OFFICE OF DEAN EXAMINATION

NOTICE

Re-appear Examination, July - 2025

This information is for the all eligible students having backlogs in **The Rudiments of Artificial Intelligence, ChatGPT, DeepSeek, Grok and Metaverse (25AI001)**, that the University is conducting re-appear examinations in the month of July- 2025. The students having backlogs can apply for the re-appear examinations. The option for filling the re-appear form will be enabled on Chalkpad w. e. f. 26th June 2025. Students are advised to check the ERP regularly for datesheets and other updates.

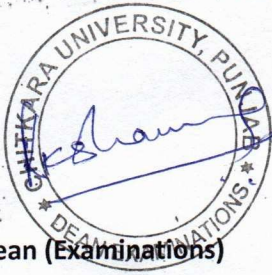**Procedures for applying for re-appear examination**

Chalkpad Pro (ERP)

1. Login in your chalkpad pro account.
2. Under Payment Link - Select Apply for Reappear.
3. Select Subject.
4. Click on online payment.
5. Make payment and keep your fees receipt for reference (Check that you have enabled pop-up).

Note: After payment if receipt is not generated wait for 24 Hrs and if amount is not credited into your account, then click online fee receipt complaint.

(The above procedure is mandatory for applying for re-appear examination. Without the above procedure your ID and name will not get registered for re-appear examination.)

Other important instructions

1. Last date of applying for reappear along with fee is **30th June 2025**; thereafter no form will be accepted.
2. Students whose re-appear fees are not paid will not be permitted to appear in the examinations.
3. No change in course code will be allowed and fees once submitted will not be refunded or adjusted.

Dean (Examinations)

CC:

Office of the Vice-Chancellor for kind information please

Office of the Registrar for kind information please

Deans/Principals/Heads of the respective Schools/Colleges/Departments

Chalkpad