

**MINISTRY OF INDUSTRIALIZATION, TRADE AND ENTERPRISE DEVELOPMENT**  
**State Department for Industrialization**  
**Office of the Principal Secretary**

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**NAIROBI**

**Ref: MITC/IND/HRMD/3/ (146)**

**Date: 30<sup>th</sup> October, 2020**

**TO WHOM IT MAY CONCERN**

**INTERNSHIP: HILLARY KIPLIMO ARUSEI- PNO. 20190087355**

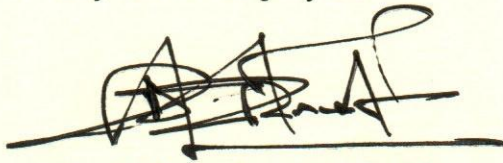
The above-named person has been in this State Department on Internship with effect from 22nd October, 2019 to 21st October 2020.

Mr. Kiplimo was deployed in the Office of the Director, Private Sector and Business Environment where he got an opportunity to familiarize himself with;

- Formulating and Reviewing policies, strategies and programmes for business environment and private sector development.
- Ensuring Market access for locally manufactured goods
- Facilitating and enabling business environment for industrialization for industrial and enterprise competitiveness
- Supporting industries to enhance labor and capital productivity of their production
- sharing of existing business packages.
- Performance collection and dissemination of industrial intelligence.
- Facilitation of Private sector development partners
- Trained on facilitation of enabling business environment for industrial and enterprise competitiveness.
- Industry support for enhancement of labor and capital productivity.
- Promotion of Quality control and management systems.

During his Internship he handled the above duties with minimum supervision. He also proved to be reliable, confident, honest and diligent. Mr. Kiplimo performed all duties assigned to him successfully.

As a State Department we appreciate his services and highly recommend him to any future employer.

A handwritten signature in black ink, appearing to be 'F. O. Owino', written over a horizontal line.

**Dr. F. O. Owino, PhD, CBS**  
**PRINCIPAL SECRETARY**