

## Daily Report – Graphic Design

### General Report Info

Field	Description
Date	June 27, 2025
Internship Track	Graphic Design
Team Leads	Imran Gul
Day	Day 5

### Daily Summary (Team-Wise)

Category	Remarks
Overall Attendance	8 out of 8 interns joined today's session
Response & Activeness	All interns were highly engaged, participated actively in design discussions
Common Questions Asked	
• How to use clipping masks in poster layouts	
• What is the difference between opacity and fill in layers	
• How to apply and manage layer styles across grouped elements	
Issue Resolution	
Color contrast issues in poster designs were resolved through real-time walkthroughs.	
Interns were guided on contrast adjustment, color blending techniques, and using the eyedropper tool for palette consistency.	
General Observations	
Interns were attentive, actively collaborated during screen sharing, and uploaded their tasks before the deadline. Notable improvement was observed in visual balance and text readability.	
Suggested Improvements	

Category	Remarks
Interns should:	
• Focus more on consistency in color palettes and typefaces	
• Learn to use layer comps for multi-version presentations	
• Utilize blending options creatively for professional effects	

## Individual Intern Tracking

No	Name	Present	Submitted Task	LinkedIn Log	Queries Asked	Notes
1	Atzaz	✓	✓	✓	✓	Asked about image masking and blend modes
2	Tooba	✓	✓ (Account Issue will be resolved by this Saturday)	✗	✓	Asked how to export high-quality images for Instagram
3	Maheera	✓	✓	✓	✓	Needed help using the custom shape tool and adjusting path settings
4	Umme Habiba	✓	✓	✓	✓	Asked about font embedding
5	Mazhar Saleem	✓	✓	✓	✓	Asked how to embed fonts while saving PSD and PDF files
6	Maaz Khan	✓	✓	✓	✓	Inquired about poster color models (RGB vs CMYK)
7	Mahnoor	✓	✓	✓	✓	Asked how to add texture in background
8	M Hassan	✓	✓	✓	✓	Asked how to use guides and snapping for precise layout spacing

## Notes

Questions from today's session included:

- How to use smart filters for non-destructive effects
- How to create a vignette effect using layer masks

- Which color profiles to use when designing for digital vs. print
- How to automate repetitive tasks using Photoshop actions