



WSPS: Project Manifest & Asset Inventory



Division I: The Directorate (Administrative)

Infrastructure / Governance / Logistics

- **The Staff Roster:** Master list of Researcher IDs (e.g., FW-01) to ensure data accountability.
 - *Status:* Concept defined; needs simple Excel tracking file.
- **The Mission Statement:** Operational guidelines ensuring "Methodological Agnosticism."
 - *Status:* Defined in protocol; needs to be saved as a governance document.



Division II: The Registry (Centralized)

Headquarters / Archival / Analysis

- **The Master Data Log (Google Sheet):** The central brain where all data arrives.
 - *Status:* Configured with **40+ headers** including Engagement Status logic¹ and Field Data columns². Set to "Plain Text" for phone numbers³.

- **The Backend Script (Google Apps Script):** The invisible bridge connecting the web to the archive.
 - *Status:* Code generated; configured to capture timestamp and log_id automatically⁴.
- **The Bibliography:** The library of reference texts (Henriksen, Blackman, Hufford, etc.) for analyzing trends.
 - *Status:* Verified and corrected for academic accuracy.
- **The Coding Cheat Sheet:** The triage tool for the Senior Analyst to classify events (Type A vs. Type B)⁵.
 - *Status:* Updated to include Engagement Codes (1, 2, 3).



Division III: Field Research (Mobile)

Acquisition / Engagement / Observation

- **The Experience Questionnaire (wsps_online_form.html):** The subject-facing digital form.
 - *Status:* Updated with Contact Information fields⁶, "National Park" typography, and the hidden Digital Exit/Success Message.
- **The Splash Page (index.html):** The professional front door to the study.
 - *Status:* Coded with the "Dark Mode / Cream Card" aesthetic and custom font integration.
- **The Researcher's Instrument:** The protocol for the researcher to follow while the subject takes the survey.

- *Status:* Version 2.0 Drafted. Includes the critical Timestamp Synchronization Protocol and Engagement Status checklist (Status 3).
- **The Exit Protocol (Debriefing Script):** The safety script to ground the subject after the interview⁷.
 - *Status:* Complete. Includes Anti-Priming protocols⁸ and distinct paths for Field vs. Web users.
- **The Participant Resource Sheet:** Physical handout with crisis lines and project contact info.
 - *Status:* Content defined; needs printing.



Recommended File Structure

Plaintext

```
/WSPS_Project_Root/
|
|   └── /directorate_admin/           <-- Governance & Infrastructure
|       |
|       |   └── staff_roster.xlsx
|       |
|       |   └── mission_statement.docx
|       |
|       └── operational_budget.xlsx
|
|   └── /registry_data/             <-- Internal Analysis & Archival
|       |
|       |   └── master_data_dictionary.docx
|       |
|       |   └── data_log_structure.docx
|       |
|       |   └── coding_cheat_sheet.pdf
|       |
|       └── bibliography.docx
|
|   └── /field_kits/               <-- Printed for Clipboards
|       |
|       |   └── researcher_instrument.pdf
|       |
|       |   └── debriefing_script.pdf
|       |
|       └── participant_resource.pdf
|
└── /wspc_website/              <-- THE PUBLIC WEBSITE FOLDER
    |
    └── /media/
        |
        |   └── wspc_logo.png
        |
        |   └── NationalPark-VariableVF.ttf
        |
        └── index.html                  <-- Splash Page
            |
            └── wspc_online_form.html    <-- Questionnaire
```