



## WSPS: Project Manifest & Asset Inventory

### Division I: The Directorate (Administrative)

#### *Infrastructure / Governance / Logistics*

- **The Staff Roster:** Master list of Researcher IDs (e.g., FW-01) to ensure data accountability.
  - *Status:* Concept defined; needs simple Excel tracking file.
- **The Mission Statement:** Operational guidelines ensuring "Methodological Agnosticism."
  - *Status:* Defined in protocol; needs to be saved as a governance document.

### Division II: The Registry (Centralized)

#### *Headquarters / Archival / Analysis*

- **The Master Data Log (Google Sheet):** The central brain where all data arrives.
  - *Status:* Configured with **40+ headers** including Engagement Status logic<sup>1</sup> and Field Data columns<sup>2</sup>. Set to "Plain Text" for phone numbers<sup>3</sup>.

- **The Backend Script (Google Apps Script):** The invisible bridge connecting the web to the archive.
  - *Status:* Code generated; configured to capture timestamp and log\_id automatically<sup>4</sup>.
- **The Bibliography:** The library of reference texts (Henriksen, Blackman, Hufford, etc.) for analyzing trends.
  - *Status:* Verified and corrected for academic accuracy.
- **The Coding Cheat Sheet:** The triage tool for the Senior Analyst to classify events (Type A vs. Type B)<sup>5</sup>.
  - *Status:* Updated to include Engagement Codes (1, 2, 3).

## Division III: Field Research (Mobile)

### *Acquisition / Engagement / Observation*

- **The Experience Questionnaire (wsps\_online\_form.html):** The subject-facing digital form.
  - *Status:* Updated with Contact Information fields<sup>6</sup>, "National Park" typography, and the hidden Digital Exit/Success Message.
- **The Splash Page (index.html):** The professional front door to the study.
  - *Status:* Coded with the "Dark Mode / Cream Card" aesthetic and custom font integration.
- **The Researcher's Instrument:** The protocol for the researcher to follow while the subject takes the survey.

- *Status:* Version 2.0 Drafted. Includes the critical Timestamp Synchronization Protocol and Engagement Status checklist (Status 3).
- **The Exit Protocol (Debriefing Script):** The safety script to ground the subject after the interview<sup>7</sup>.
  - *Status:* Complete. Includes Anti-Priming protocols<sup>8</sup> and distinct paths for Field vs. Web users.
- **The Participant Resource Sheet:** Physical handout with crisis lines and project contact info.
  - *Status:* Content defined; needs printing.

## Recommended File Structure

Plaintext

/WSPS\_Project\_Root/

```
|
|—— /directorate_admin/      <-- Governance & Infrastructure
|   |—— staff_roster.xlsx
|   |—— mission_statement.docx
|   |—— operational_budget.xlsx
|
|—— /registry_data/          <-- Internal Analysis & Archival
|   |—— master_data_dictionary.docx
|   |—— data_log_structure.docx
|   |—— coding_cheat_sheet.pdf
|   |—— bibliography.docx
|
|—— /field_kits/              <-- Printed for Clipboards
|   |—— researcher_instrument.pdf
|   |—— debriefing_script.pdf
|   |—— participant_resource.pdf
|
|—— /wsps_website/           <-- THE PUBLIC WEBSITE FOLDER
|   |—— /media/
|       |—— wsps_logo.png
|       |—— NationalPark-VariableVF.ttf
|   |—— index.html           <-- Splash Page
|   |—— wsps_online_form.html <-- Questionnaire
```