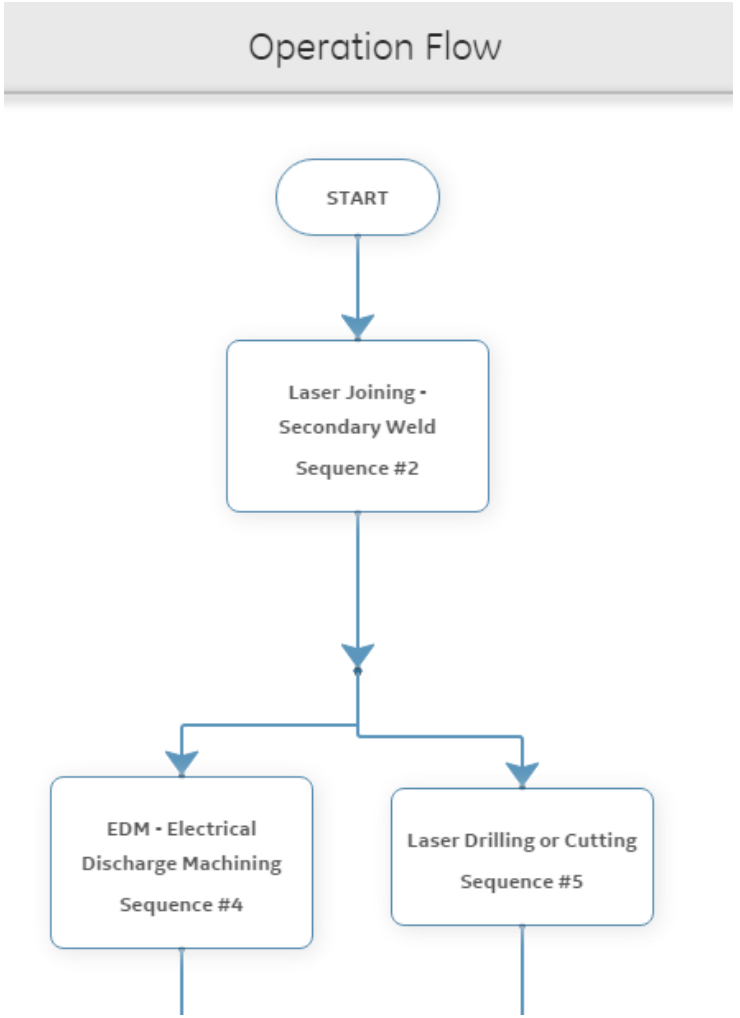
1. Name the alternate path
2. Select the operation(s) that will become the alternate
3. Click submit
4. Once completed a green banner will be display
5. Operations that are part of alternate paths will display this logo

Set alternate paths



1

1. To view the alternate path, click on the “show operation flow” or in the alternate operation icon
2. Alternate paths are displayed for those operations that have a sequence number. You can have more than one alternate process along the workflow and multiple ones for an existing alt. path



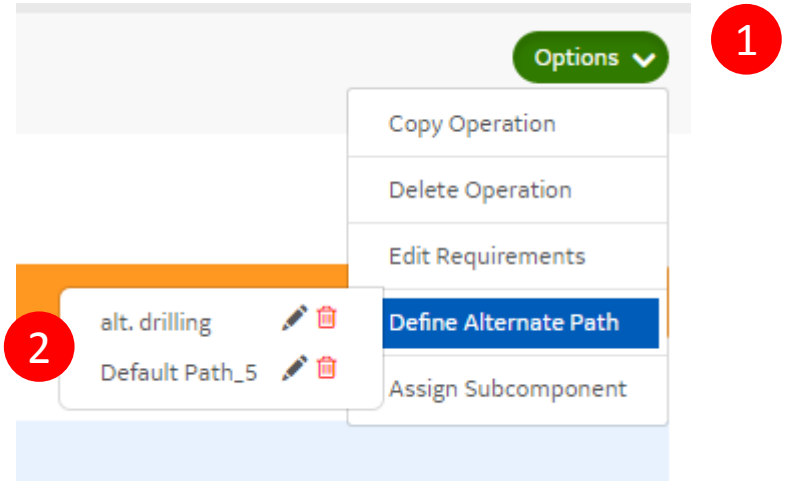
2

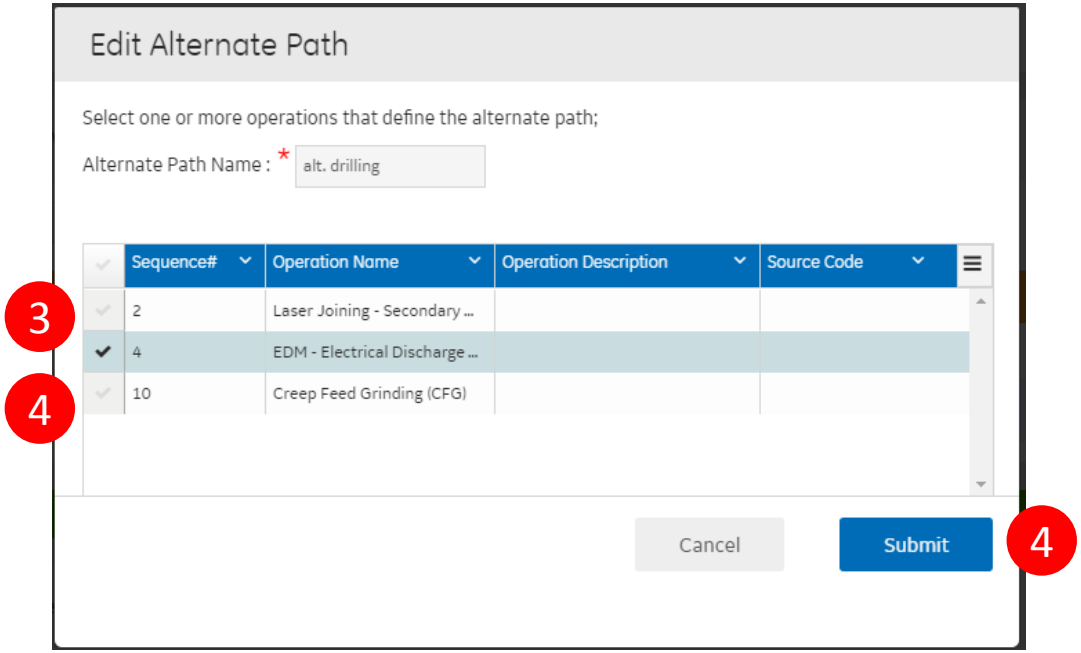
Add multiple operations or remove operations in an Alternate path

Add or remove more ops to alternate paths

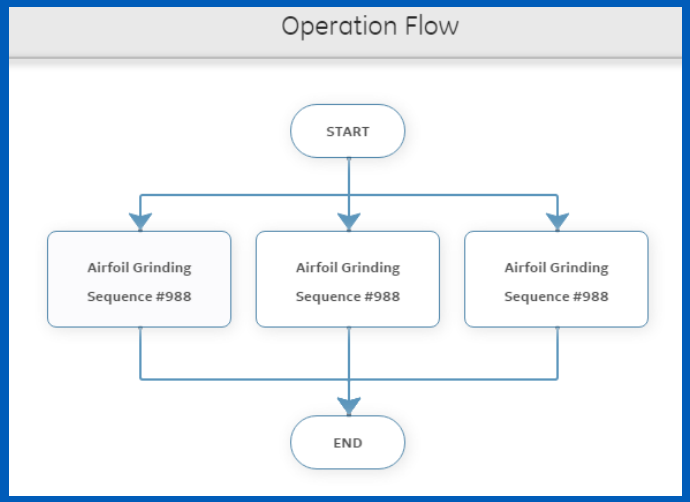
To Edit an alternate path and add more operations:

1. Select Options and Define alternate path
2. Select the path that you want to edit or delete
3. To add more operations, select the operations
4. To remove operations unselect them
5. Click submit



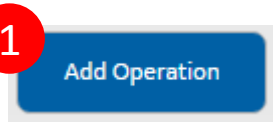


More than 1 Alternate path

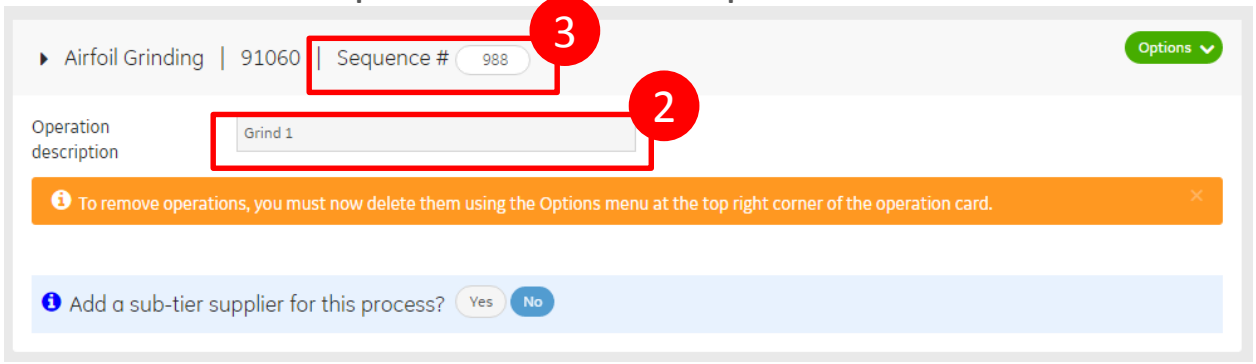


Sig Ops List | Edit – 3-Way Alternate path

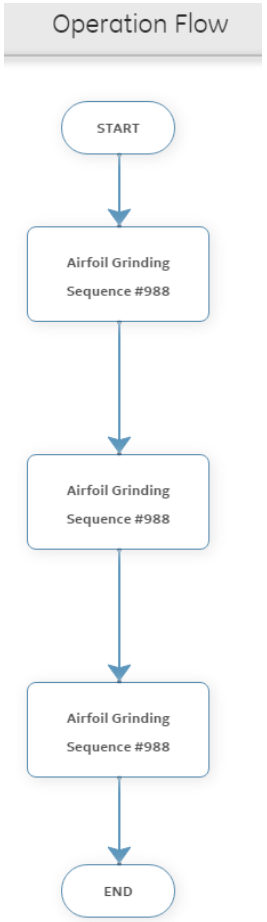
If you have already set up an alternate path you can skip this page!



1. Add all 3 operations to your Sig Ops List.
2. Give them unique operation descriptions to help distinguish one from the other.
3. Include the Sequence # for each operation.



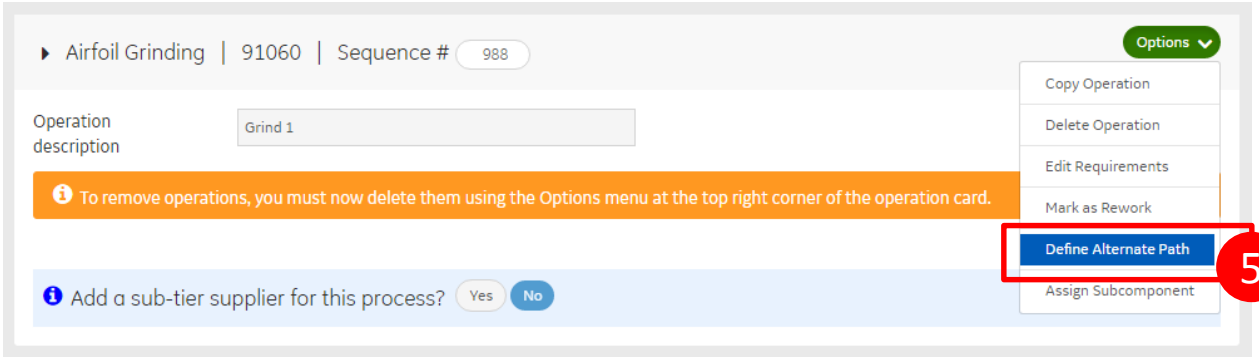
4. Your operation flow will look like this:



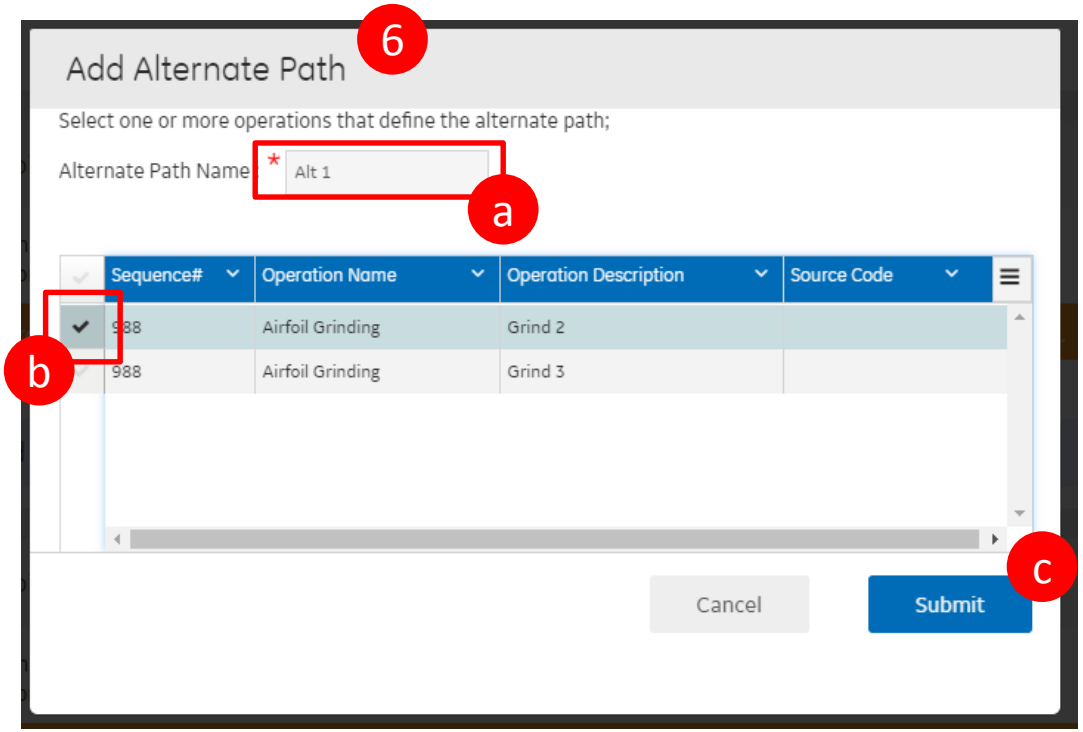
Edit – 3-Way Alternate path

If you have already set up an alternate path you can skip this page!

5. Click Options in the primary operation – Select Define Alternate Path.



6. Add Alternate Path
   a. Provide a unique Alternate Path Name.
   b. Select the first alternate operation.
   c. Click Submit.

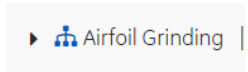


Sig Ops List | Edit – 3-Way Alternate path

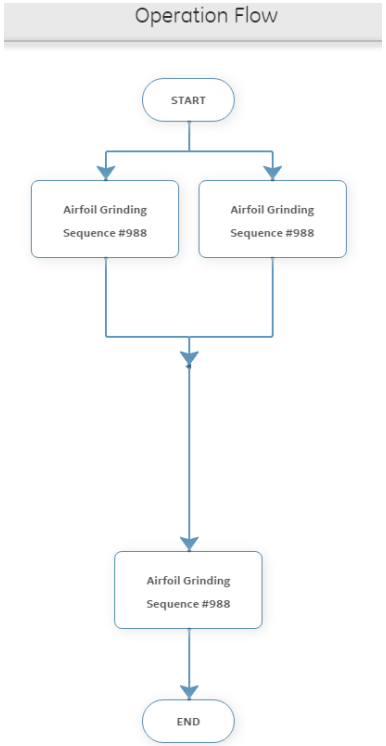
If you have already set up an alternate path you can skip this page!

7. You will receive a notification like this:

And the alternate path icon will appear next to the operation title:

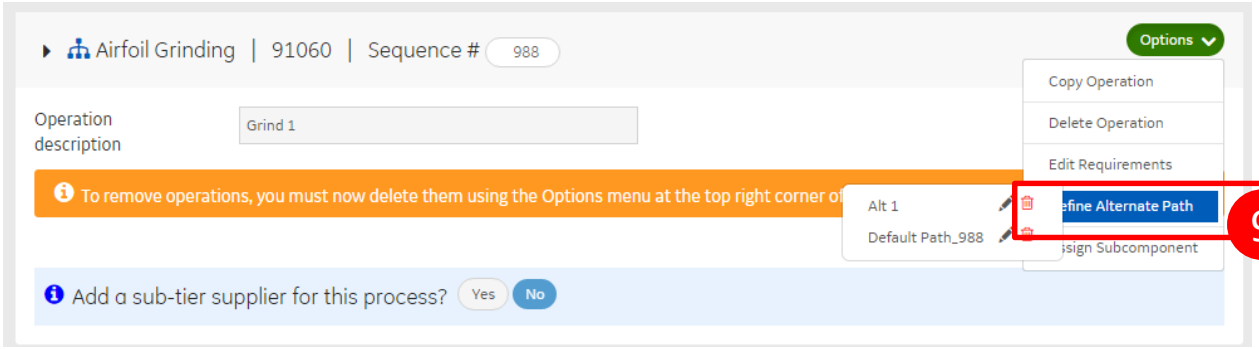


8. Your Operation Flow will now look like this:

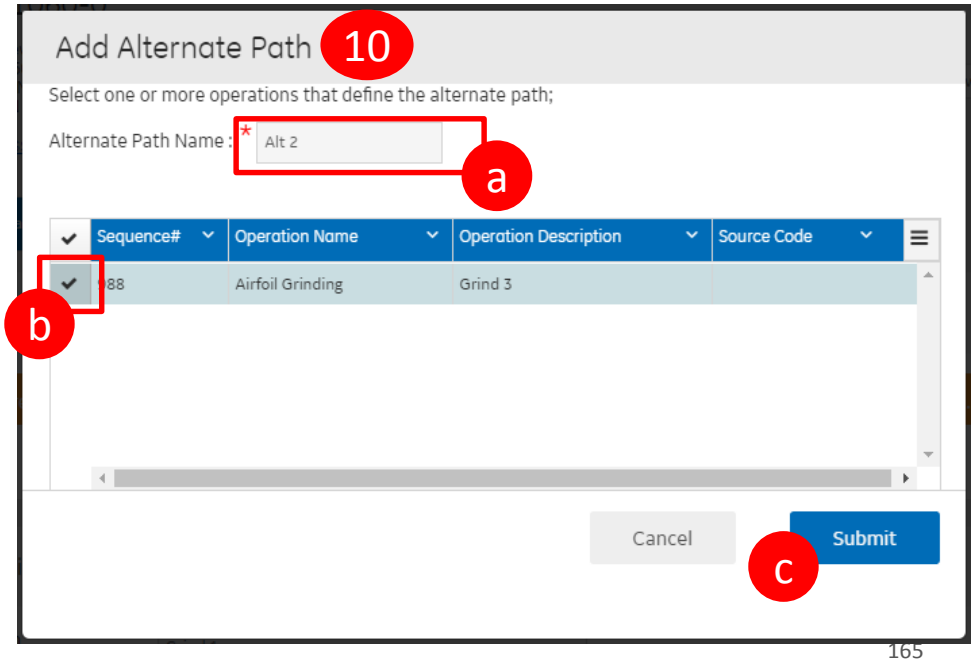


Sig Ops List | Edit – 3-Way Alternate path

9. Click Options in the first operation used.
   a. Select Define Alternate Path.
   b. Do not select one of the other already defined alternate paths.



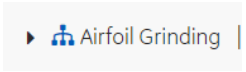
10. Add Alternate Path
    a. Provide a unique Alternate Path Name.
    b. Select the next alternate operation.
    c. Click Submit.



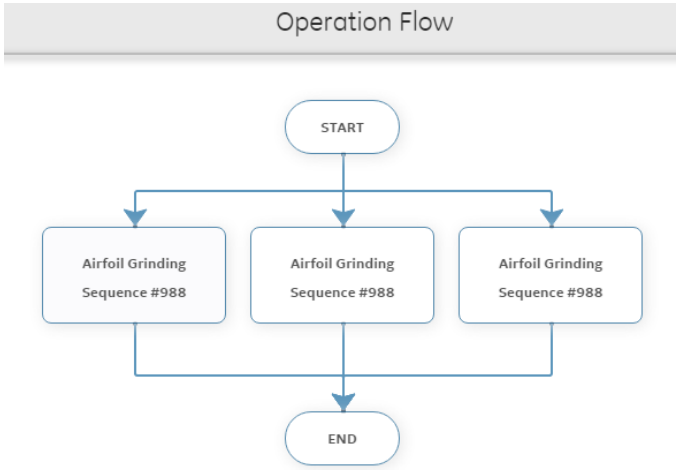
Sig Ops List | Edit – 3-Way Alternate path

11. You will receive a notification like this:

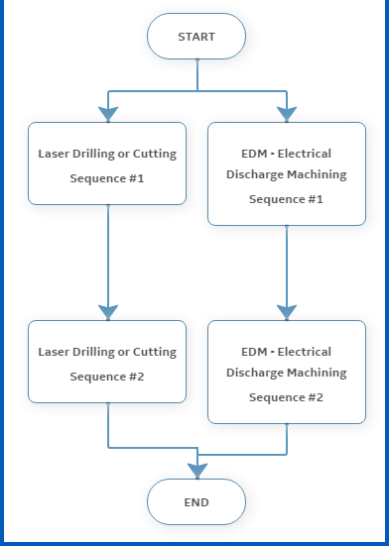
And the alternate path icon will appear next to the operation title:



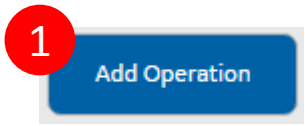
12. Your operation flow will now look like this:



More than 1 operation for each alternate path

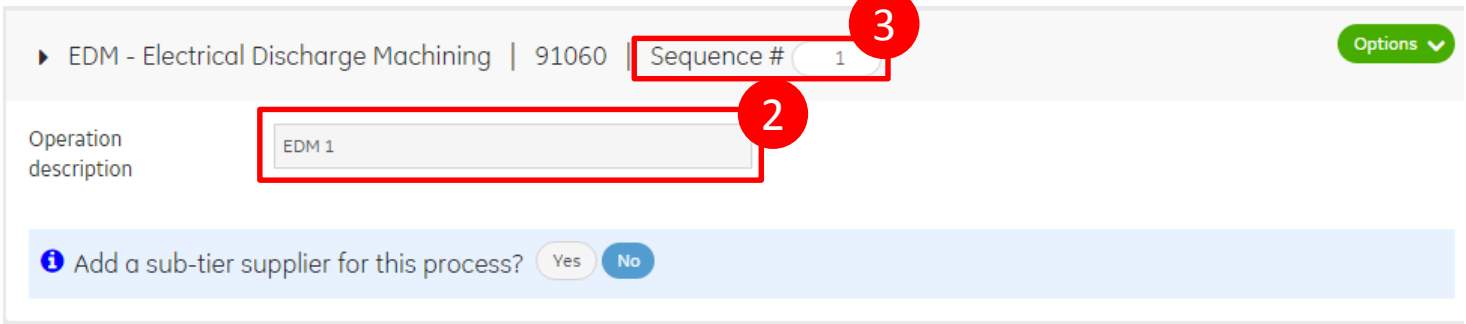


Sig Ops List | Edit – Multi-Op Alt Path

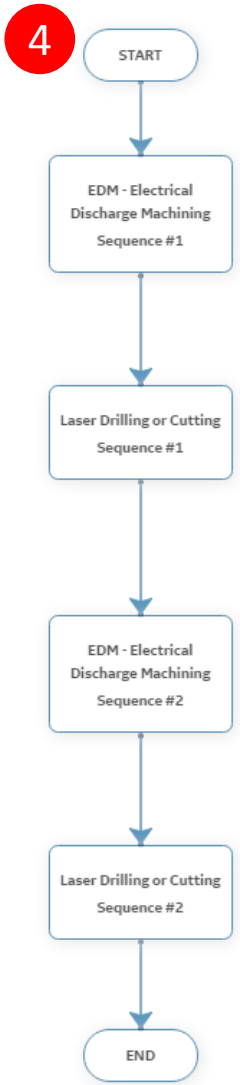


1. Add all operations to your Sig Ops List for your primary manufacturing path.

2. Give each operation unique Operation Descriptions to help distinguish one from the other.
3. Include the Sequence # for each operation.

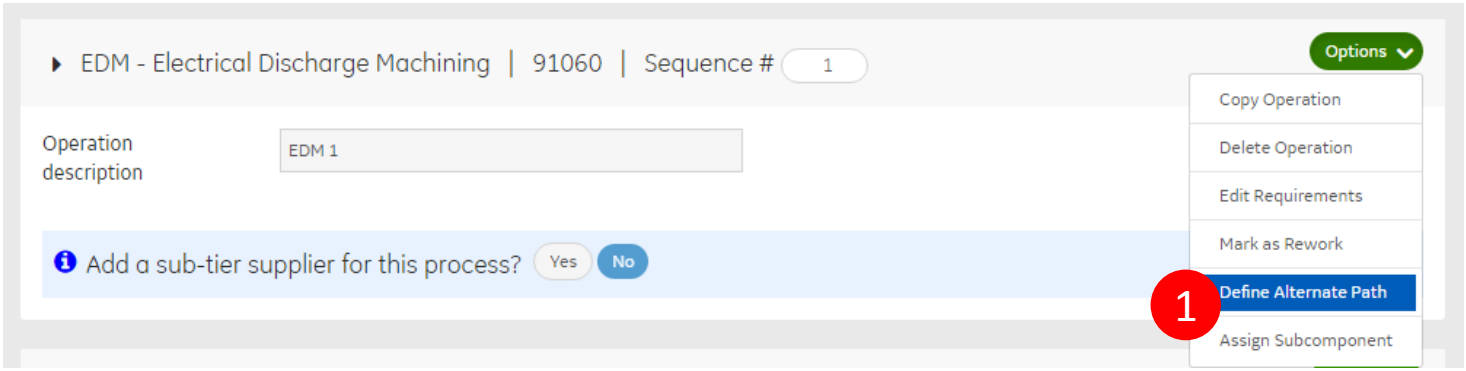


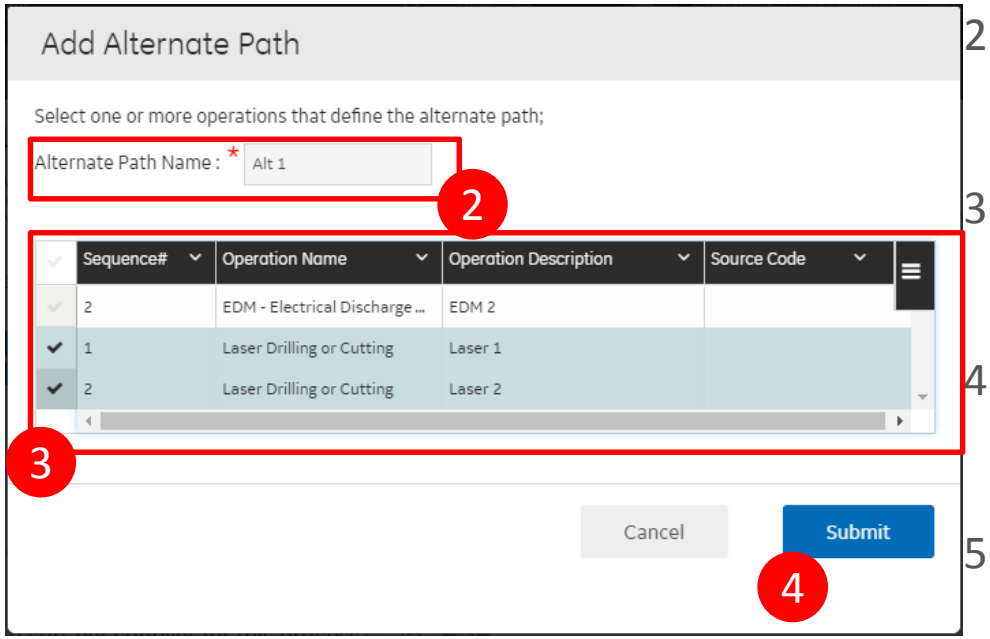
4. Your operation flow will look like this:



Sig Ops List | Edit – Multi-Op Alt Path

1. Click Options in the first operation of your primary manufacturing path. Then, select Define Alternate Path.



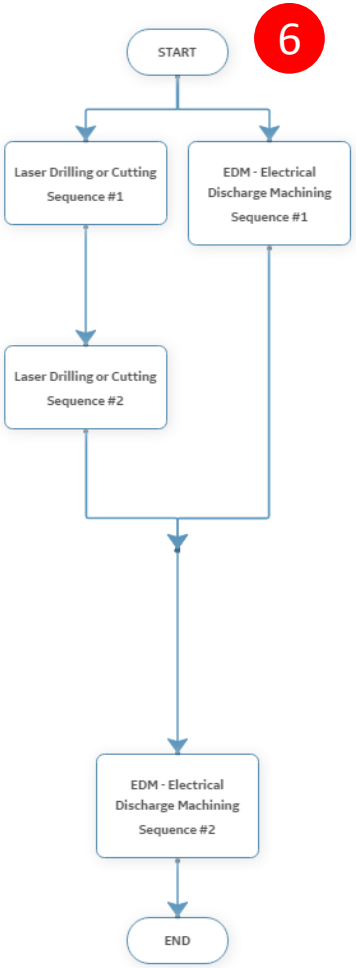


2. Provide unique alternate path name.

3. Select all operations in the alternate path.

4. Click Submit.

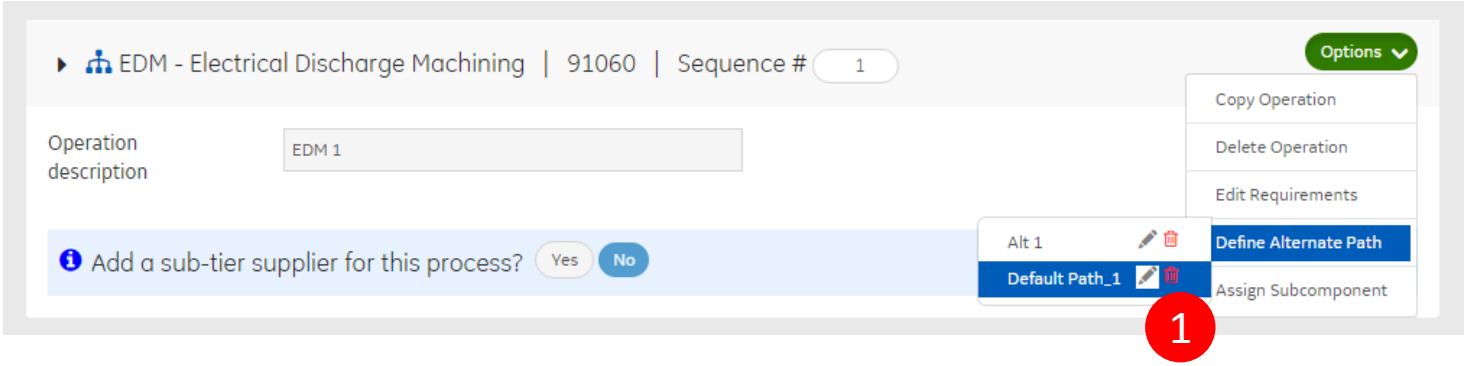
5. A notification like this will appear.

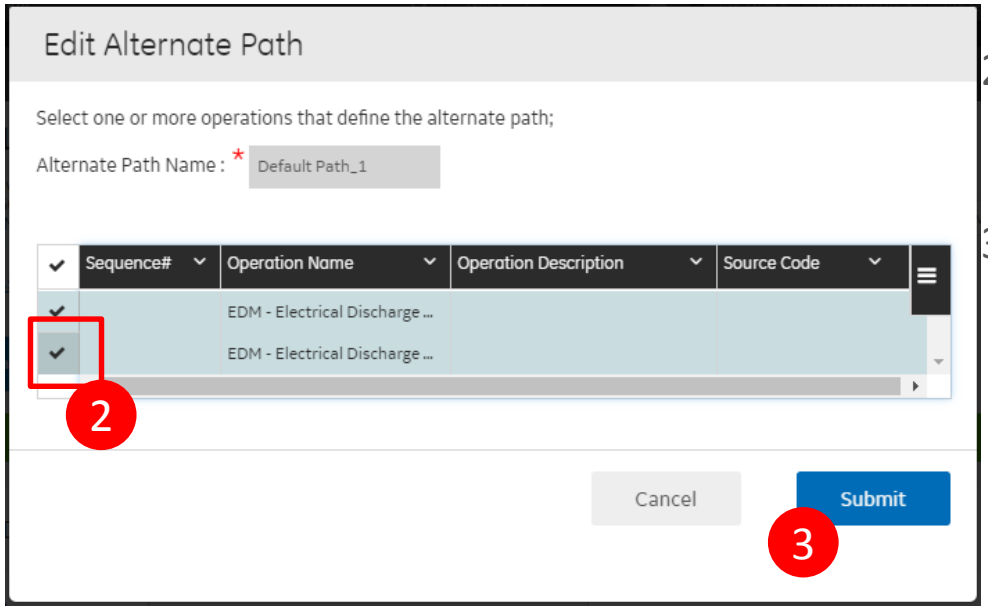


6. Your operation flow will look like this.

Sig Ops List | Edit – Multi-Op Alt Path

1. Click Options in the first operation of your primary manufacturing path. Hover over the Define Alternate Path option. Select the pencil icon of the Default Path option.



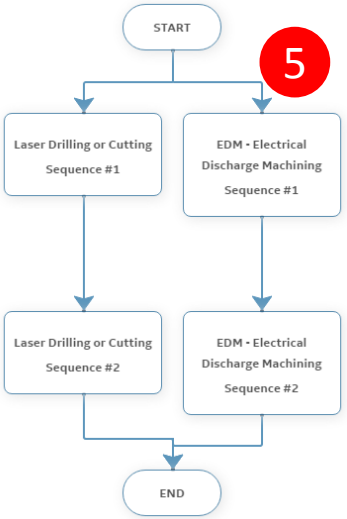


2. Select the missing operation.

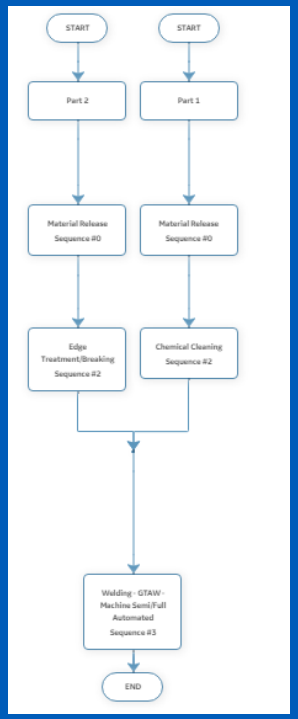
3. Click Submit

4. A notification like this will appear.

5. Your op flow now looks like this.



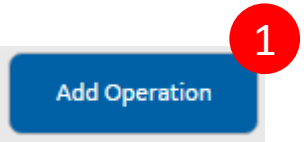
Defining Subcomponents



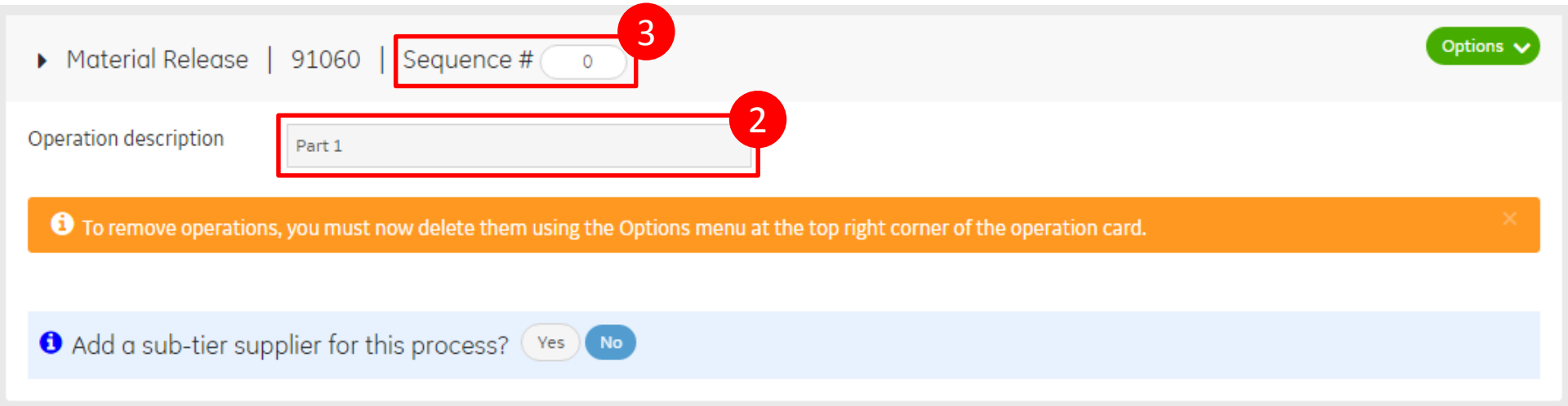
Edit – Subcomponents

Many manufacturing processes involve bringing multiple subcomponent parts together. The following instructions will show you how to add these subcomponents to your Sig Ops List and bring them together to properly associate them to the appropriate significant operations.

1. Add each operation up to the first joining process for the first part.

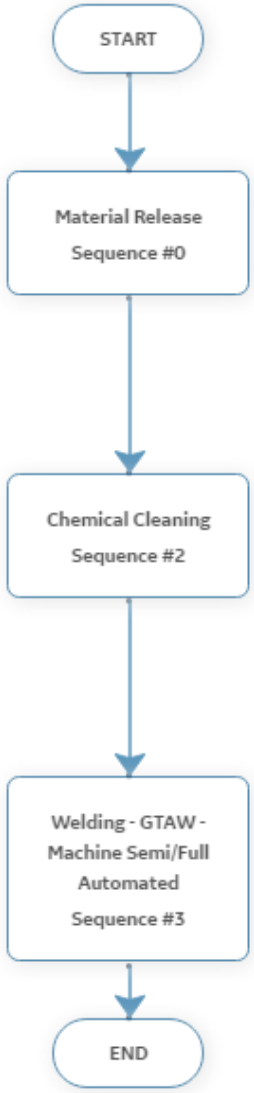


2. Give them unique operation descriptions to help distinguish one from the other.
3. Include the Sequence # for each operation.

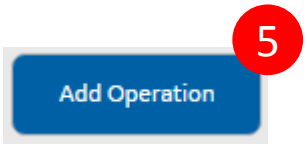


Edit – Subcomponents

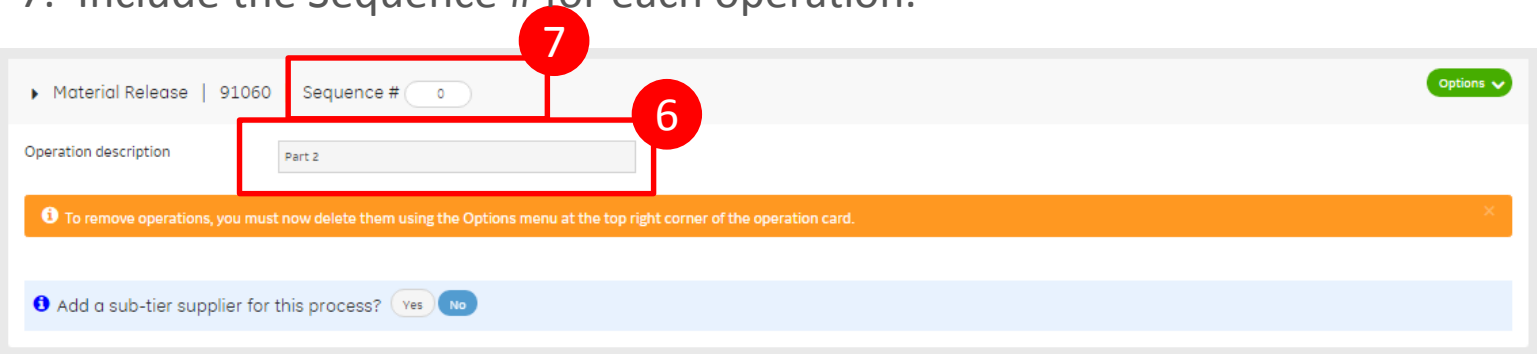
4. Your operation flow will look like this:



5. Add each operation up to the first joining process for the second part.

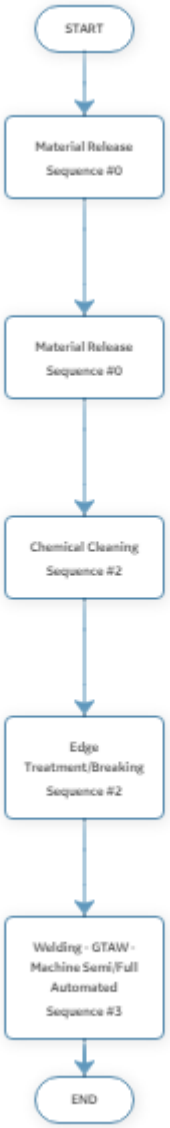


6. Give them unique operation descriptions to help distinguish one from the other.
7. Include the Sequence # for each operation.

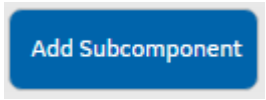


Edit – Subcomponents

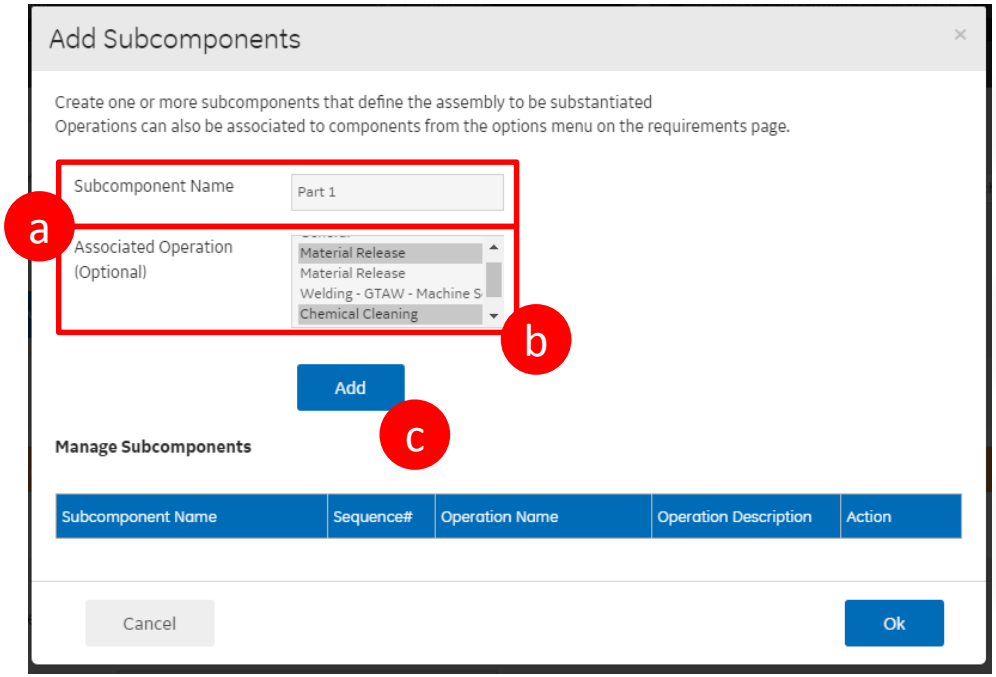
8. Your operation flow will look like this:



9. Click Add Subcomponent

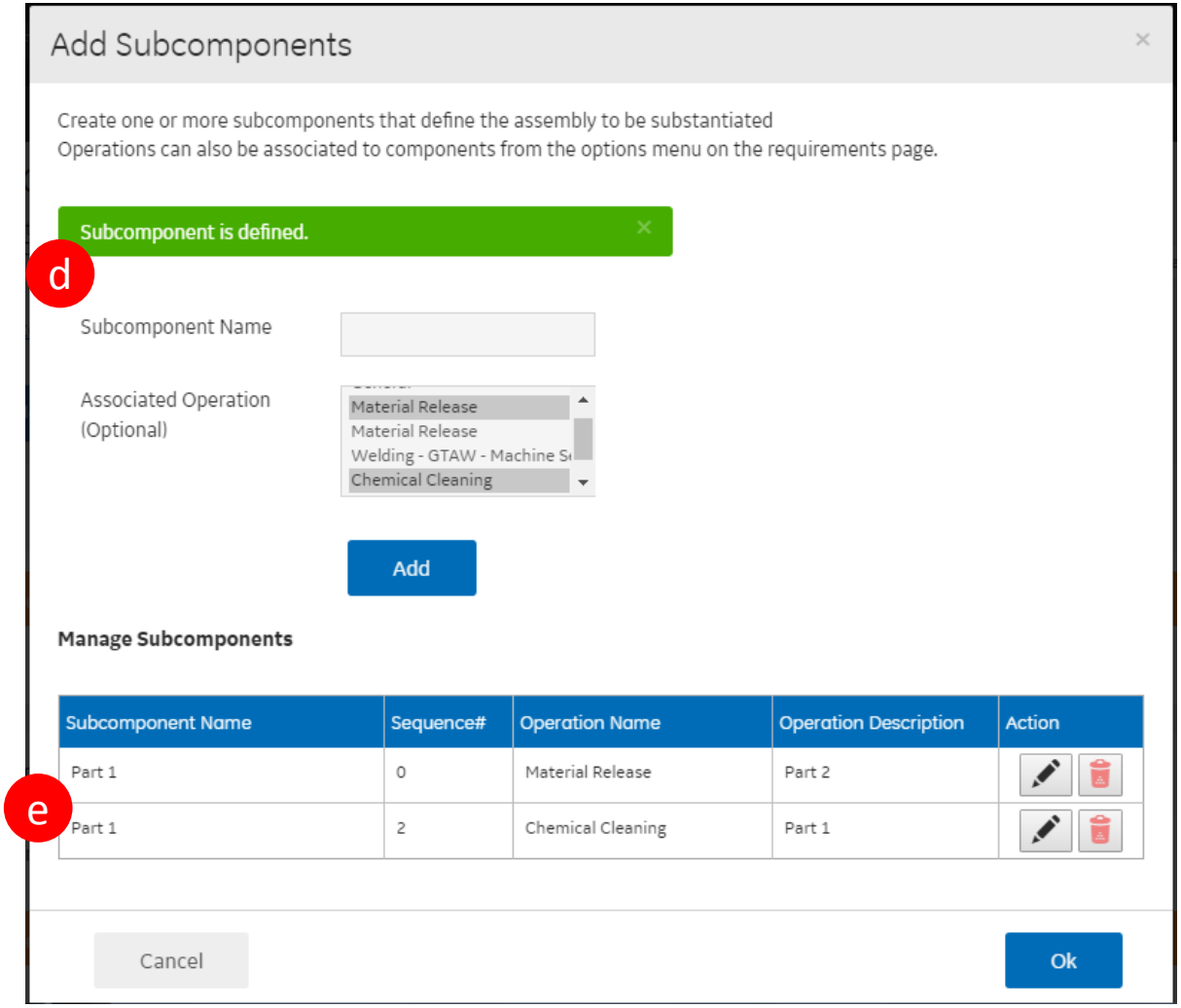


10. Add Subcomponents
    a. Provide a unique Subcomponent Name
    b. Select all operations that apply to this subcomponent. You can select multiple operations by holding down the SHIFT key.
    c. Click Add



Edit – Subcomponents

d. You will now see a notification like this.
e. And summary of the subcomponents & their operations will appear here.



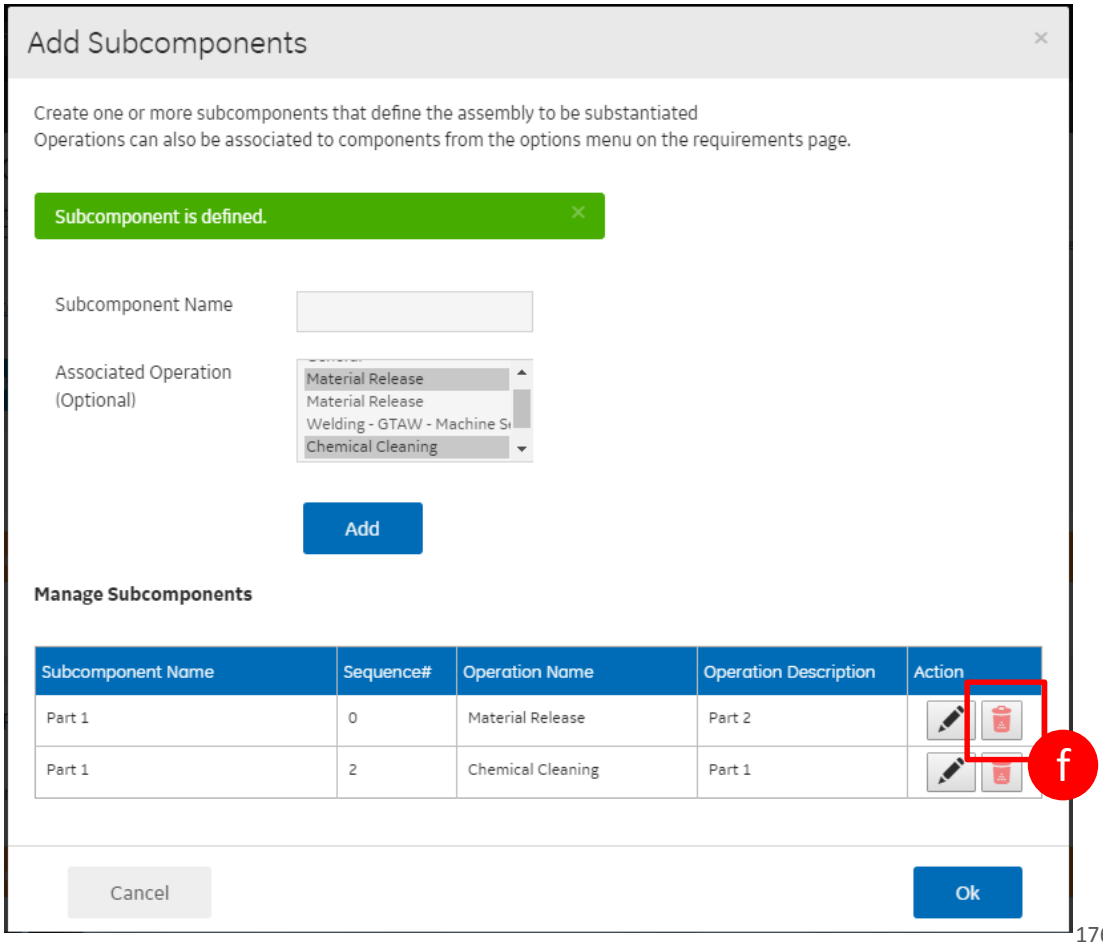
Edit – Subcomponents

Note that the incorrect Material Release operation was chosen.

f. This can be removed by clicking the trash can icon.

g. You will see a notification like this if you do and the operation will disappear.

Selected subcomponent is removed. ×



Edit – Subcomponents

h. You can also edit the subcomponent name to reassign it by clicking the pencil icon.

Manage Subcomponents

Subcomponent Name	Sequence#	Operation Name	Operation Description	Action
Part 2	0	Material Release	Part 2	
Part 1	2	Chemical Cleaning	Part 1	

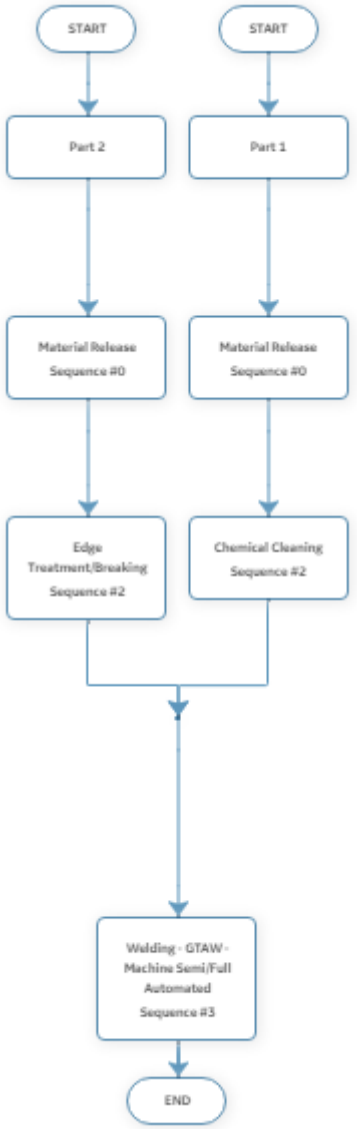
11. Now correctly assign the operations to both subcomponents.

Manage Subcomponents

Subcomponent Name	Sequence#	Operation Name	Operation Description	Action
Part 2	2	Edge Treatment/Breaking	Part 2	
Part 2	0	Material Release	Part 2	
Part 1	0	Material Release	Part 1	
Part 1	2	Chemical Cleaning	Part 1	

Edit – Subcomponents

13. Your operation flow will now look like this:



Note how the operations are clearly split now.

Any operations not assigned to a subcomponent will automatically be assigned to apply to all subcomponents.
This will prompt a notification on the Package Closure page to state this operation is not assigned to any subcomponents.

Edit – Subcomponents

To remove this notification and as a best practice these operations should be formally assigned to all applicable subcomponents.
Do this by adding the operation to each subcomponent.

Subcomponent Name	Sequence#	Operation Name	Operation Description	Action
Part 2	0	Material Release	Part 2	
Part 2	3	Welding - GTAW - Machine Semi/Full Automated	Join Parts 1 & 2	
Part 2	2	Edge Treatment/Breaking	Part 2	
Part 1	0	Material Release	Part 1	
Part 1	3	Welding - GTAW - Machine Semi/Full Automated	Join Parts 1 & 2	
Part 1	2	Chemical Cleaning	Part 1	

Edit new part reason in draft state

Notes:

- New part reason can be modified before the New part workflow has been initiated.

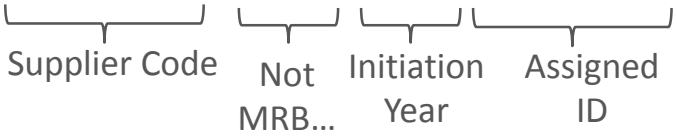
Appendix

Notes:

Key Things to Know

VSE/SPS identification number change

From: XXXXX-VSE-YY-ZZZZZ



To: 1234M56P01-XXXXX-1.0

Key Things to Know

eVSE data migration

All eVSE data can be searched, accessed, and viewed through the new SPS application.

New Process Changes, Inadvertent Changes, Administrative, or other SPSs for documents in eVSE must first complete a **Significant Operations List** before full application functionality is available.

Data Protection

Notes:

Data Protection | LR Data

Digital Thread SPS is a GE owned application and is authorized to store **License Required Technology**.

All data is automatically assigned a “UNK” export status, which restricts the content to be viewed by US-based employees only.

Authorized export taggers can change the export classification of data and assign licenses if necessary.

Export Control

Notes:

Data Protection | Export Control

EXPORT TAGGING

Export control is governed by International Trade Compliance (ITC) and GE Policy 110.65.

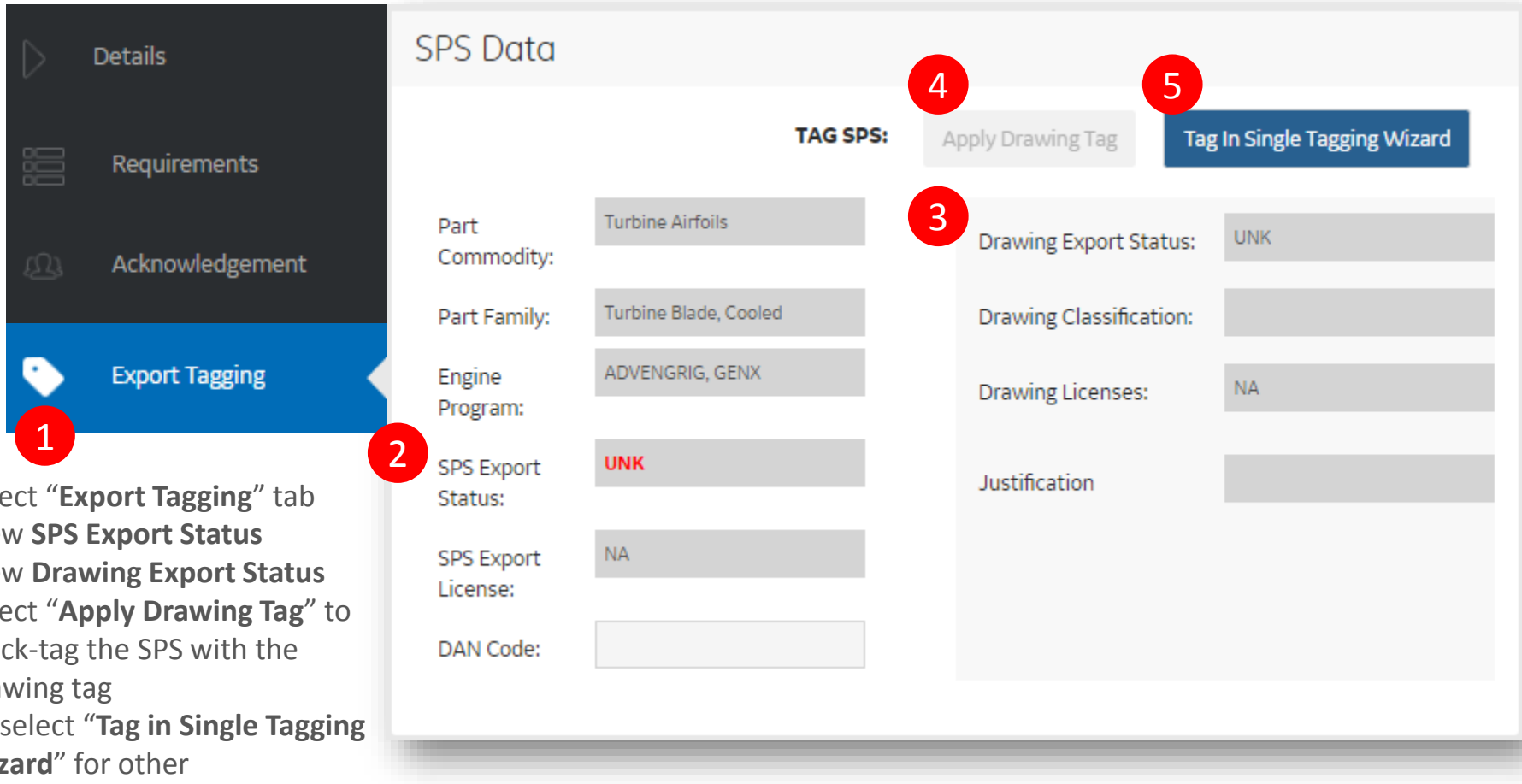
Authorized export taggers are managed in the Trade Compliance Tool (TCT). Follow the following steps to obtain export tagging authorization:

1. Review GE Policy 110.65
2. Complete “Aviation Global Export Control Training” via GE Learning
3. Consult ITC Portal or Commercial Compliance Portal for additional resources.

Data Protection | Export Control

Similar to VSE, an SPS document contains a general, overarching classification for the document itself, and separate classifications for each of the uploaded attachments

Tag the SPS:

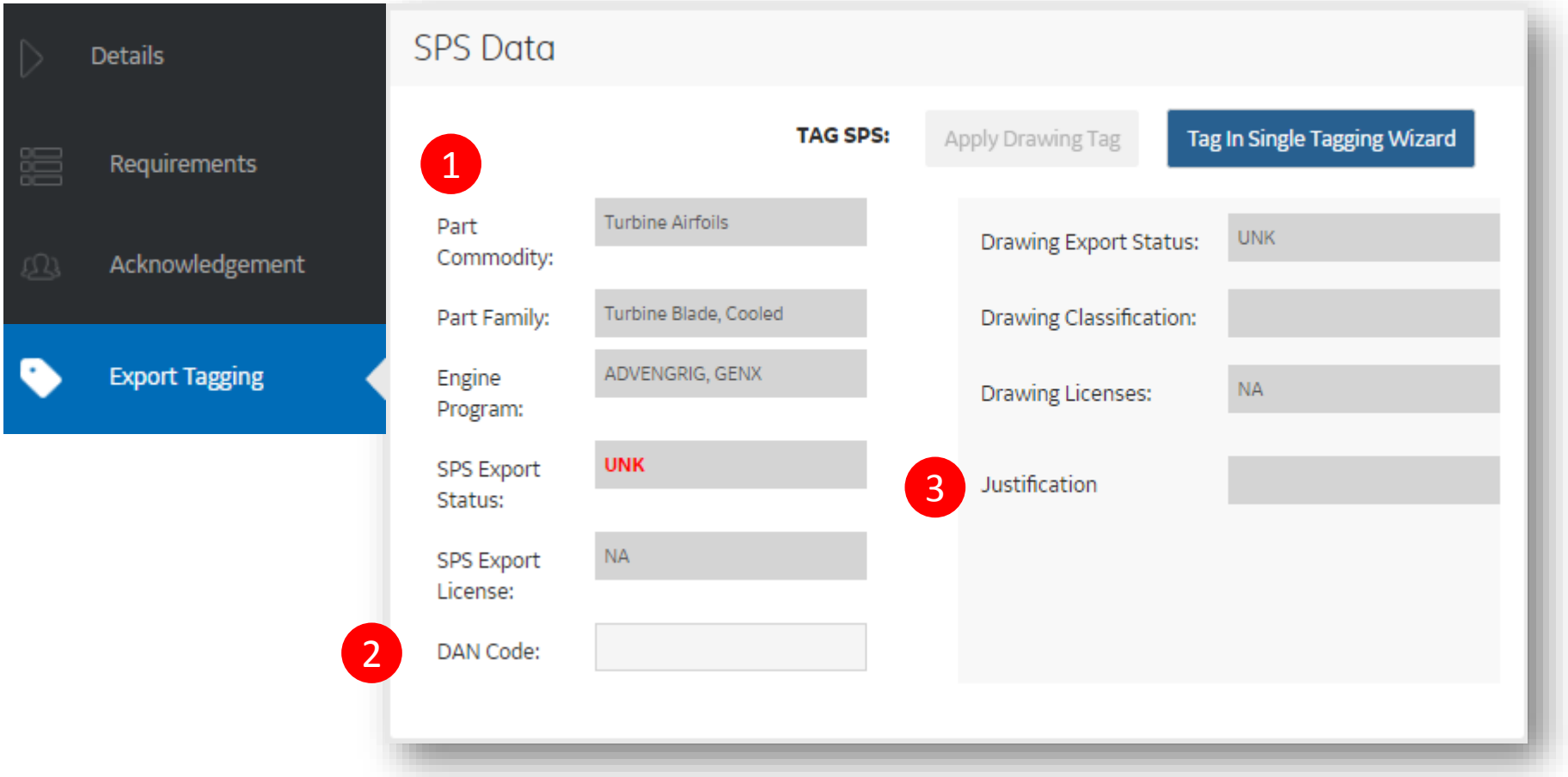


1. Select "**Export Tagging**" tab
2. View **SPS Export Status**
3. View **Drawing Export Status**
4. Select "**Apply Drawing Tag**" to quick-tag the SPS with the drawing tag
5. Or select "**Tag in Single Tagging Wizard**" for other

Data Protection | Export Control

Pro- tip!

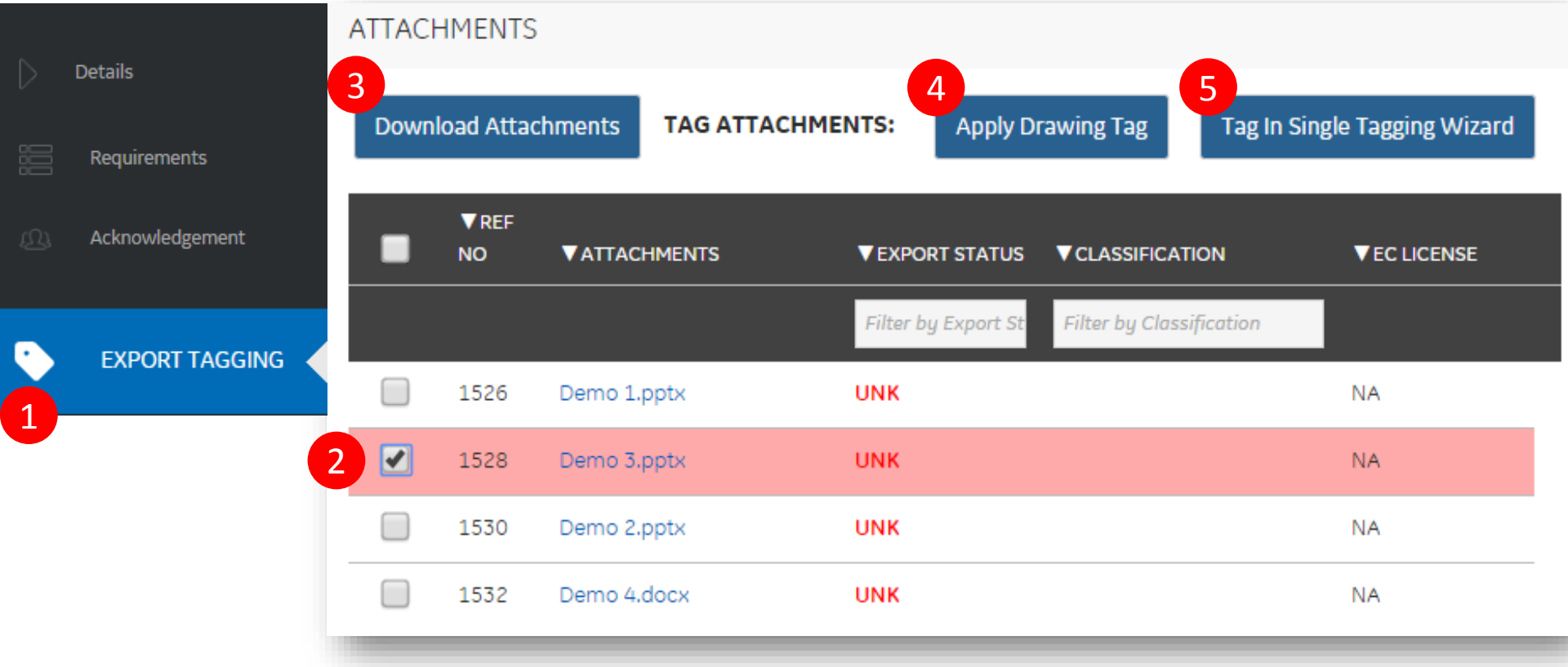
Tag the SPS:



1. Use part commodity, part family, and engine program data to quickly find the appropriate DAN number for this document
2. Use this field to keep track of the DAN number for quick future reference
3. View the justification/rationale for the drawing export tag here instead of using EC Extract

Data Protection | Export Control

Tag the attachments:

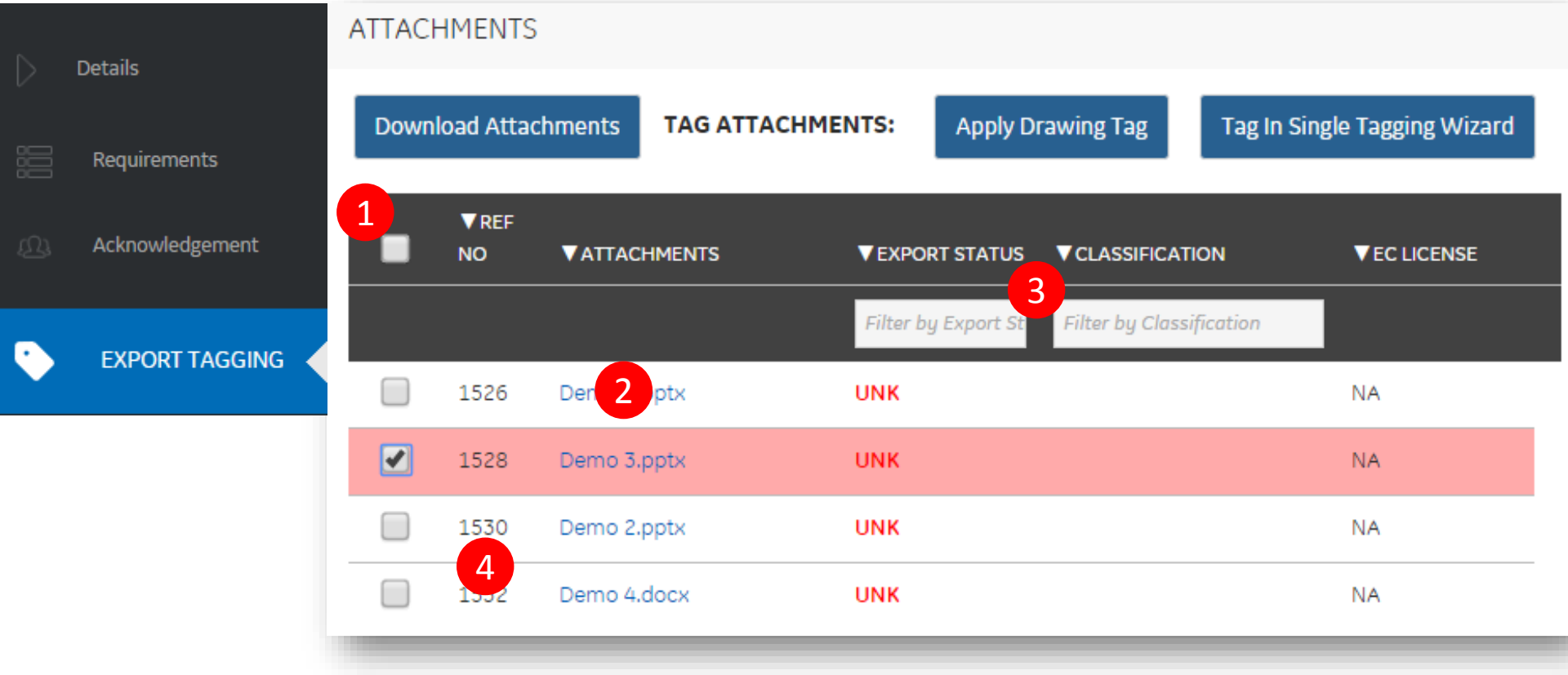


1. Select "**Export Tagging**" tab
2. Select documents
3. Download selected attachment(s)
4. Select "**Apply Drawing Tag**" to quick-tag the document with the drawing tag
5. Select "**Tag in Single Tagging Wizard**" for other classification options

Data Protection | Export Control

Pro- tip!

Tag the attachments:



1. Use the selection box in the header to select all displayed attachments after filtering
2. Download any individual attachment by clicking on the name
3. Use the sort and filter functionality to quickly isolate the documents you need
4. Use reference number (REF NO) to differentiate files with the same name

Proprietary Information

Notes:

Data Protection | Proprietary Information

Digital Thread SPS incorporates robust data protection capability. Data for a particular source can only be viewed by that source and by GE personnel who are trained and authorized to be in the system.

When required, further capability allows source data to be restricted to US based GE personnel only, regardless of export classification. This is used when special proprietary information agreements are signed between GE Aviation and suppliers.

When required, sub-tier SPS, or farmout SPS, offer a layer of protection between the sub-tier and the prime source. This enables the sub-tier to share proprietary data with GE Aviation while withholding it from the prime source.

Data Protection | Proprietary Information

Throughout the SPS process, it is also important to protect GE proprietary data. For proprietary information requirements, refer to GE Policy 110.50.

Complete the latest version of “Proprietary Information” via GE Learning

Refer to the Commercial Compliance Portal for more info

*Not applicable for external users