

Daily Report – Graphic Design

General Report Info

Field	Description
Date	June 25, 2025
Internship Track	Graphic Design
Team Leads	Imran Gul
Day	Day 3

Daily Summary (Team-Wise)

Category	Remarks
Overall Attendance	8 out of 8 interns joined today's session
Response & Activeness	All interns were highly engaged, participated actively in design discussions
Common Questions Asked	<ul style="list-style-type: none">• How to use the Move Tool and Align options• What's the difference between a layer and a background layer• How to resize an object without losing proportion• How to use the Eyedropper Tool for color picking• How to undo multiple steps in Photoshop
Issue Resolution	Poster design alignment issues were resolved through live feedback and Photoshop demonstrations. Interns were guided on layout balance, font hierarchy, and export settings.
General Observations	Interns were enthusiastic, shared their screen when needed, and uploaded completed tasks on time. Most showed improvement in composition and color theory application.
Suggested Improvements	Interns should: <ul style="list-style-type: none">• Continue exploring layer management and smart objects• Practice

	text alignment and spacing for better poster clarity • Ask questions during live design walkthroughs
--	--

Individual Intern Tracking

No	Name	Present	Submitted	Task	LinkedIn Log	Queries Asked
1	Atzaz	✓	✓	✓	✓	Asked about image masking and blend modes
2	Tooba	✓	✓	?	✓	Clarified poster sizing for Instagram
3	Maheera		✓	✓	✓	Struggled with shape tools—resolved
4	Umme Habiba		✓	✓	✓	✓ Asked about font embedding
5	Mazhar Saleem		✓	✓	✓	✓ Questioned about exporting for print
6	Maaz Khan	✓	✓	✓	✓	Inquired about poster color models (RGB vs CMYK)
7	Mahnoor	✓	✓	✓	✓	Asked how to add texture in background
8	M Hassan	✓	✓	✓	✓	Needed guidance on margin alignment

Notes

Questions from today's session focused on foundational Photoshop skills, including:

- How to use the Move Tool effectively for object positioning
- Understanding the difference between layers and layer groups
- Basics of using the Brush Tool and customizing brush settings
- How to duplicate and transform objects using keyboard shortcuts