

desktop\_windows



- [dashboard](#)
- [track\\_changes](#)

CARES Test Report

[Feb 21, 2024 14:47:13](#)

[warning Status](#)

- [Pass check\\_circle](#)
- 
- [Clear Filters clear](#)

close Clear

track\_changes Dashboard

[search Search](#)

Search Tests...

Tests

1 test(s) passed  
0 test(s) failed, 0 skipped  
Timeline (seconds)

- CARESV1-T1042\_4771 Part-2 Verify that Hotline Worker/Hotline Supervisor is able to send Mandated Reporter letter via preferred method of communication when Evaluated Out is selected in Screening and “Preferred Method to Receive ERNRD” field on Screening & Folio Feb 21, 2024 14:47:13 pass  
Feb 21, 2024 14:47:13 Feb 21, 2024 15:07:00 0h 19m 47s+247ms

#### Status Timestamp Details

check\_circle 2:47:22 PM Application is in Login Page  
check\_circle 2:47:42 PM i logged in as 'StaffContraCosta' for V1 application  
check\_circle 2:47:47 PM verify i am on Home page  
check\_circle 2:47:55 PM i navigate to Screenings page  
check\_circle 2:48:02 PM i click 'New' button  
check\_circle 2:48:06 PM i enter 'TodayDate' in Date textbox  
check\_circle 2:48:16 PM i select 'Abuse/Neglect Referral' value in Reason for the Call dropdown  
check\_circle 2:48:21 PM i enter 'randomText' in Screening Name textbox  
check\_circle 2:48:25 PM i enter 'randomText' in Screening Narrative for Div Paragraph Textbox in V1  
check\_circle 2:48:35 PM i select 'Mandated Reporter' radiobutton  
check\_circle 2:48:40 PM i enter 'randomText' in Caller First Name textbox  
check\_circle 2:48:45 PM i enter 'randomText' in Caller Last Name textbox  
check\_circle 2:48:56 PM i select 'District Attorney' value in Mandated Reporter Type dropdown  
check\_circle 2:49:08 PM i select 'Fax' value in Preferred Method to Receive ERNRD dropdown  
check\_circle 2:49:13 PM i enter '45474746786' in Fax Number textbox  
check\_circle 2:49:16 PM i wait for 3 seconds  
check\_circle 2:49:30 PM i select 'Home' value in Phone Type dropdown  
check\_circle 2:49:33 PM i wait for 3 seconds  
check\_circle 2:49:38 PM i enter '4547474678' in Phone textbox  
check\_circle 2:49:43 PM i enter 'randomText' in Address Line 1 textbox  
check\_circle 2:49:47 PM i enter 'Oakland' in City textbox  
check\_circle 2:49:52 PM i enter '94763' in Zip Code textbox  
check\_circle 2:49:59 PM i click 'Search' button  
check\_circle 2:50:06 PM i click 'Validate Address' button  
check\_circle 2:50:07 PM i select radiobutton  
check\_circle 2:50:20 PM i select 'No' value in Call Back Required dropdown  
check\_circle 2:50:28 PM i click Save and Proceed  
check\_circle 2:50:33 PM i set page to view screening  
info\_outline 2:50:35 PM Screening ID: SCR-21655  
check\_circle 2:50:35 PM i capture SCR ID from view screening page  
check\_circle 2:50:39 PM i capture screening url from view screening page  
check\_circle 2:50:45 PM i enter person 1 deatils with role as 'Alleged Victim' in Screening  
check\_circle 2:50:50 PM i scroll to Down by 200 pixels  
check\_circle 2:50:57 PM i click '+ Add Row' button

**Status      Timestamp Details**

check\_circle 2:51:02 PM i scroll to Down by 200 pixels  
check\_circle 2:51:08 PM i enter person 2 deatils with role as 'Alleged Perpetrator' in Screening  
check\_circle 2:51:16 PM i click Save and Proceed  
check\_circle 2:51:22 PM i refresh the page  
check\_circle 2:51:29 PM i click 'Add Address(es)' link  
check\_circle 2:51:30 PM i scroll on page to Address Type dropdown  
check\_circle 2:51:38 PM i select 'Location of Child(ren)' value in Address Type dropdown  
check\_circle 2:51:42 PM i enter 'randomText' in Address Line 1 textbox  
check\_circle 2:51:47 PM i enter 'Oakland' in City textbox  
check\_circle 2:51:51 PM i enter '94763' in Zip Code textbox  
check\_circle 2:51:58 PM i click 'Search' button  
check\_circle 2:52:05 PM i click 'Validate Address' button  
check\_circle 2:52:10 PM i scroll to Down by 200 pixels  
check\_circle 2:52:17 PM i select 'userEnteredAddress' radiobutton  
check\_circle 2:52:25 PM i click Save and Proceed  
check\_circle 2:52:30 PM i scroll to Up by 600 pixels  
check\_circle 2:52:35 PM i set page to view screening  
check\_circle 2:52:44 PM i select stored 'Alleged Victim' value from constant file in Select Alleged Victim dropdown  
check\_circle 2:52:54 PM i select stored 'Alleged Perpetrator' value from constant file in Select Alleged Perpetrator dropdown  
check\_circle 2:53:05 PM i select 'Caretaker Absence/Incapacity' value in Allegation Type dropdown  
check\_circle 2:53:14 PM i move Abandonment,Parent Deceased, values from Allegations Subtype available list to chosen list  
check\_circle 2:53:22 PM i click Save and Proceed  
check\_circle 2:53:32 PM i click Save and Proceed  
check\_circle 2:53:42 PM i select 'Evaluate Out' value in Response Type dropdown  
check\_circle 2:53:53 PM i select 'No Further Action' value in Reason for Evaluate Out dropdown  
check\_circle 2:54:01 PM i click Save and Proceed  
check\_circle 2:54:09 PM i refresh the page  
check\_circle 2:54:16 PM i click 'Tribal Inquiry & Collaboration' link  
check\_circle 2:54:21 PM i scroll to Down by 200 pixels  
check\_circle 2:54:26 PM i enter 'TodayDate' in Date textbox  
check\_circle 2:54:30 PM i enter '12:00 AM' in Time textbox  
check\_circle 2:54:45 PM i select 'Reporting Party' value in Participant Type dropdown  
check\_circle 2:54:50 PM i scroll to Down by 200 pixels  
check\_circle 2:55:01 PM i enter and select 'Alleged Victim' value in On Behalf of Child searchbox  
check\_circle 2:55:18 PM i select 'In-Person' value in Method dropdown  
check\_circle 2:55:37 PM i select 'Tribal Inquiry' value in Contact Purpose dropdown  
check\_circle 2:55:55 PM i select 'Completed' value in Contact Status dropdown  
check\_circle 2:56:13 PM i enter and select 'Hotline Staff ContraCosta' value from property file in Staff Person searchbox  
check\_circle 2:56:32 PM i select 'Continue to Inquire' value in Initial ICWA Inquiry dropdown  
check\_circle 2:56:50 PM i select 'Home' value in Location dropdown  
check\_circle 2:56:58 PM i click Save and Proceed  
check\_circle 2:57:20 PM i generate ERR document

Screenshot

Sandbox: VISIT | [Log out](#)

Search...

CARES Home Screenings Persons Person Search Reports Maps Folio Households Con

Screening  
**SCR-21655**

Screening Name	Call Date/Time	County Of Initial Screening	County Assigned to Screening	Folio Ref.
OAXnWXAoXkPrVwiw	2/21/2024, 1:18 AM	Contra Costa	Contra Costa	

Warning, leaving this page without saving may cause you to lose unsaved v

Details History Audit History Documents Correspondence

Narrative

Screening Narrative

check\_circle 2:57:25 PM i scroll to down by 200 pixels

**Status      Timestamp Details**

check\_circle 2:57:30 PM i set page to view screening

check\_circle 2:57:48 PM i enter and select 'Hotline Supervisor ContraCosta' value from property file in Approval Supervisor searchbox

check\_circle 2:57:58 PM i select 'No Further Action' value in Pathway dropdown

check\_circle 2:58:05 PM i click Save and Proceed

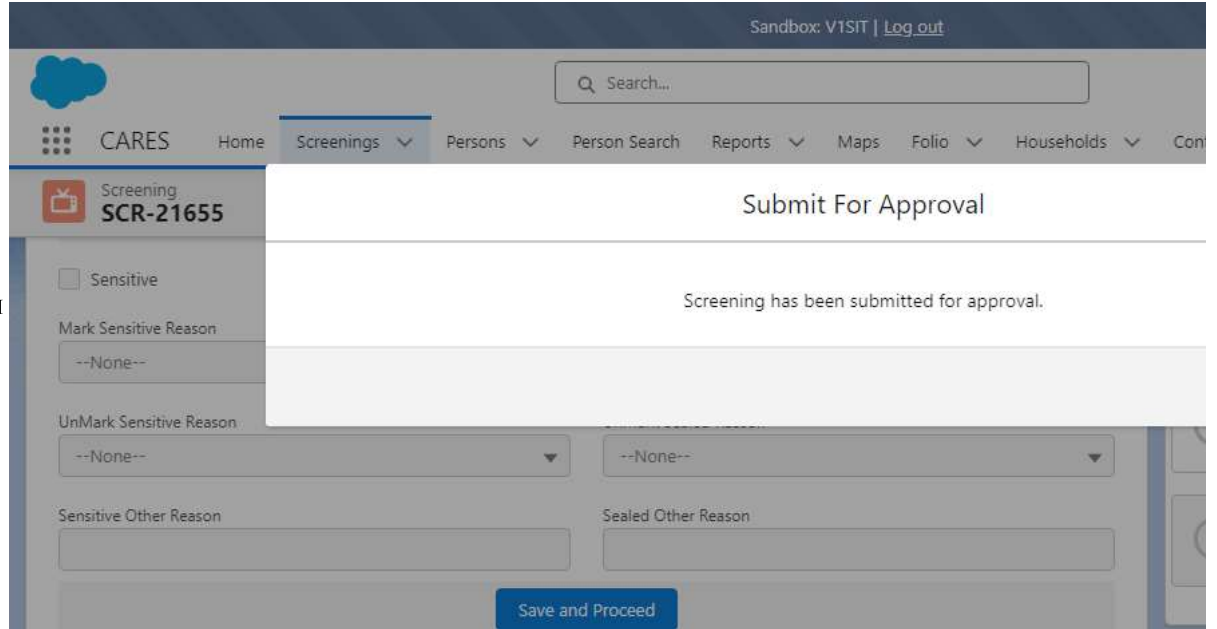
check\_circle 2:58:12 PM i click 'Submit For Approval' button

check\_circle 2:58:22 PM i click Next

check\_circle 2:58:32 PM i click Submit

check\_circle 2:58:35 PM i verify 'Screening has been submitted for approval.' text is present on page

Screenshot



check\_circle 2:58:35 PM

check\_circle 2:58:42 PM i click 'Close' button

check\_circle 2:58:50 PM i click 'Documents' link

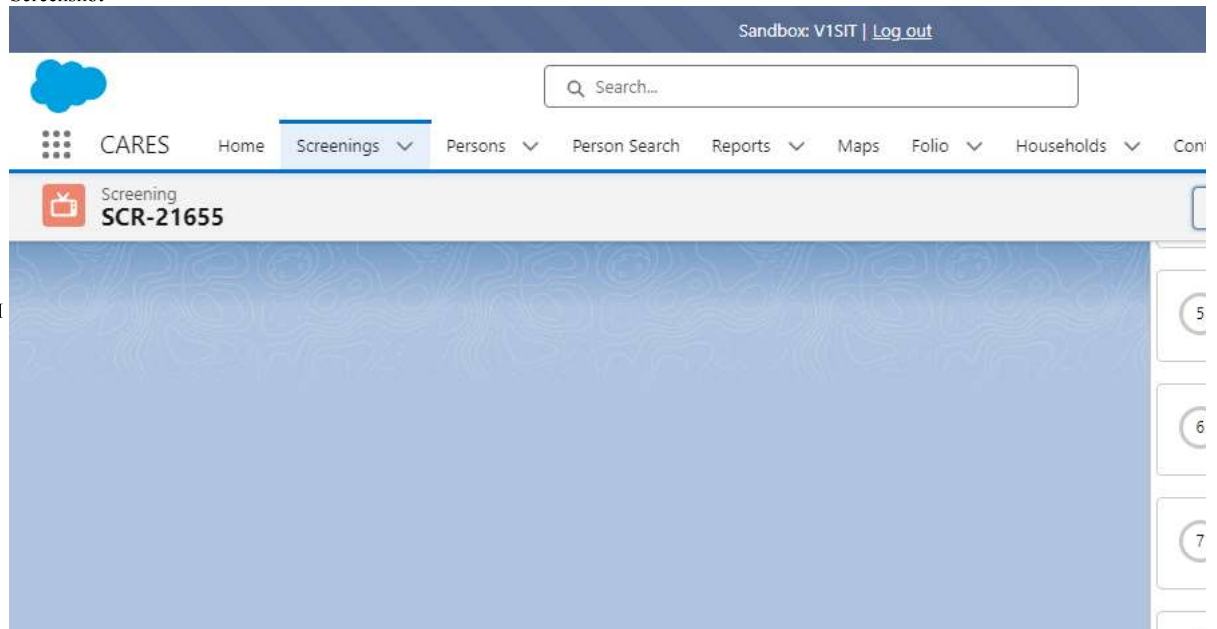
check\_circle 2:58:55 PM i scroll to down by 200 pixels

check\_circle 2:59:00 PM i set page to view screening

check\_circle 2:59:07 PM i verify column names of Document List section on view screening page

check\_circle 2:59:10 PM i verify 'Response to Mandated Reporter' text is present on page

Screenshot

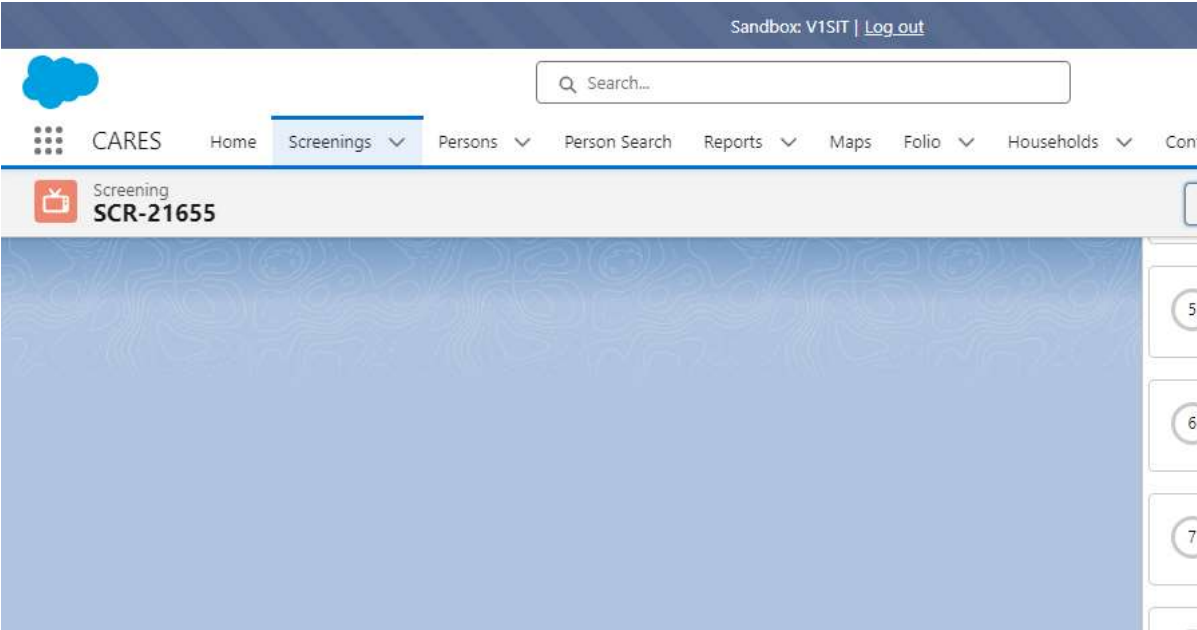


check\_circle 2:59:10 PM

check\_circle 2:59:13 PM i verify 'Emergency Response Notice of Referral Disposition' text is present on page

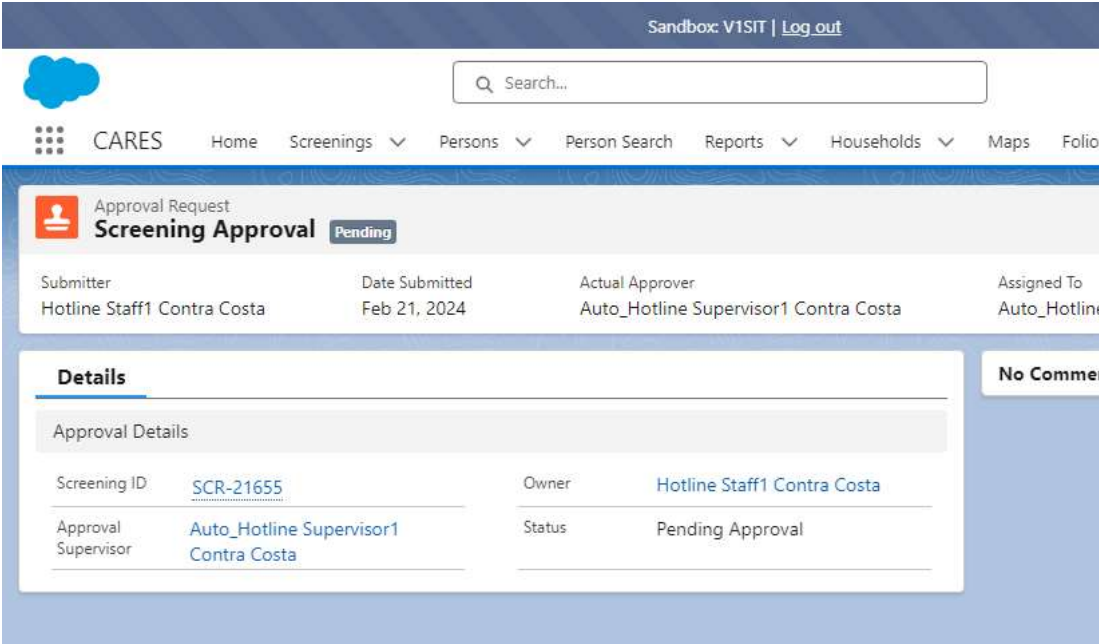
Status      Timestamp Details

Screenshot



check\_circle 2:59:13 PM

check\_circle 2:59:30 PM i click on Log Out  
check\_circle 2:59:52 PM i logged in as 'SupervisorContraCosta' for V1 application  
check\_circle 2:59:58 PM i refresh the page  
check\_circle 3:00:08 PM i click on the notification for SCR ID to approve  
check\_circle 3:00:11 PM i verify 'Reject' text is present on page



check\_circle 3:00:11 PM

Screenshot

check\_circle 3:00:26 PM i Reject the approval request  
check\_circle 3:00:31 PM i set page to view approval  
check\_circle 3:00:38 PM i refresh the page  
check\_circle 3:00:41 PM i verify 'Rejected' text is present on page

Status      Timestamp Details

check\_circle 3:00:41 PM

Sandbox: VISIT | [Log out](#)

Search...

CARES Home Screenings Persons Person Search Reports Households Maps Folio

**Process Instance Step**  
**Screening Approval** Rejected

Submitter	Date Submitted	Actual Approver	Assigned To
Hotline Staff1 Contra Costa	Feb 21, 2024	Auto_Hotline Supervisor1 Contra Costa	Auto_Hotline Supervisor1 Contra Costa

**Details**

Approval Details

Screening ID	SCR-21655	Owner	Hotline Staff1 Contra Costa
Approval Supervisor	Auto_Hotline Supervisor1 Contra Costa	Status	Modifications Required

No Comments

Screenshot

check\_circle 3:00:42 PM i verify 'Modifications Required' text for Status element

check\_circle 3:00:58 PM i click on Log Out

check\_circle 3:01:18 PM i logged in as 'StaffContraCosta' for V1 application

check\_circle 3:01:29 PM i navigate to current screening using url

Screenshot

check\_circle 3:01:29 PM

Sandbox: VISIT | [Log out](#)

Search...

CARES Home Screenings Persons Person Search Reports Maps Folio Households Contra Costa

**Screening**  
**SCR-21655**

Screening Name	Call Date/Time	County Of Initial Screening	County Assigned to Screening	Folio Ref.
OAXnWXAoXkPrVwiw	2/21/2024, 1:18 AM	Contra Costa	Contra Costa	

**Warning, leaving this page without saving may cause you to lose unsaved v**

**Details** History Audit History Documents Correspondence

**Screening**

Call Date and Time	*Reason for the Call
*Date *Time	Response to Mandated Reporter

check\_circle 3:01:35 PM i refresh the page

check\_circle 3:01:42 PM i click 'Documents' link

check\_circle 3:01:47 PM i scroll to down by 200 pixels

check\_circle 3:01:52 PM i set page to view screening

check\_circle 3:02:23 PM i verify 'Response to Mandated Reporter' text is not present on page

check\_circle 3:02:55 PM i verify 'Emergency Response Notice of Referral Disposition' text is not present on page

check\_circle 3:03:01 PM i click 'Submit For Approval' button

check\_circle 3:03:11 PM i click Next

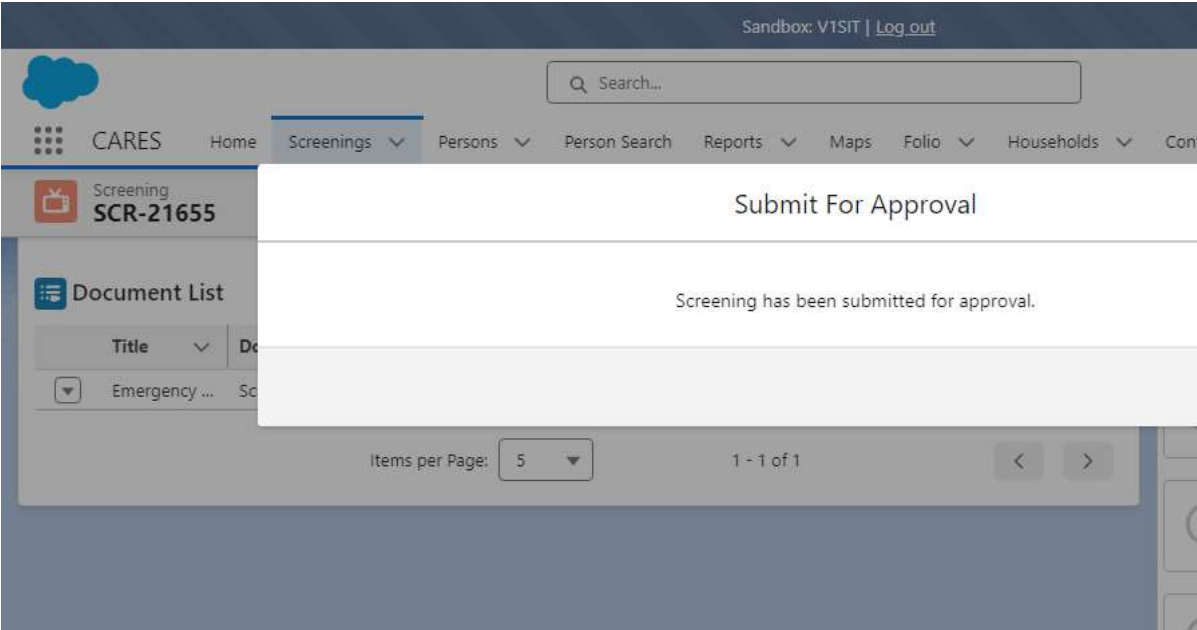
check\_circle 3:03:21 PM i click Submit

check\_circle 3:03:24 PM i verify 'Screening has been submitted for approval.' text is present on page

Status      Timestamp Details

Screenshot

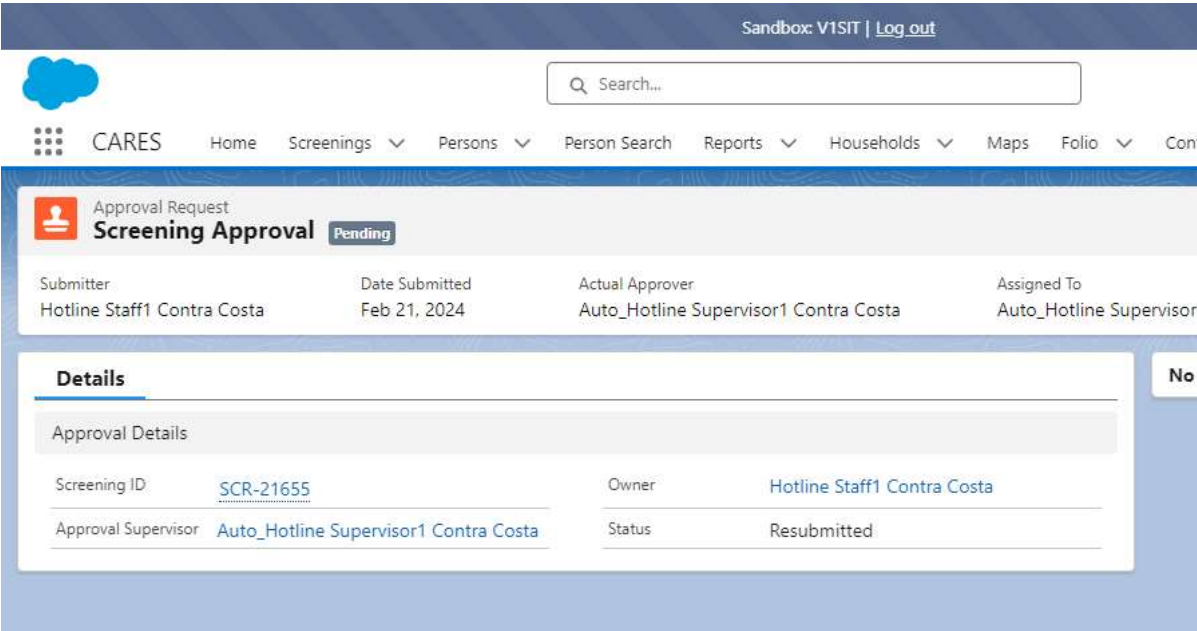
check\_circle 3:03:24 PM



- check\_circle 3:03:31 PM i click 'Close' button
- check\_circle 3:03:47 PM i click on Log Out
- check\_circle 3:04:08 PM i logged in as 'SupervisorContraCosta' for V1 application
- check\_circle 3:04:14 PM i refresh the page
- check\_circle 3:04:25 PM i click on the notification for SCR ID to approve
- check\_circle 3:04:28 PM i verify 'Approve' text is present on page

Screenshot

check\_circle 3:04:28 PM

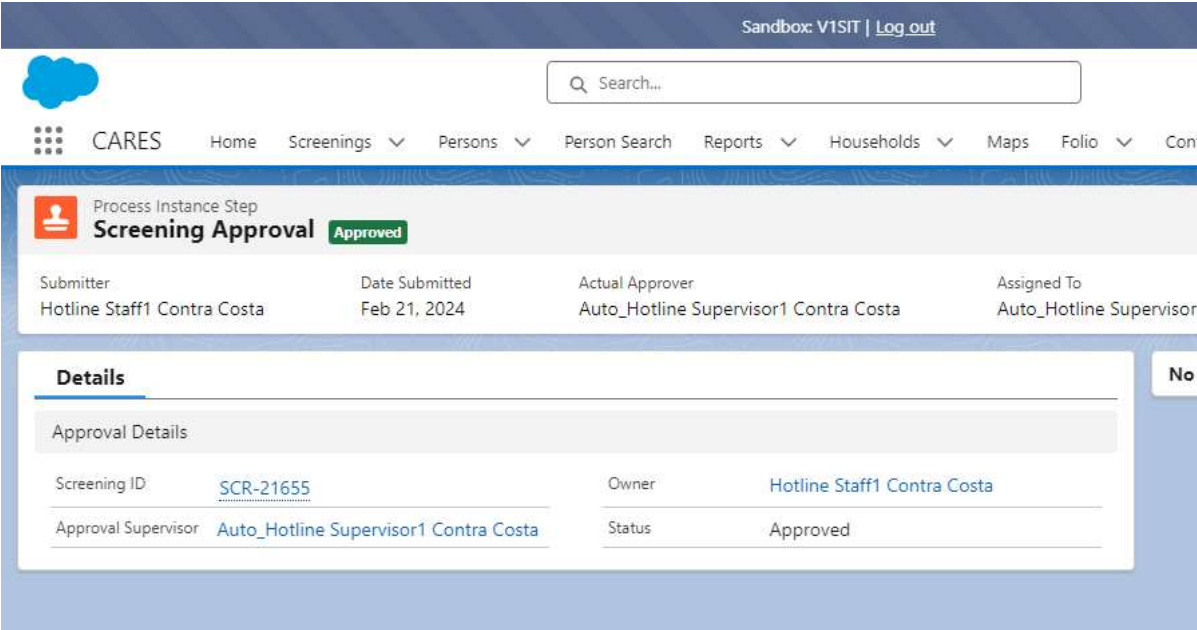


- check\_circle 3:04:42 PM i Approve the approval request
- check\_circle 3:04:47 PM i set page to view approval
- check\_circle 3:04:54 PM i refresh the page
- check\_circle 3:04:57 PM i verify 'Approved' text is present on page



Status      Timestamp Details

Screenshot

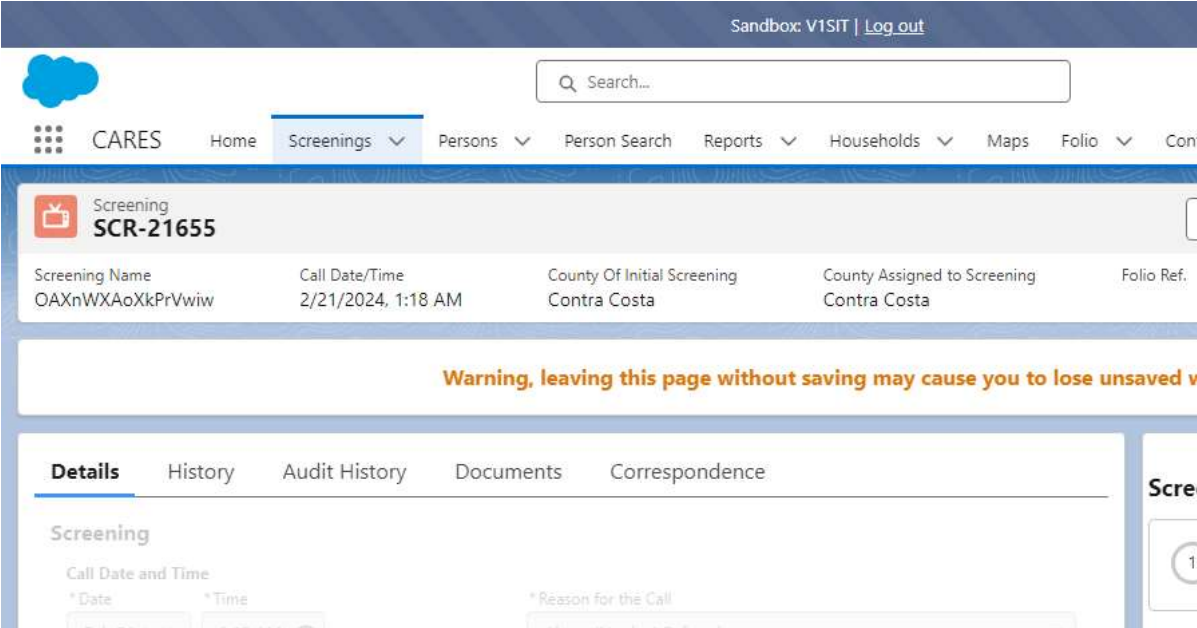


check\_circle 3:04:57 PM

check\_circle 3:04:57 PM i verify 'Approved' text for Status element

check\_circle 3:05:07 PM i navigate to current screening using url

Screenshot



check\_circle 3:05:07 PM

check\_circle 3:05:14 PM i click 'Documents' link

check\_circle 3:05:19 PM i scroll to down by 200 pixels

check\_circle 3:05:24 PM i set page to view screening

check\_circle 3:05:31 PM i verify column names of Document List section on view screening page

check\_circle 3:05:34 PM i verify 'Response to Mandated Reporter' text is present on page

## Status

## Timestamp Details

Screenshot

check\_circle 3:05:34 PM

The screenshot shows the CARES application interface. At the top, there is a header bar with 'Sandbox: V1SIT | Log out'. Below this is a navigation bar with 'CARES' and several menu items: Home, Screenings (selected), Persons, Person Search, Reports, Households, Maps, Folio, and Con. The main content area is titled 'Screening SCR-21655'. Below this, there is a 'Document List' section. It contains a table with the following columns: Title, Docu..., Docu..., Conta..., Date S..., Upl..., Uploa..., and Descri... The table has two rows of data. The first row shows 'Response t...' with 'Mandated ...' and 'Emergency ...' under 'Docu...', 'Fax' under 'Conta...', '2/21/2024' under 'Date S...', '2/21/2024, ...' under 'Upl...', and 'vaultadmin' under 'Uploa...'. The second row shows 'Emergency ...' with 'Screening' and 'Emergency ...' under 'Docu...', and '2/21/2024, ...' under 'Upl...' and 'vaultadmin' under 'Uploa...'. Below the table, there is a pagination control showing 'Items per Page: 5' and '1 - 2 of 2'.

Title	Docu...	Docu...	Conta...	Date S...	Upl...	Uploa...	Descri...
Response t...	Mandated ...	Emergency ...	Fax	2/21/2024	2/21/2024, ...	vaultadmin	
Emergency ...	Screening	Emergency ...			2/21/2024, ...	vaultadmin	

check\_circle 3:05:37 PM i verify 'Emergency Response Notice of Referral Disposition' text is present on page

Screenshot

check\_circle 3:05:37 PM

This screenshot is identical to the one above, showing the CARES application interface with the 'Document List' for screening SCR-21655. The table contains the same two rows of data, and the pagination control shows 'Items per Page: 5' and '1 - 2 of 2'.

Title	Docu...	Docu...	Conta...	Date S...	Upl...	Uploa...	Descri...
Response t...	Mandated ...	Emergency ...	Fax	2/21/2024	2/21/2024, ...	vaultadmin	
Emergency ...	Screening	Emergency ...			2/21/2024, ...	vaultadmin	

check\_circle 3:05:53 PM i click on Log Out

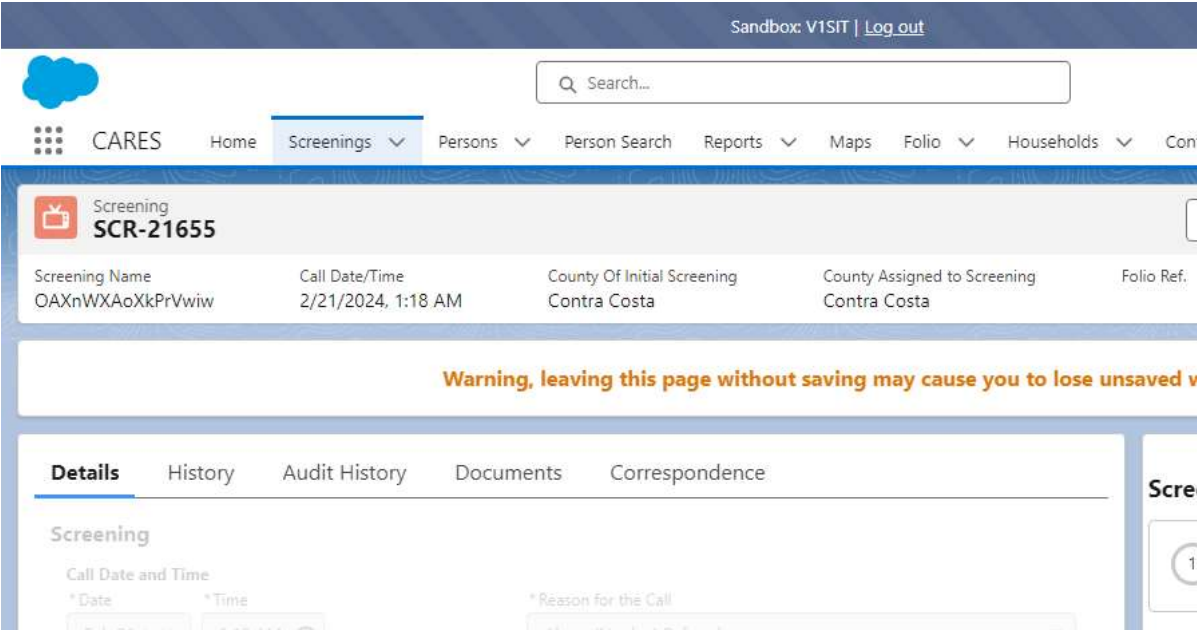
check\_circle 3:06:14 PM i logged in as 'StaffContraCosta' for V1 application

check\_circle 3:06:24 PM i navigate to current screening using url



Status      Timestamp Details

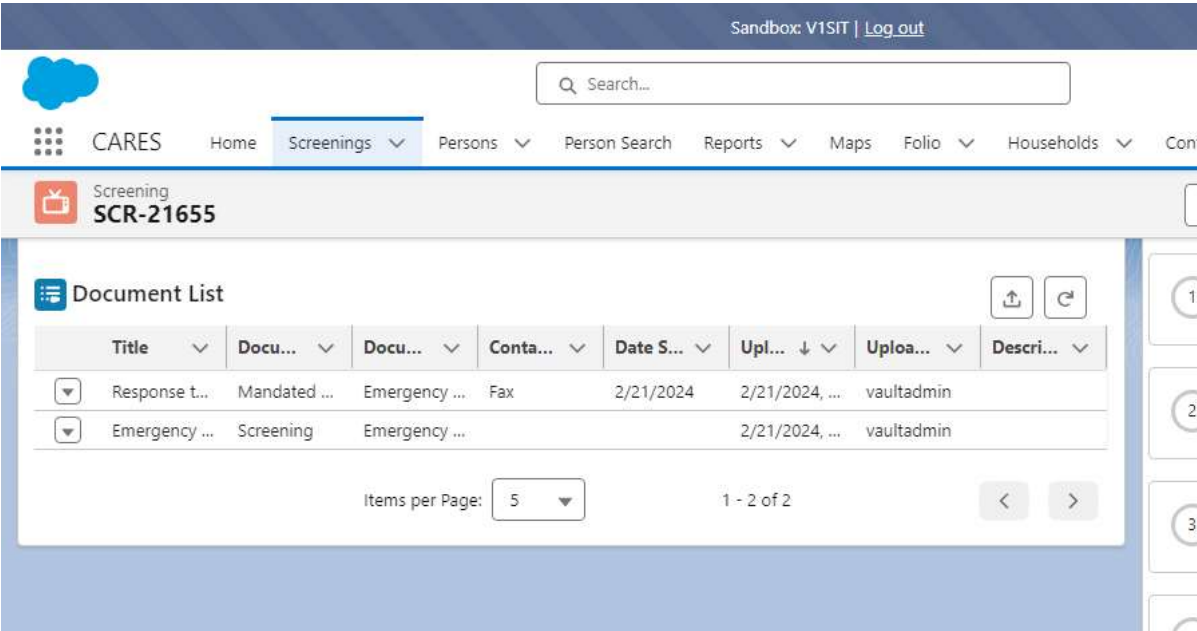
Screenshot



check\_circle 3:06:24 PM

- check\_circle 3:06:31 PM i refresh the page
- check\_circle 3:06:37 PM i click 'Documents' link
- check\_circle 3:06:42 PM i scroll to down by 200 pixels
- check\_circle 3:06:47 PM i set page to view screening
- check\_circle 3:06:54 PM i verify column names of Document List section on view screening page
- check\_circle 3:06:57 PM i verify 'Response to Mandated Reporter' text is present on page

Screenshot



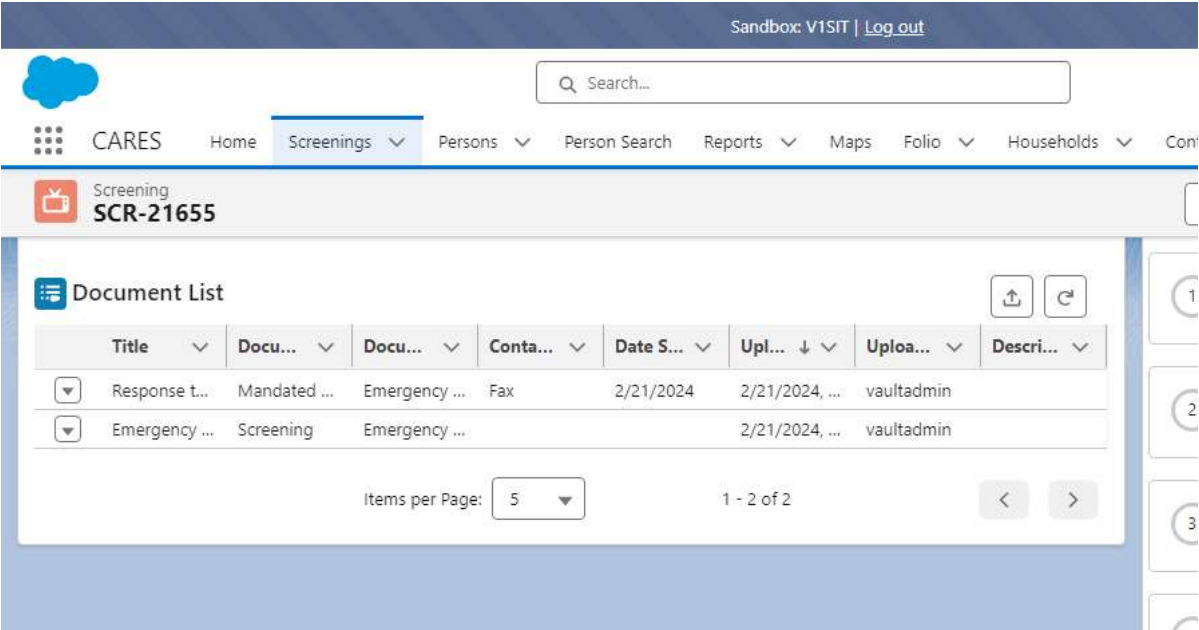
check\_circle 3:06:57 PM

check\_circle 3:07:00 PM i verify 'Emergency Response Notice of Referral Disposition' text is present on page

Status      Timestamp Details

Screenshot

check\_circle 3:07:00 PM



check\_circle cancel cancel error warning redo clear

Dashboard

Tests  
1  
Steps  
0  
Start  
Feb 21, 2024 14:47:13  
End  
Feb 21, 2024 15:07:01  
Time Taken  
0h 19m 47s+952ms  
Environment

Name	Value
OS Name	Windows Server 2019
User Name	priyanka.pandey
Host Name	WSAMZN-D7CRLEMF