To,

The HOD

First Semester

Shri Shankaracharya Technical Campus

(Shri Shankaracharya Group of Institutions)

Junwani, Bhilai

Sub: Application for Leave

Respected Madam/Sir,

I beg to say that as I and my parent are going to our native place owing to wedding ceremony, hence, I am unable to attend my class from 03-11-2022 to 13-11-2022 .

You are, therefore, requested kindly grant my leave for above mentioned period. Thanking You,

Yours Faithfully

(PRIYANSH YAWALKAR)

B.Tech [CSE-(DS)]

Admission No. – SSGI20225887

First Semester

Date: 02-11-2022

Place – Bhilai