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## **PRK Business Solutions Holiday List 2025**

PRK Holiday List 2025			
1	1 Jan 2025	Wednesday	New Year
2	26 Jan 2025	Sunday	Republic Day
3	14 Mar 2025	Friday	Holi
4	31 Mar 2025	Monday	Eid ul Fitr
5	7 June 2025	Saturday	Eid ul Adha
6	8 Aug 2025	Friday	Raksha Bandhan
7	15 Aug 2025	Friday	Independence Day
8	27 Aug 2025	Wednesday	Ganesh Chaturthi
9	2 Oct 2025	Tuesday	Gandhi Jayanti & Dussehra
10	22 Oct 2025	Wednesday	Diwali
11	25 Dec 2025	Thursday	Christmas
12	31 Dec 2025	Wednesday	New Year eve

## All Employees can adjust some leave as per their festivals except some leaves.

Note: Employee working on above mentioned holiday is eligible for compensatory off as mention below with COC terms.

## Compensatory off:

- Such employees who have worked on all general holidays & public holidays due to project workload before a
  particular project will be entitled to compensatory off on completion of the project.
- Employees are required to work minimum 6 hours for the above.
- This compensatory off can be up to a maximum of 2 days in a month & will need to be authorized by the immediate manager. The number of days also to be decided by the immediate manager.
- The said compensatory off should be availed of within 30 days of completion of the said projection which the employee worked during holidays.
- · Employees working on holidays or offs will have to inform Admin to make necessary arrangements.