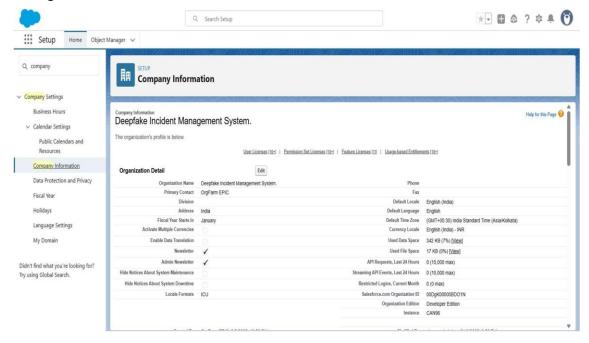
1. Salesforce Editions

- Salesforce Editions define features and limits.
- Common editions: Essentials, Professional, Enterprise, Unlimited.
- For project/demo \rightarrow Developer Edition is used (free, full-featured for dev).

2. Company Profile Setup

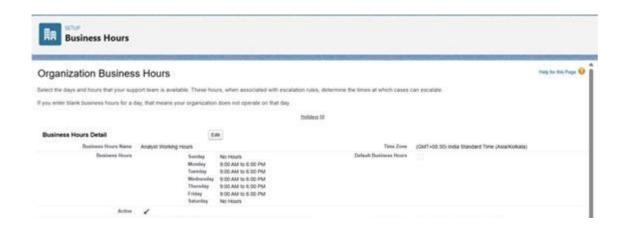
- Add company details (name, address, primary contact, language, currency).
- Example: Company Name → Deepfake Solutions □ Configure Fiscal Year & Locale settings.



3. Business Hours & Holidays

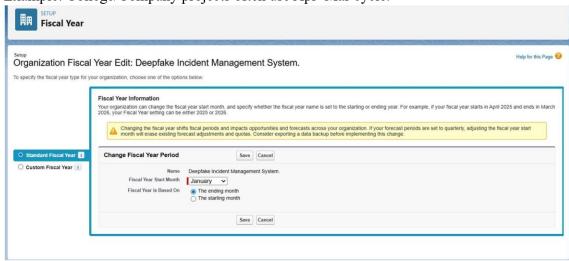
- Setup \rightarrow Company Information \rightarrow Business Hours.
- Define Working Hours (e.g., Mon–Fri, 9 AM–6 PM).

- Add Holidays (e.g., 26 Jan Republic Day, 15 Aug Independence Day).
- Used in case escalation rules & support processes.



4. Fiscal Year Settings

- Two types: Standard Fiscal Year (Jan–Dec or Apr–Mar) OR Custom Fiscal Year.
- Example: College/Company projects often use Apr–Mar cycle.



5. User Setup & Licenses

Created 3 users with Salesforce licenses:

1. Shreyansh Dubey – Company

Director o Profile: System Administrator o Role: Company

Director

2. Yash Jain – Assistant Manager o

Profile: Standard User o Role: Assistant Manager

3. Kajal – Manager o Profile:

Standard User o Role:

Manager



6. Profiles

- System Administrator Profile → Full access (used by Shreyansh Dubey).
- Standard User Profile → Limited object access (used by Yash Jain & Kajal).

7. Roles

- Define hierarchy (data visibility).
- Higher roles automatically get access to lower role records.

Creating the Role Hierarchy

You can build on the existing role hierarchy shown on this page. To insert a new role, click Add Role.

Your Organization's Role Hierarchy



o

8. Permission Sets

- Extra permissions without changing profile.
- Project Access Set → Allows CRUD on Projects (assigned to Yash Jain).
- Task Access Set → Allows CRUD on Tasks (assigned to Kajal).

9. Organization-Wide Defaults (OWD)

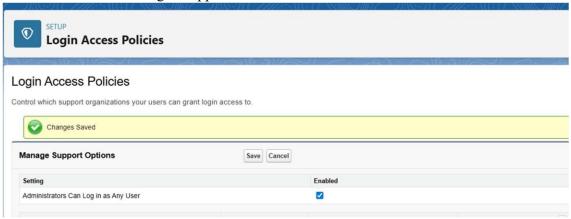
- Define default record-level access.
- Project Object: Private
- Task Object: Controlled by Parent
- Team Member Object: Public Read/Write

10. Sharing Rules

- Shared "Project" records of Assistant Manager with Manager role.
- Ensures collaboration while maintaining security.

11. Login Access Policies

- Allow users to grant Admin temporary access.
- Useful for troubleshooting & support.



12. Dev Org Setup

- Sign up for Developer Org (used for project build).
- Provides free licenses, API access, full configuration.

13. Deployment Basics

- Deployment = moving setup from Sandbox → Production.
- Methods:
 - Change Sets (easy, UI-based) o
 Salesforce CLI / Metadata API
 (advanced)