Group Contract

# Group Responsibilities

The success of a group depends on the contributions and professionalism of each and all of its members. When you join a group, you are throwing your lot in with the group. The group will let each member share in the fruits of its labour and each member should pay the group back by contributing to the group effort.

The group contract lays out the responsibilities and expectations of the group members. It also lays out how responsibilities will be determined, how group members can contact one another, consequences when group members do not meet their responsibilities, giving credit for work done and not giving credit for work which was not done.

This is a template for a contract. You can alter the parts you feel need to be altered. The final contract does need to be approved by the instructor and then signed by all members of the group.

# Contact Information

|  |  |
| --- | --- |
| Name | Email |
| Heet Hiteshbhai Patel | hhpatel31@myseneca.ca |
| Ankush Ankush | aankush4@myseneca.ca |
| Kashyap Patel | khpatel34@myseneca.ca |
| Sumit Kumar | skumar205@myseneca.ca |
| Priyangan Chandrathayan | pchandrathayan@myseneca.ca |
|  |  |
|  |  |

# Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

**INITIALS:**

Heet Hiteshbhai Patel **H.H.P**

Ankush Ankush **A.A**

Kashyap Patel **K.P**

Sumit Kumar **S.K**

Priyangan Chandrathayan **P.C**

# Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in **1** meeting(s) per week outside of class time.

Individual contributions will be completed before deadline and the group submission will be completed by deadline.

For the preparation of group submissions, the group will meet on MS Teams.

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# Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

**INITIALS:**

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Kashyap Patel **K.P**

Sumit Kumar **S.K**

Priyangan Chandrathayan **P.C**

# Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

**INITIALS:**

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# Consequences

A group member who is often late for meetings or absent shall be removed.

A group member who fails to complete their chosen work on time shall suffer a penalty.

A group member who submits substandard work shall justify their work. Failing to do so will result in a penalty.

If a group member does not pick a fair share of the work the group shall be provided with more work.

If a group member does not treat their fellow group members with courtesy and respect the group shall be removed.

**INITIALS:**

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Priyangan Chandrathayan **P.C**

# Conflict Resolution

In the event there are inter-personal issues within the group or if a member does not meet their commitments, the group shall review the situation and make their decision by voting.

**INITIALS:**

Heet Hiteshbhai Patel **H.H.P**

Ankush Ankush **A.A**

Kashyap Patel **K.P**

Sumit Kumar **S.K**

Priyangan Chandrathayan **P.C**

# Signatures

By signing below, I agree to abide by the group contract.

DATE: Friday, October 27, 2023

Print Name: Heet Hiteshbhai Patel Signature: HHP

Print Name: Ankush Ankush Signature: A.A

Print Name: Kashyap Patel Signature: K.P

Print Name: Sumit Kumar Signature: S.K

Print Name: Priyangan Chandrathayan Signature: P.C